

Bobby Warren, Mayor  
Drew Wasson, Council Position No. 1  
Sheri Sheppard, Council Position No. 2  
Michelle Mitcham, Council Position No. 3  
James Singleton, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager  
Lorri Coody, City Secretary  
Justin Pruitt, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, June 21, 2021, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

### B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and pledge by: Scott Basso, Pastoral Care Programs and Global Missions, Foundry United Methodist Church, Jersey Village, Texas.

### C. PRESENTATIONS

1. Presentation of [Employee of the Month](#). *Austin Bleess, City Manager*
2. Presentation of Police Department [Lifesaving and Meritorious Conduct awards](#). *Kirk Riggs, Chief of Police*

### D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

### E. CITY MANAGER'S REPORT

1. [Monthly Fund Balance Report](#), [Enterprise Funds Report](#), [Governmental Funds Report](#), [Property Tax Collection Report](#) – April 2021, [General Fund Budget Projections](#) as of May 2021, and [Utility Fund Budget Projections](#) – May 2021.
2. [Fire Departmental Report](#) and [Communication Division's Monthly Report](#)
3. [Police Department Monthly Activity Report](#), [Warrant Report](#), [Staffing/Recruitment Report](#), and [Police Open Records Requests](#)
4. [Municipal Court Collection Report](#), [Municipal Court Activity Report](#), [Municipal Court Courtroom Activity Report](#), [Speeding and Stop Sign Citations within Residential Areas Report](#), and [Court Proceeds Comparison Report](#)
5. [Public Works Departmental Status Report](#)

6. [Golf Course Monthly Report](#), [Golf Course Financial Statement Report](#), [Golf Course Budget Summary](#), and [Parks and Recreation Departmental Report](#)
7. [Code Enforcement Report](#)

#### F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the [Regular Session Meeting](#) held on May 10, 2021 the [Joint Special Session](#) Meeting held on May 10, 2021 and the [Work Session](#) Meeting held on May 15, 2021. *Lorri Coody, City Secretary*
2. Consider [Resolution No. 2021-35](#), renewing the City’s guidelines for tax abatements. *Austin Bless, City Manager*
3. Consider [Resolution No. 2021-36](#), authorizing the City Manager to enter into a Management Agreement with the Jersey Village Fire Control Prevention, and Emergency Medical Services District. *Lorri Coody, City Secretary*
4. Consider [Resolution No. 2021-37](#), authorizing the City Manager to enter into an Interlocal Agreement with Harris County for the construction and maintenance of Gateway and Marquee Signs within the existing right-of-way of Eldridge Parkway, West Road, Steepleway Boulevard, Jones Road, and Senate Avenue. *Austin Bless, City Manager*
5. Consider [Resolution No. 2021-38](#), setting the 19<sup>th</sup> day of July 2021 at 6:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2021-2022 municipal budget. *Lorri Coody, City Secretary*
6. Consider [Resolution No. 2021-39](#), authorizing the City Manager to enter into a contract with Minuteman Press Northwest for the printing and mailing of the monthly Jersey Village Star newsletter for the period of August 2021 to July 2023. *Lorri Coody, City Secretary*
7. Consider [Resolution No. 2021-40](#), authorizing the City Manager to enter into a General Services Contract with Cahoon Consulting for the performance of the City’s Community Rating System (CRS) Recertification and Modification tasks in the amount not to exceed \$9,200. *Harry Ward, Public Works Director*
8. Consider [Ordinance No. 2021-25](#), receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a)(21) by adding a new Subsection (e) to include “massage establishment” as a specific use regulation in District F; and to amend Section 14-5 by adding definitions for “massage establishment” and “massage therapy.” *Lorri Coody, City Secretary*

#### G. REGULAR SESSION

1. Consider [Ordinance No. 2021-26](#), modifying the Disabled Person Exemption, Residential Homestead Exemption, and the Over 65 homestead Exemption for the City of Jersey Village; amending the code of ordinances of the City of Jersey Village, Chapter 62,

Taxation, by amending Article I., In General; providing a severability clause; and providing an effective date. *Austin Bless, City Manager*

2. Consider [Resolution No. 2021-41](#), authorizing the City Manager to enter into a contract with Millis Development and Construction, LLC for the construction of the gateway and marquee signs. *Austin Bless, City Manager*
3. Consider [Resolution No. 2021-42](#), authorizing action for the 2021-2022 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool. *Austin Bless, City Manager*
4. Consider [Resolution No. 2021-43](#), awarding the bid and authorizing the City Manager to execute a contract with Utility Service Co. Inc./A Suez Company for the City of Jersey Village Elevated Storage Tank Rehabilitation Project at the Congo and Village Water Plants. *Harry Ward, Public Works Director*
5. Consider [Ordinance No. 2021-27](#), amending the General Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$35,000, by transferring \$21,000 from line item 01-39-3001 (Salaries) and \$14,000 from line item 01-39-3055 (Health Insurance) to line item 01-39-6516 (Parks and Landscaping Projects) within the General Fund Budget. *Robert Basford, Director of Parks and Recreation*

## H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

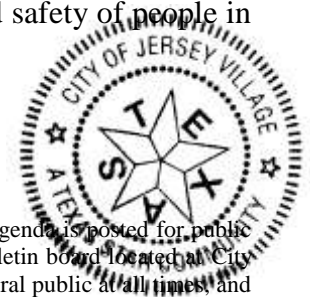
- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

## I. ADJOURN

### CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on June 15, 2021 at 3:00 p.m. and remained so posted until said meeting was convened.

\_\_\_\_\_  
Lorri Coody, TRCM  
City Secretary



In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and pledge by: Scott Basso, Pastoral Care Programs and Global Missions, Foundry United Methodist Church, Jersey Village, Texas.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** C1

**AGENDA SUBJECT:** Presentation of Employee of the Month Award for June 2021.

**Department/Prepared By:** Lorri Coody **Date Submitted:** June 8, 2021

**EXHIBITS:** [Employee of the Month Program  
June 2021](#) – Employee of the Month

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

For more information about the program, please see the attached Employee of the Month Program document.

**RECOMMENDED ACTION:**

N/A

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021**



# Employee of the Month Program

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

## Criteria for Employee of the Month

The following criteria will be used in selecting an Employee of the Month (EOM):

1. The nominee must be a full-time employee having worked a minimum of one (1) year and is not currently on probationary status at the time of nomination. Department Heads, part-time staff, and volunteers are not eligible.
2. Employees can receive the EOM recognition more than once; however, there must be a break of a minimum of two (2) years between awards.
3. The nominee must be approved by his/her supervisor prior to being named as the recipient of the award.
4. Nominations not selected as the EOM can be reconsidered up to one year from the date first received.

A Jersey Village employee who demonstrates the following will be eligible for the EOM award:

1. Employee must demonstrate a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.
2. Employee must demonstrate a high quality of work and a commitment to carrying out job responsibilities, be an asset to the department, and serves as a role model for others.
3. Employee must demonstrate the ability to work as a team member, be consistently dependable and punctual in reporting for duty, completes assignments on time and have a distinguished attendance record.

## Process

1. Forms and criteria on the EOM program will be available from the City Manager or Department Heads.
2. Submit completed forms to the Department Head. Forms must be signed by the nominator or sent from the nominators email address. Nominations are accepted at any time, but must be submitted by the 25<sup>th</sup> of the month to be eligible for the award in the upcoming month.
3. The City Manager will go through nominations and select a winner based on the above criteria.

## Awards

The EOM Program will provide awards to such employees by means that is fair, with equal consideration of all eligible staff.

In addition to the awards the Mayor and the Department Head will present the award to the employee at a City Council Meeting and the employee will be recognized on the city website, social media, and via other mediums.



# Employee of the Month Nomination Form

Name of Nominee: \_\_\_\_\_ Department: \_\_\_\_\_

Job Title: \_\_\_\_\_

Please provide specific, detailed examples to support your nomination. The information you provide will be used by the City Manager to determine the recipient of this award. These activities should have occurred within the last 60 days. Please attach additional pages if needed.

Describe how the employee demonstrates a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.

Explain how the employee demonstrates a high quality of work and a commitment to carrying out job responsibilities, is an asset to the department, and serves as a role model for others.

Other information pertinent to the nomination

Nominated by: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

Please submit completed form to your Department Head.





# June 2021 Employee Of The Month

Our June 2021 Employee of the Month is Captain Trent Herrod. Captain Herrod has been a volunteer fire fighter with the Fire Department since 1991, a part time fire fighter since 1999, and came on full time in 2020.

Captain Herrod has such a positive attitude and a willingness to help and take the lead on any project. As a leader in the department, he has shown his crew the important aspect of working alongside other departments.

Captain Herrod is a teacher and inspires his crew to want to learn. He encourages and challenges others to excel and perform at higher-than-normal levels. One of example of his desire to go beyond his normal job was he and his crew adopted an elderly woman at the senior living apartments and every week went to her apartment to check on her. This goes well above the expected job performance and shows how caring he is to encourage his staff to think outside the norm.

Captain Herrod is a true inspiration to his crew by mentoring and leading them every day with a positive attitude. He always seeks opportunities to teach his new crew the knowledge he has obtained after 30 years of service. Captain Herrod is a true motivator. You can see this each day when his crew comes to work eager to learn and work alongside of Captain Herrod. Captain Herrod understands our volunteers as he once was a volunteer with us. Captain Herrod thinks about our volunteers to make sure they are priority. He invites them to be part of the team and always considers them during all his decisions.

Not a day goes by that you will not see Captain Herrod working with his crew to check



trucks, clean the station, spend a few hours training and to top it off, exercising with his crew to maintain a healthy life and the physical strength needed for this demanding profession. He is always positive and always sees the good in everyone. Captain Trent Herrod is the true example of the employee we all want to have working for us!

Congratulations Captain Herrod and thank you for everything you do for the City of Jersey Village!

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** C2

**AGENDA SUBJECT:** Presentation of Police Department Lifesaving and Meritorious Conduct awards.

**Department/Prepared By:** Kirk Riggs, Chief of Police

**Date Submitted:** June 10, 2021

**EXHIBITS:** [Memo](#) – Lifesaving Award  
[Memo](#) – Meritorious Conduct Award

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Tonight’s presentation will recognize Police and Dispatch employees for their heroic actions above and beyond the call of duty.

**RECOMMENDED ACTION:**

N/A

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021**



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## CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040  
713-466-2100 (office) 713-466-2177 (fax)

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**TO:** Austin Bless, *City Manager*

**FROM:** Kirk Riggs, *Chief of Police and Mark Bitz, Fire Chief*

**DATE:** June 21, 2021

**SUBJECT:** *Awards Presentation – Lifesaving Award*

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On Sunday, February 9, 2020 at approximately 12:06 am, Telecommunication Operators, Tynitris (Tina) Mckenzie and Amber Rozas, received a 911 call informing them of an accident and that the vehicle was on fire. The accident was in Harris County, but the quick decision by both dispatchers to dispatch our officers instead of Harris County Deputies was instrumental in the saving of the life of the driver.

Officers Hall, Gonzales, Lt. Hawley, and Sergeant Brandon responded to the 12000 Block of F.M. 529, where the motor vehicle accident occurred. Upon arrival, officers observed the vehicle on fire, and the driver trapped inside. Officers attempted to control the fire and extinguish the flames with their fire extinguishers but the fire began to intensify.

Officers were able to gain entry into the vehicle through the passenger side door. The driver was passed out, and trapped in the driver's seat. Officers began to work together to extract the driver from the vehicle. These officers' bravery and the quick thinking on the part of Telecommunication Operators prevented the driver from burning up inside his vehicle.

These individuals are being recognized for their bravery and quick actions taken during this life-threatening situation at tonight's City Council meeting. The officers showed courage and a willingness to sacrifice their own safety to save the life of another.

Kirk Riggs, Chief of Police



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# CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040  
713-466-2100 (office) 713-466-2177 (fax)

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**TO:** Austin Bless, *City Manager*

**FROM:** Kirk Riggs, *Chief of Police and Mark Bitz, Fire Chief*

**DATE:** June 21, 2021

**SUBJECT:** *Awards Presentation – Meritorious Conduct Award*

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On Friday, January 1, 2021, at approximately 12:42 AM, Lt. Heath Hawley, Cpl. Aaron Polster, Officers Jonathan Hall, Ryan Israwi, Issiac Gonzales, and Daniel Rodriguez responded to a disturbance call at the Whataburger.

Lt. Hawley, Cpl. Polster and Officer Israwi were the first to arrive and found a suicidal subject stabbing himself in the chest. They attempted to get the subject to stop with verbal commands and by deploying their Taser, but it had little effect on him. He continued stab his chest, and started slashing his throat multiple times. Officer's quick thinking to transition to their less lethal shotgun which deploys a bean bag round in an attempt to get him to drop the knife. After deploying several bean bag rounds to stop him from continuing to harm himself, officers were able to get the subject under control. The subject had to be restrained while being transported by Jersey Village Fire EMS to a local hospital with multiple self-inflicted knife wounds. He arrived in critical condition and was taken into surgery but he succumbed to his self-inflicted injuries.

These officers demonstrated their ability to handle the most challenging situation in a professional and compassionate manner. Their actions went above and beyond the call of duty, exhibiting exceptional courage, extraordinary restraint and presence of mind in an attempt to save human life.

These officers are worthy of receiving the Departmental Meritorious Conduct Bar. This medal is awarded to officers for a heroic deed and exceptional meritorious conduct involving exemplary courage, risk and danger to an officer's personal safety.

The officers showed courage and a willingness to sacrifice their own safety to save the life of another. Their actions are a true testament to the profession they chose, to protect and serve.

Kirk Riggs, Chief of Police



**D. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.



Jersey Village, TX

# Fund Balance Report

As Of 05/31/2021

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Revenues</b>	<b>Total Expenses</b>	<b>Ending Balance</b>
01 - GENERAL FUND	696,365.29	12,184,714.77	8,096,470.01	4,784,610.05
02 - UTILITY FUND	11,944,331.84	2,950,186.53	1,821,770.52	13,072,747.85
03 - DEBT SERVICE FUND	328,686.95	1,438,850.07	1,391,475.00	376,062.02
04 - IMPACT FEE FUND	431,432.96	59,934.84	0.00	491,367.80
05 - MOTEL TAX FUND	87,923.49	33,545.93	11,650.00	109,819.42
06 - ASSET FORFEITURE FUND	18,237.45	5,490.69	7,519.00	16,209.14
07 - CAPITAL REPLACEMENT	8,531,787.08	1,850.51	961,254.00	7,572,383.59
10 - CAPITAL IMPROVEMENTS FUND	9,844,049.34	2,991.31	1,362,809.13	8,484,231.52
11 - GOLF COURSE FUND	-4,584,626.75	1,339,489.13	1,147,107.11	-4,392,244.73
12 - COURT RESTRICTED FEE FUND	63,859.34	0.00	9,148.94	54,710.40
13 - CDBG - GRANT	-8,349.58	62,500.00	646,583.12	-592,432.70
14 - TIRZ	0.00	0.00	0.00	0.00
50 - JV CRIME CONTROL	4,419,076.00	1,290,366.76	0.00	5,709,442.76
<b>Report Total:</b>	<b>31,772,773.41</b>	<b>19,369,920.54</b>	<b>15,455,786.83</b>	<b>35,686,907.12</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



Jersey Village, TX

# Income Statement

## Account Summary

For Fiscal: 2020-2021 Period Ending: 05/31/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 02 - UTILITY FUND</b>					
<b>Department: 40 - 40</b>					
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>					
<a href="#">02-40-8541</a> WATER SERVICE	3,090,000.00	3,090,000.00	463,860.06	1,811,520.49	1,278,479.51
<a href="#">02-40-8542</a> SEWER SERVICE	1,545,000.00	1,545,000.00	277,008.32	1,069,855.70	475,144.30
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>4,635,000.00</b>	<b>4,635,000.00</b>	<b>740,868.38</b>	<b>2,881,376.19</b>	<b>1,753,623.81</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">02-40-9601</a> INTEREST EARNED	10,000.00	10,000.00	42.16	1,475.44	8,524.56
<a href="#">02-40-9602</a> INTEREST EARNED	0.00	0.00	0.00	160.72	-160.72
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>42.16</b>	<b>1,636.16</b>	<b>8,363.84</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>					
<a href="#">02-40-9802</a> SALE OF ASSETS	67,500.00	67,500.00	33,000.00	55,910.00	11,590.00
<a href="#">02-40-9840</a> PENALTIES & ADJUSTMENTS	30,000.00	30,000.00	3,126.27	3,126.27	26,873.73
<a href="#">02-40-9899</a> MISCELLANEOUS	30,000.00	30,000.00	2,199.94	8,137.91	21,862.09
<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>	<b>127,500.00</b>	<b>127,500.00</b>	<b>38,326.21</b>	<b>67,174.18</b>	<b>60,325.82</b>
<b>Department: 40 - 40 Total:</b>	<b>4,772,500.00</b>	<b>4,772,500.00</b>	<b>779,236.75</b>	<b>2,950,186.53</b>	<b>1,822,313.47</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 45 - WATER &amp; SEWER</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">02-45-3001</a>	SALARIES	241,054.46	241,054.46	17,981.89	132,538.79	108,515.67
<a href="#">02-45-3003</a>	LONGEVITY	288.08	288.08	33.22	241.32	46.76
<a href="#">02-45-3007</a>	OVERTIME	30,000.00	30,000.00	3,697.51	34,876.93	-4,876.93
<a href="#">02-45-3010</a>	INCENTIVES	1,139.84	1,139.84	55.38	464.92	674.92
<a href="#">02-45-3051</a>	FICA/MEDICARE TAXES	19,425.82	19,425.82	1,586.77	12,218.48	7,207.34
<a href="#">02-45-3052</a>	WORKMEN'S COMPENSATION	5,183.00	5,183.00	0.00	3,886.38	1,296.62
<a href="#">02-45-3053</a>	EMPLOYMENT TAXES	864.00	864.00	2.62	1,148.03	-284.03
<a href="#">02-45-3054</a>	RETIREMENT	38,256.52	38,256.52	3,041.00	23,616.24	14,640.28
<a href="#">02-45-3055</a>	HEALTH INSURANCE	88,890.36	88,890.36	5,172.53	41,367.33	47,523.03
<a href="#">02-45-3056</a>	LIFE INS	352.30	352.30	29.25	222.30	130.00
<a href="#">02-45-3057</a>	DENTAL	5,092.10	5,092.10	337.20	2,709.20	2,382.90
<a href="#">02-45-3058</a>	LONG-TERM DISABILITY	1,012.44	1,012.44	-442.08	556.69	455.75
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>431,558.92</b>	<b>431,558.92</b>	<b>31,495.29</b>	<b>253,846.61</b>	<b>177,712.31</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">02-45-3502</a>	POSTAGE/FREIGHT/DEL. FEE	11,000.00	11,000.00	880.52	11,495.15	-495.15
<a href="#">02-45-3503</a>	OFFICE SUPPLIES	2,000.00	2,000.00	175.00	1,724.05	275.95
<a href="#">02-45-3504</a>	WEARING APPAREL	2,000.00	2,000.00	0.00	2,179.29	-179.29
<a href="#">02-45-3506</a>	CHEMICALS	20,000.00	20,000.00	852.55	17,017.83	2,982.17
<a href="#">02-45-3510</a>	BOOKS & PERIODICALS	600.00	600.00	0.00	0.00	600.00
<a href="#">02-45-3523</a>	TOOLS/EQUIPMENT	4,000.00	4,000.00	0.00	199.56	3,800.44
<a href="#">02-45-3534</a>	PARTS AND MATERIALS	1,200.00	1,200.00	0.00	3,363.50	-2,163.50
<a href="#">02-45-3535</a>	SHOP SUPPLIES	1,400.00	1,400.00	0.00	989.76	410.24
<b>Category: 35 - SUPPLIES Total:</b>		<b>42,200.00</b>	<b>42,200.00</b>	<b>1,908.07</b>	<b>36,969.14</b>	<b>5,230.86</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">02-45-4001</a>	BUILDINGS AND GROUNDS	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">02-45-4041</a>	WATER SYSTEM MAINTENANCE	30,000.00	30,000.00	16,681.15	121,482.82	-91,482.82
<a href="#">02-45-4042</a>	SEWER SYSTEM MAINTENANCE	12,500.00	12,500.00	480.00	53,612.09	-41,112.09
<a href="#">02-45-4043</a>	WATER PLANTS MAINTENANCE	18,000.00	18,000.00	1,120.48	39,884.91	-21,884.91
<a href="#">02-45-4044</a>	LIFT STATIONS MAINTENANCE	36,000.00	36,000.00	2,498.99	17,580.19	18,419.81
<a href="#">02-45-4045</a>	SEWER PLANT MAINTENANCE	45,000.00	45,000.00	29,986.00	62,928.29	-17,928.29
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>144,500.00</b>	<b>144,500.00</b>	<b>50,766.62</b>	<b>295,488.30</b>	<b>-150,988.30</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">02-45-4504</a>	COMPUTER SOFTWARE	7,400.00	7,400.00	142.00	5,795.01	1,604.99
<b>Category: 45 - MAINTENANCE Total:</b>		<b>7,400.00</b>	<b>7,400.00</b>	<b>142.00</b>	<b>5,795.01</b>	<b>1,604.99</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">02-45-5012</a>	PRINTING	1,800.00	1,800.00	106.00	530.68	1,269.32
<a href="#">02-45-5015</a>	LAB TESTS	25,000.00	25,000.00	2,738.49	18,292.86	6,707.14
<a href="#">02-45-5017</a>	UTILITIES	140,000.00	140,000.00	11,161.43	85,927.28	54,072.72
<a href="#">02-45-5019</a>	W.O.B. DISPOSAL-O&M CONTR	350,000.00	350,000.00	32,126.37	202,910.55	147,089.45
<a href="#">02-45-5020</a>	COMMUNICATIONS	7,000.00	7,000.00	200.75	2,895.45	4,104.55
<a href="#">02-45-5022</a>	RENTAL OF EQUIPMENT	1,460.00	1,460.00	0.00	0.00	1,460.00
<a href="#">02-45-5025</a>	PUBLIC NOTICES	800.00	800.00	0.00	0.00	800.00
<a href="#">02-45-5027</a>	MEMBERSHIPS	1,000.00	1,000.00	0.00	40.00	960.00
<a href="#">02-45-5029</a>	TRAVEL/TRAINING	13,000.00	13,000.00	222.15	5,388.03	7,611.97
<b>Category: 50 - SERVICES Total:</b>		<b>540,060.00</b>	<b>540,060.00</b>	<b>46,555.19</b>	<b>315,984.85</b>	<b>224,075.15</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">02-45-5405</a>	PERMITS, FEES, CREDIT CD FEES	30,000.00	30,000.00	2,327.07	41,034.29	-11,034.29
<a href="#">02-45-5411</a>	WATER-PURCHASED	1,678,900.00	1,678,900.00	163,378.62	706,497.39	972,402.61
<a href="#">02-45-5412</a>	WATER AUTHORITY FEES	40,000.00	40,000.00	32,936.00	101,025.25	-61,025.25
<b>Category: 54 - SUNDRY Total:</b>		<b>1,748,900.00</b>	<b>1,748,900.00</b>	<b>198,641.69</b>	<b>848,556.93</b>	<b>900,343.07</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">02-45-5501</a>	AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	10,000.00	10,000.00	0.00
<a href="#">02-45-5510</a>	ENGINEERING SERVICES	150,000.00	150,000.00	0.00	235.00	149,765.00
<a href="#">02-45-5515</a>	CONSULTANT SERVICES	50,000.00	50,000.00	0.00	0.00	50,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>210,000.00</b>	<b>210,000.00</b>	<b>10,000.00</b>	<b>10,235.00</b>	<b>199,765.00</b>

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">02-45-6001</a>	INSURANCE-VEHICLES	11,500.00	11,500.00	0.00	13,183.94	-1,683.94
<a href="#">02-45-6003</a>	LIABILITY-FIRE & CASUALTY	10,000.00	10,000.00	0.00	7,910.74	2,089.26
	<b>Category: 60 - OTHER SERVICES Total:</b>	<b>21,500.00</b>	<b>21,500.00</b>	<b>0.00</b>	<b>21,094.68</b>	<b>405.32</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">02-45-9751</a>	TRANSFER TO GENERAL FUND	590,000.00	590,000.00	0.00	0.00	590,000.00
<a href="#">02-45-9753</a>	TRANSFER TO DEBT SERVICE FUND	88,418.00	88,418.00	0.00	0.00	88,418.00
<a href="#">02-45-9772</a>	TECHNOLOGY USER FEE	875.00	875.00	0.00	0.00	875.00
<a href="#">02-45-9781</a>	EQUIPMENT PURCHASE CONTRIBUTIO	83,120.00	83,120.00	0.00	0.00	83,120.00
<a href="#">02-45-9791</a>	EQUIPMENT USER FEE	37,000.00	37,000.00	0.00	0.00	37,000.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>799,413.00</b>	<b>799,413.00</b>	<b>0.00</b>	<b>0.00</b>	<b>799,413.00</b>
	<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>3,945,531.92</b>	<b>3,945,531.92</b>	<b>339,508.86</b>	<b>1,787,970.52</b>	<b>2,157,561.40</b>

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 46 - UTILITY CAPITAL PROJECT</b>						
<b>Category: 70 - CAPITAL IMPROVEMENTS</b>						
<a href="#">02-46-7060</a>	WEST WATER PLANT - POWER PANEL RETROF...	200,000.00	200,000.00	0.00	0.00	200,000.00
<a href="#">02-46-7080</a>	AUTOCNTRL-SCADA	50,000.00	50,000.00	29,800.00	29,800.00	20,200.00
<a href="#">02-46-7091</a>	WHITEOAK BAYOU REHABILITATION	650,000.00	650,000.00	0.00	0.00	650,000.00
<a href="#">02-46-7111</a>	SEATTLE - WELL REPAIR	50,000.00	50,000.00	0.00	4,000.00	46,000.00
<a href="#">02-46-7129</a>	CONGO ELEVATED STORAGE TANK - REHAB	500,000.00	500,000.00	0.00	0.00	500,000.00
<b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>		<b>1,450,000.00</b>	<b>1,450,000.00</b>	<b>29,800.00</b>	<b>33,800.00</b>	<b>1,416,200.00</b>
<b>Department: 46 - UTILITY CAPITAL PROJECT Total:</b>		<b>1,450,000.00</b>	<b>1,450,000.00</b>	<b>29,800.00</b>	<b>33,800.00</b>	<b>1,416,200.00</b>
<b>Fund: 02 - UTILITY FUND Surplus (Deficit):</b>		<b>-623,031.92</b>	<b>-623,031.92</b>	<b>409,927.89</b>	<b>1,128,416.01</b>	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 04 - IMPACT FEE FUND</b>					
<b>Department: 43 - 43</b>					
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>					
<a href="#">04-43-8547</a> WATER DISTRIBUTION	50,000.00	50,000.00	0.00	49,518.52	481.48
<a href="#">04-43-8548</a> SEWER PLANT CAPACITY	25,000.00	25,000.00	0.00	9,986.00	15,014.00
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>0.00</b>	<b>59,504.52</b>	<b>15,495.48</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">04-43-9601</a> INTEREST EARNED	3,000.00	3,000.00	8.74	430.32	2,569.68
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>8.74</b>	<b>430.32</b>	<b>2,569.68</b>
<b>Department: 43 - 43 Total:</b>	<b>78,000.00</b>	<b>78,000.00</b>	<b>8.74</b>	<b>59,934.84</b>	<b>18,065.16</b>
<b>Fund: 04 - IMPACT FEE FUND Total:</b>	<b>78,000.00</b>	<b>78,000.00</b>	<b>8.74</b>	<b>59,934.84</b>	

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 11 - GOLF COURSE FUND</b>						
<b>Department: 80 - 80</b>						
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>						
<a href="#">11-80-8551</a>	GREEN FEES	1,100,000.00	1,100,000.00	63,387.64	852,672.02	247,327.98
<a href="#">11-80-8553</a>	RANGE FEES/CLUB RENTALS	108,000.00	108,000.00	12,973.62	123,896.87	-15,896.87
<a href="#">11-80-8554</a>	CLUB RENTALS	5,800.00	5,800.00	468.75	3,561.75	2,238.25
<a href="#">11-80-8555</a>	TOURNAMENT GREENS FEES	110,000.00	110,000.00	2,903.42	89,721.43	20,278.57
<a href="#">11-80-8560</a>	MISCELLANEOUS FEES	19,000.00	19,000.00	407.50	21,619.75	-2,619.75
<a href="#">11-80-8567</a>	MERCHANDISE	140,000.00	140,000.00	11,899.97	127,955.78	12,044.22
<a href="#">11-80-8568</a>	SPECIAL ORDER MERCHANDISE	40,000.00	40,000.00	1,670.99	25,811.07	14,188.93
<a href="#">11-80-8572</a>	CONCESSION FEES	45,000.00	45,000.00	5,450.52	37,912.27	7,087.73
<a href="#">11-80-8575</a>	MEMBERSHIPS	42,000.00	42,000.00	1,995.45	30,296.04	11,703.96
<a href="#">11-80-8579</a>	CASH OVER/UNDER	0.00	0.00	15.96	235.00	-235.00
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>		<b>1,609,800.00</b>	<b>1,609,800.00</b>	<b>101,173.82</b>	<b>1,313,681.98</b>	<b>296,118.02</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">11-80-9601</a>	INTEREST EARNED	1,000.00	1,000.00	3.12	46.90	953.10
<b>Category: 96 - INTEREST EARNED Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>3.12</b>	<b>46.90</b>	<b>953.10</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">11-80-9751</a>	TRANSFER FROM GENERAL FUND	345,891.14	345,891.14	0.00	0.00	345,891.14
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>345,891.14</b>	<b>345,891.14</b>	<b>0.00</b>	<b>0.00</b>	<b>345,891.14</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>						
<a href="#">11-80-9802</a>	SALES OF FIXED ASSETS	25,000.00	25,000.00	0.00	25,760.25	-760.25
<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>		<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,760.25</b>	<b>-760.25</b>
<b>Department: 80 - 80 Total:</b>		<b>1,981,691.14</b>	<b>1,981,691.14</b>	<b>101,176.94</b>	<b>1,339,489.13</b>	<b>642,202.01</b>

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 81 - CLUB HOUSE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-81-3001</a>	SALARIES AND WAGES	248,340.39	248,340.39	19,400.80	157,425.35	90,915.04
<a href="#">11-81-3002</a>	WAGES	114,940.00	114,940.00	8,335.50	87,989.86	26,950.14
<a href="#">11-81-3003</a>	LONGEVITY	911.82	911.82	88.62	698.97	212.85
<a href="#">11-81-3007</a>	OVERTIME	1,000.00	1,000.00	293.09	2,466.30	-1,466.30
<a href="#">11-81-3051</a>	FICA/MEDICARE TAXES	27,137.68	27,137.68	2,106.12	18,653.13	8,484.55
<a href="#">11-81-3052</a>	WORKMAN'S COMP	5,913.00	5,913.00	0.00	4,433.75	1,479.25
<a href="#">11-81-3053</a>	UNEMPLOYMENT TAXES	880.00	880.00	138.53	3,374.09	-2,494.09
<a href="#">11-81-3054</a>	RETIREMENT	35,135.42	35,135.42	2,763.10	22,577.42	12,558.00
<a href="#">11-81-3055</a>	INSURANCE	56,976.14	56,976.14	3,338.19	27,947.16	29,028.98
<a href="#">11-81-3056</a>	LIFE INS	352.30	352.30	29.25	234.00	118.30
<a href="#">11-81-3057</a>	DENTAL INSURANCE	3,675.10	3,675.10	228.20	1,915.74	1,759.36
<a href="#">11-81-3058</a>	LONG-TERM DISABILITY	1,043.03	1,043.03	-536.62	661.03	382.00
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>496,304.88</b>	<b>496,304.88</b>	<b>36,184.78</b>	<b>328,376.80</b>	<b>167,928.08</b>
<b>Category: 34 - COST OF SALES</b>						
<a href="#">11-81-3401</a>	MERCHANDISE	120,000.00	120,000.00	13,276.96	102,833.50	17,166.50
<a href="#">11-81-3415</a>	RANGE BALLS	8,000.00	8,000.00	3,342.22	10,750.12	-2,750.12
<a href="#">11-81-3416</a>	RENTAL CLUBS	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">11-81-3419</a>	SPECIAL ORDER MERCHANDISE	25,000.00	25,000.00	3,767.17	20,519.33	4,480.67
<b>Category: 34 - COST OF SALES Total:</b>		<b>155,000.00</b>	<b>155,000.00</b>	<b>20,386.35</b>	<b>134,102.95</b>	<b>20,897.05</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-81-3502</a>	POSTAGE/FREIGHT/DEL.FEE	400.00	400.00	0.00	101.04	298.96
<a href="#">11-81-3503</a>	OFFICE SUPPLIES	6,000.00	6,000.00	-39.77	3,288.63	2,711.37
<a href="#">11-81-3504</a>	WEARING APPAREL	2,000.00	2,000.00	386.20	682.88	1,317.12
<a href="#">11-81-3510</a>	BOOKS & PERIODICALS	500.00	500.00	0.00	0.00	500.00
<a href="#">11-81-3523</a>	TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	638.29	361.71
<a href="#">11-81-3529</a>	REPAIR PARTS	250.00	250.00	0.00	0.00	250.00
<a href="#">11-81-3605</a>	MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	24.00	4,659.00	2,341.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>17,150.00</b>	<b>17,150.00</b>	<b>370.43</b>	<b>9,369.84</b>	<b>7,780.16</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-81-4501</a>	FURN, FIXTURE/EPT MAINTENANCE	750.00	750.00	0.00	1,121.31	-371.31
<a href="#">11-81-4504</a>	COMPUTER SOFTWARE	750.00	750.00	0.00	0.00	750.00
<a href="#">11-81-4506</a>	CART MAINTENANCE	1,000.00	1,000.00	565.53	1,605.26	-605.26
<a href="#">11-81-4520</a>	EQUIPMENT MAINTENANCE/OUTSOURC	750.00	750.00	130.97	130.97	619.03
<a href="#">11-81-4599</a>	MISCELLANEOUS EQUIPMENT	1,200.00	1,200.00	307.84	307.84	892.16
<b>Category: 45 - MAINTENANCE Total:</b>		<b>4,450.00</b>	<b>4,450.00</b>	<b>1,004.34</b>	<b>3,165.38</b>	<b>1,284.62</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-81-5012</a>	PRINTING	3,500.00	3,500.00	1,098.30	1,969.40	1,530.60
<a href="#">11-81-5020</a>	COMMUNICATIONS	6,500.00	6,500.00	0.00	4,251.83	2,248.17
<a href="#">11-81-5023</a>	LEASE EQUIPMENT	1,600.00	1,600.00	0.00	12.30	1,587.70
<a href="#">11-81-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	419.00	581.00
<a href="#">11-81-5029</a>	TRAVEL/TRAINING	2,000.00	2,000.00	0.00	470.00	1,530.00
<a href="#">11-81-5043</a>	ADVERTISING/PROMOTION	27,000.00	27,000.00	1,898.50	16,365.06	10,634.94
<b>Category: 50 - SERVICES Total:</b>		<b>41,600.00</b>	<b>41,600.00</b>	<b>2,996.80</b>	<b>23,487.59</b>	<b>18,112.41</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">11-81-5405</a>	CREDIT CARD CHARGES	40,000.00	40,000.00	7,694.20	55,949.67	-15,949.67
<a href="#">11-81-5410</a>	SECURITY	2,600.00	2,600.00	0.00	1,226.52	1,373.48
<a href="#">11-81-5413</a>	TOURNAMENT FEES EXPENSE	1,800.00	1,800.00	0.00	550.00	1,250.00
<a href="#">11-81-5421</a>	EQUIPMENT LEASE DEBT	3,000.00	3,000.00	0.00	675.00	2,325.00
<a href="#">11-81-5498</a>	MISCELLANEOUS EXPENSE	4,000.00	4,000.00	0.00	3,633.95	366.05
<b>Category: 54 - SUNDRY Total:</b>		<b>51,400.00</b>	<b>51,400.00</b>	<b>7,694.20</b>	<b>62,035.14</b>	<b>-10,635.14</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">11-81-5515</a>	CONSULTANT FEES	3,500.00	3,500.00	0.00	0.00	3,500.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,500.00</b>

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 60 - OTHER SERVICES</b>					
<a href="#">11-81-6003</a> LIABILITY-FIRE & CASUALTY INSR	20,000.00	20,000.00	0.00	19,337.38	662.62
<b>Category: 60 - OTHER SERVICES Total:</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>19,337.38</b>	<b>662.62</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">11-81-9772</a> TECHNOLOGY USER FEE	4,000.00	4,000.00	0.00	0.00	4,000.00
<a href="#">11-81-9791</a> EQUIP USER FEE	67,025.00	67,025.00	0.00	0.00	67,025.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>71,025.00</b>	<b>71,025.00</b>	<b>0.00</b>	<b>0.00</b>	<b>71,025.00</b>
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>860,429.88</b>	<b>860,429.88</b>	<b>68,636.90</b>	<b>579,875.08</b>	<b>280,554.80</b>

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 82 - COURSE MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-82-3001</a>	SALARIES AND	334,375.41	334,375.41	22,232.20	191,483.72	142,891.69
<a href="#">11-82-3002</a>	WAGES	29,450.00	29,450.00	1,443.00	7,218.66	22,231.34
<a href="#">11-82-3003</a>	LONGEVITY	3,024.32	3,024.32	225.20	1,845.73	1,178.59
<a href="#">11-82-3007</a>	OVERTIME	5,000.00	5,000.00	635.00	1,714.74	3,285.26
<a href="#">11-82-3051</a>	FICA/MEDICARE TAXES	26,541.61	26,541.61	1,746.58	14,332.03	12,209.58
<a href="#">11-82-3052</a>	WORKMAN'S COMP	6,947.00	6,947.00	0.00	5,209.08	1,737.92
<a href="#">11-82-3053</a>	UNEMPLOYMENT TAXES	1,376.00	1,376.00	27.03	1,384.50	-8.50
<a href="#">11-82-3054</a>	RETIREMENT	48,072.92	48,072.92	3,226.00	27,438.18	20,634.74
<a href="#">11-82-3055</a>	INSURANCE	110,608.16	110,608.16	8,364.06	70,036.53	40,571.63
<a href="#">11-82-3056</a>	LIFE INS	563.68	563.68	40.95	351.00	212.68
<a href="#">11-82-3057</a>	DENTAL	6,703.84	6,703.84	515.68	4,329.13	2,374.71
<a href="#">11-82-3058</a>	LONG-TERM DISABILITY	1,404.37	1,404.37	-717.20	804.28	600.09
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>574,067.31</b>	<b>574,067.31</b>	<b>37,738.50</b>	<b>326,147.58</b>	<b>247,919.73</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-82-3503</a>	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00
<a href="#">11-82-3504</a>	WEARING APPAREL	2,700.00	2,700.00	38.06	-103.53	2,803.53
<a href="#">11-82-3506</a>	CHEMICALS	6,000.00	6,000.00	0.00	2,678.43	3,321.57
<a href="#">11-82-3514</a>	FUEL & OIL	17,000.00	17,000.00	1,402.79	7,328.08	9,671.92
<a href="#">11-82-3520</a>	FOOD/WATER	750.00	750.00	0.00	0.00	750.00
<a href="#">11-82-3523</a>	TOOLS/EQUIPMENT	4,500.00	4,500.00	0.00	3,535.07	964.93
<a href="#">11-82-3526</a>	MINOR EQUIPMENT	3,500.00	3,500.00	0.00	1,182.98	2,317.02
<a href="#">11-82-3527</a>	AGGREGATES	5,000.00	5,000.00	811.84	6,079.30	-1,079.30
<a href="#">11-82-3529</a>	REPAIR PARTS	0.00	0.00	0.00	250.00	-250.00
<a href="#">11-82-3530</a>	PESTICIDES	10,000.00	10,000.00	5,512.67	19,358.51	-9,358.51
<a href="#">11-82-3533</a>	FERTILIZERS	28,000.00	28,000.00	6,744.00	20,774.30	7,225.70
<a href="#">11-82-3535</a>	GROUND/SHOP SUPPLIES	5,000.00	5,000.00	0.00	1,630.70	3,369.30
<a href="#">11-82-3536</a>	LANDSCAPING MATERIALS	5,000.00	5,000.00	0.00	14,892.46	-9,892.46
<a href="#">11-82-3538</a>	COURSE SUPPLIES	5,000.00	5,000.00	0.00	115.69	4,884.31
<a href="#">11-82-3539</a>	GOLF COURSE ACCESSORIES	5,000.00	5,000.00	0.00	1,347.45	3,652.55
<a href="#">11-82-3542</a>	FIRST AID	750.00	750.00	0.00	0.00	750.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>98,700.00</b>	<b>98,700.00</b>	<b>14,509.36</b>	<b>79,069.44</b>	<b>19,630.56</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">11-82-4041</a>	WATER WELL MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">11-82-4046</a>	PARKING LOT MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-82-4505</a>	IRRIGATION EQUIPMENT	17,000.00	17,000.00	415.58	5,960.43	11,039.57
<a href="#">11-82-4599</a>	MISCELLANEOUS EQUIPMENT	2,000.00	2,000.00	0.00	3,854.97	-1,854.97
<b>Category: 45 - MAINTENANCE Total:</b>		<b>19,000.00</b>	<b>19,000.00</b>	<b>415.58</b>	<b>9,815.40</b>	<b>9,184.60</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-82-5022</a>	RENTAL EQUIPMENT	4,500.00	4,500.00	516.00	2,064.00	2,436.00
<a href="#">11-82-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	476.94	523.06
<a href="#">11-82-5029</a>	TRAVEL/TRAINING	2,500.00	2,500.00	0.00	1,095.25	1,404.75
<b>Category: 50 - SERVICES Total:</b>		<b>8,000.00</b>	<b>8,000.00</b>	<b>516.00</b>	<b>3,636.19</b>	<b>4,363.81</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">11-82-5405</a>	PERMITS & FEES	500.00	500.00	0.00	0.00	500.00
<a href="#">11-82-5412</a>	WATER AUTHORITY FEES	90,000.00	90,000.00	9,305.80	17,784.55	72,215.45
<b>Category: 54 - SUNDRY Total:</b>		<b>90,500.00</b>	<b>90,500.00</b>	<b>9,305.80</b>	<b>17,784.55</b>	<b>72,715.45</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">11-82-5508</a>	SANITARY/TRASH SERVICES	3,000.00	3,000.00	0.00	666.40	2,333.60
<a href="#">11-82-5530</a>	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>666.40</b>	<b>3,333.60</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">11-82-9773</a>	COMP. EQUIPMENT USER FEE	375.00	375.00	0.00	0.00	375.00

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">11-82-9791</a> EQUIPMENT USER FEE	93,579.00	93,579.00	0.00	0.00	93,579.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>93,954.00</b>	<b>93,954.00</b>	<b>0.00</b>	<b>0.00</b>	<b>93,954.00</b>
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>893,221.31</b>	<b>893,221.31</b>	<b>62,485.24</b>	<b>437,119.56</b>	<b>456,101.75</b>

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 83 - BUILDING MAINTENANCE</b>						
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-83-3517</a>	JANITORIAL SUPPLIES	4,200.00	4,200.00	667.09	5,516.62	-1,316.62
<a href="#">11-83-3523</a>	TOOLS/EQUIPMENT	600.00	600.00	0.00	0.00	600.00
	<b>Category: 35 - SUPPLIES Total:</b>	<b>4,800.00</b>	<b>4,800.00</b>	<b>667.09</b>	<b>5,516.62</b>	<b>-716.62</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">11-83-4001</a>	BUILDINGS & GROUNDS	16,000.00	16,000.00	1,500.00	14,576.09	1,423.91
	<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>1,500.00</b>	<b>14,576.09</b>	<b>1,423.91</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-83-4501</a>	FURN.FIXTURES, OFF EQUIP	3,000.00	3,000.00	0.00	157.99	2,842.01
	<b>Category: 45 - MAINTENANCE Total:</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>157.99</b>	<b>2,842.01</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-83-5017</a>	UTILITIES	26,000.00	26,000.00	1,648.45	12,176.94	13,823.06
	<b>Category: 50 - SERVICES Total:</b>	<b>26,000.00</b>	<b>26,000.00</b>	<b>1,648.45</b>	<b>12,176.94</b>	<b>13,823.06</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">11-83-5531</a>	PEST CONTROL SERVICES	800.00	800.00	0.00	309.69	490.31
	<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>800.00</b>	<b>800.00</b>	<b>0.00</b>	<b>309.69</b>	<b>490.31</b>
	<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>50,600.00</b>	<b>50,600.00</b>	<b>3,815.54</b>	<b>32,737.33</b>	<b>17,862.67</b>

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Department: 87 - GC CAPITAL IMPROVEMENT					
Category: 70 - CAPITAL IMPROVEMENTS					
<a href="#">11-87-7010</a> CAPITAL IMPROVEMENT	26,000.00	51,000.00	23,460.00	43,259.79	7,740.21
Category: 70 - CAPITAL IMPROVEMENTS Total:	26,000.00	51,000.00	23,460.00	43,259.79	7,740.21
Department: 87 - GC CAPITAL IMPROVEMENT Total:	26,000.00	51,000.00	23,460.00	43,259.79	7,740.21

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-88-3001</a>	SALARIES AND WAGES	51,803.23	51,803.23	3,370.06	28,252.78	23,550.45
<a href="#">11-88-3003</a>	LONGEVITY	912.00	912.00	29.54	247.99	664.01
<a href="#">11-88-3007</a>	OVERTIME	500.00	500.00	198.89	586.33	-86.33
<a href="#">11-88-3051</a>	FICA/MEDICARE TAXES	3,681.76	3,681.76	270.41	2,184.29	1,497.47
<a href="#">11-88-3052</a>	WORKER'S COMP	975.00	975.00	0.00	731.10	243.90
<a href="#">11-88-3053</a>	UNEMPLOYMENT TAXES	144.00	144.00	0.65	149.27	-5.27
<a href="#">11-88-3054</a>	RETIREMENT	7,343.37	7,343.37	502.71	4,090.78	3,252.59
<a href="#">11-88-3055</a>	HEALTH INSURANCE	20,360.34	20,360.34	564.72	4,726.68	15,633.66
<a href="#">11-88-3056</a>	LIFE INS	70.46	70.46	5.85	46.82	23.64
<a href="#">11-88-3057</a>	DENTAL	1,160.12	1,160.12	34.74	291.64	868.48
<a href="#">11-88-3058</a>	LONG TERM DISABILITY	219.67	219.67	-82.79	118.73	100.94
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>87,169.95</b>	<b>87,169.95</b>	<b>4,894.78</b>	<b>41,426.41</b>	<b>45,743.54</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-88-3504</a>	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
<a href="#">11-88-3514</a>	FUEL & OIL	1,700.00	1,700.00	0.00	285.88	1,414.12
<a href="#">11-88-3523</a>	TOOLS/EQUIPMENT	4,500.00	4,500.00	0.00	3,797.26	702.74
<a href="#">11-88-3526</a>	MINOR EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">11-88-3529</a>	REPAIR PARTS	20,000.00	20,000.00	610.30	7,521.20	12,478.80
<a href="#">11-88-3535</a>	GROUND/SHOP SUPPLIES	2,500.00	2,500.00	0.00	706.60	1,793.40
<a href="#">11-88-3542</a>	FIRST AID	250.00	250.00	0.00	0.00	250.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>30,450.00</b>	<b>30,450.00</b>	<b>610.30</b>	<b>12,310.94</b>	<b>18,139.06</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-88-4520</a>	AUTO REPAIR/OUTSOURCED	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">11-88-4599</a>	MISC EQUIPMENT MAINT.	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>6,000.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-88-5029</a>	TRAVEL/TRAINING	500.00	500.00	358.00	378.00	122.00
<b>Category: 50 - SERVICES Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>358.00</b>	<b>378.00</b>	<b>122.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">11-88-9781</a>	TRANSFER TO EQUIP PURCH CONT	27,320.00	27,320.00	0.00	0.00	27,320.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>27,320.00</b>	<b>27,320.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,320.00</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>		<b>151,439.95</b>	<b>151,439.95</b>	<b>5,863.08</b>	<b>54,115.35</b>	<b>97,324.60</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>-25,000.00</b>	<b>-63,083.82</b>	<b>192,382.02</b>	
<b>Total Surplus (Deficit):</b>		<b>-545,031.92</b>	<b>-570,031.92</b>	<b>346,852.81</b>	<b>1,380,732.87</b>	

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Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 02 - UTILITY FUND</b>					
<b>Department: 40 - 40</b>					
85 - FEE & CHARGES FOR SERVICE	4,635,000.00	4,635,000.00	740,868.38	2,881,376.19	1,753,623.81
96 - INTEREST EARNED	10,000.00	10,000.00	42.16	1,636.16	8,363.84
98 - MISCELLANEOUS REVENUE	127,500.00	127,500.00	38,326.21	67,174.18	60,325.82
<b>Department: 40 - 40 Total:</b>	<b>4,772,500.00</b>	<b>4,772,500.00</b>	<b>779,236.75</b>	<b>2,950,186.53</b>	<b>1,822,313.47</b>

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 45 - WATER &amp; SEWER</b>					
30 - SALARIES, WAGES, & BENEFITS	431,558.92	431,558.92	31,495.29	253,846.61	177,712.31
35 - SUPPLIES	42,200.00	42,200.00	1,908.07	36,969.14	5,230.86
40 - MAINTENANCE--BLDGS, STRUC	144,500.00	144,500.00	50,766.62	295,488.30	-150,988.30
45 - MAINTENANCE	7,400.00	7,400.00	142.00	5,795.01	1,604.99
50 - SERVICES	540,060.00	540,060.00	46,555.19	315,984.85	224,075.15
54 - SUNDRY	1,748,900.00	1,748,900.00	198,641.69	848,556.93	900,343.07
55 - PROFESSIONAL SERVICES	210,000.00	210,000.00	10,000.00	10,235.00	199,765.00
60 - OTHER SERVICES	21,500.00	21,500.00	0.00	21,094.68	405.32
97 - INTERFUND ACTIVITY	799,413.00	799,413.00	0.00	0.00	799,413.00
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>3,945,531.92</b>	<b>3,945,531.92</b>	<b>339,508.86</b>	<b>1,787,970.52</b>	<b>2,157,561.40</b>

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 46 - UTILITY CAPITAL PROJECT</b>					
70 - CAPITAL IMPROVEMENTS	1,450,000.00	1,450,000.00	29,800.00	33,800.00	1,416,200.00
<b>Department: 46 - UTILITY CAPITAL PROJECT Total:</b>	<b>1,450,000.00</b>	<b>1,450,000.00</b>	<b>29,800.00</b>	<b>33,800.00</b>	<b>1,416,200.00</b>
<b>Fund: 02 - UTILITY FUND Surplus (Deficit):</b>	<b>-623,031.92</b>	<b>-623,031.92</b>	<b>409,927.89</b>	<b>1,128,416.01</b>	<b>-1,751,447.93</b>
<b>Fund: 04 - IMPACT FEE FUND</b>					
<b>Department: 43 - 43</b>					
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	0.00	59,504.52	15,495.48
96 - INTEREST EARNED	3,000.00	3,000.00	8.74	430.32	2,569.68
<b>Department: 43 - 43 Total:</b>	<b>78,000.00</b>	<b>78,000.00</b>	<b>8.74</b>	<b>59,934.84</b>	<b>18,065.16</b>
<b>Fund: 04 - IMPACT FEE FUND Total:</b>	<b>78,000.00</b>	<b>78,000.00</b>	<b>8.74</b>	<b>59,934.84</b>	<b>18,065.16</b>
<b>Fund: 11 - GOLF COURSE FUND</b>					
<b>Department: 80 - 80</b>					
85 - FEE & CHARGES FOR SERVICE	1,609,800.00	1,609,800.00	101,173.82	1,313,681.98	296,118.02
96 - INTEREST EARNED	1,000.00	1,000.00	3.12	46.90	953.10
97 - INTERFUND ACTIVITY	345,891.14	345,891.14	0.00	0.00	345,891.14
98 - MISCELLANEOUS REVENUE	25,000.00	25,000.00	0.00	25,760.25	-760.25
<b>Department: 80 - 80 Total:</b>	<b>1,981,691.14</b>	<b>1,981,691.14</b>	<b>101,176.94</b>	<b>1,339,489.13</b>	<b>642,202.01</b>

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 81 - CLUB HOUSE</b>					
30 - SALARIES, WAGES, & BENEFITS	496,304.88	496,304.88	36,184.78	328,376.80	167,928.08
34 - COST OF SALES	155,000.00	155,000.00	20,386.35	134,102.95	20,897.05
35 - SUPPLIES	17,150.00	17,150.00	370.43	9,369.84	7,780.16
45 - MAINTENANCE	4,450.00	4,450.00	1,004.34	3,165.38	1,284.62
50 - SERVICES	41,600.00	41,600.00	2,996.80	23,487.59	18,112.41
54 - SUNDRY	51,400.00	51,400.00	7,694.20	62,035.14	-10,635.14
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00
60 - OTHER SERVICES	20,000.00	20,000.00	0.00	19,337.38	662.62
97 - INTERFUND ACTIVITY	71,025.00	71,025.00	0.00	0.00	71,025.00
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>860,429.88</b>	<b>860,429.88</b>	<b>68,636.90</b>	<b>579,875.08</b>	<b>280,554.80</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 82 - COURSE MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	574,067.31	574,067.31	37,738.50	326,147.58	247,919.73
35 - SUPPLIES	98,700.00	98,700.00	14,509.36	79,069.44	19,630.56
40 - MAINTENANCE--BLDGS, STRUC	5,000.00	5,000.00	0.00	0.00	5,000.00
45 - MAINTENANCE	19,000.00	19,000.00	415.58	9,815.40	9,184.60
50 - SERVICES	8,000.00	8,000.00	516.00	3,636.19	4,363.81
54 - SUNDRY	90,500.00	90,500.00	9,305.80	17,784.55	72,715.45
55 - PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	666.40	3,333.60
97 - INTERFUND ACTIVITY	93,954.00	93,954.00	0.00	0.00	93,954.00
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>893,221.31</b>	<b>893,221.31</b>	<b>62,485.24</b>	<b>437,119.56</b>	<b>456,101.75</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**Income Statement**

**For Fiscal: 2020-2021 Period Ending: 05/31/2021**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 83 - BUILDING MAINTENANCE</b>					
35 - SUPPLIES	4,800.00	4,800.00	667.09	5,516.62	-716.62
40 - MAINTENANCE--BLDGS, STRUC	16,000.00	16,000.00	1,500.00	14,576.09	1,423.91
45 - MAINTENANCE	3,000.00	3,000.00	0.00	157.99	2,842.01
50 - SERVICES	26,000.00	26,000.00	1,648.45	12,176.94	13,823.06
55 - PROFESSIONAL SERVICES	800.00	800.00	0.00	309.69	490.31
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>50,600.00</b>	<b>50,600.00</b>	<b>3,815.54</b>	<b>32,737.33</b>	<b>17,862.67</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021**

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>					
70 - CAPITAL IMPROVEMENTS	26,000.00	51,000.00	23,460.00	43,259.79	7,740.21
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>26,000.00</b>	<b>51,000.00</b>	<b>23,460.00</b>	<b>43,259.79</b>	<b>7,740.21</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	87,169.95	87,169.95	4,894.78	41,426.41	45,743.54
35 - SUPPLIES	30,450.00	30,450.00	610.30	12,310.94	18,139.06
45 - MAINTENANCE	6,000.00	6,000.00	0.00	0.00	6,000.00
50 - SERVICES	500.00	500.00	358.00	378.00	122.00
97 - INTERFUND ACTIVITY	27,320.00	27,320.00	0.00	0.00	27,320.00
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>151,439.95</b>	<b>151,439.95</b>	<b>5,863.08</b>	<b>54,115.35</b>	<b>97,324.60</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>-25,000.00</b>	<b>-63,083.82</b>	<b>192,382.02</b>	<b>-217,382.02</b>
<b>Total Surplus (Deficit):</b>	<b>-545,031.92</b>	<b>-570,031.92</b>	<b>346,852.81</b>	<b>1,380,732.87</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**Fund Summary**

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
02 - UTILITY FUND	-623,031.92	-623,031.92	409,927.89	1,128,416.01	-1,751,447.93
04 - IMPACT FEE FUND	78,000.00	78,000.00	8.74	59,934.84	18,065.16
11 - GOLF COURSE FUND	0.00	-25,000.00	-63,083.82	192,382.02	-217,382.02
<b>Total Surplus (Deficit):</b>	<b>-545,031.92</b>	<b>-570,031.92</b>	<b>346,852.81</b>	<b>1,380,732.87</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



Jersey Village, TX

# Income Statement Account Summary

For Fiscal: 2020-2021 Period Ending: 05/31/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 01 - GENERAL FUND</b>						
<b>Department: 10 - 10</b>						
<b>Category: 72 - PROPERTY TAXES</b>						
<a href="#">01-10-7201</a>	CURRENT PROPERTY TAXES	6,509,473.76	6,509,473.76	17,875.26	6,389,585.84	119,887.92
<a href="#">01-10-7202</a>	DELINQUENT PROPERTY TAXES	30,000.00	30,000.00	-534.73	35,201.52	-5,201.52
<a href="#">01-10-7203</a>	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	2,121.17	24,937.70	62.30
	<b>Category: 72 - PROPERTY TAXES Total:</b>	<b>6,564,473.76</b>	<b>6,564,473.76</b>	<b>19,461.70</b>	<b>6,449,725.06</b>	<b>114,748.70</b>
<b>Category: 75 - OTHER TAXES</b>						
<a href="#">01-10-7511</a>	ELECTRIC FRANCHISE	360,000.00	360,000.00	1,104.10	243,412.03	116,587.97
<a href="#">01-10-7512</a>	TELEPHONE FRANCHISE	90,000.00	90,000.00	3,826.75	17,460.10	72,539.90
<a href="#">01-10-7513</a>	GAS FRANCHISE	40,000.00	40,000.00	18,712.73	32,167.19	7,832.81
<a href="#">01-10-7514</a>	CABLE TV FRANCHISE	75,000.00	75,000.00	18,693.29	58,591.96	16,408.04
<a href="#">01-10-7515</a>	TELECOMMUNICATION	15,000.00	15,000.00	3,413.40	9,871.88	5,128.12
<a href="#">01-10-7621</a>	CITY SALES TAX	3,810,000.00	3,810,000.00	361,023.39	2,596,220.11	1,213,779.89
<a href="#">01-10-7622</a>	SALES TX-RED. PROPERTY TX	1,905,000.00	1,905,000.00	180,511.70	1,297,045.75	607,954.25
<a href="#">01-10-7631</a>	MIXED DRINK TAX	30,000.00	30,000.00	3,377.68	18,530.75	11,469.25
	<b>Category: 75 - OTHER TAXES Total:</b>	<b>6,325,000.00</b>	<b>6,325,000.00</b>	<b>590,663.04</b>	<b>4,273,299.77</b>	<b>2,051,700.23</b>
<b>Category: 80 - FINES WARRANTS &amp; BONDS</b>						
<a href="#">01-10-8001</a>	FINES	1,000,000.00	1,000,000.00	47,770.56	445,677.86	554,322.14
<a href="#">01-10-8002</a>	TIME PAYMENT FEE-GENERAL	10,000.00	10,000.00	439.39	3,045.07	6,954.93
<a href="#">01-10-8003</a>	TIME PAYMENT FEE-COURT	0.00	0.00	94.83	571.03	-571.03
<a href="#">01-10-8004</a>	COURT TECHNOLOGY FEES	0.00	0.00	1,031.56	9,423.69	-9,423.69
<a href="#">01-10-8005</a>	COURT SECURITY FEE	0.00	0.00	1,017.31	9,472.16	-9,472.16
<a href="#">01-10-8006</a>	OMNI FEE	8,000.00	8,000.00	556.00	4,330.25	3,669.75
<a href="#">01-10-8007</a>	CHILD SAFETY FEE	0.00	0.00	0.00	300.00	-300.00
<a href="#">01-10-8008</a>	JUDICIAL FEE	0.00	0.00	91.31	766.23	-766.23
	<b>Category: 80 - FINES WARRANTS &amp; BONDS Total:</b>	<b>1,018,000.00</b>	<b>1,018,000.00</b>	<b>51,000.96</b>	<b>473,586.29</b>	<b>544,413.71</b>
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>						
<a href="#">01-10-8501</a>	GARBAGE FEES/RESIDENTIAL	500.00	500.00	0.00	171.38	328.62
<a href="#">01-10-8503</a>	POOL MEMBERSHIP FEES	20,000.00	20,000.00	1,660.00	2,490.00	17,510.00
<a href="#">01-10-8504</a>	SWIM LESSON	3,500.00	3,500.00	3,440.00	5,460.00	-1,960.00
<a href="#">01-10-8505</a>	POOL RENTALS	1,000.00	1,000.00	450.00	1,155.00	-155.00
<a href="#">01-10-8506</a>	REC PROGRAMS	2,000.00	2,000.00	205.00	5,006.00	-3,006.00
<a href="#">01-10-8507</a>	AMBULANCE SERVICE FEES	250,000.00	250,000.00	19,473.43	128,511.00	121,489.00
<a href="#">01-10-8509</a>	PET TAGS	800.00	800.00	35.00	340.00	460.00
<a href="#">01-10-8511</a>	JERSEY VILLAGE STICKERS	0.00	0.00	2.00	33.00	-33.00
<a href="#">01-10-8512</a>	RENTAL FEE	40,000.00	40,000.00	600.00	2,275.00	37,725.00
<a href="#">01-10-8513</a>	CHILD SAFETY FEE-COUNTY	9,000.00	9,000.00	1,004.37	6,193.56	2,806.44
<a href="#">01-10-8514</a>	FOOD & BEVERAGE FEES	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-10-8516</a>	FARMER'S MARKET FEES	7,200.00	7,200.00	610.00	5,670.00	1,530.00
<a href="#">01-10-8517</a>	PARK RENTALS	750.00	750.00	1,045.00	10,040.00	-9,290.00
<a href="#">01-10-8999</a>	PLAN CHECKING AND PLAT REVIEW	30,000.00	30,000.00	1,195.12	28,249.56	1,750.44
	<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>365,750.00</b>	<b>365,750.00</b>	<b>29,719.92</b>	<b>195,594.50</b>	<b>170,155.50</b>
<b>Category: 90 - LICENSES &amp; PERMITS</b>						
<a href="#">01-10-9001</a>	BUILDING PERMITS	80,000.00	80,000.00	4,277.52	66,754.62	13,245.38
<a href="#">01-10-9002</a>	PLUMBING PERMITS	10,000.00	10,000.00	885.00	5,675.00	4,325.00
<a href="#">01-10-9003</a>	ELECTRICAL PERMITS	16,000.00	16,000.00	602.00	6,676.00	9,324.00
<a href="#">01-10-9004</a>	MECHANICAL PERMITS	8,000.00	8,000.00	255.00	4,786.00	3,214.00
<a href="#">01-10-9006</a>	SIGN PERMITS	12,000.00	12,000.00	177.30	11,472.54	527.46
<a href="#">01-10-9007</a>	LIQUOR LICENSES	8,000.00	8,000.00	0.00	2,080.00	5,920.00
<a href="#">01-10-9010</a>	ANTENNA ANNUAL FEES	5,000.00	5,000.00	0.00	4,305.92	694.08
<a href="#">01-10-9012</a>	BURGLAR/FIRE ALARM PERMIT	8,500.00	8,500.00	331.37	2,755.10	5,744.90

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-10-9013</a>	FIRE MARSHAL PERM FEES	1,100.00	1,100.00	128.00	226.00	874.00
<a href="#">01-10-9015</a>	OPERATIONAL HARZADOUS PERM	100.00	100.00	0.00	0.00	100.00
<a href="#">01-10-9016</a>	HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	0.00	0.00	1,000.00
	<b>Category: 90 - LICENSES &amp; PERMITS Total:</b>	<b>149,700.00</b>	<b>149,700.00</b>	<b>6,656.19</b>	<b>104,731.18</b>	<b>44,968.82</b>
	<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">01-10-9601</a>	INTEREST EARNED	100,000.00	100,000.00	133.61	5,055.43	94,944.57
	<b>Category: 96 - INTEREST EARNED Total:</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>133.61</b>	<b>5,055.43</b>	<b>94,944.57</b>
	<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-10-9750</a>	CRIME CONTROL DISTRICT REIMB.	1,834,230.70	1,834,230.70	0.00	0.00	1,834,230.70
<a href="#">01-10-9752</a>	TRANSFER FROM UTLY FUND	590,000.00	590,000.00	0.00	0.00	590,000.00
<a href="#">01-10-9753</a>	COURT SECURITY & TECH REIMB.	48,830.00	48,830.00	0.00	0.00	48,830.00
<a href="#">01-10-9754</a>	TRANFER FROM MOTEL TAX FUND	19,000.00	19,000.00	0.00	0.00	19,000.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>2,492,060.70</b>	<b>2,492,060.70</b>	<b>0.00</b>	<b>0.00</b>	<b>2,492,060.70</b>
	<b>Category: 98 - MISCELLANEOUS REVENUE</b>					
<a href="#">01-10-9802</a>	SALE OF ASSETS	281,100.00	281,100.00	0.00	80,317.00	200,783.00
<a href="#">01-10-9805</a>	DONATIONS--PARK	0.00	0.00	0.00	1,100.00	-1,100.00
<a href="#">01-10-9807</a>	DONATIONS - POLICE DEPT.	0.00	0.00	0.00	150.00	-150.00
<a href="#">01-10-9815</a>	INSURANCE SETTLEMENT	0.00	0.00	0.00	10.00	-10.00
<a href="#">01-10-9816</a>	PROPERTY LIENS/ORD VIOLATION	0.00	0.00	0.00	786.96	-786.96
<a href="#">01-10-9899</a>	MISCELLANEOUS	50,000.00	50,000.00	47,860.37	77,437.27	-27,437.27
	<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>	<b>331,100.00</b>	<b>331,100.00</b>	<b>47,860.37</b>	<b>159,801.23</b>	<b>171,298.77</b>
	<b>Category: 99 - OTHER AGENCY REVENUES</b>					
<a href="#">01-10-9901</a>	GRANTS/CONTRACTS-COPS	0.00	0.00	0.00	438,830.98	-438,830.98
<a href="#">01-10-9903</a>	FEMA EMS GRANTS	0.00	0.00	0.00	22,280.76	-22,280.76
<a href="#">01-10-9904</a>	FEMA	0.00	0.00	0.00	56,410.19	-56,410.19
<a href="#">01-10-9905</a>	AMBULANCE FEES STATE GRANT	90,000.00	90,000.00	0.00	0.00	90,000.00
<a href="#">01-10-9906</a>	LEOSE FUNDS - TRAINING GRANT	0.00	0.00	0.00	2,862.87	-2,862.87
	<b>Category: 99 - OTHER AGENCY REVENUES Total:</b>	<b>90,000.00</b>	<b>90,000.00</b>	<b>0.00</b>	<b>520,384.80</b>	<b>-430,384.80</b>
	<b>Department: 10 - 10 Total:</b>	<b>17,436,084.46</b>	<b>17,436,084.46</b>	<b>745,495.79</b>	<b>12,182,178.26</b>	<b>5,253,906.20</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 11 - ADMINISTRATIVE SERVICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-11-3001</a>	SALARIES	393,190.17	393,190.17	30,476.22	257,128.03	136,062.14
<a href="#">01-11-3002</a>	WAGES	27,040.00	27,040.00	0.00	334.00	26,706.00
<a href="#">01-11-3003</a>	LONGEVITY	815.88	815.88	71.99	568.98	246.90
<a href="#">01-11-3010</a>	INCENTIVES	11,950.04	11,950.04	138.46	1,162.37	10,787.67
<a href="#">01-11-3020</a>	EMPLOYEE AWARDS/BONUS	6,700.00	6,700.00	0.00	547.20	6,152.80
<a href="#">01-11-3051</a>	FICA/MEDICARE TAXES	29,211.31	29,211.31	2,280.14	16,618.91	12,592.40
<a href="#">01-11-3052</a>	WORKMEN'S COMPENSATION	11,627.00	11,627.00	0.00	8,709.29	2,917.71
<a href="#">01-11-3053</a>	UNEMPLOYMENT COMPENSATION	720.00	720.00	5.60	484.66	235.34
<a href="#">01-11-3054</a>	RETIREMENT	57,908.83	57,908.83	4,356.79	36,992.82	20,916.01
<a href="#">01-11-3055</a>	HEALTH INSURANCE	42,078.14	42,078.14	3,189.30	27,185.88	14,892.26
<a href="#">01-11-3056</a>	LIFE INS	211.38	211.38	17.55	140.40	70.98
<a href="#">01-11-3057</a>	DENTAL INSURANCE	2,771.86	2,771.86	213.62	1,793.34	978.52
<a href="#">01-11-3058</a>	LONG-TERM DISABILITY	1,678.70	1,678.70	-630.73	1,097.57	581.13
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>585,903.31</b>	<b>585,903.31</b>	<b>40,118.94</b>	<b>352,763.45</b>	<b>233,139.86</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-11-3502</a>	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
<a href="#">01-11-3503</a>	OFFICE SUPPLIES	4,000.00	4,000.00	33.19	1,581.31	2,418.69
<a href="#">01-11-3510</a>	BOOKS & PERIODICALS	200.00	200.00	0.00	103.50	96.50
<a href="#">01-11-3520</a>	FOOD	10,000.00	10,000.00	0.00	5,989.36	4,010.64
<a href="#">01-11-3524</a>	FEMA SUPPLIES - MARCOS/LAURA	0.00	0.00	0.00	82.81	-82.81
<b>Category: 35 - SUPPLIES Total:</b>		<b>14,350.00</b>	<b>14,350.00</b>	<b>33.19</b>	<b>7,756.98</b>	<b>6,593.02</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-11-4501</a>	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-11-5001</a>	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	153.30	508.20	3,491.80
<a href="#">01-11-5007</a>	RECORDS MANAGEMENT	7,500.00	7,500.00	0.00	1,754.44	5,745.56
<a href="#">01-11-5012</a>	PRINTING	250.00	250.00	0.00	0.00	250.00
<a href="#">01-11-5014</a>	MEDICAL EXPENSES	10,000.00	10,000.00	0.00	6,197.00	3,803.00
<a href="#">01-11-5020</a>	COMMUNICATIONS	3,600.00	3,600.00	69.55	989.94	2,610.06
<a href="#">01-11-5025</a>	NEWSPAPER NOTICES	6,500.00	6,500.00	0.00	5,012.06	1,487.94
<a href="#">01-11-5026</a>	CODIFICATIONS	7,400.00	7,400.00	0.00	3,421.88	3,978.12
<a href="#">01-11-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	6,000.00	6,000.00	757.00	5,458.28	541.72
<a href="#">01-11-5028</a>	TEXAS LEGISLATIVE SERVICES	1.00	1.00	0.00	0.00	1.00
<a href="#">01-11-5029</a>	TRAVEL/TRAINING	14,000.00	14,000.00	0.00	902.00	13,098.00
<a href="#">01-11-5030</a>	CAR ALLOWANCE	6,500.00	6,500.00	500.00	4,197.50	2,302.50
<a href="#">01-11-5041</a>	NEWSLETTER	9,500.00	9,500.00	0.00	3,255.00	6,245.00
<b>Category: 50 - SERVICES Total:</b>		<b>75,251.00</b>	<b>75,251.00</b>	<b>1,479.85</b>	<b>31,696.30</b>	<b>43,554.70</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-11-5401</a>	ELECTION EXPENSE	16,000.00	16,000.00	1,857.82	18,855.23	-2,855.23
<b>Category: 54 - SUNDRY Total:</b>		<b>16,000.00</b>	<b>16,000.00</b>	<b>1,857.82</b>	<b>18,855.23</b>	<b>-2,855.23</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-11-6005</a>	NOTARY SURETY BONDS	300.00	300.00	0.00	0.00	300.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-11-9772</a>	TECHNOLOGY USER FEE	4,500.00	4,500.00	0.00	0.00	4,500.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>4,500.00</b>	<b>4,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,500.00</b>
<b>Department: 11 - ADMINISTRATIVE SERVICE Total:</b>		<b>698,304.31</b>	<b>698,304.31</b>	<b>43,489.80</b>	<b>411,071.96</b>	<b>287,232.35</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 12 - LEGAL/OTHER SERVICES</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-12-3052</a>	WORKMEN'S COMPENSATION	250.00	250.00	0.00	224.95	25.05
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>250.00</b>	<b>250.00</b>	<b>0.00</b>	<b>224.95</b>	<b>25.05</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-12-5023</a>	GRANTS AND INCENTIVES	2,172,000.00	2,172,000.00	393,370.73	877,560.12	1,294,439.88
<b>Category: 50 - SERVICES Total:</b>		<b>2,172,000.00</b>	<b>2,172,000.00</b>	<b>393,370.73</b>	<b>877,560.12</b>	<b>1,294,439.88</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-12-5502</a>	LEGAL FEES	125,000.00	125,000.00	14,609.00	66,084.10	58,915.90
<a href="#">01-12-5515</a>	CONSULTANT SERVICES	10,000.00	10,000.00	0.00	2,000.00	8,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>135,000.00</b>	<b>135,000.00</b>	<b>14,609.00</b>	<b>68,084.10</b>	<b>66,915.90</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-12-6001</a>	AUTOMOBILE LIABILITY	45,350.00	45,350.00	0.00	52,735.76	-7,385.76
<a href="#">01-12-6003</a>	LIABILITY-FIRE & CASUALTY INSR	69,140.00	69,140.00	0.00	66,908.31	2,231.69
<a href="#">01-12-6005</a>	SURETY BONDS	500.00	500.00	0.00	565.46	-65.46
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>114,990.00</b>	<b>114,990.00</b>	<b>0.00</b>	<b>120,209.53</b>	<b>-5,219.53</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-12-9760</a>	TRFR TO CAPITAL IMPROVEMENTS	1,080,000.00	1,080,000.00	0.00	0.00	1,080,000.00
<a href="#">01-12-9761</a>	TRANSFER TO GOLF FUND	345,891.14	345,891.14	0.00	0.00	345,891.14
<a href="#">01-12-9772</a>	TECHNOLOGY USER FEES	375.00	375.00	0.00	0.00	375.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>1,426,266.14</b>	<b>1,426,266.14</b>	<b>0.00</b>	<b>0.00</b>	<b>1,426,266.14</b>
<b>Department: 12 - LEGAL/OTHER SERVICES Total:</b>		<b>3,848,506.14</b>	<b>3,848,506.14</b>	<b>407,979.73</b>	<b>1,066,078.70</b>	<b>2,782,427.44</b>

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 13 - INFO TECHNOLOGY</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-13-3001</a>	SALARIES	240,349.76	240,349.76	18,229.38	151,529.96	88,819.80
<a href="#">01-13-3002</a>	WAGES	10,230.00	10,230.00	880.00	3,333.00	6,897.00
<a href="#">01-13-3003</a>	LONGEVITY	1,055.86	1,055.86	88.60	725.13	330.73
<a href="#">01-13-3007</a>	OVERTIME	0.00	0.00	0.00	127.90	-127.90
<a href="#">01-13-3010</a>	INCENTIVES	1,200.00	1,200.00	0.00	0.00	1,200.00
<a href="#">01-13-3051</a>	FICA/MEDICARE TAXES	18,565.20	18,565.20	1,415.96	11,471.72	7,093.48
<a href="#">01-13-3052</a>	WORKMEN'S COMPENSATION	449.00	449.00	0.00	336.67	112.33
<a href="#">01-13-3053</a>	EMPLOYMENT TAXES	576.00	576.00	17.54	529.52	46.48
<a href="#">01-13-3054</a>	RETIREMENT	33,893.34	33,893.34	2,559.02	21,428.05	12,465.29
<a href="#">01-13-3055</a>	HEALTH INSURANCE	29,166.80	29,166.80	2,208.72	18,415.16	10,751.64
<a href="#">01-13-3056</a>	LIFE INS	211.38	211.38	17.55	140.40	70.98
<a href="#">01-13-3057</a>	DENTAL INSURANCE	2,771.86	2,771.86	213.22	1,783.29	988.57
<a href="#">01-13-3058</a>	LONG-TERM DISABILITY	1,009.47	1,009.47	-485.73	636.46	373.01
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>339,478.67</b>	<b>339,478.67</b>	<b>25,144.26</b>	<b>210,457.26</b>	<b>129,021.41</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-13-3502</a>	POSTAGE/FREIGHT	500.00	500.00	0.00	96.22	403.78
<a href="#">01-13-3503</a>	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	250.00
<a href="#">01-13-3509</a>	COMPUTER SUPPLIES	2,200.00	2,200.00	0.00	1,054.02	1,145.98
<a href="#">01-13-3510</a>	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>3,050.00</b>	<b>3,050.00</b>	<b>0.00</b>	<b>1,150.24</b>	<b>1,899.76</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-13-4501</a>	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	446.68	3,576.39	2,737.61
<a href="#">01-13-4502</a>	COMPUTER EQUIPMENT	9,500.00	9,500.00	0.00	5,029.38	4,470.62
<a href="#">01-13-4504</a>	SOFTWARE MAINTENANCE	203,464.00	203,464.00	46,811.32	134,102.81	69,361.19
<b>Category: 45 - MAINTENANCE Total:</b>		<b>219,278.00</b>	<b>219,278.00</b>	<b>47,258.00</b>	<b>142,708.58</b>	<b>76,569.42</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-13-5020</a>	COMMUNICATIONS	28,020.00	28,020.00	2,220.14	15,207.32	12,812.68
<a href="#">01-13-5027</a>	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	0.00	658.81	791.19
<a href="#">01-13-5029</a>	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	0.00	7,600.00
<b>Category: 50 - SERVICES Total:</b>		<b>37,070.00</b>	<b>37,070.00</b>	<b>2,220.14</b>	<b>15,866.13</b>	<b>21,203.87</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-13-5515</a>	CONSULTANT SERVICES	45,000.00	45,000.00	0.00	7,294.00	37,706.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>45,000.00</b>	<b>45,000.00</b>	<b>0.00</b>	<b>7,294.00</b>	<b>37,706.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-13-6573</a>	COMPUTER EQUIPMENT	9,000.00	9,000.00	3,238.13	8,716.85	283.15
<a href="#">01-13-6574</a>	COMPUTER SOFTWARE	50,000.00	50,000.00	603.75	19,498.75	30,501.25
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>59,000.00</b>	<b>59,000.00</b>	<b>3,841.88</b>	<b>28,215.60</b>	<b>30,784.40</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-13-9772</a>	TECHNOLOGY USER FEE	48,775.00	48,775.00	0.00	0.00	48,775.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>48,775.00</b>	<b>48,775.00</b>	<b>0.00</b>	<b>0.00</b>	<b>48,775.00</b>
<b>Department: 13 - INFO TECHNOLOGY Total:</b>		<b>751,651.67</b>	<b>751,651.67</b>	<b>78,464.28</b>	<b>405,691.81</b>	<b>345,959.86</b>

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 14 - PURCHASING</b>						
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-14-3502</a>	POSTAGE/FREIGHT	17,000.00	17,000.00	1,548.28	9,605.03	7,394.97
<a href="#">01-14-3503</a>	OFFICE SUPPLIES	3,000.00	3,000.00	65.83	1,081.35	1,918.65
	<b>Category: 35 - SUPPLIES Total:</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>1,614.11</b>	<b>10,686.38</b>	<b>9,313.62</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-14-5012</a>	PRINTING	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-14-5022</a>	RENTAL OF EQUIPMENT	2,000.00	2,000.00	0.00	1,336.50	663.50
	<b>Category: 50 - SERVICES Total:</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>1,336.50</b>	<b>1,663.50</b>
	<b>Department: 14 - PURCHASING Total:</b>	<b>23,000.00</b>	<b>23,000.00</b>	<b>1,614.11</b>	<b>12,022.88</b>	<b>10,977.12</b>

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 15 - ACCOUNTING SERVICES</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-15-3001</a>	SALARIES	239,252.14	294,252.14	19,864.54	159,135.91	135,116.23
<a href="#">01-15-3003</a>	LONGEVITY	1,440.14	1,440.14	55.38	757.54	682.60
<a href="#">01-15-3007</a>	OVERTIME	2,900.00	2,900.00	0.00	203.99	2,696.01
<a href="#">01-15-3010</a>	INCENTIVES	600.08	600.08	0.00	0.00	600.08
<a href="#">01-15-3051</a>	FICA/MEDICARE TAXES	18,139.75	18,139.75	1,436.88	10,860.30	7,279.45
<a href="#">01-15-3052</a>	WORKMEN'S COMPENSATION	446.00	446.00	0.00	334.43	111.57
<a href="#">01-15-3053</a>	EMPLOYMENT TAXES	478.40	478.40	70.01	839.33	-360.93
<a href="#">01-15-3054</a>	RETIREMENT	34,284.60	34,284.60	2,782.80	22,498.40	11,786.20
<a href="#">01-15-3055</a>	HEALTH INSURANCE	34,513.70	34,513.70	4,200.46	26,987.79	7,525.91
<a href="#">01-15-3056</a>	LIFE INS	211.38	211.38	5.85	134.55	76.83
<a href="#">01-15-3057</a>	DENTAL INSURANCE	2,771.86	2,771.86	267.72	1,801.74	970.12
<a href="#">01-15-3058</a>	LONG-TERM DISABILITY	1,004.86	1,004.86	-450.43	668.26	336.60
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>336,042.91</b>	<b>391,042.91</b>	<b>28,233.21</b>	<b>224,222.24</b>	<b>166,820.67</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-15-3502</a>	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
<a href="#">01-15-3503</a>	OFFICE SUPPLIES	700.00	700.00	119.98	668.84	31.16
<a href="#">01-15-3510</a>	BOOKS & PERIODICALS	50.00	50.00	0.00	0.00	50.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>950.00</b>	<b>950.00</b>	<b>119.98</b>	<b>668.84</b>	<b>281.16</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-15-4501</a>	FURN.FIXT. & OFF.MACH.	150.00	150.00	0.00	0.00	150.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>150.00</b>	<b>150.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-15-5012</a>	PRINTING	1,200.00	1,200.00	0.00	177.23	1,022.77
<a href="#">01-15-5020</a>	COMMUNICATIONS	2,000.00	2,000.00	69.54	667.39	1,332.61
<a href="#">01-15-5027</a>	MEMBERSHIPS	400.00	400.00	0.00	162.50	237.50
<a href="#">01-15-5029</a>	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	290.05	3,209.95
<b>Category: 50 - SERVICES Total:</b>		<b>7,100.00</b>	<b>7,100.00</b>	<b>69.54</b>	<b>1,297.17</b>	<b>5,802.83</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-15-5405</a>	PERMITS & FEES	550.00	550.00	0.00	460.00	90.00
<b>Category: 54 - SUNDRY Total:</b>		<b>550.00</b>	<b>550.00</b>	<b>0.00</b>	<b>460.00</b>	<b>90.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-15-5501</a>	AUDITS/CONTRACTS/STUDIES	27,000.00	27,000.00	13,385.33	43,785.53	-16,785.53
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>27,000.00</b>	<b>27,000.00</b>	<b>13,385.33</b>	<b>43,785.53</b>	<b>-16,785.53</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-15-9772</a>	TECHNOLOGY USER FEE	1,575.00	1,575.00	0.00	0.00	1,575.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>1,575.00</b>	<b>1,575.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,575.00</b>
<b>Department: 15 - ACCOUNTING SERVICES Total:</b>		<b>373,367.91</b>	<b>428,367.91</b>	<b>41,808.06</b>	<b>270,433.78</b>	<b>157,934.13</b>

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<b>Department: 16 - CUSTOMER SERVICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-16-3001</a>	SALARIES	38,520.35	38,520.35	2,963.20	24,462.40	14,057.95
<a href="#">01-16-3003</a>	LONGEVITY	528.06	528.06	44.30	355.72	172.34
<a href="#">01-16-3007</a>	OVERTIME	100.00	100.00	0.00	0.00	100.00
<a href="#">01-16-3010</a>	INCENTIVES	479.96	479.96	83.08	697.46	-217.50
<a href="#">01-16-3051</a>	FICA/MEDICARE TAXES	2,736.84	2,736.84	212.00	1,751.97	984.87
<a href="#">01-16-3052</a>	WORKMEN'S COMPENSATION	75.00	75.00	0.00	56.24	18.76
<a href="#">01-16-3053</a>	EMPLOYMENT TAXES	144.00	144.00	0.56	148.58	-4.58
<a href="#">01-16-3054</a>	RETIREMENT	5,563.82	5,563.82	431.76	3,588.01	1,975.81
<a href="#">01-16-3055</a>	HEALTH INSURANCE	14,268.80	14,268.80	1,079.26	9,044.09	5,224.71
<a href="#">01-16-3056</a>	LIFE INS	70.46	70.46	5.85	46.80	23.66
<a href="#">01-16-3057</a>	DENTAL INSURANCE	1,160.12	1,160.12	89.24	749.17	410.95
<a href="#">01-16-3058</a>	LONG-TERM DISABILITY	162.21	162.21	-90.11	102.71	59.50
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>63,809.62</b>	<b>63,809.62</b>	<b>4,819.14</b>	<b>41,003.15</b>	<b>22,806.47</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-16-3503</a>	OFFICE SUPPLIES	500.00	500.00	40.34	438.58	61.42
<b>Category: 35 - SUPPLIES Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>40.34</b>	<b>438.58</b>	<b>61.42</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-16-4501</a>	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>400.00</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-16-5020</a>	COMMUNICATIONS	3,000.00	3,000.00	69.54	667.35	2,332.65
<b>Category: 50 - SERVICES Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>69.54</b>	<b>667.35</b>	<b>2,332.65</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-16-5516</a>	COLLECTION AGENCY	0.00	0.00	0.00	2,008.94	-2,008.94
<a href="#">01-16-5527</a>	HARRIS CTY APPRAISAL DIST	61,000.00	61,000.00	0.00	28,657.00	32,343.00
<a href="#">01-16-5528</a>	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	0.00	3,595.93	3,404.07
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>68,000.00</b>	<b>68,000.00</b>	<b>0.00</b>	<b>34,261.87</b>	<b>33,738.13</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-16-9772</a>	TECHNOLOGY USER FEE	375.00	375.00	0.00	0.00	375.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>375.00</b>	<b>375.00</b>	<b>0.00</b>	<b>0.00</b>	<b>375.00</b>
<b>Department: 16 - CUSTOMER SERVICE Total:</b>		<b>136,084.62</b>	<b>136,084.62</b>	<b>4,929.02</b>	<b>76,370.95</b>	<b>59,713.67</b>

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<b>Department: 19 - MUNICIPAL COURT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-19-3001</a>	SALARIES	212,823.34	212,823.34	12,247.80	96,385.42	116,437.92
<a href="#">01-19-3003</a>	LONGEVITY	864.24	864.24	77.54	620.80	243.44
<a href="#">01-19-3007</a>	OVERTIME	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-19-3010</a>	INCENTIVES	1,080.04	1,080.04	129.24	1,084.97	-4.93
<a href="#">01-19-3051</a>	FICA/MEDICARE TAXES	16,154.37	16,154.37	917.10	7,682.51	8,471.86
<a href="#">01-19-3052</a>	WORKMEN'S COMPENSATION	469.00	469.00	0.00	351.67	117.33
<a href="#">01-19-3053</a>	EMPLOYMENT TAXES	656.00	656.00	1.62	447.22	208.78
<a href="#">01-19-3054</a>	RETIREMENT	30,855.38	30,855.38	1,739.90	14,672.80	16,182.58
<a href="#">01-19-3055</a>	HEALTH INSURANCE	47,425.04	47,425.04	2,509.71	21,027.18	26,397.86
<a href="#">01-19-3056</a>	LIFE INS	281.84	281.84	17.55	140.40	141.44
<a href="#">01-19-3057</a>	DENTAL INSURANCE	2,771.86	2,771.86	178.48	1,498.34	1,273.52
<a href="#">01-19-3058</a>	LONG-TERM DISABILITY	893.86	893.86	-377.52	431.08	462.78
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>319,274.97</b>	<b>319,274.97</b>	<b>17,441.42</b>	<b>144,342.39</b>	<b>174,932.58</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-19-3503</a>	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	371.82	1,628.18
<a href="#">01-19-3510</a>	BOOKS & PERIODICALS	200.00	200.00	0.00	0.00	200.00
<a href="#">01-19-3523</a>	TOOLS/EQUIPMENT	100.00	100.00	0.00	0.00	100.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>2,300.00</b>	<b>2,300.00</b>	<b>0.00</b>	<b>371.82</b>	<b>1,928.18</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-19-4501</a>	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-19-5012</a>	PRINTING	2,000.00	2,000.00	0.00	140.00	1,860.00
<a href="#">01-19-5020</a>	COMMUNICATIONS	2,000.00	2,000.00	69.54	667.35	1,332.65
<a href="#">01-19-5027</a>	MEMBERSHIPS	300.00	300.00	0.00	0.00	300.00
<a href="#">01-19-5029</a>	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	0.00	3,500.00
<b>Category: 50 - SERVICES Total:</b>		<b>7,800.00</b>	<b>7,800.00</b>	<b>69.54</b>	<b>807.35</b>	<b>6,992.65</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-19-5404</a>	JURY EXPENSE	800.00	800.00	0.00	0.00	800.00
<b>Category: 54 - SUNDRY Total:</b>		<b>800.00</b>	<b>800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>800.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-19-5505</a>	JUDGES	55,000.00	55,000.00	0.00	16,350.00	38,650.00
<a href="#">01-19-5506</a>	PROSECUTORS	35,000.00	35,000.00	0.00	13,100.00	21,900.00
<a href="#">01-19-5516</a>	COLLECTION AGENCY FEES	2,950.00	2,950.00	0.00	2,294.00	656.00
<a href="#">01-19-5518</a>	INTERPRETERS	500.00	500.00	0.00	0.00	500.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>93,450.00</b>	<b>93,450.00</b>	<b>0.00</b>	<b>31,744.00</b>	<b>61,706.00</b>
<b>Department: 19 - MUNICIPAL COURT Total:</b>		<b>424,124.97</b>	<b>424,124.97</b>	<b>17,510.96</b>	<b>177,265.56</b>	<b>246,859.41</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 21 - POLICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-21-3001</a>	SALARIES	2,136,626.84	2,136,626.84	162,607.66	1,289,023.21	847,603.63
<a href="#">01-21-3003</a>	LONGEVITY	5,855.98	5,855.98	415.45	3,648.29	2,207.69
<a href="#">01-21-3007</a>	OVERTIME	82,000.00	82,000.00	16,670.41	93,437.10	-11,437.10
<a href="#">01-21-3010</a>	INCENTIVES	23,158.72	23,158.72	2,713.74	22,649.17	509.55
<a href="#">01-21-3014</a>	S.T.E.P. PROGRAM	100,000.00	100,000.00	978.80	21,922.01	78,077.99
<a href="#">01-21-3051</a>	FICA/MEDICARE TAXES	171,725.71	171,725.71	13,481.85	105,224.21	66,501.50
<a href="#">01-21-3052</a>	WORKMEN'S COMPENSATION	44,631.00	44,631.00	0.00	31,091.77	13,539.23
<a href="#">01-21-3053</a>	EMPLOYMENT TAXES	4,752.00	4,752.00	278.98	5,424.41	-672.41
<a href="#">01-21-3054</a>	RETIREMENT	312,367.72	312,367.72	25,452.58	199,936.34	112,431.38
<a href="#">01-21-3055</a>	HEALTH INSURANCE	380,790.80	380,790.80	28,798.80	213,396.64	167,394.16
<a href="#">01-21-3056</a>	LIFE INS	2,113.80	2,113.80	187.20	1,228.50	885.30
<a href="#">01-21-3057</a>	DENTAL INSURANCE	23,724.48	23,724.48	1,914.20	14,086.70	9,637.78
<a href="#">01-21-3058</a>	LONG-TERM DISABILITY	8,878.04	8,878.04	-3,807.33	5,383.46	3,494.58
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>3,296,625.09</b>	<b>3,296,625.09</b>	<b>249,692.34</b>	<b>2,006,451.81</b>	<b>1,290,173.28</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-21-3502</a>	POSTAGE/FREIGHT/DEL. FEE	300.00	300.00	0.00	80.63	219.37
<a href="#">01-21-3503</a>	OFFICE SUPPLIES	7,900.00	7,900.00	112.00	3,377.08	4,522.92
<a href="#">01-21-3504</a>	WEARING APPAREL	29,474.00	29,474.00	932.35	26,180.59	3,293.41
<a href="#">01-21-3505</a>	CRIME PREVENTION SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-21-3510</a>	BOOKS AND PERIODICALS	3,850.00	3,850.00	0.00	2,542.90	1,307.10
<a href="#">01-21-3515</a>	MEDICAL SUPPLIES	2,000.00	2,000.00	0.00	1,385.84	614.16
<a href="#">01-21-3519</a>	AMMUNITION AND TARGETS	10,000.00	10,000.00	0.00	156.55	9,843.45
<a href="#">01-21-3520</a>	FOOD	2,400.00	2,400.00	0.00	265.55	2,134.45
<a href="#">01-21-3523</a>	TOOLS/EQUIPMENT	69,100.00	70,222.00	4,847.50	42,007.06	28,214.94
<a href="#">01-21-3534</a>	PARTS AND MATERIALS	500.00	500.00	0.00	34.31	465.69
<b>Category: 35 - SUPPLIES Total:</b>		<b>127,524.00</b>	<b>128,646.00</b>	<b>5,891.85</b>	<b>76,030.51</b>	<b>52,615.49</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-21-4501</a>	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	194.63	2,843.36	2,753.64
<a href="#">01-21-4503</a>	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	25.00	2,475.00
<a href="#">01-21-4510</a>	VEHICLE CLEANING	2,000.00	2,000.00	84.00	427.98	1,572.02
<a href="#">01-21-4599</a>	MISCELLANEOUS EQUIPMENT	15,400.00	13,400.00	0.00	445.12	12,954.88
<b>Category: 45 - MAINTENANCE Total:</b>		<b>25,497.00</b>	<b>23,497.00</b>	<b>278.63</b>	<b>3,741.46</b>	<b>19,755.54</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-21-5012</a>	PRINTING	2,000.00	2,000.00	0.00	780.08	1,219.92
<a href="#">01-21-5015</a>	LAB TESTS	2,400.00	2,400.00	0.00	700.00	1,700.00
<a href="#">01-21-5020</a>	COMMUNICATIONS	1,199.90	3,199.90	166.45	2,454.84	745.06
<a href="#">01-21-5022</a>	RENTAL OF EQUIPMENT	10,000.00	10,000.00	813.75	6,412.25	3,587.75
<a href="#">01-21-5025</a>	PUBLIC NOTICES	250.00	250.00	0.00	0.00	250.00
<a href="#">01-21-5027</a>	MEMBERSHIPS	1,400.00	1,400.00	0.00	510.00	890.00
<a href="#">01-21-5029</a>	TRAVEL/TRAINING	24,000.00	24,000.00	590.00	16,521.71	7,478.29
<b>Category: 50 - SERVICES Total:</b>		<b>41,249.90</b>	<b>43,249.90</b>	<b>1,570.20</b>	<b>27,378.88</b>	<b>15,871.02</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-21-5402</a>	JAIL EXPENSE	3,000.00	3,000.00	0.00	964.41	2,035.59
<b>Category: 54 - SUNDRY Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>964.41</b>	<b>2,035.59</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-21-5515</a>	CONSULTANT SERVICES	1,800.00	1,800.00	0.00	1,587.21	212.79
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>1,800.00</b>	<b>1,800.00</b>	<b>0.00</b>	<b>1,587.21</b>	<b>212.79</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-21-6003</a>	LIABILITY-FIRE & CASUALTY INSR	21,400.00	21,400.00	0.00	16,890.30	4,509.70
<a href="#">01-21-6005</a>	NOTARY SURETY BONDS	340.00	340.00	0.00	0.00	340.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>21,740.00</b>	<b>21,740.00</b>	<b>0.00</b>	<b>16,890.30</b>	<b>4,849.70</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-21-6572</a>	SPECIAL EQUIPMENT-	13,000.00	13,000.00	0.00	8,000.00	5,000.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>13,000.00</b>	<b>13,000.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>5,000.00</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-21-9772</a> TECHNOLOGY USER FEE	16,025.00	16,025.00	0.00	0.00	16,025.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>16,025.00</b>	<b>16,025.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,025.00</b>
<b>Department: 21 - POLICE Total:</b>	<b>3,546,460.99</b>	<b>3,547,582.99</b>	<b>257,433.02</b>	<b>2,141,044.58</b>	<b>1,406,538.41</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 23 - COMMUNICATIONS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-23-3001</a>	SALARIES	423,207.50	423,207.50	29,212.36	272,050.87	151,156.63
<a href="#">01-23-3002</a>	WAGES	12,900.00	12,900.00	67.50	612.30	12,287.70
<a href="#">01-23-3003</a>	LONGEVITY	1,343.94	1,343.94	118.14	965.33	378.61
<a href="#">01-23-3007</a>	OVERTIME	77,000.00	77,000.00	4,916.99	53,034.23	23,965.77
<a href="#">01-23-3010</a>	INCENTIVES	13,500.00	13,500.00	950.70	7,732.38	5,767.62
<a href="#">01-23-3051</a>	FICA/MEDICARE TAXES	38,632.56	38,632.56	2,557.16	24,384.66	14,247.90
<a href="#">01-23-3052</a>	WORKMEN'S COMPENSATION	982.00	982.00	0.00	736.33	245.67
<a href="#">01-23-3053</a>	EMPLOYMENT TAXES	1,584.00	1,584.00	6.22	1,491.04	92.96
<a href="#">01-23-3054</a>	RETIREMENT	58,865.07	58,865.07	4,926.62	46,985.43	11,879.64
<a href="#">01-23-3055</a>	HEALTH INSURANCE	88,774.92	88,774.92	6,803.11	60,160.99	28,613.93
<a href="#">01-23-3056</a>	LIFE INS	563.68	563.68	40.95	397.80	165.88
<a href="#">01-23-3057</a>	DENTAL INSURANCE	5,543.72	5,543.72	422.89	3,749.92	1,793.80
<a href="#">01-23-3058</a>	LONG-TERM DISABILITY	1,588.60	1,588.60	-976.74	1,148.21	440.39
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>724,485.99</b>	<b>724,485.99</b>	<b>49,045.90</b>	<b>473,449.49</b>	<b>251,036.50</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-23-3502</a>	POSTAGE	100.00	100.00	0.00	0.00	100.00
<a href="#">01-23-3503</a>	OFFICE SUPPLIES	6,390.00	6,390.00	303.80	1,583.33	4,806.67
<a href="#">01-23-3504</a>	WEARING APPAREL	3,475.00	3,475.00	0.00	1,408.76	2,066.24
<a href="#">01-23-3510</a>	BOOKS AND PERIODICALS	400.00	400.00	0.00	196.00	204.00
<a href="#">01-23-3523</a>	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	2,469.43	530.57
<b>Category: 35 - SUPPLIES Total:</b>		<b>13,365.00</b>	<b>13,365.00</b>	<b>303.80</b>	<b>5,657.52</b>	<b>7,707.48</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-23-4501</a>	FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	0.00	76.53	6,723.47
<a href="#">01-23-4503</a>	RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	0.00	1,122.54	127.46
<a href="#">01-23-4505</a>	TELEPHONE MAINTENANCE	13,400.00	13,400.00	0.00	0.00	13,400.00
<a href="#">01-23-4599</a>	MISCELLANEOUS EQUIPMENT	600.00	600.00	0.00	257.88	342.12
<b>Category: 45 - MAINTENANCE Total:</b>		<b>22,050.00</b>	<b>22,050.00</b>	<b>0.00</b>	<b>1,456.95</b>	<b>20,593.05</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-23-5012</a>	PRINTING	100.00	100.00	0.00	0.00	100.00
<a href="#">01-23-5020</a>	COMMUNICATIONS	3,000.00	3,000.00	69.54	816.80	2,183.20
<a href="#">01-23-5024</a>	RADIO USAGE FEES	2,000.00	2,000.00	89.00	623.00	1,377.00
<a href="#">01-23-5027</a>	MEMBERSHIPS	1,200.00	1,200.00	0.00	527.00	673.00
<a href="#">01-23-5029</a>	TRAVEL/TRAINING	6,000.00	6,000.00	0.00	1,215.00	4,785.00
<b>Category: 50 - SERVICES Total:</b>		<b>12,300.00</b>	<b>12,300.00</b>	<b>158.54</b>	<b>3,181.80</b>	<b>9,118.20</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-23-6005</a>	SURETY BONDS	600.00	600.00	0.00	0.00	600.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-23-9772</a>	TECHNOLOGY USER FEE	54,825.00	54,825.00	0.00	0.00	54,825.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>54,825.00</b>	<b>54,825.00</b>	<b>0.00</b>	<b>0.00</b>	<b>54,825.00</b>
<b>Department: 23 - COMMUNICATIONS Total:</b>		<b>827,625.99</b>	<b>827,625.99</b>	<b>49,508.24</b>	<b>483,745.76</b>	<b>343,880.23</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 25 - FIRE DEPARTMENT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-25-3001</a>	SALARIES	613,680.70	830,100.96	65,247.08	509,383.14	320,717.82
<a href="#">01-25-3002</a>	WAGES	57,751.00	57,751.00	4,454.36	25,927.24	31,823.76
<a href="#">01-25-3003</a>	LONGEVITY	2,880.02	2,880.02	214.18	1,771.64	1,108.38
<a href="#">01-25-3007</a>	OVERTIME	87,666.68	133,000.00	12,002.99	112,052.59	20,947.41
<a href="#">01-25-3009</a>	VOLUNTEERS STIPEND	44,000.00	44,000.00	2,353.00	20,213.17	23,786.83
<a href="#">01-25-3010</a>	INCENTIVES	21,000.00	21,000.00	1,015.32	7,619.99	13,380.01
<a href="#">01-25-3051</a>	FICA/MEDICARE TAXES	64,498.67	79,777.15	6,356.01	50,451.78	29,325.37
<a href="#">01-25-3052</a>	WORKMEN'S COMPENSATION	29,010.00	29,010.00	0.00	21,752.62	7,257.38
<a href="#">01-25-3053</a>	EMPLOYMENT TAXES	1,584.00	2,160.00	120.42	3,428.62	-1,268.62
<a href="#">01-25-3054</a>	RETIREMENT	89,513.53	119,899.05	10,963.57	88,606.66	31,292.39
<a href="#">01-25-3055</a>	HEALTH INSURANCE	123,404.06	204,845.42	11,464.88	87,508.44	117,336.98
<a href="#">01-25-3056</a>	LIFE INS	563.68	845.52	70.20	491.40	354.12
<a href="#">01-25-3057</a>	DENTAL INSURANCE	7,863.96	12,504.44	801.93	6,064.01	6,440.43
<a href="#">01-25-3058</a>	LONG-TERM DISABILITY	2,577.45	3,486.41	-1,441.29	2,139.26	1,347.15
<a href="#">01-25-3059</a>	FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	18,518.00	7,482.00
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>1,171,993.75</b>	<b>1,567,259.97</b>	<b>113,622.65</b>	<b>955,928.56</b>	<b>611,331.41</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-25-3502</a>	SHIPPING/FREIGHT CHARGES	500.00	500.00	0.00	12.76	487.24
<a href="#">01-25-3503</a>	OFFICE SUPPLIES	6,999.00	6,999.00	0.00	1,061.95	5,937.05
<a href="#">01-25-3504</a>	WEARING APPAREL	46,350.00	46,350.00	0.00	34,496.93	11,853.07
<a href="#">01-25-3505</a>	FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	0.00	2,900.00
<a href="#">01-25-3508</a>	FILM AND CAMERA SUPPLIES	50.00	50.00	0.00	0.00	50.00
<a href="#">01-25-3510</a>	BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	318.91	831.09
<a href="#">01-25-3515</a>	MEDICAL SUPPLIES	24,000.00	24,000.00	110.99	15,081.09	8,918.91
<a href="#">01-25-3517</a>	JANITORIAL SUPPLIES	1,400.00	1,400.00	0.00	789.48	610.52
<a href="#">01-25-3520</a>	FOOD	8,999.00	8,999.00	0.00	508.45	8,490.55
<a href="#">01-25-3523</a>	TOOLS/EQUIPMENT	61,000.00	61,000.00	937.62	36,424.61	24,575.39
<a href="#">01-25-3524</a>	FEMA SUPPLIES	5,000.00	5,000.00	0.00	12,953.36	-7,953.36
<a href="#">01-25-3525</a>	FEMA EQUIPMENT	5,000.00	5,000.00	0.00	9,157.00	-4,157.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>163,348.00</b>	<b>163,348.00</b>	<b>1,048.61</b>	<b>110,804.54</b>	<b>52,543.46</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-25-4501</a>	FURN, FIXT, & OFFICE EQPT.	4,700.00	4,700.00	126.69	3,333.70	1,366.30
<a href="#">01-25-4503</a>	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	34.96	2,465.04
<a href="#">01-25-4599</a>	MAINTENANCE-MISC EQUIPMENT	34,749.00	34,749.00	0.00	27,025.02	7,723.98
<b>Category: 45 - MAINTENANCE Total:</b>		<b>41,949.00</b>	<b>41,949.00</b>	<b>126.69</b>	<b>30,393.68</b>	<b>11,555.32</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-25-5012</a>	PRINTING	750.00	750.00	0.00	131.99	618.01
<a href="#">01-25-5014</a>	MEDICAL EXPENSES	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-25-5020</a>	COMMUNICATIONS	5,000.00	5,000.00	69.54	831.36	4,168.64
<a href="#">01-25-5024</a>	RADIO USAGE FEES	15,000.00	15,000.00	1,062.50	8,550.00	6,450.00
<a href="#">01-25-5027</a>	MEMBERSHIPS	3,115.00	3,115.00	0.00	1,994.00	1,121.00
<a href="#">01-25-5029</a>	TRAVEL/TRAINING	20,000.00	20,000.00	0.00	5,437.41	14,562.59
<b>Category: 50 - SERVICES Total:</b>		<b>44,865.00</b>	<b>44,865.00</b>	<b>1,132.04</b>	<b>16,944.76</b>	<b>27,920.24</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-25-5405</a>	LICENSES/PERMITS	1,299.00	1,299.00	0.00	0.00	1,299.00
<b>Category: 54 - SUNDRY Total:</b>		<b>1,299.00</b>	<b>1,299.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,299.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-25-5508</a>	MEDICAL AND OTHER WASTE-DISP	1,300.00	1,300.00	0.00	615.47	684.53
<a href="#">01-25-5512</a>	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
<a href="#">01-25-5516</a>	COLLECTION AGENCY FEES	48,000.00	48,000.00	2,870.98	22,950.52	25,049.48
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>54,600.00</b>	<b>54,600.00</b>	<b>2,870.98</b>	<b>23,565.99</b>	<b>31,034.01</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-25-6581</a>	RADIO/RADER EQUIPMENT	0.00	0.00	0.00	3.49	-3.49
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.49</b>	<b>-3.49</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-25-9772</a> TECHNOLOGY USER FEE	96,373.00	96,373.00	0.00	0.00	96,373.00
<a href="#">01-25-9781</a> EQUIP. PURCHASE CONTRIBUTION	49,575.00	49,575.00	0.00	0.00	49,575.00
<a href="#">01-25-9791</a> EQUIPMENT USER FEE	378,581.00	378,581.00	0.00	0.00	378,581.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>524,529.00</b>	<b>524,529.00</b>	<b>0.00</b>	<b>0.00</b>	<b>524,529.00</b>
<b>Department: 25 - FIRE DEPARTMENT Total:</b>	<b>2,002,583.75</b>	<b>2,397,849.97</b>	<b>118,800.97</b>	<b>1,137,641.02</b>	<b>1,260,208.95</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 30 - PUBLIC WORKS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-30-3001</a>	SALARIES	168,975.53	168,975.53	12,692.66	106,034.27	62,941.26
<a href="#">01-30-3003</a>	LONGEVITY	239.98	239.98	25.86	204.53	35.45
<a href="#">01-30-3007</a>	OVERTIME	1,000.00	1,000.00	0.00	49.92	950.08
<a href="#">01-30-3051</a>	FICA/MEDICARE TAXES	12,726.58	12,726.58	956.17	7,990.06	4,736.52
<a href="#">01-30-3052</a>	WORKMEN'S COMPENSATION	2,807.00	2,807.00	0.00	2,104.78	702.22
<a href="#">01-30-3053</a>	EMPLOYMENT TAXES	288.00	288.00	0.65	295.03	-7.03
<a href="#">01-30-3054</a>	RETIREMENT	23,757.85	23,757.85	1,776.78	14,947.53	8,810.32
<a href="#">01-30-3055</a>	HEALTH INSURANCE	14,898.00	14,898.00	1,129.47	9,453.39	5,444.61
<a href="#">01-30-3056</a>	LIFE INS	140.92	140.92	11.70	93.60	47.32
<a href="#">01-30-3057</a>	DENTAL INSURANCE	903.24	903.24	69.48	583.28	319.96
<a href="#">01-30-3058</a>	LONG-TERM DISABILITY	709.70	709.70	-346.74	445.39	264.31
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>226,446.80</b>	<b>226,446.80</b>	<b>16,316.03</b>	<b>142,201.78</b>	<b>84,245.02</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-30-3502</a>	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	16.50	83.50
<a href="#">01-30-3503</a>	OFFICE SUPPLIES	1,500.00	1,500.00	0.00	2,184.40	-684.40
<a href="#">01-30-3504</a>	WEARING APPAREL	500.00	500.00	0.00	226.75	273.25
<a href="#">01-30-3510</a>	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
<a href="#">01-30-3520</a>	FOOD	2,500.00	2,500.00	17.13	722.52	1,777.48
<b>Category: 35 - SUPPLIES Total:</b>		<b>4,700.00</b>	<b>4,700.00</b>	<b>17.13</b>	<b>3,150.17</b>	<b>1,549.83</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-30-4501</a>	FURNITURE AND EQUIPMENT	100.00	100.00	0.00	0.00	100.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>100.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-30-5012</a>	PRINTING	300.00	300.00	0.00	137.11	162.89
<a href="#">01-30-5020</a>	COMMUNICATIONS	2,000.00	2,000.00	69.54	682.60	1,317.40
<a href="#">01-30-5027</a>	MEMBERSHIPS	350.00	350.00	0.00	150.00	200.00
<a href="#">01-30-5029</a>	TRAVEL/TRAINING	2,000.00	2,000.00	0.00	555.40	1,444.60
<b>Category: 50 - SERVICES Total:</b>		<b>4,650.00</b>	<b>4,650.00</b>	<b>69.54</b>	<b>1,525.11</b>	<b>3,124.89</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-30-5510</a>	ENGINEERING SERVICES	10,000.00	10,000.00	0.00	5,798.06	4,201.94
<a href="#">01-30-5515</a>	CONSULTANT SERVICES	10,000.00	10,000.00	2,040.00	13,235.25	-3,235.25
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>20,000.00</b>	<b>20,000.00</b>	<b>2,040.00</b>	<b>19,033.31</b>	<b>966.69</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-30-9772</a>	TECHNOLOGY USER FEE	1,875.00	1,875.00	0.00	0.00	1,875.00
<a href="#">01-30-9781</a>	EQUIPMENT PURCHASE CONTRIBUTIO	39,250.00	39,250.00	0.00	0.00	39,250.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>41,125.00</b>	<b>41,125.00</b>	<b>0.00</b>	<b>0.00</b>	<b>41,125.00</b>
<b>Department: 30 - PUBLIC WORKS Total:</b>		<b>297,021.80</b>	<b>297,021.80</b>	<b>18,442.70</b>	<b>165,910.37</b>	<b>131,111.43</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

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For Fiscal: 2020-2021 Period Ending: 05/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 31 - COMMUNITY DEVELOPMENT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-31-3001</a>	SALARIES	251,248.13	246,258.13	15,755.72	160,583.84	85,674.29
<a href="#">01-31-3002</a>	WAGES	0.00	4,990.00	0.00	0.00	4,990.00
<a href="#">01-31-3003</a>	LONGEVITY	1,775.80	1,775.80	44.31	915.72	860.08
<a href="#">01-31-3007</a>	OVERTIME	1,000.00	1,000.00	0.00	223.58	776.42
<a href="#">01-31-3010</a>	INCENTIVES	479.96	479.96	55.38	601.43	-121.47
<a href="#">01-31-3051</a>	FICA/MEDICARE TAXES	18,367.48	18,367.48	1,152.07	11,838.36	6,529.12
<a href="#">01-31-3052</a>	WORKMEN'S COMPENSATION	1,100.00	1,100.00	0.00	824.81	275.19
<a href="#">01-31-3053</a>	EMPLOYMENT TAXES	576.00	576.00	1.99	675.14	-99.14
<a href="#">01-31-3054</a>	RETIREMENT	35,732.35	35,732.35	2,215.00	22,819.67	12,912.68
<a href="#">01-31-3055</a>	HEALTH INSURANCE	55,618.68	55,618.68	2,912.52	27,146.12	28,472.56
<a href="#">01-31-3056</a>	LIFE INS	281.84	281.84	11.70	163.80	118.04
<a href="#">01-31-3057</a>	DENTAL INSURANCE	3,223.48	3,223.48	195.85	1,763.67	1,459.81
<a href="#">01-31-3058</a>	LONG-TERM DISABILITY	1,059.44	1,059.44	-532.42	674.47	384.97
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>370,463.16</b>	<b>370,463.16</b>	<b>21,812.12</b>	<b>228,230.61</b>	<b>142,232.55</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-31-3503</a>	OFFICE SUPPLIES	3,500.00	3,500.00	49.97	833.17	2,666.83
<a href="#">01-31-3504</a>	WEARING APPAREL	900.00	900.00	0.00	44.99	855.01
<a href="#">01-31-3510</a>	BOOKS AND PERIODICALS	700.00	700.00	0.00	0.00	700.00
<a href="#">01-31-3521</a>	ANIMAL SHELTER	3,000.00	3,000.00	175.00	900.00	2,100.00
<a href="#">01-31-3523</a>	TOOLS/EQUIPMENT	300.00	300.00	0.00	0.00	300.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>8,400.00</b>	<b>8,400.00</b>	<b>224.97</b>	<b>1,778.16</b>	<b>6,621.84</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-31-5008</a>	ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	0.00	0.00	100.00
<a href="#">01-31-5012</a>	PRINTING	600.00	600.00	0.00	302.21	297.79
<a href="#">01-31-5020</a>	COMMUNICATIONS	4,500.00	4,500.00	69.54	667.31	3,832.69
<a href="#">01-31-5027</a>	MEMBERSHIPS	900.00	900.00	0.00	0.00	900.00
<a href="#">01-31-5029</a>	TRAVEL/TRAINING	7,500.00	7,500.00	0.00	0.00	7,500.00
<b>Category: 50 - SERVICES Total:</b>		<b>13,600.00</b>	<b>13,600.00</b>	<b>69.54</b>	<b>969.52</b>	<b>12,630.48</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-31-5405</a>	PERMITS AND FEES	0.00	0.00	0.00	68.45	-68.45
<b>Category: 54 - SUNDRY Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68.45</b>	<b>-68.45</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-31-5515</a>	CONSULTANT	50,000.00	50,000.00	9,908.84	37,668.84	12,331.16
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>50,000.00</b>	<b>50,000.00</b>	<b>9,908.84</b>	<b>37,668.84</b>	<b>12,331.16</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-31-6571</a>	OFFICE FURNITURE & EQUIPMENT	600.00	600.00	0.00	583.24	16.76
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>583.24</b>	<b>16.76</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-31-9771</a>	TECHNOLOGY PURCHASE CONTRIBUTI	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-31-9772</a>	TECHNOLOGY USER FEE	4,750.00	4,750.00	0.00	0.00	4,750.00
<a href="#">01-31-9781</a>	EQUIP. PURCHASE CONTRIBUTION	55,080.00	55,080.00	0.00	0.00	55,080.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>60,830.00</b>	<b>60,830.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,830.00</b>
<b>Department: 31 - COMMUNITY DEVELOPMENT Total:</b>		<b>503,893.16</b>	<b>503,893.16</b>	<b>32,015.47</b>	<b>269,298.82</b>	<b>234,594.34</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 32 - STREETS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-32-3001</a>	SALARIES	158,734.88	158,734.88	11,217.66	84,631.11	74,103.77
<a href="#">01-32-3003</a>	LONGEVITY	1,343.94	1,343.94	11.08	117.99	1,225.95
<a href="#">01-32-3007</a>	OVERTIME	20,000.00	20,000.00	851.14	11,101.57	8,898.43
<a href="#">01-32-3010</a>	INCENTIVES	0.01	0.01	36.92	129.22	-129.21
<a href="#">01-32-3051</a>	FICA/MEDICARE TAXES	12,856.20	12,856.20	845.47	6,892.55	5,963.65
<a href="#">01-32-3052</a>	WORKMEN'S COMPENSATION	5,658.00	5,658.00	0.00	4,242.55	1,415.45
<a href="#">01-32-3053</a>	EMPLOYMENT TAXES	576.00	576.00	8.23	708.16	-132.16
<a href="#">01-32-3054</a>	RETIREMENT	25,283.07	25,283.07	1,692.73	13,500.04	11,783.03
<a href="#">01-32-3055</a>	HEALTH INSURANCE	54,989.48	54,989.48	3,694.61	23,703.97	31,285.51
<a href="#">01-32-3056</a>	LIFE INS	211.38	211.38	17.55	105.30	106.08
<a href="#">01-32-3057</a>	DENTAL	3,480.36	3,480.36	267.72	1,810.68	1,669.68
<a href="#">01-32-3058</a>	LONG-TERM DISABILITY	666.69	666.69	-232.04	355.47	311.22
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>283,800.01</b>	<b>283,800.01</b>	<b>18,411.07</b>	<b>147,298.61</b>	<b>136,501.40</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-32-3504</a>	WEARING APPAREL	1,600.00	1,600.00	0.00	1,293.48	306.52
<a href="#">01-32-3523</a>	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-32-3534</a>	PARTS AND MATERIALS	90,000.00	90,000.00	5,724.30	80,620.51	9,379.49
<b>Category: 35 - SUPPLIES Total:</b>		<b>94,600.00</b>	<b>94,600.00</b>	<b>5,724.30</b>	<b>81,913.99</b>	<b>12,686.01</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-32-4002</a>	STREET SIGNS	10,000.00	10,000.00	82.78	2,515.11	7,484.89
<a href="#">01-32-4003</a>	STREET MAINTENANCE MAT'L	25,000.00	25,000.00	0.00	132.23	24,867.77
<a href="#">01-32-4004</a>	SIDEWALK REPLACEMENT	25,000.00	25,000.00	850.00	850.00	24,150.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>60,000.00</b>	<b>60,000.00</b>	<b>932.78</b>	<b>3,497.34</b>	<b>56,502.66</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-32-4598</a>	ORNMTL STREET LIGHT MAIN	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-32-5016</a>	STREET LIGHTING	195,000.00	195,000.00	11,525.47	85,913.56	109,086.44
<a href="#">01-32-5020</a>	COMMUNICATIONS	3,000.00	3,000.00	69.54	1,279.73	1,720.27
<a href="#">01-32-5022</a>	RENTAL OF EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-32-5029</a>	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	740.06	4,259.94
<b>Category: 50 - SERVICES Total:</b>		<b>204,000.00</b>	<b>204,000.00</b>	<b>11,595.01</b>	<b>87,933.35</b>	<b>116,066.65</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-32-5507</a>	MOSQUITO SPRAYING	16,000.00	16,000.00	1,300.00	4,350.00	11,650.00
<a href="#">01-32-5515</a>	CONSULTANT SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>21,000.00</b>	<b>21,000.00</b>	<b>1,300.00</b>	<b>4,350.00</b>	<b>16,650.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-32-9772</a>	TECHNOLOGY USER FEE	500.00	500.00	0.00	0.00	500.00
<a href="#">01-32-9781</a>	EQUIPMENT PURCHASE CONTRIBUTIO	84,335.00	84,335.00	0.00	0.00	84,335.00
<a href="#">01-32-9791</a>	EQUIPMENT USER FEE	30,000.00	30,000.00	0.00	0.00	30,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>114,835.00</b>	<b>114,835.00</b>	<b>0.00</b>	<b>0.00</b>	<b>114,835.00</b>
<b>Department: 32 - STREETS Total:</b>		<b>779,235.01</b>	<b>779,235.01</b>	<b>37,963.16</b>	<b>324,993.29</b>	<b>454,241.72</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 33 - BUILDING MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-33-3001</a>	SALARIES	56,752.12	56,752.12	4,239.74	35,802.30	20,949.82
<a href="#">01-33-3002</a>	WAGES	24,000.00	24,000.00	900.00	6,592.44	17,407.56
<a href="#">01-33-3003</a>	LONGEVITY	48.10	48.10	7.38	61.96	-13.86
<a href="#">01-33-3007</a>	OVERTIME	5,000.00	5,000.00	0.00	827.08	4,172.92
<a href="#">01-33-3051</a>	FICA/MEDICARE TAXES	6,445.33	6,445.33	384.66	3,234.75	3,210.58
<a href="#">01-33-3052</a>	WORKMEN'S COMPENSATION	1,382.00	1,382.00	0.00	1,040.77	341.23
<a href="#">01-33-3053</a>	EMPLOYMENT TAXES	288.00	288.00	15.32	264.05	23.95
<a href="#">01-33-3054</a>	RETIREMENT	8,676.75	8,676.75	593.32	5,159.38	3,517.37
<a href="#">01-33-3055</a>	HEALTH INSURANCE	7,449.00	7,449.00	564.73	4,726.68	2,722.32
<a href="#">01-33-3056</a>	LIFE INS	70.46	70.46	5.85	46.80	23.66
<a href="#">01-33-3057</a>	DENTAL	1,160.12	1,160.12	89.24	749.17	410.95
<a href="#">01-33-3058</a>	LONG-TERM DISABILITY	259.36	259.36	-127.31	150.31	109.05
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>111,531.24</b>	<b>111,531.24</b>	<b>6,672.93</b>	<b>58,655.69</b>	<b>52,875.55</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-33-3504</a>	WEARING APPAREL	1,000.00	1,000.00	0.00	215.34	784.66
<a href="#">01-33-3517</a>	JANITORIAL SUPPLIES	7,500.00	7,500.00	0.00	2,282.73	5,217.27
<a href="#">01-33-3520</a>	FOOD	0.00	0.00	0.00	138.90	-138.90
<a href="#">01-33-3523</a>	TOOLS/EQUIPMENT	750.00	750.00	0.00	430.86	319.14
<a href="#">01-33-3540</a>	POWERED EQUIPMENT	1,200.00	1,200.00	0.00	0.00	1,200.00
<a href="#">01-33-3541</a>	SAFETY PRODUCTS	750.00	750.00	55.00	600.40	149.60
<a href="#">01-33-3542</a>	FIRST AID	250.00	250.00	0.00	0.00	250.00
<a href="#">01-33-3543</a>	SECURITY SUPPLIES	4,000.00	4,000.00	0.00	0.00	4,000.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>15,450.00</b>	<b>15,450.00</b>	<b>55.00</b>	<b>3,668.23</b>	<b>11,781.77</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-33-4001</a>	MAINTENANCE-BLDG & GROUNDS	2,000.00	2,000.00	269.75	1,608.13	391.87
<a href="#">01-33-4002</a>	MAINT-INSURED REPAIRS	0.00	0.00	0.00	1,480.00	-1,480.00
<a href="#">01-33-4011</a>	CITY HALL/CIVIC CENTER BUILDING MAINTEN...	7,000.00	7,000.00	0.00	620.00	6,380.00
<a href="#">01-33-4021</a>	POLICE DEPARTMENT BUILDING MAINTENAN...	10,000.00	10,000.00	1,313.49	8,726.05	1,273.95
<a href="#">01-33-4025</a>	FIRE DEPARTMENT BUILDING MAINTENANCE	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">01-33-4030</a>	PUBLIC WORKS BULDING MAINTENANCE	1,500.00	1,500.00	0.00	777.20	722.80
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>30,500.00</b>	<b>30,500.00</b>	<b>1,583.24</b>	<b>13,211.38</b>	<b>17,288.62</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-33-4501</a>	FURN.,FIXT.,& OFF. MACH.	1,000.00	1,000.00	0.00	130.96	869.04
<b>Category: 45 - MAINTENANCE Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>130.96</b>	<b>869.04</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-33-5017</a>	UTILITIES	103,000.00	103,000.00	5,464.16	46,262.27	56,737.73
<a href="#">01-33-5029</a>	TRAVEL AND TRAINING	1,000.00	1,000.00	0.00	81.49	918.51
<b>Category: 50 - SERVICES Total:</b>		<b>104,000.00</b>	<b>104,000.00</b>	<b>5,464.16</b>	<b>46,343.76</b>	<b>57,656.24</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-33-5521</a>	PEST CONTROL SERVICES	5,000.00	5,000.00	0.00	783.57	4,216.43
<a href="#">01-33-5529</a>	CONTRACTUAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-33-5530</a>	PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>783.57</b>	<b>14,216.43</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-33-6580</a>	BLDG & GROUND IMPROVEMENT	65,500.00	65,500.00	-50,408.40	-16,887.15	82,387.15
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>65,500.00</b>	<b>65,500.00</b>	<b>-50,408.40</b>	<b>-16,887.15</b>	<b>82,387.15</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-33-9781</a>	EQUIPMENT PURCHASE CONTRIBUTIO	27,320.00	27,320.00	0.00	0.00	27,320.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>27,320.00</b>	<b>27,320.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,320.00</b>
<b>Department: 33 - BUILDING MAINTENANCE Total:</b>		<b>370,301.24</b>	<b>370,301.24</b>	<b>-36,633.07</b>	<b>105,906.44</b>	<b>264,394.80</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 35 - SOLID WASTE</b>					
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">01-35-5508</a> SOLID WASTECOLLECTION SERVICES	364,324.00	364,324.00	30,417.62	205,953.88	158,370.12
<a href="#">01-35-5509</a> STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	0.00	0.00	2,900.00
<a href="#">01-35-5519</a> RECYCLING PROGRAM	99,702.00	99,702.00	7,869.54	55,086.78	44,615.22
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>466,926.00</b>	<b>466,926.00</b>	<b>38,287.16</b>	<b>261,040.66</b>	<b>205,885.34</b>
<b>Department: 35 - SOLID WASTE Total:</b>	<b>466,926.00</b>	<b>466,926.00</b>	<b>38,287.16</b>	<b>261,040.66</b>	<b>205,885.34</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



Income Statement

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 36 - FLEET SERVICES</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-36-3001</a>	SALARIES	123,466.72	123,466.72	9,274.96	77,672.56	45,794.16
<a href="#">01-36-3003</a>	LONGEVITY	335.92	335.92	33.22	276.60	59.32
<a href="#">01-36-3007</a>	OVERTIME	8,000.00	8,000.00	1,176.84	8,708.12	-708.12
<a href="#">01-36-3010</a>	INCENTIVES	600.08	600.08	46.16	387.51	212.57
<a href="#">01-36-3051</a>	FICA/MEDICARE TAXES	9,801.41	9,801.41	780.45	6,447.89	3,353.52
<a href="#">01-36-3052</a>	WORKMEN'S COMPENSATION	2,246.00	2,246.00	0.00	1,684.12	561.88
<a href="#">01-36-3053</a>	EMPLOYMENT TAXES	416.00	416.00	1.90	303.72	112.28
<a href="#">01-36-3054</a>	RETIREMENT	18,665.16	18,665.16	1,477.02	12,288.68	6,376.48
<a href="#">01-36-3055</a>	HEALTH INSURANCE	20,244.90	20,244.90	1,532.87	12,795.38	7,449.52
<a href="#">01-36-3056</a>	LIFE INS	140.92	140.92	11.70	93.60	47.32
<a href="#">01-36-3057</a>	DENTAL	1,611.74	1,611.74	123.98	1,038.21	573.53
<a href="#">01-36-3058</a>	LONG-TERM DISABILITY	520.82	520.82	-282.25	327.61	193.21
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>186,049.67</b>	<b>186,049.67</b>	<b>14,176.85</b>	<b>122,024.00</b>	<b>64,025.67</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-36-3503</a>	OFFICE SUPPLIES	500.00	500.00	0.00	364.95	135.05
<a href="#">01-36-3504</a>	WEARING APPAREL	800.00	800.00	0.00	325.64	474.36
<a href="#">01-36-3510</a>	MANUALS AND PERIODICALS	1,000.00	1,000.00	0.00	233.33	766.67
<a href="#">01-36-3514</a>	FUEL AND OIL	135,000.00	135,000.00	11,636.31	69,977.61	65,022.39
<a href="#">01-36-3523</a>	TOOLS/EQUIPMENT	12,500.00	12,500.00	0.00	12,281.49	218.51
<a href="#">01-36-3529</a>	VEHICLE REPAIR PARTS	40,000.00	40,000.00	5,006.23	27,922.30	12,077.70
<a href="#">01-36-3535</a>	SHOP SUPPLIES	5,000.00	5,000.00	211.30	4,096.04	903.96
<b>Category: 35 - SUPPLIES Total:</b>		<b>194,800.00</b>	<b>194,800.00</b>	<b>16,853.84</b>	<b>115,201.36</b>	<b>79,598.64</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-36-4520</a>	AUTO REPAIR/OUTSOURCED	55,000.00	55,000.00	2,248.28	35,345.00	19,655.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>55,000.00</b>	<b>55,000.00</b>	<b>2,248.28</b>	<b>35,345.00</b>	<b>19,655.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-36-5020</a>	COMMUNICATIONS	1,500.00	1,500.00	41.54	957.41	542.59
<a href="#">01-36-5022</a>	RENTAL EQUIPMENT	360.00	360.00	0.00	0.00	360.00
<a href="#">01-36-5027</a>	MEMBERSHIP	750.00	750.00	0.00	769.00	-19.00
<a href="#">01-36-5029</a>	TRAVEL/TRAINING	7,800.00	7,800.00	0.00	2,861.93	4,938.07
<b>Category: 50 - SERVICES Total:</b>		<b>10,410.00</b>	<b>10,410.00</b>	<b>41.54</b>	<b>4,588.34</b>	<b>5,821.66</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-36-5405</a>	LICENSES/PERMITS	850.00	850.00	0.00	497.60	352.40
<b>Category: 54 - SUNDRY Total:</b>		<b>850.00</b>	<b>850.00</b>	<b>0.00</b>	<b>497.60</b>	<b>352.40</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-36-6572</a>	SPECIAL EQUIPMENT	5,000.00	5,000.00	382.22	1,807.62	3,192.38
<a href="#">01-36-6574</a>	COMPUTER SOFTWARE	3,500.00	3,500.00	0.00	3,370.75	129.25
<a href="#">01-36-6580</a>	VEHICLES	0.00	0.00	0.00	615.97	-615.97
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>8,500.00</b>	<b>8,500.00</b>	<b>382.22</b>	<b>5,794.34</b>	<b>2,705.66</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-36-9757</a>	VEH/EQUIP PURCHASE CONTRIB	54,640.00	54,640.00	0.00	0.00	54,640.00
<a href="#">01-36-9772</a>	TECHNOLOGY USER FEE	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>55,640.00</b>	<b>55,640.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,640.00</b>
<b>Department: 36 - FLEET SERVICES Total:</b>		<b>511,249.67</b>	<b>511,249.67</b>	<b>33,702.73</b>	<b>283,450.64</b>	<b>227,799.03</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 38 - RECREATION</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-38-3001</a>	SALARIES	58,349.60	58,349.60	4,534.60	38,282.62	20,066.98
<a href="#">01-38-3002</a>	WAGES	59,000.00	59,000.00	1,709.25	6,697.03	52,302.97
<a href="#">01-38-3003</a>	LONGEVITY	48.10	48.10	7.38	57.21	-9.11
<a href="#">01-38-3051</a>	FICA/MEDICARE TAXES	8,661.49	8,661.49	450.14	3,206.55	5,454.94
<a href="#">01-38-3053</a>	EMPLOYMENT TAXES	288.00	288.00	28.46	734.21	-446.21
<a href="#">01-38-3054</a>	RETIREMENT	8,283.29	8,283.29	634.52	5,392.18	2,891.11
<a href="#">01-38-3055</a>	HEALTH INSURANCE	20,360.34	20,360.34	1,538.84	13,059.45	7,300.89
<a href="#">01-38-3056</a>	LIFE INS	70.46	70.46	5.85	46.80	23.66
<a href="#">01-38-3057</a>	DENTAL	1,160.12	1,160.12	89.24	758.54	401.58
<a href="#">01-38-3058</a>	LONG-TERM DISABILITY	247.59	247.59	-25.34	160.76	86.83
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>156,468.99</b>	<b>156,468.99</b>	<b>8,972.94</b>	<b>68,395.35</b>	<b>88,073.64</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-38-3503</a>	OFFICE SUPPLIES	500.00	500.00	21.31	169.68	330.32
<a href="#">01-38-3504</a>	WEARING APPAREL	1,000.00	1,000.00	0.00	1,357.17	-357.17
<a href="#">01-38-3506</a>	CHEMICALS	500.00	500.00	0.00	0.00	500.00
<a href="#">01-38-3517</a>	JANITORIAL SUPPLIES	300.00	300.00	0.00	0.00	300.00
<a href="#">01-38-3523</a>	TOOLS/EQUIPMENT	250.00	250.00	0.00	1,031.76	-781.76
<a href="#">01-38-3526</a>	MINOR EQUIPMENT	250.00	250.00	0.00	0.00	250.00
<a href="#">01-38-3531</a>	RECREATION & EVENTS	1,000.00	1,000.00	0.00	1,141.78	-141.78
<a href="#">01-38-3532</a>	RECREATION AWARDS/PRIZES	1,000.00	1,000.00	0.00	158.48	841.52
<a href="#">01-38-3542</a>	FIRST AID	250.00	250.00	0.00	79.17	170.83
<a href="#">01-38-3547</a>	POOL SUPPLIES	2,500.00	2,500.00	0.00	2,852.49	-352.49
<b>Category: 35 - SUPPLIES Total:</b>		<b>7,550.00</b>	<b>7,550.00</b>	<b>21.31</b>	<b>6,790.53</b>	<b>759.47</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-38-4512</a>	EQUIPMENT MAINTENANCE	500.00	500.00	0.00	2,080.08	-1,580.08
<b>Category: 45 - MAINTENANCE Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>2,080.08</b>	<b>-1,580.08</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-38-5012</a>	PRINTING	3,500.00	3,500.00	0.00	2,650.00	850.00
<a href="#">01-38-5020</a>	COMMUNICATIONS	600.08	600.08	0.00	0.00	600.08
<a href="#">01-38-5022</a>	EQUIPMENT RENTAL	750.00	750.00	0.00	0.00	750.00
<a href="#">01-38-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	500.00	500.00	0.00	876.85	-376.85
<a href="#">01-38-5029</a>	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	495.37	504.63
<a href="#">01-38-5043</a>	GENERAL ADVERTISING	2,000.00	2,000.00	0.00	1,172.33	827.67
<a href="#">01-38-5046</a>	SPRING FLING	2,000.00	2,000.00	0.00	2,325.68	-325.68
<a href="#">01-38-5047</a>	EGG HUNTS	2,500.00	2,500.00	0.00	1,387.88	1,112.12
<a href="#">01-38-5048</a>	FOURTH OF JULY	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">01-38-5049</a>	FALL FROLIC	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">01-38-5050</a>	HOLIDAY IN THE VILLAGE	5,000.00	5,000.00	0.00	2,409.21	2,590.79
<a href="#">01-38-5051</a>	FOOD TRUCK RALLY	3,000.00	3,000.00	0.00	96.25	2,903.75
<a href="#">01-38-5052</a>	CONCERT SERIES	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-38-5053</a>	MOVIE SERIES	1,800.00	1,800.00	0.00	1,067.87	732.13
<a href="#">01-38-5054</a>	POOL EVENTS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-38-5055</a>	RECREATIONAL ACTIVITIES	1,750.00	1,750.00	0.00	2,462.52	-712.52
<b>Category: 50 - SERVICES Total:</b>		<b>35,400.08</b>	<b>35,400.08</b>	<b>0.00</b>	<b>14,943.96</b>	<b>20,456.12</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-38-5530</a>	PROFESSIONAL SERVICES	1,500.00	1,500.00	0.00	927.48	572.52
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>927.48</b>	<b>572.52</b>
<b>Department: 38 - RECREATION Total:</b>		<b>201,419.07</b>	<b>201,419.07</b>	<b>8,994.25</b>	<b>93,137.40</b>	<b>108,281.67</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 39 - PARKS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-39-3001</a>	SALARIES	421,417.19	421,417.19	27,235.38	230,575.88	190,841.31
<a href="#">01-39-3002</a>	WAGES	0.00	0.00	0.00	-74.76	74.76
<a href="#">01-39-3003</a>	LONGEVITY	2,688.14	2,688.14	240.00	2,003.77	684.37
<a href="#">01-39-3007</a>	OVERTIME	1,800.00	1,800.00	0.00	2,830.80	-1,030.80
<a href="#">01-39-3010</a>	INCENTIVES	0.00	0.00	46.16	387.51	-387.51
<a href="#">01-39-3051</a>	FICA/MEDICARE TAXES	30,840.41	30,840.41	2,013.78	17,236.45	13,603.96
<a href="#">01-39-3052</a>	WORKMEN'S COMPENSATION	8,326.00	8,326.00	0.00	6,243.10	2,082.90
<a href="#">01-39-3053</a>	EMPLOYMENT TAXES	1,180.80	1,180.80	3.06	1,377.25	-196.45
<a href="#">01-39-3054</a>	RETIREMENT	44,612.85	44,612.85	3,844.76	33,167.61	11,445.24
<a href="#">01-39-3055</a>	HEALTH INSURANCE	103,159.16	103,159.16	6,250.79	53,627.54	49,531.62
<a href="#">01-39-3056</a>	LIFE INS	493.22	493.22	40.95	321.18	172.04
<a href="#">01-39-3057</a>	DENTAL	6,252.22	6,252.22	426.04	3,647.11	2,605.11
<a href="#">01-39-3058</a>	LONG-TERM DISABILITY	1,315.72	1,315.72	-949.28	968.99	346.73
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>622,085.71</b>	<b>622,085.71</b>	<b>39,151.64</b>	<b>352,312.43</b>	<b>269,773.28</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-39-3503</a>	OFFICE SUPPLIES	250.00	250.00	129.00	176.51	73.49
<a href="#">01-39-3504</a>	WEARING APPAREL	3,000.00	3,000.00	71.44	1,742.15	1,257.85
<a href="#">01-39-3506</a>	CHEMICALS	6,500.00	6,500.00	0.00	0.00	6,500.00
<a href="#">01-39-3517</a>	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	266.34	733.66
<a href="#">01-39-3523</a>	TOOLS/EQUIPMENT	1,500.00	1,500.00	0.00	457.22	1,042.78
<a href="#">01-39-3526</a>	MINOR EQUIPMENT	3,000.00	3,000.00	0.00	198.26	2,801.74
<a href="#">01-39-3534</a>	EQUIP REPAIR PARTS	5,000.00	5,000.00	68.55	2,018.24	2,981.76
<a href="#">01-39-3536</a>	LANDSCAPING MATERIALS	9,500.00	9,500.00	567.79	3,200.45	6,299.55
<a href="#">01-39-3542</a>	FIRST AID	500.00	500.00	0.00	0.00	500.00
<a href="#">01-39-3544</a>	IRRIGATION SUPPLIES	2,000.00	2,000.00	0.00	85.58	1,914.42
<a href="#">01-39-3545</a>	POOL JANITORIAL SUPPLIES	750.00	750.00	0.00	0.00	750.00
<a href="#">01-39-3546</a>	SPLASH PAD CHEMICALS	2,000.00	2,000.00	0.00	1,338.50	661.50
<a href="#">01-39-3547</a>	POOL CHEMICALS	13,000.00	13,000.00	1,338.50	5,519.60	7,480.40
<b>Category: 35 - SUPPLIES Total:</b>		<b>48,000.00</b>	<b>48,000.00</b>	<b>2,175.28</b>	<b>15,002.85</b>	<b>32,997.15</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-39-4007</a>	POOL MAINTENANCE	3,000.00	3,000.00	0.00	923.12	2,076.88
<a href="#">01-39-4008</a>	PARK MAINTENANCE	0.00	0.00	281.45	2,153.45	-2,153.45
<a href="#">01-39-4031</a>	SPLASH PAD MAINTENANCE	1,500.00	1,500.00	0.00	805.00	695.00
<a href="#">01-39-4032</a>	CAROL FOX PARK	5,000.00	5,000.00	3,423.71	3,648.89	1,351.11
<a href="#">01-39-4033</a>	CLARK HENRY PARK	5,000.00	5,000.00	0.00	1,284.37	3,715.63
<a href="#">01-39-4034</a>	PHILLIPINE PARK	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">01-39-4035</a>	DOG PARK	2,500.00	2,500.00	0.00	264.78	2,235.22
<a href="#">01-39-4036</a>	OPEN GREEN SPACE/POCKET PARKS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-39-4037</a>	HIKE AND BIKE TRAILS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-39-4038</a>	TREE MAINTENANCE AND TREE CITY USA	1,500.00	1,500.00	0.00	0.00	1,500.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>22,000.00</b>	<b>22,000.00</b>	<b>3,705.16</b>	<b>9,079.61</b>	<b>12,920.39</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-39-4511</a>	VEHICLE MAINTENANCE	1,000.00	1,000.00	154.24	232.52	767.48
<a href="#">01-39-4512</a>	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>3,500.00</b>	<b>3,500.00</b>	<b>154.24</b>	<b>232.52</b>	<b>3,267.48</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-39-5012</a>	PRINTING	1,000.00	1,000.00	0.00	26.05	973.95
<a href="#">01-39-5020</a>	COMMUNICATIONS	1,800.00	1,800.00	69.54	667.31	1,132.69
<a href="#">01-39-5022</a>	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-39-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	500.00	500.00	0.00	40.00	460.00
<a href="#">01-39-5029</a>	TRAVEL/TRAINING	2,500.00	2,500.00	0.00	1,101.12	1,398.88
<b>Category: 50 - SERVICES Total:</b>		<b>6,800.00</b>	<b>6,800.00</b>	<b>69.54</b>	<b>1,834.48</b>	<b>4,965.52</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-39-5529</a>	CONTRACTUAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-39-5530</a>	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
	<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
	<b>Category: 65 - CAPITAL OUTLAY</b>					
<a href="#">01-39-6516</a>	PARKS & LANDSCAPING PROJS	30,000.00	30,000.00	0.00	30,851.25	-851.25
<a href="#">01-39-6598</a>	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	0.00	2,052.25	7,947.75
	<b>Category: 65 - CAPITAL OUTLAY Total:</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>0.00</b>	<b>32,903.50</b>	<b>7,096.50</b>
	<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-39-9772</a>	TECHNOLOGY USER FEE	750.00	750.00	0.00	0.00	750.00
<a href="#">01-39-9781</a>	EQUIP. PURCHASE CONTRIBUTION	30,900.00	30,900.00	0.00	0.00	30,900.00
<a href="#">01-39-9791</a>	EQUIPMENT USER FEE	11,800.00	11,800.00	0.00	0.00	11,800.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>43,450.00</b>	<b>43,450.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43,450.00</b>
	<b>Department: 39 - PARKS Total:</b>	<b>787,835.71</b>	<b>787,835.71</b>	<b>45,255.86</b>	<b>411,365.39</b>	<b>376,470.32</b>
	<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>886,492.45</b>	<b>435,104.23</b>	<b>-454,070.66</b>	<b>4,085,708.25</b>	

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 03 - DEBT SERVICE FUND</b>						
<b>Department: 50 - 50</b>						
<b>Category: 72 - PROPERTY TAXES</b>						
<a href="#">03-50-7201</a>	CURRENT PROPERTY TAXES	1,453,727.00	1,453,727.00	3,973.70	1,426,553.19	27,173.81
<a href="#">03-50-7202</a>	DELINQUENT PROPERTY TAX	30,000.00	30,000.00	-118.08	6,554.07	23,445.93
<a href="#">03-50-7203</a>	PENALTY, INTEREST, COSTS	15,000.00	15,000.00	473.83	5,619.05	9,380.95
	<b>Category: 72 - PROPERTY TAXES Total:</b>	<b>1,498,727.00</b>	<b>1,498,727.00</b>	<b>4,329.45</b>	<b>1,438,726.31</b>	<b>60,000.69</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">03-50-9601</a>	INTEREST EARNED	10,000.00	10,000.00	3.46	123.76	9,876.24
	<b>Category: 96 - INTEREST EARNED Total:</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>3.46</b>	<b>123.76</b>	<b>9,876.24</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">03-50-9752</a>	TRANSFER FROM UTILITY FUND	88,418.00	88,418.00	0.00	0.00	88,418.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>88,418.00</b>	<b>88,418.00</b>	<b>0.00</b>	<b>0.00</b>	<b>88,418.00</b>
	<b>Department: 50 - 50 Total:</b>	<b>1,597,145.00</b>	<b>1,597,145.00</b>	<b>4,332.91</b>	<b>1,438,850.07</b>	<b>158,294.93</b>

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 51 - DEBT SERVICE</b>						
<b>Category: 61 - DEBT SERVICE</b>						
<a href="#">03-51-6121</a>	PRINCIPAL/DEBT SERVICE	1,245,000.00	1,245,000.00	0.00	1,245,000.00	0.00
<a href="#">03-51-6122</a>	INTEREST/DEBT SERVICE	273,325.00	273,325.00	0.00	145,225.00	128,100.00
<a href="#">03-51-6123</a>	MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	0.00	1,250.00	7,750.00
	<b>Category: 61 - DEBT SERVICE Total:</b>	<b>1,527,325.00</b>	<b>1,527,325.00</b>	<b>0.00</b>	<b>1,391,475.00</b>	<b>135,850.00</b>
	<b>Department: 51 - DEBT SERVICE Total:</b>	<b>1,527,325.00</b>	<b>1,527,325.00</b>	<b>0.00</b>	<b>1,391,475.00</b>	<b>135,850.00</b>
	<b>Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):</b>	<b>69,820.00</b>	<b>69,820.00</b>	<b>4,332.91</b>	<b>47,375.07</b>	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 05 - MOTEL TAX FUND</b>					
<b>Department: 55 - 55</b>					
<b>Category: 75 - OTHER TAXES</b>					
<a href="#">05-55-7635</a> MOTEL OCCUPANCY TAX	70,000.00	70,000.00	2,697.57	33,442.79	36,557.21
<b>Category: 75 - OTHER TAXES Total:</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>2,697.57</b>	<b>33,442.79</b>	<b>36,557.21</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">05-55-9601</a> INTEREST EARNED	1,200.00	1,200.00	2.81	103.14	1,096.86
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>1,200.00</b>	<b>1,200.00</b>	<b>2.81</b>	<b>103.14</b>	<b>1,096.86</b>
<b>Department: 55 - 55 Total:</b>	<b>71,200.00</b>	<b>71,200.00</b>	<b>2,700.38</b>	<b>33,545.93</b>	<b>37,654.07</b>

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 56 - MOTEL TAX</b>					
<b>Category: 50 - SERVICES</b>					
<a href="#">05-56-5043</a> GENERAL ADVERTISING	7,000.00	7,000.00	0.00	0.00	7,000.00
<a href="#">05-56-5044</a> ADVERTISING	34,900.00	34,900.00	950.00	11,650.00	23,250.00
<b>Category: 50 - SERVICES Total:</b>	<b>41,900.00</b>	<b>41,900.00</b>	<b>950.00</b>	<b>11,650.00</b>	<b>30,250.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">05-56-9751</a> TRANSFER TO GENERAL FUND	19,000.00	19,000.00	0.00	0.00	19,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>19,000.00</b>	<b>19,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19,000.00</b>
<b>Department: 56 - MOTEL TAX Total:</b>	<b>60,900.00</b>	<b>60,900.00</b>	<b>950.00</b>	<b>11,650.00</b>	<b>49,250.00</b>
<b>Fund: 05 - MOTEL TAX FUND Surplus (Deficit):</b>	<b>10,300.00</b>	<b>10,300.00</b>	<b>1,750.38</b>	<b>21,895.93</b>	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND</b>					
<b>Department: 90 - 90</b>					
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">10-90-9601</a> INTEREST EARNED	20,000.00	20,000.00	53.82	2,991.31	17,008.69
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>53.82</b>	<b>2,991.31</b>	<b>17,008.69</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">10-90-9751</a> TRFR F/GENERAL FUND	1,080,000.00	1,080,000.00	0.00	0.00	1,080,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,080,000.00</b>	<b>1,080,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,080,000.00</b>
<b>Department: 90 - 90 Total:</b>	<b>1,100,000.00</b>	<b>1,100,000.00</b>	<b>53.82</b>	<b>2,991.31</b>	<b>1,097,008.69</b>

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 91 - 91</b>						
<b>Category: 70 - CAPITAL IMPROVEMENTS</b>						
<a href="#">10-91-7013</a>	WALL STREET NEIGHBORHOOD DRAINAGE	0.00	0.00	10,935.00	10,935.00	-10,935.00
<a href="#">10-91-7014</a>	FY 17 -HOME ELEV GRANT ADM SER	0.00	0.00	345,115.65	870,649.86	-870,649.86
<a href="#">10-91-7016</a>	ELEVATIONS FY 20 GRANT	600,000.00	600,000.00	0.00	0.00	600,000.00
<a href="#">10-91-7037</a>	FIRE STATION GENERATOR	26,250.00	26,250.00	0.00	0.00	26,250.00
<a href="#">10-91-7038</a>	POLICE GENERATOR	17,000.00	17,000.00	0.00	4,084.79	12,915.21
<a href="#">10-91-7054</a>	POOL HOUSE ROOF REPAIR	8,750.00	0.00	0.00	0.00	0.00
<a href="#">10-91-7064</a>	POOL OFFICE REMODEL	0.00	51,100.00	36,382.50	69,300.00	-18,200.00
<a href="#">10-91-7066</a>	PLAYGROUND STRUCT/CLARK HENRY	75,000.00	75,000.00	0.00	0.00	75,000.00
<a href="#">10-91-7086</a>	POOL DECKING REFURBISH/TEXTURE	125,000.00	82,650.00	73,525.00	73,525.00	9,125.00
<a href="#">10-91-7095</a>	FIRE STATION REMODEL	23,000.00	23,000.00	0.00	0.00	23,000.00
<a href="#">10-91-7103</a>	NEW CITY HALL - CONSTRUCTION	8,000,000.00	8,000,000.00	0.00	0.00	8,000,000.00
<a href="#">10-91-7105</a>	PARK IMPROVEMENTS	50,000.00	50,000.00	0.00	0.00	50,000.00
<a href="#">10-91-7107</a>	PARK MASTER PLAN	0.00	0.00	0.00	13,320.00	-13,320.00
<a href="#">10-91-7117</a>	GOLF COURSE IRRIGATION PROJECT	0.00	350,000.00	20,821.32	20,821.32	329,178.68
<a href="#">10-91-7120</a>	290 EXPANSION	0.00	0.00	0.00	9,080.00	-9,080.00
<a href="#">10-91-7125</a>	NEW CITY HALL ENG & ARCHITECT	0.00	0.00	0.00	12,242.20	-12,242.20
<a href="#">10-91-7127</a>	NEW TAYLOR BLDG CONSTRUCTION	0.00	0.00	0.00	7,425.00	-7,425.00
<a href="#">10-91-7130</a>	FACILITIES IMPROVEMENT	50,000.00	50,000.00	0.00	0.00	50,000.00
<a href="#">10-91-7134</a>	STREET PANELS REPLACEMENT (2)	105,000.00	105,000.00	9,810.00	105,627.00	-627.00
<a href="#">10-91-7136</a>	GATEWAY ENTRANCE	0.00	0.00	6,166.75	165,798.96	-165,798.96
<b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>		<b>9,080,000.00</b>	<b>9,430,000.00</b>	<b>502,756.22</b>	<b>1,362,809.13</b>	<b>8,067,190.87</b>
<b>Department: 91 - 91 Total:</b>		<b>9,080,000.00</b>	<b>9,430,000.00</b>	<b>502,756.22</b>	<b>1,362,809.13</b>	<b>8,067,190.87</b>
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):</b>		<b>-7,980,000.00</b>	<b>-8,330,000.00</b>	<b>-502,702.40</b>	<b>-1,359,817.82</b>	
<b>Total Surplus (Deficit):</b>		<b>-7,013,387.55</b>	<b>-7,814,775.77</b>	<b>-950,689.77</b>	<b>2,795,161.43</b>	

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Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - GENERAL FUND</b>					
<b>Department: 10 - 10</b>					
72 - PROPERTY TAXES	6,564,473.76	6,564,473.76	19,461.70	6,449,725.06	114,748.70
75 - OTHER TAXES	6,325,000.00	6,325,000.00	590,663.04	4,273,299.77	2,051,700.23
80 - FINES WARRANTS & BONDS	1,018,000.00	1,018,000.00	51,000.96	473,586.29	544,413.71
85 - FEE & CHARGES FOR SERVICE	365,750.00	365,750.00	29,719.92	195,594.50	170,155.50
90 - LICENSES & PERMITS	149,700.00	149,700.00	6,656.19	104,731.18	44,968.82
96 - INTEREST EARNED	100,000.00	100,000.00	133.61	5,055.43	94,944.57
97 - INTERFUND ACTIVITY	2,492,060.70	2,492,060.70	0.00	0.00	2,492,060.70
98 - MISCELLANEOUS REVENUE	331,100.00	331,100.00	47,860.37	159,801.23	171,298.77
99 - OTHER AGENCY REVENUES	90,000.00	90,000.00	0.00	520,384.80	-430,384.80
<b>Department: 10 - 10 Total:</b>	<b>17,436,084.46</b>	<b>17,436,084.46</b>	<b>745,495.79</b>	<b>12,182,178.26</b>	<b>5,253,906.20</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 11 - ADMINISTRATIVE SERVICE</b>					
30 - SALARIES, WAGES, & BENEFITS	585,903.31	585,903.31	40,118.94	352,763.45	233,139.86
35 - SUPPLIES	14,350.00	14,350.00	33.19	7,756.98	6,593.02
45 - MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
50 - SERVICES	75,251.00	75,251.00	1,479.85	31,696.30	43,554.70
54 - SUNDRY	16,000.00	16,000.00	1,857.82	18,855.23	-2,855.23
60 - OTHER SERVICES	300.00	300.00	0.00	0.00	300.00
97 - INTERFUND ACTIVITY	4,500.00	4,500.00	0.00	0.00	4,500.00
<b>Department: 11 - ADMINISTRATIVE SERVICE Total:</b>	<b>698,304.31</b>	<b>698,304.31</b>	<b>43,489.80</b>	<b>411,071.96</b>	<b>287,232.35</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 12 - LEGAL/OTHER SERVICES</b>					
30 - SALARIES, WAGES, & BENEFITS	250.00	250.00	0.00	224.95	25.05
50 - SERVICES	2,172,000.00	2,172,000.00	393,370.73	877,560.12	1,294,439.88
55 - PROFESSIONAL SERVICES	135,000.00	135,000.00	14,609.00	68,084.10	66,915.90
60 - OTHER SERVICES	114,990.00	114,990.00	0.00	120,209.53	-5,219.53
97 - INTERFUND ACTIVITY	1,426,266.14	1,426,266.14	0.00	0.00	1,426,266.14
<b>Department: 12 - LEGAL/OTHER SERVICES Total:</b>	<b>3,848,506.14</b>	<b>3,848,506.14</b>	<b>407,979.73</b>	<b>1,066,078.70</b>	<b>2,782,427.44</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 13 - INFO TECHNOLOGY</b>					
30 - SALARIES, WAGES, & BENEFITS	339,478.67	339,478.67	25,144.26	210,457.26	129,021.41
35 - SUPPLIES	3,050.00	3,050.00	0.00	1,150.24	1,899.76
45 - MAINTENANCE	219,278.00	219,278.00	47,258.00	142,708.58	76,569.42
50 - SERVICES	37,070.00	37,070.00	2,220.14	15,866.13	21,203.87
55 - PROFESSIONAL SERVICES	45,000.00	45,000.00	0.00	7,294.00	37,706.00
65 - CAPITAL OUTLAY	59,000.00	59,000.00	3,841.88	28,215.60	30,784.40
97 - INTERFUND ACTIVITY	48,775.00	48,775.00	0.00	0.00	48,775.00
<b>Department: 13 - INFO TECHNOLOGY Total:</b>	<b>751,651.67</b>	<b>751,651.67</b>	<b>78,464.28</b>	<b>405,691.81</b>	<b>345,959.86</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**Income Statement**

**For Fiscal: 2020-2021 Period Ending: 05/31/2021**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 14 - PURCHASING</b>					
35 - SUPPLIES	20,000.00	20,000.00	1,614.11	10,686.38	9,313.62
50 - SERVICES	3,000.00	3,000.00	0.00	1,336.50	1,663.50
<b>Department: 14 - PURCHASING Total:</b>	<b>23,000.00</b>	<b>23,000.00</b>	<b>1,614.11</b>	<b>12,022.88</b>	<b>10,977.12</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021**

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 15 - ACCOUNTING SERVICES</b>					
30 - SALARIES, WAGES, & BENEFITS	336,042.91	391,042.91	28,233.21	224,222.24	166,820.67
35 - SUPPLIES	950.00	950.00	119.98	668.84	281.16
45 - MAINTENANCE	150.00	150.00	0.00	0.00	150.00
50 - SERVICES	7,100.00	7,100.00	69.54	1,297.17	5,802.83
54 - SUNDRY	550.00	550.00	0.00	460.00	90.00
55 - PROFESSIONAL SERVICES	27,000.00	27,000.00	13,385.33	43,785.53	-16,785.53
97 - INTERFUND ACTIVITY	1,575.00	1,575.00	0.00	0.00	1,575.00
<b>Department: 15 - ACCOUNTING SERVICES Total:</b>	<b>373,367.91</b>	<b>428,367.91</b>	<b>41,808.06</b>	<b>270,433.78</b>	<b>157,934.13</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 16 - CUSTOMER SERVICE</b>					
30 - SALARIES, WAGES, & BENEFITS	63,809.62	63,809.62	4,819.14	41,003.15	22,806.47
35 - SUPPLIES	500.00	500.00	40.34	438.58	61.42
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	3,000.00	3,000.00	69.54	667.35	2,332.65
55 - PROFESSIONAL SERVICES	68,000.00	68,000.00	0.00	34,261.87	33,738.13
97 - INTERFUND ACTIVITY	375.00	375.00	0.00	0.00	375.00
<b>Department: 16 - CUSTOMER SERVICE Total:</b>	<b>136,084.62</b>	<b>136,084.62</b>	<b>4,929.02</b>	<b>76,370.95</b>	<b>59,713.67</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 19 - MUNICIPAL COURT</b>					
30 - SALARIES, WAGES, & BENEFITS	319,274.97	319,274.97	17,441.42	144,342.39	174,932.58
35 - SUPPLIES	2,300.00	2,300.00	0.00	371.82	1,928.18
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	7,800.00	7,800.00	69.54	807.35	6,992.65
54 - SUNDRY	800.00	800.00	0.00	0.00	800.00
55 - PROFESSIONAL SERVICES	93,450.00	93,450.00	0.00	31,744.00	61,706.00
<b>Department: 19 - MUNICIPAL COURT Total:</b>	<b>424,124.97</b>	<b>424,124.97</b>	<b>17,510.96</b>	<b>177,265.56</b>	<b>246,859.41</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 21 - POLICE</b>					
30 - SALARIES, WAGES, & BENEFITS	3,296,625.09	3,296,625.09	249,692.34	2,006,451.81	1,290,173.28
35 - SUPPLIES	127,524.00	128,646.00	5,891.85	76,030.51	52,615.49
45 - MAINTENANCE	25,497.00	23,497.00	278.63	3,741.46	19,755.54
50 - SERVICES	41,249.90	43,249.90	1,570.20	27,378.88	15,871.02
54 - SUNDRY	3,000.00	3,000.00	0.00	964.41	2,035.59
55 - PROFESSIONAL SERVICES	1,800.00	1,800.00	0.00	1,587.21	212.79
60 - OTHER SERVICES	21,740.00	21,740.00	0.00	16,890.30	4,849.70
65 - CAPITAL OUTLAY	13,000.00	13,000.00	0.00	8,000.00	5,000.00
97 - INTERFUND ACTIVITY	16,025.00	16,025.00	0.00	0.00	16,025.00
<b>Department: 21 - POLICE Total:</b>	<b>3,546,460.99</b>	<b>3,547,582.99</b>	<b>257,433.02</b>	<b>2,141,044.58</b>	<b>1,406,538.41</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 23 - COMMUNICATIONS</b>					
30 - SALARIES, WAGES, & BENEFITS	724,485.99	724,485.99	49,045.90	473,449.49	251,036.50
35 - SUPPLIES	13,365.00	13,365.00	303.80	5,657.52	7,707.48
45 - MAINTENANCE	22,050.00	22,050.00	0.00	1,456.95	20,593.05
50 - SERVICES	12,300.00	12,300.00	158.54	3,181.80	9,118.20
60 - OTHER SERVICES	600.00	600.00	0.00	0.00	600.00
97 - INTERFUND ACTIVITY	54,825.00	54,825.00	0.00	0.00	54,825.00
<b>Department: 23 - COMMUNICATIONS Total:</b>	<b>827,625.99</b>	<b>827,625.99</b>	<b>49,508.24</b>	<b>483,745.76</b>	<b>343,880.23</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 25 - FIRE DEPARTMENT</b>					
30 - SALARIES, WAGES, & BENEFITS	1,171,993.75	1,567,259.97	113,622.65	955,928.56	611,331.41
35 - SUPPLIES	163,348.00	163,348.00	1,048.61	110,804.54	52,543.46
45 - MAINTENANCE	41,949.00	41,949.00	126.69	30,393.68	11,555.32
50 - SERVICES	44,865.00	44,865.00	1,132.04	16,944.76	27,920.24
54 - SUNDRY	1,299.00	1,299.00	0.00	0.00	1,299.00
55 - PROFESSIONAL SERVICES	54,600.00	54,600.00	2,870.98	23,565.99	31,034.01
65 - CAPITAL OUTLAY	0.00	0.00	0.00	3.49	-3.49
97 - INTERFUND ACTIVITY	524,529.00	524,529.00	0.00	0.00	524,529.00
<b>Department: 25 - FIRE DEPARTMENT Total:</b>	<b>2,002,583.75</b>	<b>2,397,849.97</b>	<b>118,800.97</b>	<b>1,137,641.02</b>	<b>1,260,208.95</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 30 - PUBLIC WORKS</b>					
30 - SALARIES, WAGES, & BENEFITS	226,446.80	226,446.80	16,316.03	142,201.78	84,245.02
35 - SUPPLIES	4,700.00	4,700.00	17.13	3,150.17	1,549.83
45 - MAINTENANCE	100.00	100.00	0.00	0.00	100.00
50 - SERVICES	4,650.00	4,650.00	69.54	1,525.11	3,124.89
55 - PROFESSIONAL SERVICES	20,000.00	20,000.00	2,040.00	19,033.31	966.69
97 - INTERFUND ACTIVITY	41,125.00	41,125.00	0.00	0.00	41,125.00
<b>Department: 30 - PUBLIC WORKS Total:</b>	<b>297,021.80</b>	<b>297,021.80</b>	<b>18,442.70</b>	<b>165,910.37</b>	<b>131,111.43</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 31 - COMMUNITY DEVELOPMENT</b>					
30 - SALARIES, WAGES, & BENEFITS	370,463.16	370,463.16	21,812.12	228,230.61	142,232.55
35 - SUPPLIES	8,400.00	8,400.00	224.97	1,778.16	6,621.84
50 - SERVICES	13,600.00	13,600.00	69.54	969.52	12,630.48
54 - SUNDRY	0.00	0.00	0.00	68.45	-68.45
55 - PROFESSIONAL SERVICES	50,000.00	50,000.00	9,908.84	37,668.84	12,331.16
65 - CAPITAL OUTLAY	600.00	600.00	0.00	583.24	16.76
97 - INTERFUND ACTIVITY	60,830.00	60,830.00	0.00	0.00	60,830.00
<b>Department: 31 - COMMUNITY DEVELOPMENT Total:</b>	<b>503,893.16</b>	<b>503,893.16</b>	<b>32,015.47</b>	<b>269,298.82</b>	<b>234,594.34</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 32 - STREETS</b>					
30 - SALARIES, WAGES, & BENEFITS	283,800.01	283,800.01	18,411.07	147,298.61	136,501.40
35 - SUPPLIES	94,600.00	94,600.00	5,724.30	81,913.99	12,686.01
40 - MAINTENANCE--BLDGS, STRUC	60,000.00	60,000.00	932.78	3,497.34	56,502.66
45 - MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
50 - SERVICES	204,000.00	204,000.00	11,595.01	87,933.35	116,066.65
55 - PROFESSIONAL SERVICES	21,000.00	21,000.00	1,300.00	4,350.00	16,650.00
97 - INTERFUND ACTIVITY	114,835.00	114,835.00	0.00	0.00	114,835.00
<b>Department: 32 - STREETS Total:</b>	<b>779,235.01</b>	<b>779,235.01</b>	<b>37,963.16</b>	<b>324,993.29</b>	<b>454,241.72</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 33 - BUILDING MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	111,531.24	111,531.24	6,672.93	58,655.69	52,875.55
35 - SUPPLIES	15,450.00	15,450.00	55.00	3,668.23	11,781.77
40 - MAINTENANCE--BLDGS, STRUC	30,500.00	30,500.00	1,583.24	13,211.38	17,288.62
45 - MAINTENANCE	1,000.00	1,000.00	0.00	130.96	869.04
50 - SERVICES	104,000.00	104,000.00	5,464.16	46,343.76	57,656.24
55 - PROFESSIONAL SERVICES	15,000.00	15,000.00	0.00	783.57	14,216.43
65 - CAPITAL OUTLAY	65,500.00	65,500.00	-50,408.40	-16,887.15	82,387.15
97 - INTERFUND ACTIVITY	27,320.00	27,320.00	0.00	0.00	27,320.00
<b>Department: 33 - BUILDING MAINTENANCE Total:</b>	<b>370,301.24</b>	<b>370,301.24</b>	<b>-36,633.07</b>	<b>105,906.44</b>	<b>264,394.80</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**Income Statement**

**For Fiscal: 2020-2021 Period Ending: 05/31/2021**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 35 - SOLID WASTE					
55 - PROFESSIONAL SERVICES	466,926.00	466,926.00	38,287.16	261,040.66	205,885.34
<b>Department: 35 - SOLID WASTE Total:</b>	<b>466,926.00</b>	<b>466,926.00</b>	<b>38,287.16</b>	<b>261,040.66</b>	<b>205,885.34</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021**

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 36 - FLEET SERVICES</b>					
30 - SALARIES, WAGES, & BENEFITS	186,049.67	186,049.67	14,176.85	122,024.00	64,025.67
35 - SUPPLIES	194,800.00	194,800.00	16,853.84	115,201.36	79,598.64
45 - MAINTENANCE	55,000.00	55,000.00	2,248.28	35,345.00	19,655.00
50 - SERVICES	10,410.00	10,410.00	41.54	4,588.34	5,821.66
54 - SUNDRY	850.00	850.00	0.00	497.60	352.40
65 - CAPITAL OUTLAY	8,500.00	8,500.00	382.22	5,794.34	2,705.66
97 - INTERFUND ACTIVITY	55,640.00	55,640.00	0.00	0.00	55,640.00
<b>Department: 36 - FLEET SERVICES Total:</b>	<b>511,249.67</b>	<b>511,249.67</b>	<b>33,702.73</b>	<b>283,450.64</b>	<b>227,799.03</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**Income Statement**

**For Fiscal: 2020-2021 Period Ending: 05/31/2021**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 38 - RECREATION</b>					
30 - SALARIES, WAGES, & BENEFITS	156,468.99	156,468.99	8,972.94	68,395.35	88,073.64
35 - SUPPLIES	7,550.00	7,550.00	21.31	6,790.53	759.47
45 - MAINTENANCE	500.00	500.00	0.00	2,080.08	-1,580.08
50 - SERVICES	35,400.08	35,400.08	0.00	14,943.96	20,456.12
55 - PROFESSIONAL SERVICES	1,500.00	1,500.00	0.00	927.48	572.52
<b>Department: 38 - RECREATION Total:</b>	<b>201,419.07</b>	<b>201,419.07</b>	<b>8,994.25</b>	<b>93,137.40</b>	<b>108,281.67</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021**

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 39 - PARKS</b>					
30 - SALARIES, WAGES, & BENEFITS	622,085.71	622,085.71	39,151.64	352,312.43	269,773.28
35 - SUPPLIES	48,000.00	48,000.00	2,175.28	15,002.85	32,997.15
40 - MAINTENANCE--BLDGS, STRUC	22,000.00	22,000.00	3,705.16	9,079.61	12,920.39
45 - MAINTENANCE	3,500.00	3,500.00	154.24	232.52	3,267.48
50 - SERVICES	6,800.00	6,800.00	69.54	1,834.48	4,965.52
55 - PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
65 - CAPITAL OUTLAY	40,000.00	40,000.00	0.00	32,903.50	7,096.50
97 - INTERFUND ACTIVITY	43,450.00	43,450.00	0.00	0.00	43,450.00
<b>Department: 39 - PARKS Total:</b>	<b>787,835.71</b>	<b>787,835.71</b>	<b>45,255.86</b>	<b>411,365.39</b>	<b>376,470.32</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>886,492.45</b>	<b>435,104.23</b>	<b>-454,070.66</b>	<b>4,085,708.25</b>	<b>-3,650,604.02</b>
<b>Fund: 03 - DEBT SERVICE FUND</b>					
<b>Department: 50 - 50</b>					
72 - PROPERTY TAXES	1,498,727.00	1,498,727.00	4,329.45	1,438,726.31	60,000.69
96 - INTEREST EARNED	10,000.00	10,000.00	3.46	123.76	9,876.24
97 - INTERFUND ACTIVITY	88,418.00	88,418.00	0.00	0.00	88,418.00
<b>Department: 50 - 50 Total:</b>	<b>1,597,145.00</b>	<b>1,597,145.00</b>	<b>4,332.91</b>	<b>1,438,850.07</b>	<b>158,294.93</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 51 - DEBT SERVICE</b>					
61 - DEBT SERVICE	1,527,325.00	1,527,325.00	0.00	1,391,475.00	135,850.00
<b>Department: 51 - DEBT SERVICE Total:</b>	<b>1,527,325.00</b>	<b>1,527,325.00</b>	<b>0.00</b>	<b>1,391,475.00</b>	<b>135,850.00</b>
<b>Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):</b>	<b>69,820.00</b>	<b>69,820.00</b>	<b>4,332.91</b>	<b>47,375.07</b>	<b>22,444.93</b>
<b>Fund: 05 - MOTEL TAX FUND</b>					
<b>Department: 55 - 55</b>					
75 - OTHER TAXES	70,000.00	70,000.00	2,697.57	33,442.79	36,557.21
96 - INTEREST EARNED	1,200.00	1,200.00	2.81	103.14	1,096.86
<b>Department: 55 - 55 Total:</b>	<b>71,200.00</b>	<b>71,200.00</b>	<b>2,700.38</b>	<b>33,545.93</b>	<b>37,654.07</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**Income Statement**

**For Fiscal: 2020-2021 Period Ending: 05/31/2021**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 56 - MOTEL TAX</b>					
50 - SERVICES	41,900.00	41,900.00	950.00	11,650.00	30,250.00
97 - INTERFUND ACTIVITY	19,000.00	19,000.00	0.00	0.00	19,000.00
<b>Department: 56 - MOTEL TAX Total:</b>	<b>60,900.00</b>	<b>60,900.00</b>	<b>950.00</b>	<b>11,650.00</b>	<b>49,250.00</b>
<b>Fund: 05 - MOTEL TAX FUND Surplus (Deficit):</b>	<b>10,300.00</b>	<b>10,300.00</b>	<b>1,750.38</b>	<b>21,895.93</b>	<b>-11,595.93</b>
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND</b>					
<b>Department: 90 - 90</b>					
96 - INTEREST EARNED	20,000.00	20,000.00	53.82	2,991.31	17,008.69
97 - INTERFUND ACTIVITY	1,080,000.00	1,080,000.00	0.00	0.00	1,080,000.00
<b>Department: 90 - 90 Total:</b>	<b>1,100,000.00</b>	<b>1,100,000.00</b>	<b>53.82</b>	<b>2,991.31</b>	<b>1,097,008.69</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021**

Income Statement

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 91 - 91</b>					
70 - CAPITAL IMPROVEMENTS	9,080,000.00	9,430,000.00	502,756.22	1,362,809.13	8,067,190.87
<b>Department: 91 - 91 Total:</b>	<b>9,080,000.00</b>	<b>9,430,000.00</b>	<b>502,756.22</b>	<b>1,362,809.13</b>	<b>8,067,190.87</b>
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):</b>	<b>-7,980,000.00</b>	<b>-8,330,000.00</b>	<b>-502,702.40</b>	<b>-1,359,817.82</b>	<b>-6,970,182.18</b>
<b>Total Surplus (Deficit):</b>	<b>-7,013,387.55</b>	<b>-7,814,775.77</b>	<b>-950,689.77</b>	<b>2,795,161.43</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



**Fund Summary**

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
01 - GENERAL FUND	886,492.45	435,104.23	-454,070.66	4,085,708.25	-3,650,604.02
03 - DEBT SERVICE FUND	69,820.00	69,820.00	4,332.91	47,375.07	22,444.93
05 - MOTEL TAX FUND	10,300.00	10,300.00	1,750.38	21,895.93	-11,595.93
10 - CAPITAL IMPROVEMENTS ...	-7,980,000.00	-8,330,000.00	-502,702.40	-1,359,817.82	-6,970,182.18
<b>Total Surplus (Deficit):</b>	<b>-7,013,387.55</b>	<b>-7,814,775.77</b>	<b>-950,689.77</b>	<b>2,795,161.43</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

# CITY OF JERSEY VILLAGE

## PROPERTY TAX COLLECTION REPORT

APRIL 2021

**Tax Collection System**  
**Distribution Report - PROPERTY TAX**  
 For Deposit Dates: 04/01/2021 thru 04/30/2021

**Jurisdiction 0070 JERSEY VILLAGE**

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2020	62,078.48	3,735.52	80.84	0.00	65,894.84	0.00	65,894.84	65,814.00	80.84
2019	435.26	242.84	200.03	0.00	878.13	0.00	878.13	678.10	200.03
2018	(57.19)	28.77	20.82	0.00	(7.60)	0.00	(7.60)	(28.42)	20.82
Total:	\$62,456.55	\$4,007.13	\$301.69	\$0.00	\$66,765.37	\$0.00	\$66,765.37	\$66,463.68	\$301.69

TAX COLLECTION SYSTEM  
 TAX COLLECTOR MONTHLY REPORT  
 FROM 04/01/2021 TO 04/30/2021

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

YEAR	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
2020	00.723466	7,987,545.57	2,956
	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
-----								
2020	7,358,972.22	30,931.15	628,573.35	62,078.48	7,809,766.38	177,779.19	97.77	0.00
2019	143,287.21	277.04-	33,861.88-	435.26	75,732.59	33,692.74	69.21	4,561.25-
2018	30,954.15	132.54-	6,712.97-	57.19-	2,887.62-	27,128.80	11.91-	0.00
2017	19,893.01	.00	0.00	0.00	1,786.20	18,106.81	8.98	0.00
2016	12,432.27	.00	0.00	0.00	381.76	12,050.51	3.07	0.00
2015	10,199.59	.00	0.00	0.00	0.00	10,199.59		0.00
2014	8,876.29	.00	0.00	0.00	0.00	8,876.29		0.00
2013	7,716.34	.00	0.00	0.00	0.00	7,716.34		0.00
2012	8,064.75	.00	0.00	0.00	0.00	8,064.75		0.00
2011	9,824.85	.00	0.00	0.00	0.00	9,824.85		0.00
2010	12,507.17	.00	0.00	0.00	0.00	12,507.17		0.00
2009	15,491.16	.00	0.00	0.00	0.00	15,491.16		0.00
2008	2,474.69	.00	0.00	0.00	0.00	2,474.69		0.00
2007	2,898.49	.00	0.00	0.00	0.00	2,898.49		0.00
2006	2,086.72	.00	0.00	0.00	0.00	2,086.72		0.00
2005	1,705.11	.00	0.00	0.00	0.00	1,705.11		0.00
2004	1,110.04	.00	0.00	0.00	0.00	1,110.04		0.00
2003	378.07	.00	0.00	0.00	0.00	378.07		0.00
2002	463.05	.00	0.00	0.00	0.00	463.05		0.00
2001	382.66	.00	0.00	0.00	0.00	382.66		0.00
2000	712.80	.00	0.00	0.00	0.00	712.80		0.00
1999	13.68	.00	0.00	0.00	0.00	13.68		0.00
****	7,650,444.32	30,521.57	587,998.50	62,456.55	7,884,779.31	353,663.51		4,561.25-
CURR	7,358,972.22	30,931.15	628,573.35	62,078.48	7,809,766.38	177,779.19		0.00
DELO	291,472.10	409.58-	40,574.85-	378.07	75,012.93	175,884.32		4,561.25-

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 04/01/2021 THRU 04/30/2021  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2018 RF210430	107-446-000-0023	201901	132.54-	0.00	0.00	0.00 30	132.54	0.00 RF
2018 RF210430	107-446-000-0023	201901	0.00	0.00	0.00	0.00 30	132.54-	132.54-RF
2018 TOTAL			132.54-	0.00	0.00	0.00	0.00	132.54-
2019 RF210405	107-450-000-0001	201912	0.00	0.00	0.00	0.00 18	556.88-	556.88-RF
2019 RF210405	107-450-000-0001	201912	556.88-	0.00	0.00	0.00 18	556.88	0.00 RF
2019 TOTAL			556.88-	0.00	0.00	0.00	0.00	556.88-
2020 RF210406	082-105-000-0010	202101	542.60-	0.00	0.00	0.00 6	542.60	0.00 RF
2020 RF210406	082-105-000-0010	202101	0.00	0.00	0.00	0.00 6	542.60-	542.60-RF
2020 RF210406	107-448-002-0014	202012	0.00	0.00	0.00	0.00 6	77.77-	77.77-RF
2020 RF210406	107-448-002-0014	202012	77.77-	0.00	0.00	0.00 6	77.77	0.00 RF
2020 RF210406	107-450-000-0001	202101	542.60-	0.00	0.00	0.00 6	542.60	0.00 RF
2020 RF210406	107-450-000-0001	202101	0.00	0.00	0.00	0.00 6	542.60-	542.60-RF
2020 RF210406	119-086-001-0001	202101	0.00	0.00	0.00	0.00 6	5,157.00-	5,157.00-RF
2020 RF210406	119-086-001-0001	202101	5,157.00-	0.00	0.00	0.00 6	5,157.00	0.00 RF
2020 TOTAL			6,319.97-	0.00	0.00	0.00	0.00	6,319.97-
YEAR 2018								
REFUNDS			132.54-	0.00	0.00	0.00	0.00	132.54-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			132.54-	0.00	0.00	0.00	0.00	132.54-
YEAR 2019								
REFUNDS			556.88-	0.00	0.00	0.00	0.00	556.88-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			556.88-	0.00	0.00	0.00	0.00	556.88-
YEAR 2020								
REFUNDS			6,319.97-	0.00	0.00	0.00	0.00	6,319.97-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			6,319.97-	0.00	0.00	0.00	0.00	6,319.97-

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 04/01/2021 THRU 04/30/2021  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
	ALL YEARS							
	REFUNDS		7,009.39-	0.00	0.00	0.00	0.00	7,009.39-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		7,009.39-	0.00	0.00	0.00	0.00	7,009.39-

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 SUMMARY OF PAYMENTS AND REVERSALS  
 FROM: 04/01/2021 THRU 04/30/2021  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2018 TOTAL		75.35	0.00	28.77	20.82	0.00	124.94
	2019 TOTAL		992.14	0.00	242.84	200.03	0.00	1,435.01
	2020 TOTAL		68,398.45	0.00	3,735.52	80.84	0.00	72,214.81
	TOTAL PAYMENTS		69,465.94	0.00	4,007.13	301.69	0.00	73,774.76
	2018 TOTAL		132.54-	0.00	0.00	0.00	0.00	132.54-
	2019 TOTAL		556.88-	0.00	0.00	0.00	0.00	556.88-
	2020 TOTAL		6,319.97-	0.00	0.00	0.00	0.00	6,319.97-
	TOTAL REVERSALS		7,009.39-	0.00	0.00	0.00	0.00	7,009.39-
	TOTAL FOR UNIT		62,456.55	0.00	4,007.13	301.69	0.00	66,765.37

**General Fund**  
**For the period ended May 31, 2021**

Revenue	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Property Taxes	6,564,473.76	6,564,473.76	6,449,725.06	98.25%	6,564,474.76
Electric Franchise Taxes	360,000.00	360,000.00	243,412.03	67.61%	360,000.00
Telephone Franchise	90,000.00	90,000.00	17,460.10	19.40%	90,000.00
Gas Franchise	40,000.00	40,000.00	32,167.19	80.42%	40,000.00
Cable TV Franchise	75,000.00	75,000.00	58,591.96	78.12%	75,000.00
Telecommunication	15,000.00	15,000.00	9,871.88	65.81%	15,000.00
City Sales Tax	3,810,000.00	3,810,000.00	2,596,220.11	68.14%	3,810,000.00
Sales TX-Reduce Property Taxes	1,905,000.00	1,905,000.00	1,297,045.75	68.09%	1,905,000.00
Mixed Drink Tax	30,000.00	30,000.00	18,530.75	61.77%	30,000.00
Fines Warrants & Bonds *	1,018,000.00	1,018,000.00	473,586.29	46.52%	1,018,000.00
Fees & Charge for Services	365,750.00	365,750.00	195,594.50	53.48%	365,750.00
Licenses & Permits	149,700.00	149,700.00	104,731.18	69.96%	149,700.00
Interest Earned	100,000.00	100,000.00	5,055.43	5.06%	10,000.00
Interfund Activity	2,492,060.70	2,492,060.70	0.00	0.00%	2,492,060.70
Misc Revenue	331,100.00	331,100.00	159,801.23	48.26%	331,100.00
Other Agency Revenue	90,000.00	90,000.00	520,384.80	578.21%	600,000.00
Total Revenue	<u>17,436,084.46</u>	<u>17,436,084.46</u>	<u>12,182,178.26</u>	<u>69.87%</u>	<u>17,856,085.46</u>
<b>Expenditures</b>					
Administrative Service	698,304.31	698,304.31	411,071.96	58.87%	698,304.31
Legal/Other Services	3,848,506.14	3,848,506.14	1,066,078.70	27.70%	3,848,506.14
Info Technology	751,651.67	751,651.67	405,691.81	53.97%	751,651.67
Purchasing	23,000.00	23,000.00	12,022.88	52.27%	23,000.00
Accounting Services	373,367.91	428,367.91	270,433.78	63.13%	373,367.91
Customer Services	136,084.62	136,084.62	76,370.95	56.12%	136,084.62
Municipal Court	424,124.97	424,124.97	177,265.56	41.80%	424,124.97
Police Department	3,546,460.99	3,546,460.99	2,141,044.58	60.37%	3,546,460.99
Communications	827,625.99	827,625.99	483,745.76	58.45%	827,625.99
Fire Department	2,002,583.75	2,397,849.97	1,137,641.02	47.44%	2,397,849.97
Public Works	297,021.80	297,021.80	165,910.37	55.86%	297,021.80
Community Development	503,893.16	503,893.16	269,298.82	53.44%	503,893.16
Streets	779,235.01	779,235.01	324,993.29	41.71%	779,235.01
Building Maintenance	370,301.24	370,301.24	105,906.44	28.60%	370,301.24
Solid Waste	466,926.00	466,926.00	261,040.66	55.91%	466,926.00
Fleet Services	511,249.67	511,249.67	283,450.64	55.44%	511,249.67
Recreation	201,419.07	201,419.07	93,137.40	46.24%	204,419.07
Parks	787,835.71	787,835.71	411,365.39	52.21%	787,835.71
Total Expenditures	<u>16,549,592.01</u>	<u>16,999,858.23</u>	<u>8,096,470.01</u>	<u>47.63%</u>	<u>16,947,858.23</u>

\* Part of the fines revenue collections is transfer to Court Security and Technology Fund



**Utility Fund**  
**For the period ended May 31, 2021**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	4,635,000.00	4,635,000.00	2,881,376.19	62.17%	4,635,000.00
Interest Earned	10,000.00	10,000.00	1,636.16	16.36%	2,150.00
Interfund Activity	-	-	-		
Miscellaneous Revenue	127,500.00	127,500.00	67,174.18	52.69%	127,500.00
Other Agency Revenue	-	-	-		-
Total Revenue	<u>4,772,500.00</u>	<u>4,772,500.00</u>	<u>2,950,186.53</u>	<u>61.82%</u>	<u>4,764,650.00</u>
<b>Expenditures</b>					
Water & Sewer	3,945,531.92	3,945,531.92	1,787,970.52	45.32%	3,945,531.92
Utility Capital Projects	1,450,000.00	1,450,000.00	33,800.00	2.33%	1,450,000.00
	-	-	-		-
Total Expenditures	<u>5,395,531.92</u>	<u>5,395,531.92</u>	<u>1,821,770.52</u>	<u>33.76%</u>	<u>5,395,531.92</u>

**MONTHLY REPORT – May 2021**  
**JERSEY VILLAGE FIRE DEPARTMENT**

**EMERGENCY RESPONSES**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Fire/County	0	9	4	3	9								25
Fire/ETJ	1	1	2	3	1								8
Fire/JV	44	94	41	43	39								261
EMS/County	0	0	1	0	0								1
EMS/ETJ	7	0	5	4	6								22
EMS/JV	57	67	52	64	50								290
TOTAL	109	171	105	117	105								607
Transports	41	47	36	44	36								204
Aid received	0	2	0	0	1								3
Aid given	2	9	4	3	1								19

**FIRE INSPECTIONS CONDUCTED**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	151	112	133	33	94								523

**PUBLIC EDUCATION COURSES CONDUCTED**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	0	0	0	0	0								0
Audience	0	0	0	0	0								0

**FIRE INVESTIGATIONS CONDUCTED**

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
	0	6	1	1	2								10

**FIRE MARSHAL ACTIVITY**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Plan Reviews	5	4	1	10	4								24
Fire Drills	4	1	4	1	1								11
Knox	3	1	4		0								8
Inspections	107	74	133	33	19								366
C of O	3	1	3	1	3								11
Fire Alarm Inspection	1	0	3	5	0								9
Fre Sprinkler Inspection	0	0	4	0	2								6
Hydrant Mapping	6	5	1	1	1								14
Hydrant Flow Test	1	0	0	0	0								1
Pre-Plans	11	9	3	0	2								25
Construction Meetings	3	3	3	6	4								19
Fire Lane Violations	3	2	3	1	2								11
Complaints	4	0	5	0	3								12

## MAY 2021

### Communication Division Monthly Report

Date	CFS - PD	CFS - FD	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-May	51	9	29	196	36	42	1	10	374
2-May	45	3	24	143	40	43	2	15	315
3-May	49	3	23	173	32	56	3	0	339
4-May	38	4	23	186	28	26	1	2	308
5-May	35	2	15	153	33	37	2	11	288
6-May	45	1	31	196	37	36	2	13	361
7-May	41	4	23	201	25	25	2	20	341
8-May	34	3	11	114	25	37	2	0	226
9-May	26	6	16	81	28	36	4	5	202
10-May	29	3	26	158	27	26	1	10	280
11-May	54	3	11	105	34	36	0	6	249
12-May	49	1	9	109	25	31	2	1	227
13-May	41	3	17	100	37	43	3	6	250
14-May	33	1	19	119	25	30	0	6	233
15-May	48	1	33	140	35	38	2	9	306
16-May	58	3	31	103	32	35	0	1	263
17-May	53	5	54	169	36	40	4	11	372
18-May	42	7	20	142	20	38	1	0	270
19-May	45	3	19	153	34	43	4	6	307
20-May	50	5	30	131	27	33	11	4	291
21-May	33	2	22	147	28	24	2	21	279
22-May	35	3	26	147	45	56	2	10	324
23-May	25	1	11	102	17	25	4	1	186
24-May	19	5	24	132	16	21	3	6	226
25-May	61	3	18	155	50	45	4	29	365
26-May	47	4	19	130	36	30	4	0	270
27-May	53	3	16	99	47	55	5	4	282
28-May	25	4	29	199	21	42	8	11	339
29-May	65	8	34	263	53	81	7	10	521
30-May	46	3	15	118	35	43	2	4	266
31-May	29	1	17	87	19	37	4	1	195
<b>Totals</b>	<b>1304</b>	<b>107</b>	<b>695</b>	<b>4451</b>	<b>983</b>	<b>1190</b>	<b>92</b>	<b>233</b>	<b>9055</b>
<b>Totals</b>	<b>6278</b>	<b>641</b>	<b>2827</b>	<b>20155</b>	<b>5124</b>	<b>5172</b>	<b>356</b>	<b>837</b>	<b>41390</b>

This month all dispatchers had CPR recertification with Captain Rob Missall at the Fire Department. CTO Stacy Jones has been working dilligently to get our Communication's Training Program revamped in time for the new dispatcher to start next month. TCO Nancy Hubertus turned in her notice to go to another agency but will remain with us part-time.

**Police Department**  
**Monthly Activity Report**  
 May-2021

<b>ACTIVITY</b>	<b>CURRENT MONTH MAY</b>	<b>PREVIOUS MONTH APRIL</b>	<b>YTD 2021</b>	<b>TOTAL 2020</b>
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**PART 1 OFFENSES**

Homicide / Manslaughter	0	0	0	0
Sexual Assault	1	0	1	4
Robbery	0	0	1	2
Aggravated Assault	1	0	0	6
Burglary	2	3	11	24
Larceny	14	14	59	117
Motor Vehicle Theft	3	3	17	42
<b>TOTAL PART I</b>	<b>21</b>	<b>20</b>	<b>89</b>	<b>195</b>
<b>TOTAL PART II</b>	<b>16</b>	<b>4</b>	<b>63</b>	<b>397</b>
<b>TOTAL OFFENSES</b>	<b>37</b>	<b>24</b>	<b>152</b>	<b>592</b>

**ADDITIONAL STATISTICS**

FAMILY VIOLENCE	2	2	18	23
D.W.I.	8	15	53	107

FELONY	9	9	68	147
MISDEMEANOR	1	3	13	203
WARRANT ARREST	4	3	29	104
JUVENILE	0	0	1	4
<b>TOTAL ARRESTS</b>	<b>14</b>	<b>15</b>	<b>111</b>	<b>458</b>

**DISPATCH**

CALLS FOR SERVICE	868	697	3460	9362
TRAFFIC STOPS	436	718	2755	8840

**ACCIDENTS**

INJURY	13	17	53	121
NON-INJURY	61	58	282	442
FATALITY	0	0	1	0
<b>TOTAL</b>	<b>74</b>	<b>75</b>	<b>336</b>	<b>563</b>

**Part II Crimes:** are "less serious" offenses and include: Simple Assaults, Forgery/Counterfeiting, Embezzlement/Fraud, Receiving Stolen Property, Weapon Violations, Prostitution, Sex Crimes (except rape), Crimes Against Family/Child, Narcotic Drug Laws, Liquor Laws, Drunkenness, Disturbing the Peace, Disorderly Conduct, Gambling, and DWI.



# Warrant Payment Report

CITY OF JERSEY VILLAGE

6/1/2021 2:50:42 PM

## Warrant Payment Totals For 05/01/2021 - 05/31/2021

**Payment Activity Totals:**

	Payments	48003.6	Transaction Total	2195
Bonds Applied/Forfeit	0			
Bonds Posted	0			
<b>Total Collected</b>	<b>48003.6</b>			
Pending Bond	0			
Pending Payments	0			
<b>Total Collected</b>	<b>48003.6</b>			
<b>Non-Cash Amt:</b>	<b>5427.63</b>			

**Payment Activity Totals By Fees:**

AR-ARREST FEE	65			13
AR-ARREST FEE	412.61	01-10-8001		71
CCC04-CONSOLIDATED COURT FEES	606			16
CCC04-CONSOLIDATED COURT FEES	5232.76	01-0-1213		118
CCC20-CCC 2020	62	01-0-1213		1
CJFC-Civil Justice Fee Court	0.02			2
CJFC-Civil Justice Fee Court	0.2	01-10-8001		18
CJFS-Civil Justice Fee State	0.18			2
CJFS-Civil Justice Fee State	1.82	01-0-1213		19
COLAGY-COLLECTION AGENCY FEE	1209.2			14
COLAGY-COLLECTION AGENCY FEE	11738.66	01-0-1223		124
FINE-Fine	957			6
FINE-Fine	7342.35	01-10-8001		51
IDF-Indigent Defense Fee	16			8
IDF-Indigent Defense Fee	245.35	01-0-1213		117
JFCI-Judicial Fee City	7.2			12
JFCI-Judicial Fee City	77.21	01-10-8008		119
JFCT-Judicial Fee State	13.6			4
JFCT-Judicial Fee State	20.4	01-0-1214		2
JFCT2-Judicial Fee State	43.2			8
JFCT2-Judicial Fee State	662.42	01-0-1214		117
LMCBSF-Local Building Security Fund	4.9	01-10-8005		1
LMCTF-Local Court Technology Fund	4	01-10-8004		1
LMJF-Local Municipal Jury Fund	0.1	01-10-8008		1
LTPDF-Local Truancy Prevention Fund	5	01-10-8001		1
SE-SPECIAL EXPENSE FEE	286			1
SE-SPECIAL EXPENSE FEE	2278.67	01-10-8001		11
SEC-MUNICIPAL COURT SECURITY	48			16
SEC-MUNICIPAL COURT SECURITY	401.01	01-10-8005		120
SJRF-STATE JURY FEE	52			13
SJRF-STATE JURY FEE	518.67	01-0-1213		119
STF-STATE TRAFFIC FEE	120			4
STF-STATE TRAFFIC FEE	818.35	01-0-1213		24
STF19-STATE TRAFFIC FEE	100	01-0-1213		2
TECH-COURT TECHNOLOGY FEE	64			16
TECH-COURT TECHNOLOGY FEE	534.67	01-10-8004		120
TFC-TFC	12			4
TFC-TFC	87.84	01-10-8001		26
TITLE7-TRAFFIC FINES	688.8			3
TITLE7-TRAFFIC FINES	9860.98	01-10-8001		64
TLFTA1-OMNIBASE STATE FEE-DPS	319.93			16
TLFTA1-OMNIBASE STATE FEE-DPS	2979.93	01-0-1226		128
TLFTA2-OMNIBASE FEE	90			15
TLFTA2-OMNIBASE FEE	900	01-0-1227		130
TLFTA3-OMNIBASE CITY	60			15
TLFTA3-OMNIBASE CITY	600	01-10-8006		130
TP-CT-JUDICIAL EFFICIENCY FEE	22.5			9
TP-CT-JUDICIAL EFFICIENCY FEE	117.33	01-10-8003		38
TPF-TRUANCY PREVENTION FUND	12			6

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



# Warrant Payment Report

CITY OF JERSEY VILLAGE

6/1/2021 2:50:42 PM

## Warrant Payment Totals For 05/01/2021 - 05/31/2021

TPF-TRUANCY PREVENTION FUND	204.79	01-0-1213	98
TP-L-TIME PAYMENT - LOCAL FEE	85		9
TP-L-TIME PAYMENT - LOCAL FEE	464.29	01-10-8002	38
TPRF-Time Payment Reimbursement Fee	15	01-10-8002	1
TP-S-TIME PAYMENT - STATE FEES	100		8
TP-S-TIME PAYMENT - STATE FEES	574.11	01-0-1220	38
WRNTFE-WARRANT FEE	550		11
WRNTFE-WARRANT FEE	7165.81	01-10-8001	116
<b>Report Total</b>	<b>53431.23</b>		<b>2195</b>
<b>Payment Activity Totals By Transaction Type:</b>			
Non-cash Credit	5427.63	01-10-8003	231
Payment	48003.6	01-10-8003	1964
<b>Report Total</b>	<b>53431.23</b>		<b>2195</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

## Police Department Open Positions/Recruitment

May 2021

As of May 31, 2021, the Jersey Village Police Department is fully staffed. There are no posted open positions at this time.

First Name	Req Date	Description of Info Requested	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
SULLO	10/1/2020	LAST 2 WEEKS OF CITATIONS ISSUED			10/6/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
NEXUS	10/1/2020	LAST MONTH OF CITATION ISSUED			10/8/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 00 MIN
SULLO	10/14/2020	LAST 2 WEEKS OF CITATIONS ISSUED			10/20/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HR 00 MIN
DOUGLAS	10/14/2020	COPY OF CFS OR REPORT FOR 2014 @ 11011 PLEASANT COLONY # 2421			10/22/2020 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
DANIEL	10/19/2020	COPY OF 911 TRANSCRIPT FOR ACCIDENT 20-7572 ON 6/25/2020 @ 259 AM. ALSO COPY OF BWC, OR DASH CAM VIDEO			10/21/2020 VIA EMAIL	NO	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
LARITA	10/21/2020	CFS FOR CASE NUMBER 20-11597			10/21/2020 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
SULLO	10/26/2020	LAST 2 WEEKS OF CITATIONS ISSUED			11/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 30 MIN
KAMERON	10/27/2020	COPY OF ARREST REPORT 5/24/2020 ON SHEPHERD, KAMERON DOB 10/4/2000 TX ID# 44412662			11/3/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
ANTHONY	10/28/2020	COPY OF CFS FOR 10/27 CASE 20-14544 BY OFFICER HALL			11/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
WAYNE	11/3/2020	CRIME STATS FOR 1/2 MILE RADIUS OF 18540 WBSR @ ENERGY CAPITAL FROM 11/1/2019 TO 10/31/2020			11/9/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
NEXUS	11/3/2020	LAST MONTH OF CITATION ISSUED			11/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
WALTER	11/3/2020	COPY OF VIDEO FROM ACCIDENT 20-14395			11/3/2020 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
RUTH	11/3/2020	COPY OF VIDEO FROM ACCIDENT 20-14395			11/3/2020 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
SULLO	11/4/2020	LAST 2 WEEKS OF CITATIONS ISSUED			11/9/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
WARDA	11/4/2020	COPY OF BEARDEN POLICE VIDEO FROM 10/25/2020							2 HRS 00 MIN ACCUM 2 HRS 00 MIN
ASSOCIATES	11/5/2020	COPY OF PCS REPORT 20-14752							2 HRS 00 MIN ACCUM 2 HRS 00 MIN
BRENDA	11/10/2020	ALL POLICE RECORDS, ARREST RECORDS & COMPLAINTS FOR LARITA MAREI HURD.			11/16/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	11/11/2020	LAST 2 WEEKS OF CITATIONS ISSUED			11/18/2020 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN
LAURA	11/12/2020	COPY OF POLICE REPORT AND EMS REPORT FOR A ASSAULT THAT OCCURRED IN 2012			11/16/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
DONALD	11/16/2020	COPY OF CFS OR REPORT FOR 19-3656 OCCURRED 3/3/2019 @ SAMS CLUB PKLOT			11/16/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
CURT	11/18/2020	NAME OF COMPLAINANT ON A CITY ORDINANCE VIOLATION OCCURRED ON 11/15/2020 ON WYNDHAM CT/ VILLAGE DR.			11/18/2020 VIA PU	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
NEXUS	12/2/2020	LAST MONTH OF CITATION ISSUED			12/2/2020 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 1 HRS 20 MIN
SULLO	12/2/2020	LAST 2 WEEKS OF CITATIONS ISSUED			12/7/2020 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 3 HRS 00 MIN



CRISTOBAL	12/7/2020	COPY OF 20-16508			12/7/2020 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
JAMES	12/8/2020	CFS FOR 8606 WYNDHAM VILLAGE DR FROM 1/1/2000 TO 12/6/2020	SENT EMAIL ON 12/8 & 12/14						00 HRS 30 MIN ACCUM 00 HRS 30 MIN
SULLO	12/9/2020	LAST 2 WEEKS OF CITATIONS ISSUED	12/17 CANNOT MAKE CONTACT BY EMAIL OR PHONE WILL CLOSE CASE		12/14/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN
LAW FIRM	12/10/2020	BWC, DASH CAM, PHOTOS TAKEN, WITNESS STATEMENTS, CFS, AUDIO & 911 CALL FOR ACCIDENT 20-16319	12/15 SENT TO AG OFFICE FOR OPINION 3/2/2021 WITHHOLD PER AG OFFICE			NO	NO	YES	2HRS 00 MIN ACCUM 2 HRS 00 MIN
FLETCHER	12/10/2020	COPY OF ACCIDENT, CFS, BWC, DASH CAM, PHOTOS FOR ACCIDENT 20-14694	12/15 SENT TO AG OFFICE FOR OPINION 3/15/2021 WITHHOLD PER AG OFFICE			NO	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SHARON	12/14/2020	COPY OF ARREST REPORT DOB 5.9.1972 SPELL, SHARON			12/15/220 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
FLETCHER	12/14/2020	COPY OF BWC, DASHCAM FOR ACCIDENT 20-16176	12/16/2020 SENT TO AG OFFICE FOR OPINION 3/2/2021 WITHHOLD PER AG OFFICE			NO	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	12/16/2020	LAST 2 WEEKS OF CITATIONS ISSUED			12/21/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
TARA	12/16/2020	COOMplete REPORTS INCLUDING PHOTOS FOR 103 WATERCRESS CIRCLE STARTING FROM 9/2020 TO PRESENT TIME			12/21/2020 VIA EMAIL	NO	YES	NO	2 HRS 30 MIN ACCUM 2 HRS 30 MIN
RICKY	12/16/2020	COPY OF THEFT REPORT 20-17197	WITHDREEW REQUEST		XXXXXX XXXXXX XXXXXX XXXXXX				XXXXXX XXXXXX XXXXXX XXXXXX
WORLD	12/17/2020	COPY OF ALL RECORDS AND BOOKING PHOTO FOR HALEY, MICHELLE DOB 10/29/1980			12/21/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
WORLD	12/17/2020	COPY OF RECORDS AND BOOKING PHOTO FOR LEWIS, CHRISTOPHER DOVE DOB 10/06/1995			12/21/2020 PUBLIC PAGE ONLY	YES	NO	YES	00 HRS 30 MIN ACCUM 2 HRS 30 MIN
DIANA	12/21/2020	ARREST AND JAIL RECORDS FROM THE ARREST OF DANIEL JOHN DORRIAN DOB 12/21/1985	12/21/2020 SENT TO AG OPEN CASE WHCDAO 2/9/2021 WITHHOLD PER AG LETTER RECEIVED			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	12/24/2021	LAST 2 WEEKS OF CITATIONS ISSUED			1/13/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 30 MIN
NEXUS	1/5/2020	LAST MONTH OF CITATION ISSUED			1/13/2021 VIA EMAIL	NO	YE	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN
Rajeshai	12/7/2020	COPY OF REPORTS & VIDEO FROM CASE 20- 17500	1/18/2021 SENT TO AG OPEN CASE 2/25/2021 WITHHOLD PER AG OFFICE		1/18/2021 COPY OF AG LETTER TO REQUESTOR	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
NICHOLAS	1/13/2021	COPY OF BWC, IN CAR VIDEO FROM ACICENT 20-16884	1/19/2021 SENT TO AG OPEN CASE 2/25/2021 WITHHOLD PER AG OFFICE		1/19/2021 COPY OF AG LETTER TO REQUESTOR	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	1/14/2021	LAST 2 WEEKS OF CITATIONS ISSUED			1/25/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 00 MIN
FRED	1/14/2021	20-1735 CRASH DATE 2/26/2020 COPY OF BWC & VEH MOUNTED CAMERA RECORDINGS			1/25/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
MONA	1/14/2021	BWC POLICY FROM 10/2020			1/25/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
KOURI	1/18/2021	COPY OF 2 REPORTS FROM 11111 PLWASANT COLONY # 906. REPORTS OCCURRED LAST 4 MONTHS			1/19/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
JUSTIN	1/20/2021	COPY OF CFS 21-775, PHONE CALL RECORDINGS, INCIDENT REPORT			1/28/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN

JEREMY	1/21/2021	ALL MEDIA/RECORDS OF THE ARREST/DETENTION OF DAVID & PATRICK BY ZATZKIN, LIMERICK	1/28 SENT TO CITY ATTORNEY TO HANDLE PER AUSTIN 2/3 OLSON & OLSON SENT TO AG OFFICE		2/3/2021	NO	NO	YES	2HRS 00 MIN ACCUM 2 HRS 00 MIN
SLYOUT	1/21/2021	COPY OF BWC THAT ZATZKIN WAS WEARING IN THE DETENTION OF DAVID WARDEN. VIDEO LINK ATTACHED	1/28 SENT TO CITY ATTORNEY TO HANDLE PER AUSTIN 2/3 OLSON & OLSON SENT TO AG OFFICE		2/3/2021	NO	NO	YES	2HRS 00 MIN ACCUM 2 HRS 00 MIN
SANDRA	1/21/2021	CFS FOR 2020 & 2021 FOR 11011 PC # 501 OR ANY REPORT OF CONTACT WITH EDGARDO ANAYA DOB 10/31/1954 or 11/15/1942			1/21/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
DAVID	1/25/2021	COPY OF BWC FROM ZATZKIN FROM 1/20/2021 @ 16000 LAKEVIEW DR. COPY OF ZATZKIN F5 SEPERATION FORM	2/1 SENT TO CITY ATTORNEY TO HANDLE PER AUSTIN 2/3/2021 OLSON & OLSON SENT TO AG OFFICE						
MARILEE	1/26/2020	COPY OF M. ZATZKIN PERSONEL FILE	2/1 SENT TO CITY ATTORNEY TO HANDLE PER AUSTIN 2/9/2021 OLSON & OLSON SENT TO AG OFFICE						
	1/26/2020	THE NAME OF THE DA THAT OFFICER MATZKIN WAS SPEAKING TO WHEN HE WAS GIVEN THE GREEN LIGHT TO ARREST EARL DAVID WORDEN			2/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
MARIA	1/27/2022	COPY OF CFS FOR 10/7/2020 @ LONE STAR MALE FELL AND HIT HEAD IN SERVICE DRIVE			1/27/2021 VIA EMAIL	NO	YES	NO	00 HRS 05 MIN ACCUM 00 HRS 05 MIN
NEXUS	2/1/2021	LAST MONTH OF CITATION ISSUED			2/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 00 MIN
SULLO	2/2/2021	LAST 2 WEEKS OF CITATIONS ISSUED			2/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 30 MIN
MARILEE	2/4/2021	ANY AND ALL RECORDS RELATED TO HCSO CASE# 1912-01276			2/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM
OHIO MEDIA	2/4/2021	COPIES OF DOCUMENTS OF THE ARREST OF DAVID WORDEN, PATRICK ROTH AS WELL AS COMPLAINTS ON FILE AGAINST ZATZKIN & ANY OTHER OFFICER INVOLVED IN THE ARREST. ALL BWC FOOTAGE AND ACCOMPANYING DOCUMENTS	2/4/2021 SENT TO CITY ATTORNEY TO HANDLE 2/9/2021 EMAILED TRELLEANA FOR LIMERICK AND GUZMAN COMPLAINT FROM						
STEPHANIE	2/4/2021	CFS & PKLOT VIDEO, & AUDIO RECORDINGS OF 20-17456		\$3.00	2/22/2021 VIA PU	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
RON	2/8/2021	COPY OF PHOTOS/VIDEO ANYTHING THAT WE HAVE FOR BURG TO HOME @ 15713 LAKEVIEW CASE NUMBER 20-0252			2/11/2021 VIA EMAIL	YES RELEASE PER KEELE	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
MARK	2/8/2021	ALL DOCUMENTS IN MY PERSONAL FILE.	2/11/2021 SENT COST ESTIMATOR TO REQUESTOR 2/11/2021 REQUESTOR AGREED TO PAY COST OF CDS		2/22/2021 VIA PU	YES PER LT. KEELE	YES	NO	4 HRS 00 MIN ACCUM 4 HRS 00 MIN
CHRISTOPHER	2/8/2021	ARREST REPORT FOR HERNANDEZ, CLARA NELI FROM 2/22/1990 CASE# 09-0546	2/11/2021 SENT COST ESTIMATOR TO REQUESTOR 2/12/2021 REQUESTOR APPROVED THE COST		3/8/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
BRIAN	2/9/2021	COPY OF BWC OF ALL 3 OFFICERS AND 2 WEST SIDE OF STATION OUTSIDE CAMERAS FOR 12/17/2020 BTWN 1945-2030			2/22/2021 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	2/11/2021	LAST 2 WEEKS OF CITATIONS ISSUED			2/23/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 00 MIN

LAW FIRM	2/18/2021	20-10219 ACCIDENT 911 RECORDINGS, OTHER DOUCMENTATION			3/4/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	3/1/2021	LAST 2 WEEKS OF CITATIONS ISSUED			3/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 30 MIN
NEXUS	3/1/2021	LAST MONTH OF CITATION ISSUED			3/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN
JUSTIN	3/10/2021	COPY OF ARREST OF BURROWS-PENNELL DOB 11/26/1981 ARREST DATE 1/16/2021 CASE 21-0578			3/16/2021 VIA EMAIL CRRR# 7016 0750 0000 5549 9772	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	3/18/2021	LAST 2 WEEKS OF CITATIONS ISSUED			3/24/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 00 MIN
SULLO	3/25/2021	LAST 2 WEEKS OF CITATIONS ISSUED			4/5/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 30 MIN
MARKLAND LLP	3/25/2021	ANY AND ALL RECORDS FOR ACCIDENT 20-1735.			4/7/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
NEXUS	4/5/2021	LAST MONTH OF CITATION ISSUED			4/5/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
LAW FIRM	4/5/2021	CRIMINAL RECORD AARON OSTERHOUIT			4/7/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
LAW FIRM	4/5/2021	CFS, REPORTS OR OFFENSE REPORT FOR 12500 CASTLEBRIDGE FOR LAST 8 YEARS			4/7/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
YOLANDRA	4/5/2021	COPY OF CFS FOR 21-3428			4/5/2021 VIA PU	NO	YES	NO	00 HRS 5 MIN ACCUM 00 HRS 5 MIN
	4/7/2021	COPY OF ARREST RECORD FOR KELLEY, MARGARET (ANN)			4/21/2021 VIA EMAIL	NO	YES	NO	5 HRS 00 MIN ACCUM 5 HRS 00 MIN
CHANEKA	4/8/2021	COPY OF ARREST REPORT FROM 2017			4/14/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	4/12/2021	COPY OF LAST 2 WEEKS OF CITATIONS ISSUED			4/26/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 30 MIN
R.K. LAW FIRM	4/14/2021	COPIES OF 911 FOR ACCIDENT 21-4011 HCSO WORKED FATALITY.	SENT TO AG'S OFFICE. OPEN CASE WITH HCSO		4/26/2021				2 HRS 00 MIN ACCUM 2 HRS 00 MIN
MAGAN	4/26/2021	COPY OF 21-3969			4/27/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
ALEDRA	4/26/2021	COPY OF 18-19180			4/26/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
NEXUS	5/3/2021	LAST MONTH OF CITATION ISSUED			5/11/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 30 MIN
SULLO	5/4/2021	LAST 2 WEEKS OF CITATIONS ISSUED			5/11/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 00 MIN
COURTNEY	5/5/2021	19-13884 COPY OF 911, CRASH REPORT CALL NOTES, CAR VIDEO SCENE PHOTOS, EMS RECORDS, WITNESS STATEMENTS.			5/19/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
MERILEE	5/10/2021	COPY OF CFS FOR WELFARE CHECK ON 5/9/2021			5/19/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 10 MIN
THERESE	5/18/2021	COPY OF DASH CAM FOR ACCIDENT 21-3736			6/2/2021 VIA MAIL CRRR# 7016 0750 0000 5549 8249	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
GROUP	5/18/2021	COPY OF UCW ARREST ON 9/14/1985 & 9/15/1985 FOR SIMMONS, JAMES HERSCHEL DOB 9/17/1964			5/27/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
REPORTS	5/26/2021	COPY OF DASH CAM FOR ACCIDENT 20-17571 ON 12/19/2020							
SULLO	5/26/2021	LAST 2 WEEKS OF CITATIONS ISSUED			6/2/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 30 MIN
SHARP LLC	6/1/2021	DASH CAM, BWC, STATEMENTS, 911 RECORDINGS OF CRASH 20-4545							
NEXUS	6/1/2020	LAST MONTH OF CITATION ISSUED			6/2/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 00 MIN

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COLLECTIONS 2021**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$39,809.59	\$5,604.03	\$385.07	\$972.17	\$955.89	\$71.17	\$0.00	\$29,193.23	\$76,991.15
Feb	\$44,502.81	\$9,359.24	\$640.00	\$948.10	\$1,023.11	\$105.46	\$25.00	\$36,224.33	\$92,828.05
Mar	\$82,094.37	\$15,940.64	\$1,023.34	\$1,817.32	\$1,937.99	\$186.36	\$0.00	\$65,010.81	\$168,010.83
Apr	\$46,408.00	\$6,843.47	\$553.60	\$1,175.70	\$1,154.29	\$88.50	\$75.00	\$37,197.57	\$93,496.13
May	\$41,488.97	\$6,815.81	\$556.00	\$1,017.31	\$1,031.56	\$91.31	\$0.00	\$34,597.49	\$85,598.45
June									
July									
Aug									
Sept									
Oct									
Nov									
Dec									
<b>Totals</b>	<b>\$254,303.74</b>	<b>\$44,563.19</b>	<b>\$3,158.01</b>	<b>\$5,930.60</b>	<b>\$6,102.84</b>	<b>\$542.80</b>	<b>\$100.00</b>	<b>\$202,223.43</b>	<b>\$516,924.61</b>

**Municipal Courts**  
**Activity Detail**  
**May 1, 2021 to May 31, 2021**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 5/1/2021:</b>							
<i>Active Cases</i>	15,023	221	0	108	1,240	159	16,751
<i>Inactive Cases</i>	18,012	38	0	160	5,728	52	23,990
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	223	0	0	1	1	0	225
Cases Reactivated	148	0	0	2	69	0	219
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>15,394</b>	<b>221</b>	<b>0</b>	<b>111</b>	<b>1,310</b>	<b>159</b>	<b>17,195</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	118	0	0	1	2	0	121
Dismissed by Prosecution	95	0	0	2	15	0	112
Total Dispositions Prior to Court Appearance or Trial	213	0	0	3	17	0	233
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	7	0	0	0	1	0	8
<i>By the Court</i>	5	0	0	0	1	0	6
<i>By the Jury</i>	0	0	0	0	0	0	0
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	3	0	0	0	1	0	4
Total Dispositions at Court Appearance or Trial	15	0	0	0	3	0	18
Compliance Dismissals:							
After Driver Safety Course	27	---	---	---	---	---	27
After Deferred Disposition	61	0	0	2	0	0	63
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	3	---	---	---	---	---	3
All Other Transportation Code Dismissals	23	0	0	0	0	0	23
Total Compliance Dismissals	114	0	0	2	0	0	116
All Other Dispositions	0	0	0	0	0	0	0
<b>Total Cases Disposed</b>	<b>342</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>20</b>	<b>0</b>	<b>367</b>
<b>Cases Placed on Inactive Status</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>
<b>Cases Pending 5/31/2021:</b>							
<i>Active Cases</i>	15,050	221	0	106	1,289	159	16,825
<i>Inactive Cases</i>	17,866	38	0	158	5,660	52	23,774
<b>Show Cause and Other Required Hearings Held</b>	<b>339</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>26</b>	<b>0</b>	<b>369</b>
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**Municipal Courts**  
**Activity Detail**  
**May 1, 2021 to May 31, 2021**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

CIVIL/ADMINISTRATIVE CASES	
	Total
<b>Cases Pending 5/1/2021:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
<b>Cases Added:</b>	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
<b>Total Cases on Docket</b>	<b>0</b>
<b>Dispositions:</b>	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
<b>Total Cases Disposed</b>	<b>0</b>
<b>Cases Placed on Inactive Status</b>	<b>0</b>
<b>Cases Pending 5/31/2021:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
<b>Cases Appealed:</b>	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	0
Non-Driving Alcoholic Beverage Code Cases Filed.....	0
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	0
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i> .....	0
<i>Discretionary Transfer</i> .....	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i> .....	0
<i>Statements Certified</i> .....	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**Municipal Courts**  
**Activity Detail**  
**May 1, 2021 to May 31, 2021**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i> .....	0	--
<i>Class A and B Misdemeanors</i> .....	0	0
<i>Felonies</i> .....	0	0
		<b>Total</b>
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i> .....		0
<i>Class A and B Misdemeanors</i> .....		0
<i>Felonies</i> .....		0
Capiases Pro Fine Issued .....		0
Search Warrants Issued .....		0
Warrants for Fire, Health and Code Inspections Filed .....		0
Examining Trials Conducted .....		0
Emergency Mental Health Hearings Held .....		0
Magistrate's Orders for Emergency Protection Issued .....		0
Magistrate's Orders for Ignition Interlock Device Issued .....		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		0
Driver's License Denial, Revocation or Suspension Hearings Held .....		0
Disposition of Stolen Property Hearings Held .....		0
Peace Bond Hearings Held .....		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i> .....		0
<i>Full Satisfaction</i> .....		0
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		0
Cases in Which Fine and Court Costs Waived for Indigency .....		6
Amount of Fines and Court Costs Waived for Indigency .....		\$ 1,332
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i> .....		\$ 75,393
<i>Remitted to State</i> .....		\$ 10,205
<i>Total</i> .....		\$ 85,598

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COURT ROOM ACTIVITIES**

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO</u>	<u>% TO</u>	<u>SHOWED</u>	<u>% TO</u>	<u>PAYMENT</u>	<u>% TO</u>	<u>DOCKET</u>	<u>% TO</u>
			<u>SHOWED</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>PLAN</u>	<u>TOTAL</u>	<u>CLOSED</u>	<u>TOTAL</u>
<u>May 3, 2021</u>	Judge Kisluk	78	14	18%	64	82%	10	16%	23	36%
<u>AM Docket</u>	Marcy McCorvey									
<u>May 12, 2021</u>	Judge Chancia	80	64	80%	16	20%	1	6%	5	31%
<u>AM Docket</u>	N/A									
<u>May 12, 2021</u>	Judge Chancia	29	19	66%	10	34%	0	0%	1	10%
<u>PM Docket</u>	N/A									
<u>May 26, 2021</u>	Judge Chancia	96	84	88%	12	13%	0	0%	0	0%
<u>AM Docket</u>	Lance Long									
<u>May 26, 2021</u>	Judge Chancia	90	67	74%	23	26%	0	0%	0	0%
<u>PM Docket</u>	N/A									
<u>TOTAL</u>		<b>373</b>	<b>248</b>	<b>66%</b>	<b>125</b>	<b>34%</b>	<b>11</b>	<b>9%</b>	<b>29</b>	<b>23%</b>





## Location Listing

CITY OF JERSEY VILLAGE

6/3/2021

### Location Listing By Location

Location Details For Dates From 05/01/2021 To 05/31/2021

Citation #	Location
<b>Ran Stop Sign</b>	<b>1</b>
C0063629	15900 Block Lakeveiw Dr N
<b>Speeding</b>	<b>1</b>
C0063600	8400 Block Rio Grande Dr - N
<b>Report Totals</b>	<b>2</b>

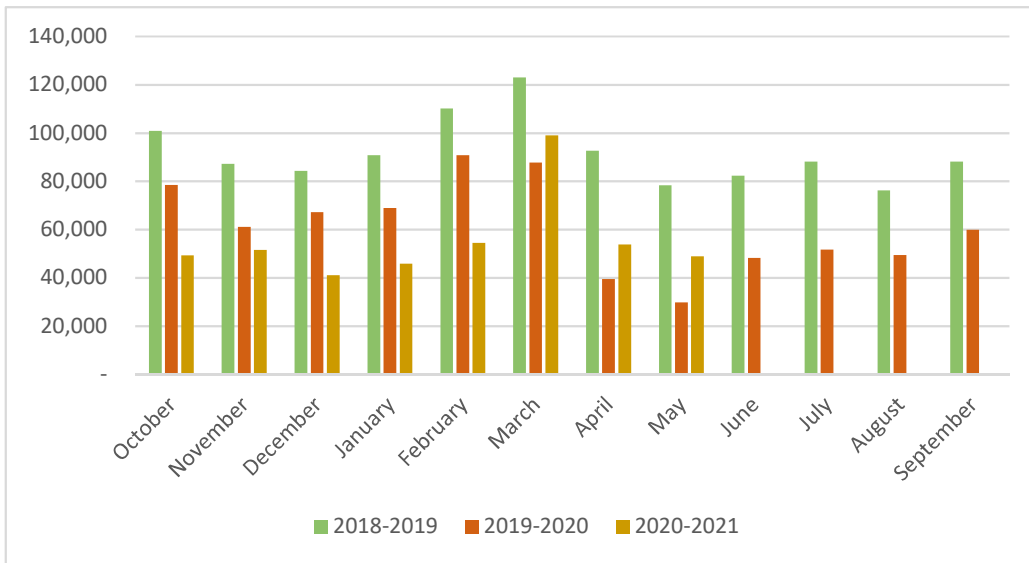
## JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

### GENERAL PROCEEDS

**FY 2018, 2019, 2020**

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
October	100,832	78,416	49,309
November	87,251	61,065	51,540
December	84,302	67,241	41,041
January	90,781	68,972	45,799
February	110,193	90,758	54,502
March	122,971	87,719	99,058
April	92,606	39,486	53,785
May	78,291	29,873	48,861
June	82,371	48,286	
July	88,193	51,684	
August	76,274	49,447	
September	88,185	59,882	
<b>FY Total</b>	<b><u>\$ 1,102,249</u></b>	<b><u>\$ 732,830</u></b>	<b><u>\$ 443,895</u></b>

Average Per Month      \$    91,854    \$    61,069    \$    55,487



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



# CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive, Jersey Village, TX 77040

713-466-2100 (office) 713-466-2140 (fax)

## **Public Works Status Report for the Month of May 2021**

### **General –**

- Revised bidding submitted for elevated storage towers RFP.
- Working on agenda item for MS4 changes to ordinances.
- TxDOT wants to close out Soundwall. City Manager will draft letter.
- Berm/Wall St projects seem to be moving ahead as scheduled.
- MUD 168 working with us on opening the inter-connection, valves broken, CL2 rather than Chloramines. We won't allow our inter-connect to open if the chemicals are not compatible.
- Budget Retreat with Council Saturday, 6/15. Budget submitted for Public Works.
- Public Works will work on a new assignment as we can, to acquire an easement for the access road to the lift station on an auto dealer's property. We will negotiate between Subaru and CenterPoint to achieve this so we can repair next year.
- Revised bidding submitted for elevated storage towers RFP, open bids on 6/8. We are preparing the Bid Tab for Council consideration.
- Jones/Carter working on agenda item for MS4 changes to ordinances.
- Sinkhole identified at Ashburton and Lakeview. There is a 4-10' void beneath the NE quadrant. We located a storm sewer with several breaks and dislocates causing serious soil loss. Further identified as a compromised storm sewer pipe. Complicated by a water line on top of it. Will relocate water, repair storm and then repair the void.
- Public Education Period, 4/2021 – 1/2022, Ordinance 14.312 (6)(e): The owner of a tree overhanging a street or right-of-way within the city shall prune the branches so that the branches will not severely obstruct the light from any street lamp or obstruct the view of any street intersection and so that there shall be a clear space of 15 feet above street surface of [or] 10 feet above the sidewalk surface. The owner shall be responsible for removing all dead, diseased, or dangerous trees, or broken or decayed limbs, including tree stumps, which constitute a menace to the safety of the public. Tree pruning shall be done in accordance with accepted arboricultural standards.
- Paperwork submitted to City Manager for CRS coordinator, now thru legal.
- Detailed discussion w/ Mr. McDonald, owner of car dealer and a large invoice.
- Celebrating National Public Works Week with a lunch provided by NPWW along with a digital conference. We submitted Roy, Jose and Derrick for special highlighting at the lunch.
- Trying to fill Code Enforcement Officer position.
- Working on MyCivic configuration issues.

### **Streets –**

- 15501 area Shanghai, meter work
- Pump parts are in, repair in-house
- Zone map developed for touchup painting, curb street construction
- Brandon passed his 1<sup>st</sup> CDL Driver's test, Congrats! Alan is scheduled to take his 1<sup>st</sup> D exam, Good Luck!
- Service Orders / Daily / Weekly
- Monthly Billing / Billing rereads
- Street Sweeping- Tuesday / Thursday, The Sweeper map is posted to the website if owners would like to see where the Sweeper has been.
- Emergency Sidewalk Repair project ongoing
- Initiating project to touch up Paint for needed Crosswalks, Congo done, touch up next
- Pump was repaired and serviced on Friday.

- Initiating project to touch up Paint for needed Crosswalks, Congo done, touch up next.
- Will begin to look into fire hydrant painting city-wide. FD and Bitz said they will assist.
- 15501 area Shanghai, meter work
- Emergency Sidewalk Repair project ongoing
- Street Project -Lakeview/Ashburton delayed due to weather
- Hurricane readiness (Ready)
- Equipment inspected Heavy and small Engine (Ready)
- Yearly Budget updated

#### Plants –

- Flushing various locations. Continuing daily Operations and repairs
- Continuing daily service calls.
- WWTP lift pump 1 out of commission, NTS to repair
- Checked for sewer smell at Ashburton could find nothing. Manhole in backyard was found to be full of construction debris!? Magnaflow cleared the line. Homeowner may have an issue as well, but the City line appears clear now.
- Camera sewer line at Better motors
- Routine rounds, checked residuals throughout the city
- Routine rounds, exercised booster pumps, flushed 2 hydrants for a total of 8 mins at enclave, replaced valve at WP3 hydro tank, Routine rounds, found ceiling leaking at WP1, worked on trench, JV took blower filters to get a quote for replacing
- Performed grease interceptor presentation for Premier Auto
- Complete electrical trenching at the WWTP
- Replace 2" isolation valve underneath the hydro tank
- PM blowers and Booster pumps
- Drain and clean Contact chambers
- House clean the facilities and dry carpets that were flooded
- Continue with the Grease interceptor inspections
- Continue with service calls
- DLQOR completion, CCR, DMR, Complete and submit 2021 Water Quality Preparedness System (WQ EPS) updates. Communicate and transfer lab results to RSB Environmental for permit renewal.
- Analyze bids from tank project.
- Jesus, Perry and Brady will be attending the required Backflow class to enable them to take the state exam. Jesus is also prepped and ready to advance his D wastewater license to a C wastewater.
- Due to the amount of rain and the I/I issues that the collection system is currently experiencing our primary goal are level control of all the lift stations, preventing residential overflows and wastewater treatment spills.
- TCEQ letter requiring our Drought Response Program. This is under review by Ward.
- TCEQ letter requiring our Emergency Preparation Plan for Low Water Pressure, being worked on.

#### Fleet –

- Congrats to Jose, Class C WW renewed!
- Fleet had a great week at the auction and is receiving great resale values.
- We have 3531 Fire truck out of service, truck would not go over 30 mph and water tank level display not working, We PM it last week and currently working on the water level display.
- We have been working on work orders from whip around and walk-ins.

- We PM fire truck 3540 last week and fixed an issue with the a/c condensing unit leaking water inside the cab.
- David is going to the DMV on Thursday May 6, 2021 to test for his CDL license.
- Working on credit card charges and receipts.
- We have been working on work orders from whip around and walk-ins.
- Working on credit card charges and receipts.
- It is predicted that most of our next few auctions will be quite profitable. The price hike in used cars is still here. We are still working on the vehicle auction.
- Looking ahead at possible fuel storage to be on-site at JV for emergency response, maybe more. When hurricanes hit gas stations go down. We can't get gas.
- All the generators pm and load bank test should be completed this week.
- Got all the fire trucks back in service.
- David will go for his cdl and ASE next week, after the holidays.
- There was a small damage on the golf course truck last week, under \$500, I'm waiting on Richard to send me the incident report to get it repaired.

Jersey Meadow Golf Course  
Monthly Report

<b>FY 2020-2021</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324					26927
Tournament Rounds	432	411	259	331	305	440	529	124					2831
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307					15152
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10					-3830.95
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45					30,296.04
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00					855,590.55
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42					89,721.43
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90					124,461.15
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75					3,286.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96					153,766.85
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74					35,487.99
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50					21,894.75
<b>Total Income</b>	<b>198,972.55</b>	<b>182,815.93</b>	<b>163,210.92</b>	<b>163,072.37</b>	<b>115,518.16</b>	<b>190,676.07</b>	<b>197,362.94</b>	<b>99,045.62</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,310,674.56</b>
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM					24RO/40W/8CM/2H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$0.00	\$0.00	\$0.00	\$0.00	\$43.16
<b>FY 2019-2020</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	4202	39638
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	330	3298
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	2245	19044
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-2251.51	-7571.00
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	5,543.08	54,350.04
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	137,051.64	1,232,874.09
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	10,372.60	95,172.29
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	17,622.61	138,416.21
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	400.00	4,200.00
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	24,693.77	198,664.20
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	5,803.02	47,033.42
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	2,735.00	22,486.50
<b>Total Income</b>	<b>130,118.05</b>	<b>120,324.00</b>	<b>155,004.68</b>	<b>102,633.44</b>	<b>119,035.47</b>	<b>122,646.52</b>	<b>3,332.73</b>	<b>217,514.65</b>	<b>195,149.67</b>	<b>214,973.61</b>	<b>202,922.72</b>	<b>201,970.21</b>	<b>1,785,625.75</b>
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	1W/3RO/1H	39W/29RO/8CM/4H/34CV
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$43.84	\$40.50
<b>Fy 2018-2019</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	331	4978
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-865.64	(9,750.05)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	4294.91	42,912.27
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	77863.67	950,980.91

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Jersey Meadow Golf Course  
Monthly Report

Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10591.82	144,674.01
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	7613.81	85,516.15
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	280.00	4,529.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	16744.87	194,207.49
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	3379.30	46,696.53
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	590.00	14,144.94
<b>Total Income</b>	<b>\$111,884.63</b>	<b>85,058.91</b>	<b>101,099.04</b>	<b>71,095.93</b>	<b>78,775.86</b>	<b>132,688.62</b>	<b>159,434.76</b>	<b>138,469.90</b>	<b>153,780.37</b>	<b>166,944.05</b>	<b>154,187.10</b>	<b>120,492.74</b>	<b>\$1,473,911.91</b>
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49

Jersey Meadow Golf Course  
Monthly Report

FY 2017 - 2018													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
<b>Total Income</b>	<b>\$121,033.50</b>	<b>\$122,953.35</b>	<b>\$86,093.88</b>	<b>\$70,085.75</b>	<b>\$59,891.51</b>	<b>\$139,649.05</b>	<b>\$155,493.61</b>	<b>\$149,440.82</b>	<b>\$135,213.57</b>	<b>\$126,329.06</b>	<b>\$133,667.26</b>	<b>\$79,702.57</b>	<b>\$1,383,523.99</b>
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	IW/IRO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
<b>Income Per Round</b>	<b>\$32.80</b>	<b>\$35.44</b>	<b>\$36.95</b>	<b>\$33.35</b>	<b>\$31.76</b>	<b>\$35.60</b>	<b>\$35.91</b>	<b>\$35.94</b>	<b>\$36.92</b>	<b>\$35.71</b>	<b>\$31.71</b>	<b>\$34.46</b>	<b>\$34.82</b>



Jersey Meadow Golf Course  
Monthly Report

<b>FY 2016 - 2017</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019
Range buckets	1,783	1,256	968	632	991	1,279	1,412	1,263	1,155	1,295	956	1,286	14,276
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920
<b>Total Income</b>	<b>\$117,731.59</b>	<b>\$103,172.09</b>	<b>\$78,001.19</b>	<b>\$67,713.43</b>	<b>\$95,036.13</b>	<b>\$95,806.14</b>	<b>\$131,996.56</b>	<b>\$138,192.35</b>	<b>\$116,176.10</b>	<b>\$119,560.42</b>	<b>\$77,886.82</b>	<b>\$119,171.90</b>	<b>\$1,260,444.72</b>
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
							10 TT				Harvey		10 TT
<b>Income Per Round</b>	<b>\$35.08</b>	<b>\$35.94</b>	<b>\$33.95</b>	<b>\$34.64</b>	<b>\$36.55</b>	<b>\$32.91</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$33.83</b>	<b>\$34.61</b>	<b>\$32.64</b>	<b>\$32.21</b>	<b>\$34.17</b>
<b>FY 2015 - 2016</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1,195	1,224	1,152	1,354	1,444	1,484	922	1,132	12,963
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047
<b>Total Income</b>	<b>\$106,470.98</b>	<b>\$75,432.78</b>	<b>\$74,018.26</b>	<b>\$76,036.17</b>	<b>\$97,463.39</b>	<b>\$104,082.04</b>	<b>\$112,704.56</b>	<b>\$127,650.38</b>	<b>\$118,778.63</b>	<b>\$133,135.75</b>	<b>\$78,677.88</b>	<b>\$93,473.53</b>	<b>\$1,197,924.35</b>
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
<b>Income Per Round</b>	<b>\$35.57</b>	<b>\$35.33</b>	<b>\$35.98</b>	<b>\$36.39</b>	<b>\$36.95</b>	<b>\$38.66</b>	<b>\$38.30</b>	<b>\$35.74</b>	<b>\$35.14</b>	<b>\$37.33</b>	<b>\$33.42</b>	<b>\$33.94</b>	<b>\$36.11</b>
<b>FY 2014 - 2015</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747	1,054	570	828	1,119	1,022	1,038	10,228
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Jersey Meadow Golf Course  
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Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
<b>Total Income</b>	<b>\$134,722.31</b>	<b>\$83,959.45</b>	<b>\$68,567.66</b>	<b>\$69,441.40</b>	<b>\$76,083.55</b>	<b>\$91,793.79</b>	<b>\$111,136.40</b>	<b>\$103,922.34</b>	<b>\$107,994.06</b>	<b>\$121,703.90</b>	<b>\$105,780.99</b>	<b>\$111,941.21</b>	<b>\$1,187,047.06</b>
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
<b>Income Per Round</b>	<b>\$36.74</b>	<b>\$35.89</b>	<b>\$33.94</b>	<b>\$36.34</b>	<b>\$37.43</b>	<b>\$35.57</b>	<b>\$37.10</b>	<b>\$38.34</b>	<b>\$36.24</b>	<b>\$37.26</b>	<b>\$36.27</b>	<b>\$38.30</b>	<b>\$36.70</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
<b>Total Income</b>	<b>\$112,256.50</b>	<b>\$86,555.89</b>	<b>\$74,544.61</b>	<b>\$81,979.11</b>	<b>\$82,869.08</b>	<b>\$113,721.63</b>	<b>\$145,935.03</b>	<b>\$135,212.87</b>	<b>\$136,884.19</b>	<b>\$129,832.66</b>	<b>\$127,060.55</b>	<b>\$102,874.90</b>	<b>\$1,329,727.02</b>
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
<b>Income Per Round</b>	<b>\$35.28</b>	<b>\$33.85</b>	<b>\$33.51</b>	<b>\$33.28</b>	<b>\$36.12</b>	<b>\$36.09</b>	<b>\$38.26</b>	<b>\$36.89</b>	<b>\$36.53</b>	<b>\$36.42</b>	<b>\$36.72</b>	<b>\$35.66</b>	<b>\$35.94</b>
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
<b>Total Income</b>	<b>\$126,863.43</b>	<b>\$108,840.98</b>	<b>\$87,981.14</b>	<b>\$77,017.19</b>	<b>\$102,765.52</b>	<b>\$130,272.44</b>	<b>\$136,845.85</b>	<b>\$142,782.59</b>	<b>\$140,916.71</b>	<b>\$129,848.04</b>	<b>\$139,325.93</b>	<b>\$106,036.34</b>	<b>\$1,429,496.16</b>
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
<b>Income Per Round</b>	<b>\$37.47</b>	<b>\$36.91</b>	<b>\$37.32</b>	<b>\$35.29</b>	<b>\$37.51</b>	<b>\$36.45</b>	<b>\$38.63</b>	<b>\$36.42</b>	<b>\$36.60</b>	<b>\$36.11</b>	<b>\$36.05</b>	<b>\$34.71</b>	<b>\$36.64</b>
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Jersey Meadow Golf Course  
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Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
<b>Total Income</b>	<b>\$122,682.88</b>	<b>\$108,262.93</b>	<b>\$94,085.74</b>	<b>\$98,100.81</b>	<b>\$76,096.11</b>	<b>\$122,890.07</b>	<b>\$172,298.02</b>	<b>\$160,431.59</b>	<b>\$148,872.67</b>	<b>\$119,752.33</b>	<b>\$124,754.90</b>	<b>\$123,777.61</b>	<b>\$1,472,005.66</b>
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$37.59</b>	<b>\$38.03</b>	<b>\$36.00</b>	<b>\$35.57</b>	<b>\$37.40</b>	<b>\$39.44</b>	<b>\$38.02</b>	<b>\$39.58</b>	<b>\$36.76</b>	<b>\$35.93</b>	<b>\$36.86</b>	<b>\$37.27</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
<b>Total Income</b>	<b>\$139,179.00</b>	<b>\$90,653.80</b>	<b>\$87,144.03</b>	<b>\$77,783.07</b>	<b>\$86,375.14</b>	<b>\$128,568.43</b>	<b>\$159,034.17</b>	<b>\$152,725.31</b>	<b>\$136,296.40</b>	<b>\$131,145.37</b>	<b>\$106,793.96</b>	<b>\$121,931.64</b>	<b>\$1,417,630.32</b>
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$34.92</b>	<b>\$34.29</b>	<b>\$34.90</b>	<b>\$35.75</b>	<b>\$38.26</b>	<b>\$37.55</b>	<b>\$37.83</b>	<b>\$35.86</b>	<b>\$33.45</b>	<b>\$34.86</b>	<b>\$35.68</b>
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
<b>Total Income</b>	<b>\$103,207.76</b>	<b>\$96,493.13</b>	<b>\$58,881.34</b>	<b>\$65,385.20</b>	<b>\$60,366.44</b>	<b>\$106,524.19</b>	<b>\$141,465.69</b>	<b>\$151,793.76</b>	<b>\$127,349.87</b>	<b>\$103,307.41</b>	<b>\$119,120.02</b>	<b>\$105,992.38</b>	<b>\$1,239,887.19</b>
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
<b>Income Per Round</b>	<b>\$33.92</b>	<b>\$34.28</b>	<b>\$35.84</b>	<b>\$33.87</b>	<b>\$34.41</b>	<b>\$34.58</b>	<b>\$36.49</b>	<b>\$36.79</b>	<b>\$36.74</b>	<b>\$35.63</b>	<b>\$34.39</b>	<b>\$34.87</b>	<b>\$35.29</b>
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781

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Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
<b>Total Income</b>	<b>\$134,510.60</b>	<b>\$114,498.62</b>	<b>\$87,764.41</b>	<b>\$113,439.70</b>	<b>\$110,216.57</b>	<b>\$115,568.16</b>	<b>\$138,971.95</b>	<b>\$183,966.50</b>	<b>\$150,758.80</b>	<b>\$131,151.09</b>	<b>\$135,462.38</b>	<b>\$117,146.85</b>	<b>\$1,533,455.63</b>
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
<b>Income Per Round</b>	<b>\$37.29</b>	<b>\$36.94</b>	<b>\$36.87</b>	<b>\$37.18</b>	<b>\$36.45</b>	<b>\$34.90</b>	<b>\$36.21</b>	<b>\$36.31</b>	<b>\$37.15</b>	<b>\$35.42</b>	<b>\$35.22</b>	<b>\$35.06</b>	<b>\$36.23</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
<b>Total Income</b>	<b>\$126,487.79</b>	<b>\$94,925.64</b>	<b>\$99,917.78</b>	<b>\$75,011.97</b>	<b>\$100,700.05</b>	<b>\$132,065.05</b>	<b>\$155,429.05</b>	<b>\$169,312.86</b>	<b>\$155,196.64</b>	<b>\$142,671.45</b>	<b>\$131,296.35</b>	<b>\$96,649.97</b>	<b>\$1,479,664.60</b>
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-lke	65/2
<b>Income Per Round</b>	<b>\$32.45</b>	<b>\$34.34</b>	<b>\$35.22</b>	<b>\$34.50</b>	<b>\$34.78</b>	<b>\$36.83</b>	<b>\$36.19</b>	<b>\$37.89</b>	<b>\$37.49</b>	<b>\$34.17</b>	<b>\$36.41</b>	<b>\$35.91</b>	<b>\$35.62</b>
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
<b>Total Income</b>	<b>\$117,861.55</b>	<b>\$102,029.64</b>	<b>\$74,975.20</b>	<b>\$54,034.85</b>	<b>\$72,778.54</b>	<b>\$109,943.24</b>	<b>\$136,106.91</b>	<b>\$118,076.89</b>	<b>\$115,684.33</b>	<b>\$92,205.50</b>	<b>\$99,598.38</b>	<b>\$122,421.45</b>	<b>\$1,215,716.48</b>
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
<b>Income Per Round</b>	<b>\$34.43</b>	<b>\$33.82</b>	<b>\$34.49</b>	<b>\$32.33</b>	<b>\$32.31</b>	<b>\$34.64</b>	<b>\$34.76</b>	<b>\$34.11</b>	<b>\$35.83</b>	<b>\$34.17</b>	<b>\$32.15</b>	<b>\$35.90</b>	<b>\$34.22</b>
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Jersey Meadow Golf Course  
Monthly Report

Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
<b>Total Income</b>	<b>\$112,404.27</b>	<b>\$90,189.37</b>	<b>\$88,068.59</b>	<b>\$83,070.84</b>	<b>\$71,999.49</b>	<b>\$104,191.17</b>	<b>\$139,295.97</b>	<b>\$115,998.28</b>	<b>\$101,816.38</b>	<b>\$103,720.42</b>	<b>\$101,019.79</b>	<b>\$109,953.60</b>	<b>\$1,221,728.17</b>
Weather Totals													
<b>Income Per Round</b>	<b>\$32.69</b>	<b>\$33.15</b>	<b>\$33.97</b>	<b>\$31.38</b>	<b>\$32.04</b>	<b>\$31.36</b>	<b>\$34.14</b>	<b>\$32.46</b>	<b>\$33.19</b>	<b>\$33.25</b>	<b>\$31.70</b>	<b>\$32.66</b>	<b>\$32.70</b>



Jersey Meadow Golf Course  
Monthly Report

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
<b>Total Income</b>	<b>\$95,130.71</b>	<b>\$64,996.08</b>	<b>\$77,484.77</b>	<b>\$71,127.66</b>	<b>\$51,257.88</b>	<b>\$86,764.80</b>	<b>\$115,967.96</b>	<b>\$104,873.51</b>	<b>\$107,303.27</b>	<b>\$99,303.72</b>	<b>\$93,013.00</b>	<b>\$90,534.83</b>	<b>\$1,057,758.19</b>
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
<b>Income Per Round</b>	<b>\$27.88</b>	<b>\$30.77</b>	<b>\$29.53</b>	<b>\$30.03</b>	<b>\$31.13</b>	<b>\$32.27</b>	<b>\$33.86</b>	<b>\$32.51</b>	<b>\$32.80</b>	<b>\$32.94</b>	<b>\$31.02</b>	<b>\$34.44</b>	<b>\$31.65</b>
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
<b>Total Income</b>	<b>\$102,823.66</b>	<b>\$90,345.58</b>	<b>\$80,084.95</b>	<b>\$66,338.79</b>	<b>\$57,661.71</b>	<b>\$84,159.32</b>	<b>\$104,280.59</b>	<b>\$104,343.54</b>	<b>\$40,612.61</b>	<b>\$3,630.71</b>	<b>\$0.00</b>	<b>\$96,487.44</b>	<b>\$830,768.90</b>
<b>Income Per Round</b>	<b>\$29.81</b>	<b>\$30.75</b>	<b>\$28.93</b>	<b>\$28.67</b>	<b>\$27.09</b>	<b>\$27.56</b>	<b>\$27.95</b>	<b>\$30.59</b>	<b>\$19.94</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21.76</b>	<b>\$27.96</b>
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1084	861	752	415	1256	2003	1941	1532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Jersey Meadow Golf Course  
Monthly Report

<b>Total Income</b>	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	\$1,154,660.21
<b>Income Per Round</b>	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29

Jersey Meadow Golf Course  
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
<b>Total Income</b>	<b>\$106,090.07</b>	<b>\$102,401.21</b>	<b>\$79,989.92</b>	<b>\$75,777.35</b>	<b>\$90,919.56</b>	<b>\$113,035.55</b>	<b>\$143,264.78</b>	<b>\$147,944.24</b>	<b>\$129,636.37</b>	<b>\$122,080.05</b>	<b>\$107,076.18</b>	<b>\$112,621.59</b>	<b>\$1,334,761.87</b>
<b>Income Per Round</b>	<b>\$33.12</b>	<b>\$33.45</b>	<b>\$28.84</b>	<b>\$27.37</b>	<b>\$30.07</b>	<b>\$29.66</b>	<b>\$32.28</b>	<b>\$31.01</b>	<b>\$30.83</b>	<b>\$29.36</b>	<b>\$29.69</b>	<b>\$31.09</b>	<b>\$30.63</b>
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
<b>Total Income</b>	<b>\$146,391.00</b>	<b>\$78,566.00</b>	<b>\$75,832.00</b>	<b>\$49,996.91</b>	<b>\$61,683.41</b>	<b>\$76,578.07</b>	<b>\$139,422.52</b>	<b>\$125,779.52</b>	<b>\$96,430.49</b>	<b>\$103,215.88</b>	<b>\$94,954.04</b>	<b>\$100,254.67</b>	<b>\$1,144,014.51</b>
<b>Income Per Round</b>	<b>\$40.31</b>	<b>\$32.91</b>	<b>\$34.10</b>	<b>\$32.76</b>	<b>\$29.56</b>	<b>\$34.87</b>	<b>\$35.49</b>	<b>\$36.12</b>	<b>\$31.14</b>	<b>\$28.96</b>	<b>\$27.66</b>	<b>\$28.81</b>	<b>\$32.65</b>
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



Jersey Village, TX

# Golf Course Monthly Financial Statements

## Group Summary

For Fiscal: 2020-2021 Period Ending: 05/31/2021

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 11 - GOLF COURSE FUND</b>						
<b>Department: 80 - 80</b>						
85 - FEE & CHARGES FOR SERVICE	1,609,800.00	1,609,800.00	101,173.82	1,313,681.98	-296,118.02	81.61 %
96 - INTEREST EARNED	1,000.00	1,000.00	3.12	46.90	-953.10	4.69 %
97 - INTERFUND ACTIVITY	345,891.14	345,891.14	0.00	0.00	-345,891.14	0.00 %
98 - MISCELLANEOUS REVENUE	25,000.00	25,000.00	0.00	25,760.25	760.25	103.04 %
<b>Department: 80 - 80 Total:</b>	<b>1,981,691.14</b>	<b>1,981,691.14</b>	<b>101,176.94</b>	<b>1,339,489.13</b>	<b>-642,202.01</b>	<b>67.59 %</b>
<b>Department: 81 - CLUB HOUSE</b>						
30 - SALARIES, WAGES, & BENEFITS	496,304.88	496,304.88	36,184.78	328,376.80	167,928.08	66.16 %
34 - COST OF SALES	155,000.00	155,000.00	20,386.35	134,102.95	20,897.05	86.52 %
35 - SUPPLIES	17,150.00	17,150.00	370.43	9,369.84	7,780.16	54.63 %
45 - MAINTENANCE	4,450.00	4,450.00	1,004.34	3,165.38	1,284.62	71.13 %
50 - SERVICES	41,600.00	41,600.00	2,996.80	23,487.59	18,112.41	56.46 %
54 - SUNDRY	51,400.00	51,400.00	7,702.54	62,043.48	-10,643.48	120.71 %
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
60 - OTHER SERVICES	20,000.00	20,000.00	0.00	19,337.38	662.62	96.69 %
97 - INTERFUND ACTIVITY	71,025.00	71,025.00	0.00	0.00	71,025.00	0.00 %
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>860,429.88</b>	<b>860,429.88</b>	<b>68,645.24</b>	<b>579,883.42</b>	<b>280,546.46</b>	<b>67.39 %</b>
<b>Department: 82 - COURSE MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	574,067.31	574,067.31	37,738.50	326,147.58	247,919.73	56.81 %
35 - SUPPLIES	98,700.00	98,700.00	14,509.36	79,069.44	19,630.56	80.11 %
40 - MAINTENANCE--BLDGS, STRUC	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
45 - MAINTENANCE	19,000.00	19,000.00	415.58	9,815.40	9,184.60	51.66 %
50 - SERVICES	8,000.00	8,000.00	516.00	3,636.19	4,363.81	45.45 %
54 - SUNDRY	90,500.00	90,500.00	9,305.80	17,784.55	72,715.45	19.65 %
55 - PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	666.40	3,333.60	16.66 %
97 - INTERFUND ACTIVITY	93,954.00	93,954.00	0.00	0.00	93,954.00	0.00 %
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>893,221.31</b>	<b>893,221.31</b>	<b>62,485.24</b>	<b>437,119.56</b>	<b>456,101.75</b>	<b>48.94 %</b>
<b>Department: 83 - BUILDING MAINTENANCE</b>						
35 - SUPPLIES	4,800.00	4,800.00	667.09	5,516.62	-716.62	114.93 %
40 - MAINTENANCE--BLDGS, STRUC	16,000.00	16,000.00	1,500.00	14,576.09	1,423.91	91.10 %
45 - MAINTENANCE	3,000.00	3,000.00	0.00	157.99	2,842.01	5.27 %
50 - SERVICES	26,000.00	26,000.00	1,648.45	12,176.94	13,823.06	46.83 %
55 - PROFESSIONAL SERVICES	800.00	800.00	0.00	309.69	490.31	38.71 %
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>50,600.00</b>	<b>50,600.00</b>	<b>3,815.54</b>	<b>32,737.33</b>	<b>17,862.67</b>	<b>64.70 %</b>
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>						
70 - CAPITAL IMPROVEMENTS	26,000.00	51,000.00	23,460.00	43,259.79	7,740.21	84.82 %
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>26,000.00</b>	<b>51,000.00</b>	<b>23,460.00</b>	<b>43,259.79</b>	<b>7,740.21</b>	<b>84.82 %</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	87,169.95	87,169.95	4,894.78	41,426.41	45,743.54	47.52 %
35 - SUPPLIES	30,450.00	30,450.00	610.30	12,310.94	18,139.06	40.43 %
45 - MAINTENANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
50 - SERVICES	500.00	500.00	358.00	378.00	122.00	75.60 %
97 - INTERFUND ACTIVITY	27,320.00	27,320.00	0.00	0.00	27,320.00	0.00 %
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>151,439.95</b>	<b>151,439.95</b>	<b>5,863.08</b>	<b>54,115.35</b>	<b>97,324.60</b>	<b>35.73 %</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>-25,000.00</b>	<b>-63,092.16</b>	<b>192,373.68</b>	<b>217,373.68</b>	<b>-769.49 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>-25,000.00</b>	<b>-63,092.16</b>	<b>192,373.68</b>	<b>217,373.68</b>	<b>-769.49 %</b>

CITY COUNCIL MEETING FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - GOLF COURSE FUND	0.00	-25,000.00	-63,092.16	192,373.68	217,373.68
Report Surplus (Deficit):	0.00	-25,000.00	-63,092.16	192,373.68	217,373.68

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**Golf Course Fund**  
**For the period ended May 31, 2021**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	1,609,800.00	1,609,800.00	1,313,681.98	81.61%	1,800,000.00
Interest Earned	1,000.00	1,000.00	46.90	4.69%	150.00
Interfund Activity	345,891.14	345,891.14	-	0.00%	180,741.14
Miscellaneous Revenue	25,000.00	25,000.00	25,760.25	100.00%	25,800.00
Other Agency Revenue	-	-	-	0.00%	-
<b>Total Revenue</b>	<b>1,981,691.14</b>	<b>1,981,691.14</b>	<b>1,339,489.13</b>	<b>67.59%</b>	<b>2,006,691.14</b>
<b>Expenditures</b>					
Club House	860,429.88	860,429.88	579,883.42	67.39%	860,429.88
Course Maintenance	893,221.31	893,221.31	437,119.56	48.94%	893,221.31
Building Maintenance	50,600.00	50,600.00	32,737.33	64.70%	50,600.00
Capital Improvement	26,000.00	51,000.00	43,259.79	0.00%	51,000.00
Equipment Maintenance	151,439.95	151,439.95	54,115.35	35.73%	151,439.95
<b>Total Expenditures</b>	<b>1,981,691.14</b>	<b>2,006,691.14</b>	<b>1,147,115.45</b>	<b>57.16%</b>	<b>2,006,691.14</b>



# Jersey Village Parks & Recreation

To: Mayor Warren and City Council

CC: Austin Bless, City Manager

From: Robert Basford, Parks and Recreation Director

Date: June 10, 2021

Subject: Parks & Recreation May 2021 Monthly Update

## Jersey Meadow Golf Club

### Golf Course Advisory Committee Report

#### Administration updates

Administration has continued to focus on customer service, exceptional merchandise, increasing operating margin, innovative programming and community communication with regards to the berm project. Our Junior Programs and memberships have continued to experience rapid success and we will consider offering more next summer to keep up with demand. Additional meetings were held with Backyard Grill to discuss weekly promotions such as senior nights, kid's meal promotions, Astros watch parties, and Texans watch parties as we approach football season.

#### Course Maintenance Projects

Our Hole 14 lake refurbishment has been postponed to fall as we have experienced excessive rain during the month of May while also focusing our attention to the summer preparation program.

#### Upcoming Community Events

- July 16<sup>th</sup> - 5 to 7 pm: Putt Putt, Pretzel and Drink \$10
  - 9 Hole putting contest (prizes)
- June 25<sup>th</sup> - 5 - 7 pm: Bucket, Burger & Drink \$10
  - Come to the course and hit a bucket of balls and get some tips from the golf pros. Get a burger and beer!
- August 20th - 5 to 7 pm: Long Drive & Drinks \$10
  - Long Drive Contest for different ages and genders. Prizes for each category
- Jersey Village Resident Summer Golf Special: July 13 & August 10
  - Special golf pricing for all Jersey Village Residents \$20 + tax after 1PM!

### **Golf Course Berm Update:**

Our Golf Course berm project experienced 17 weather days during the month of May which has slowed our momentum. Greenscapes Six started from the fairway on hole 7 April 4<sup>th</sup> and began working their way backwards towards the maintenance entrance road off of Rio Grande. Concrete has been poured in this area and we are over 50% complete with the concrete portion of the project. They have formed the surface on holes 7, 6 and near the green on hole 5 for sodding. They have also shaped the new tee boxes that will be installed on holes 7 and 6. Our Administration team was able to take a few project update aerial photos between rainstorms that will illustrate the progress as well as the effects the rain has had on the course and can be seen below.



**HOLE 5 FAIRWAY**



**HOLE 6**

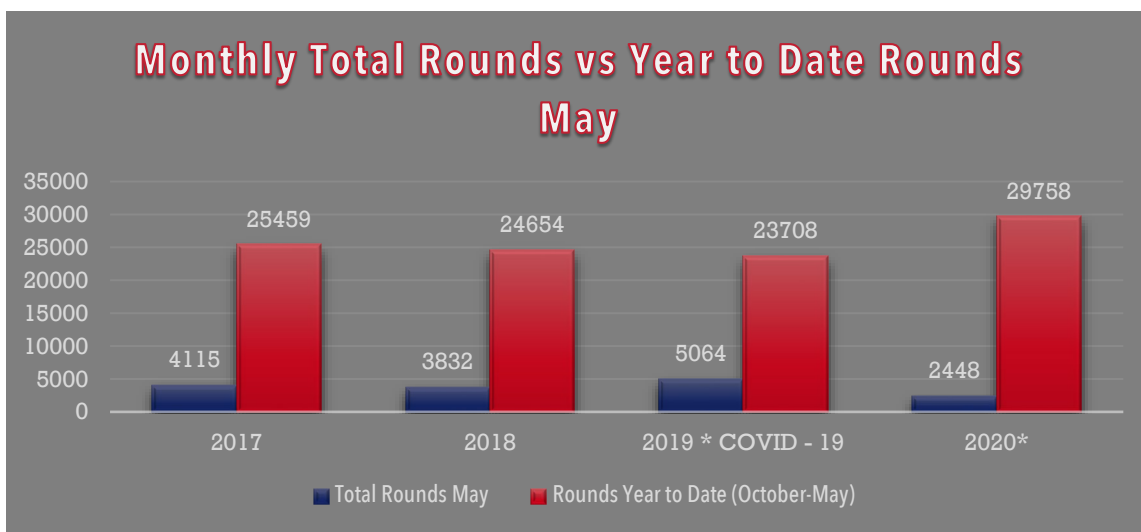
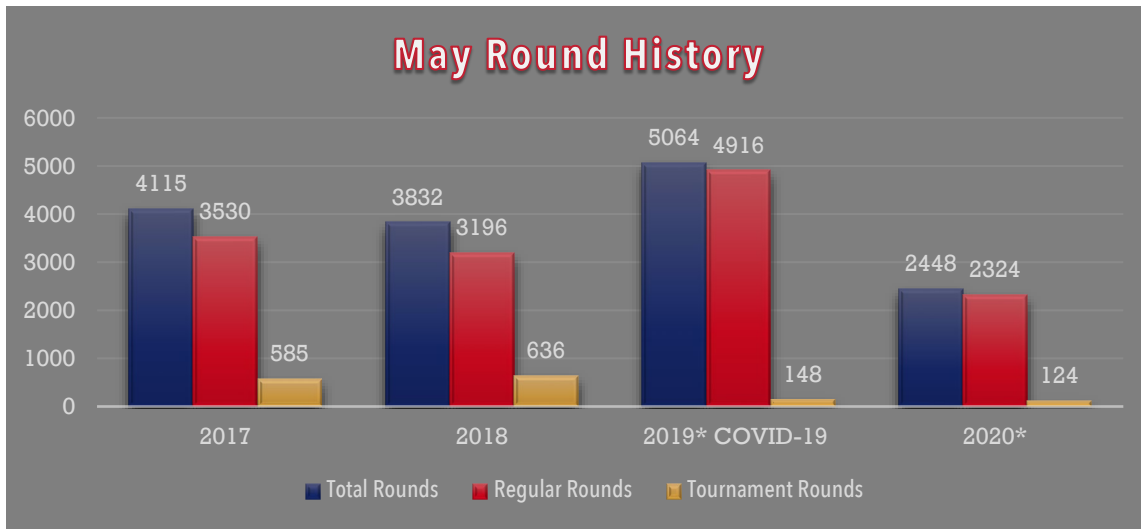


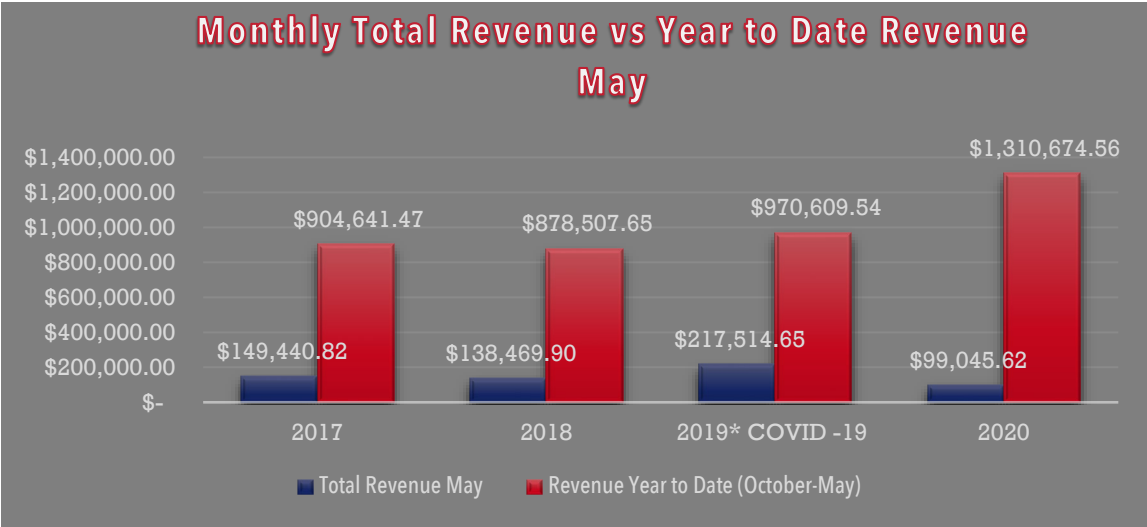
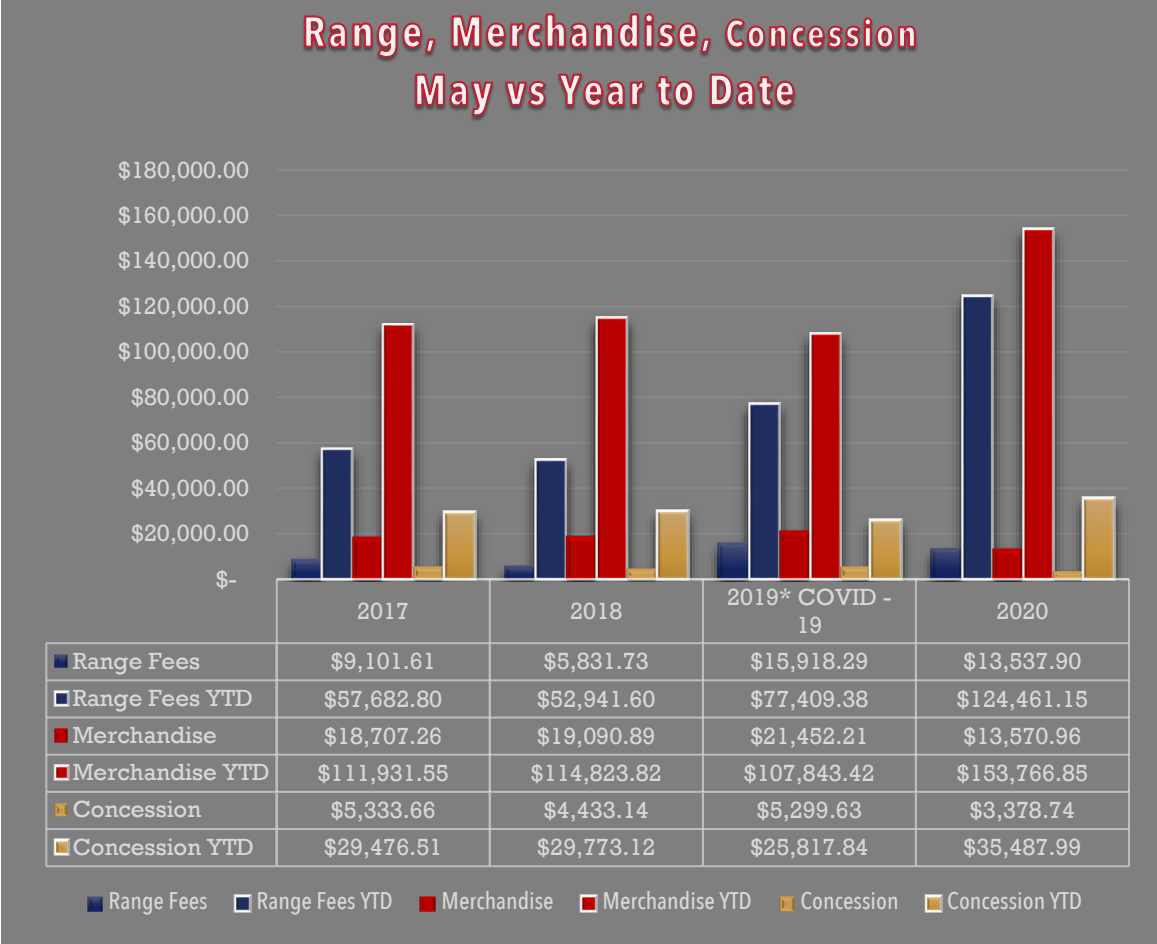
**HOLE 7**



## Financial Report (Monthly and Year to Date)

As I am sure you are aware, our momentum for FY21 reached its first obstacle during the month of May. The consistent rain saturated our course for a majority of the month slowing play as well as berm construction. The course experienced a rainout or weather day for almost half of the month combined with 5 course maintenance days as part of our summer preparation plan. It is safe to say we experienced roughly 20 inches of rain over the month. Our fairways have certainly benefitted from the extra saturation and that has reflected and produced positive feedback from customers. Our greens still have some more growth and grooming required before they reach our championship standard. For the month of May, the course received \$62,875 in green fees, and \$2,903.42 in tournament fees. The course hosted 2324 rounds and 124 rounds of tournament play for a total of 2448 rounds. The course experienced 25% discounts on days in which a hole was closed due to berm construction (entire month). Merchandise Sales totaled \$13,570.96. May presented a total golf course monthly revenue of \$99,045.62. Comparable to previous years, we are still excelling year to date in each category.





## Clubhouse Maintenance Report

### Jersey Meadow Golf Club Summer Preparation Plan Update

Our summer preparation plan that we executed during the month of May has shown positive results and has efficiently improved the quality of our course. The fairways are back at the championship standard that we strive for

and have been very lush. Our greens have improved but still have some room for improvement. There were areas of each green that haven't recovered from the winter storm so we have removed those areas and installed new sod. That sod will be playable early to mid-June. Our goal to *expedite the recovery and increase the standard of our golf course greens and fairways so that we can get back to the normal golf course quality standard you have grown to love and appreciate* has been met but we still have some room for improvement so we will continue to allocate extra resources to course quality for the month of June.

The golf course restoration plan updates are as follows:

- We are officially off of the cart path (daily weather permitting).
- We will continue to utilize temporary tees on Hole 1 and will be back on the tees Mid-June
- Our existing promotion of 25% off green fees will be adjusted down to 20% Mid-June and we expect to play a modified 18 hole (hole 5, 6 and 7 will be modified par 3 holes) course starting July 1<sup>st</sup> due to berm construction. All holes that aren't affected by berm construction will be playable by Mid-June.

## Parks

The Parks staff has been focused on mowing when possible and limb/debris pickup due to heavy rain. We have monitored puddles and washouts and conducted equipment maintenance during down time. Staff has touched base with HCFCD to address the puddling at Clark Henry Park and have identified a solution. Staff has also worked with Mickie Service and the Water department to outline our revegetation water line project scope. Staff has also continued discussion regarding the manufacturing and development of the new Clark Henry Play Structure. We have continued to ensure routine duties have been met, playgrounds and parks are disinfected and park amenities are kept at a high standard.

## Recreation

Recreation has been in full swing running programs, preparing and opening the pool, finalizing the pool decking project, the diving board project, the pool house project, preparing for July Fourth and working on the initial planning for our Lazy Day 1.5K set for July. Our Van Gage Senior Fitness classes have experienced sustainable participation and we are picking up momentum. Our Adult Volleyball program has been proceeding successfully when dry and we will wrap up the season in early June. Foodie Fridays came to its conclusion this season and we are grateful for the successful reviews from both residents and vendors. These partnerships will provide additional resources for future events.

## Facilities

The facilities department has assisted with the completion of the pool re-decking project, the pool house project and finalizing the plumbing repairs at the Pool House. In addition to project management; routine janitorial duties, budget preparation, work orders and preventative maintenance has been completed. The facilities department met with IT and administration to discuss the feasibility of moving to a cloud based lock/security system and plans to facilitate that potential transition over the course of the summer months. The facilities department also prepared estimates to potentially convert to LED lighting at the Police Department.

ID	Open Date	Resolved Date	Type	Department	Address	Description
639968	05/27/2021 16:33	--	Code Issue	general	16313 Tahoe Dr Jersey Village 77040	Truck is blocking the sidewalk for at least the past 2 years and 5 months. Last inspection sticker is dated Jan 2019. Im guessing the owner has abandoned it since it hasn't moved in so long. Blight?
639964	05/27/2021 16:30	--	Code Issue	general	8009 Senate Ave Jersey Village 77040	Trees limb hanging over the sidewalk are too low.
639960	05/27/2021 16:28	--	Code Issue	general	8005 Senate Ave Jersey Village 77040	Took this picture on April 6 and this car still has all 4 wheels removed and jacked up off the driveway and covered with a tarp. Blight?
639840	05/27/2021 15:22	--	Code Issue	general	16245 Singapore Ln Jersey Village 77040-2041	Contractor sign in yard with no active construction.
639588	05/27/2021 13:52	--	Code Issue	general	0 Village Dr Jersey Village 77040-1146	Lot maintenance required. First letter mailed to property owner.
631950	05/21/2021 16:32	--	Code Issue	general	16218 Tahoe Dr Jersey Village 77040	Utility trailer has been in the driveway since May 14, 2021. I recall the time limit has been exceeded to have this personal trailer on his property
630469	05/20/2021 16:30	--	Code Issue	general	15830 Northwest Fwy Jersey Village 77040-3046	Violation lot maintenance required
630445	05/20/2021 16:21	--	Code Issue	general	15824 Northwest Fwy Jersey Village 77040-3046	Violation # lot maintenance required
629171	05/20/2021 06:24	--	Code Issue	general	16342 Acapulco Dr Jersey Village 77040	Boat in driveway
627810	05/19/2021 09:34	05/19/2021	Code Issue	general	16304 Smith St Jersey Village 77040	our JV section - not sure about the other neighborhood section street poles. Could someone please drive and look at the ALL the light poles and remove ALL the flyers?Thank you very much!
625377	05/17/2021 16:14	05/20/2021	Code Issue	general	16304 Smith St Jersey Village 77040	Please remove all of the "missing cat" paper signs taped to the many light poles all over JV.Thank you.
624838	05/17/2021 12:38	05/17/2021	Code Issue	general	16304 Smith St Jersey Village 77040	Is this code issue?Multiple paper signs of missing cat taped all over the neighborhood street lights.Please remove.Thank you.
623632	05/16/2021 11:04	--	Code Issue	general	16518 Jersey Dr Jersey Village 77040	There are a lot of branches hanging low over the sidewalk along the CFBC- JV property
617607	05/11/2021 11:34	06/03/2021	Code Issue	general	16002 Congo Ln Jersey Village 77040-2008	Unmarked, low trailer parked on street in front of house - been there for several weeks. Hard to see in evening. When another vehicles parks across from it the drive through passage is narrow. Road Hazard - Not Safe!
614335	05/08/2021 06:53	05/17/2021	Code Issue	general	16105 Jersey Dr Jersey Village 77040	Low branches over the street.
611776	05/06/2021 10:12	--	Code Issue	general	15334 Welwyn Dr Jersey Village 77040-1350	Junk vehicles in drive way. Tall grass and weeds.
610673	05/05/2021 13:46	05/27/2021	Code Issue	general	16006 Singapore Ln Jersey Village 77040-2038	Resident called in complaint to city secretary regarding high grass at referenced address.
609788	05/05/2021 06:46	05/17/2021	Code Issue	general	15922 Lakeview Dr Jersey Village 77040	Low branches over sidewalk.
609785	05/05/2021 06:41	05/16/2021	Code Issue	general	15602 Lakeview Dr Jersey Village 77040	Low branches over the sidewalk on the Jersey Drive side.
608542	05/04/2021 10:19	05/05/2021	Code Issue	general	15311 Jersey Dr Jersey Village 77040-2122	Tall grass and weeds
605131	05/01/2021 09:57	--	Code Issue	general	15909 Congo Ln Jersey Village 77040	nuisance as the animals defecate and spray urine on the surrounding homes which results in a foul smell on the street. These animals are repeatedly in my yard and have attacked my animal, causing injury and death. I have attempted to approach my neighbor several times but they do not come to the door. These animals are being fed and sheltered without veterinary care, immunizations, sterilization or control of there whereabouts. I ask that the City please intervene in controlling or eliminating this situation.

**MINUTES OF THE JOINT MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AND THE TEMPORARY BOARD OF THE CITY OF JERSEY VILLAGE FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT HELD ON MAY 10, 2021 AT 7:00 P.M. IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. The meeting was called to order by Mayor Andrew Mitcham at 7:05 p.m. with the following present:**

Mayor, Andrew Mitcham  
Council Member, Drew Wasson  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bless  
City Secretary, Lorri Coody  
City Attorney, Justin Pruitt

The following Temporary Board Members for the Fire Control Prevention, and Emergency Medical Services District were present at this meeting:

President, Andrew Mitcham  
Director Drew Wasson  
Director, Greg Holden  
Director, Bobby Warren  
Director, James Singleton  
Director, Gary Wubbenhorst  
Director, Austin Bless

Staff in attendance: Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kirk Riggs, Interim Chief of Police; Christian Somers, Building Official; Jason Alfaro, Director of Parks and Recreation; and Harry Ward, Director of Public Works.

**B. CITIZENS' COMMENTS - Any person who desires to address the City Council or the Temporary Board for the FCPMSD regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff, the City Council, or the FCPMSD Temporary Board Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.**

**Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 461-1430:** Mark Maloy told the board and City Council about his son being a firefighter. He spoke about the City Election and how the proposition for the FCPMSD creation proposition and the abolition of the property tax relief was written on the ballot. He wondered why the proposition was not written in a better way so residents would understand that by adopting the Fire Control District they gave up the property tax relief fund. He feels that the City did this on purpose because it wanted to create the District. He feels it was done because it was a way to get around SB2 passed in 2019, which placed restrictions on the ability of cities to collect property taxes.

**C. Consider Ordinance No. 2021-20, canvassing the returns of the Joint Special Election held within the District's boundaries by the City of Jersey Village and the District on the**

JOINT MEETING OF THE CITY COUNCIL & THE TEMPORARY BOARD OF THE  
FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES  
DISTRICT – May 10, 2021

**1st day of May, 2021, for the purpose of voting for or against the proposition creating the District dedicated to fire safety and emergency medical services programs, and the adoption of a sales tax at a rate of one-half of one percent (0.5%) to fund the District, and the concurrent abolition of the one-half of one percent (0.5%) sales tax for property tax relief; and for the purpose of voting for or against the proposition that should the creation of the District be authorized, the Council may approve an ordinance to appoint the Council and the City Manager of the City to serve as the Board of Directors of the District; finding that notice of the Joint Special Election was properly held and the returns thereof made by the proper officials in accordance with the laws of the State of Texas; Declaring the creation of the District and the adoption of a sales tax at the rate of one-half of one percent (0.5%) to fund the District, declaring that the one-half of one percent (0.5%) sales tax for the property tax relief fund be abolished, and declaring that the Council and the City Manager shall serve as the Board of Directors of the District; and providing for the effective date thereof.**

Andrew Mitcham Mayor and President of the Temporary Board called the item and opened the sealed envelope containing the canvass report for the City of Jersey Village and the Temporary Board of the Fire Control Prevention and Emergency Medical Services District (District) Joint Special Election held on May 1, 2021. He instructed the members of the City Council and the Directors of the District to open their envelopes containing the canvass report and to review same. A summary is as follows:

<i>Name of Contest</i>	<i>Early</i>	<i>Election Day</i>	<i>Total</i>
<b>Proposition A</b>			
For	<b>512</b>	<b>213</b>	<b>725</b>
Against	<b>264</b>	<b>244</b>	<b>508</b>
<b>Proposition B</b>			
For	<b>539</b>	<b>233</b>	<b>772</b>
Against	<b>237</b>	<b>217</b>	<b>454</b>

Andrew Mitcham Mayor and President of the Temporary Board read the returns and announced the following: The official canvass of the returns of the City of Jersey Village and the Temporary Board of the Fire Control Prevention and Emergency Medical Services District Joint Special Election held on May 1, 2021 reflect that a majority of the votes cast at the Election were in favor of creating the District, approving the adoption of a sales tax at a rate of one-half of one percent (0.5%) to fund the District, approving the abolition of the one-half of one percent (0.5%) sales tax for property tax relief, and approving the ability of the Council to adopt an ordinance naming the Council and City Manager as the board of directors for the District.

JOINT MEETING OF THE CITY COUNCIL & THE TEMPORARY BOARD OF THE  
FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES  
DISTRICT – May 10, 2021

Once the review of the canvass by all members is complete, Andrew Mitcham, Mayor and President of the Temporary Board, called for a motion to approve Ordinance 2021-20, canvassing the returns and declaring the results of the City of Jersey Village and the Temporary Board of the Fire Control Prevention and Emergency Medical Services District Joint Special Election held on May 1, 2021.

James Singleton, Council Member and Temporary Director for the District, moved to approve Ordinance No. 2021-20, canvassing the returns of the Joint Special Election held within the District's boundaries by the City of Jersey Village and the District on the 1st day of May, 2021, for the purpose of voting for or against the proposition creating the District dedicated to fire safety and emergency medical services programs, and the adoption of a sales tax at a rate of one-half of one percent (0.5%) to fund the District, and the concurrent abolition of the one-half of one percent (0.5%) sales tax for property tax relief; and for the purpose of voting for or against the proposition that should the creation of the District be authorized, the Council may approve an ordinance to appoint the Council and the City Manager of the City to serve as the Board of Directors of the District; finding that notice of the Joint Special Election was properly held and the returns thereof made by the proper officials in accordance with the laws of the State of Texas; Declaring the creation of the District and the adoption of a sales tax at the rate of one-half of one percent (0.5%) to fund the District, declaring that the one-half of one percent (0.5%) sales tax for the property tax relief fund be abolished, and declaring that the Council and the City Manager shall serve as the Board of Directors of the District; and providing for the effective date thereof. Gary Wubbenhorst, Council Member and Temporary Director for the District, seconded the motion. The vote follows:

Ayes: Mitcham, Wasson, Holden, Warren, Singleton, Wubbenhorst, and Bless  
Council Members and Temporary Directors of the District

Nays: None

The motion carried.

ORDINANCE NO. 2021-20

A JOINT ORDINANCE OF THE TEMPORARY BOARD OF DIRECTORS (THE "TEMPORARY BOARD") OF THE JERSEY VILLAGE FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT (THE "DISTRICT") AND THE CITY COUNCIL (THE "COUNCIL") OF THE CITY OF JERSEY VILLAGE (THE "CITY"), CANVASSING THE RETURNS OF THE JOINT SPECIAL ELECTION HELD WITHIN THE DISTRICT'S BOUNDARIES BY THE CITY AND DISTRICT ON THE 1<sup>ST</sup> DAY OF MAY, 2021, FOR THE PURPOSE OF VOTING FOR OR AGAINST THE PROPOSITION CREATING THE DISTRICT DEDICATED TO FIRE SAFETY AND EMERGENCY MEDICAL SERVICES PROGRAMS, AND THE ADOPTION OF A SALES TAX AT A RATE OF ONE-HALF OF ONE PERCENT (0.5%) TO FUND THE DISTRICT, AND THE CONCURRENT ABOLITION OF THE ONE-HALF OF ONE PERCENT (0.5%)

JOINT MEETING OF THE CITY COUNCIL & THE TEMPORARY BOARD OF THE  
FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES  
DISTRICT – May 10, 2021

SALES TAX FOR PROPERTY TAX RELIEF; AND FOR THE PURPOSE OF VOTING FOR OR AGAINST THE PROPOSITION THAT SHOULD THE CREATION OF THE DISTRICT BE AUTHORIZED, THE COUNCIL MAY APPROVE AN ORDINANCE TO APPOINT THE COUNCIL AND THE CITY MANAGER OF THE CITY TO SERVE AS THE BOARD OF DIRECTORS OF THE DISTRICT; FINDING THAT NOTICE OF THE JOINT SPECIAL ELECTION WAS PROPERLY HELD AND THE RETURNS THEREOF MADE BY THE PROPER OFFICIALS IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS; DECLARING THE CREATION OF THE DISTRICT AND THE ADOPTION OF A SALES TAX AT THE RATE OF ONE-HALF OF ONE PERCENT (0.5%) TO FUND THE DISTRICT; DECLARING THAT THE ONE-HALF OF ONE PERCENT (0.5%) SALES TAX FOR THE PROPERTY TAX RELIEF FUND BE ABOLISHED; AND DECLARING THAT THE COUNCIL AND THE CITY MANAGER SHALL SERVE AS THE BOARD OF DIRECTORS OF THE DISTRICT; AND, PROVIDING AN EFFECTIVE DATE.

After the Ordinance passed, Andrew Mitcham Mayor and President of the Temporary Board stated the following:

This concludes the canvass of the Joint Special Election held on May 1, 2021 for the City Jersey Village and the Temporary Board of the Fire Control Prevention and Emergency Medical Services District with a total of 1288 voters.

**D. Adjourn**

There being no further business on the Agenda the meeting was adjourned at 7:13 p.m.

\_\_\_\_\_  
Lorri Coody, City Secretary





**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MAY 10, 2021 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Mitcham at 7:13 p.m. with the following present:

Mayor, Andrew Mitcham  
 Council Member, Drew Wasson  
 Council Member, Greg Holden  
 Council Member, Bobby Warren  
 Council Member, James Singleton  
 Council Member, Gary Wubbenhorst

City Manager, Austin Bless  
 City Secretary, Lorri Coody  
 City Attorney, Justin Pruitt

Staff in attendance: Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kirk Riggs, Chief of Police; Robert Basford, Director of Parks and Recreation; Harry Ward, Director of Public Works and Bob Blevins, IT Director.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Drew Wasson, Council Member Place 1
2. Pledge by: Victoria Wasson

**C. ELECTION ITEMS**

1. **Discussion with possible action to consider Ordinance No. 2021-21, canvassing the returns and declaring the results of the General Election and Special Election held on May 01, 2021 for the purpose of electing a Mayor and two City Council Members (Place 2 and Place 3) and submitting to the qualified voters of the City propositions to amend the City Charter relating to Amendments to Section 2.12 – Publication of Ordinances; Gender Neutral Language; Elimination of Section 1.08 and 1.09 concerning red light cameras; and Amendments to Section 2.01 - Number, selection and term of office; and ordering that the Home Rule Charter is officially amended.**

Andrew Mitcham, Mayor, called the item and opened the sealed envelope containing the canvass report for the May 1, 2021 General and Special Elections for the City of Jersey Village. He instructed the members of Council to open their envelopes containing the canvass report and to review same. Mayor Mitcham read the total number of votes received for each candidate in the General Election as reflected in the precinct returns and the total number of votes received for each proposition in the Special Election as reflected in the precinct returns are as follows:

<i>Name of Candidate</i>	<i>Early</i>	<i>Election Day</i>	<i>Total</i>
<b>Mayor</b>			
Bobby Warren	<b>611</b>	<b>315</b>	<b>926</b>
Merrilee Beazley	<b>171</b>	<b>149</b>	<b>320</b>
<b>Councilmember Place No. 2</b>			

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Dell Humbert	126	86	212
Kamal Khan	187	157	344
Sheri Sheppard	469	193	662
<b>Councilmember Place No. 3</b>			
Michelle Mitcham	471	218	689
Ashley Brown	331	245	576
<b>Charter Amendment – Proposition A</b>			
Yes	588	310	898
No	204	158	362
<b>Charter Amendment – Proposition B</b>			
Yes	559	263	822
No	239	202	441
<b>Charter Amendment – Proposition C</b>			
Yes	655	341	996
No	137	123	260
<b>Charter Amendment – Proposition D</b>			
Yes	499	232	731
No	293	230	523

Upon completing the reading, and once members had completed their review of the canvass he stated the following:

The official canvass of the returns of the general and special elections held on May 1, 2021 reflects that the following persons were duly elected to the respective positions:

**Mayor**

Bobby Warren

**Council Member, Place 2**

Sheri Sheppard

**Council Member, Place 3**

Michelle Mitcham

**Proposition A**

Was approved by a majority of the qualified Voters

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

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**Proposition B**

Was approved by a majority of the qualified Voters

**Proposition C**

Was approved by a majority of the qualified Voters

**Proposition D**

Was approved by a majority of the qualified Voters

Mayor Mitcham then called for a motion to approve Ordinance No. 2021-21 canvassing the returns and declaring the results of the General and Special Municipal Elections held May 1, 2021 official.

Council Member Wubbenhorst moved to approve Ordinance No. 2021-21, canvassing the returns and declaring the results of the General Election and Special Election held on May 01, 2021 for the purpose of electing a Mayor and two City Council Members (Place 2 and Place 3) and submitting to the qualified voters of the City propositions to amend the City Charter relating to Amendments to Section 2.12 – Publication of Ordinances; Gender Neutral Language; Elimination of Section 1.08 and 1.09 concerning red light cameras; and Amendments to Section 2.01 - Number, selection and term of office; and ordering that the Home Rule Charter is officially amended. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**ORDINANCE NO. 2021-21**

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION AND SPECIAL ELECTION HELD ON MAY 01, 2021 FOR THE PURPOSE OF ELECTING A MAYOR AND TWO CITY COUNCIL MEMBERS (PLACE 2 AND PLACE 3) AND SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY PROPOSITIONS TO AMEND THE CITY CHARTER RELATING TO AMENDMENTS TO SECTION 2.12 – PUBLICATION OF ORDINANCES; GENDER NEUTRAL LANGUAGE; ELIMINATION OF SECTION 1.08 AND 1.09 CONCERNING RED LIGHT CAMERAS; AND AMENDMENTS TO SECTION 2.01 - NUMBER, SELECTION AND TERM OF OFFICE; AND ORDERING THAT THE HOME RULE CHARTER IS OFFICIALLY AMENDED.

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Mayor Mitcham then announced that this concludes the canvass of the General and Special Elections held on May 01, 2021 for the City Jersey Village with a total of **1288** voters.

**2. Issuance of Certificate of Election to Newly Elected Officials.**

City Secretary, Lorri Coody, delivered Certificates of Election to the newly elected officials Bobby Warren, Mayor; Sheri Sheppard, Council Member, Place 2; and Michelle Mitcham, Council Member, Place 3.

**3. Administer Oath of Office to Elected and newly Appointed Officials.**

City Secretary, Lorri Coody, administered the Oath of Office to newly elected officials Bobby Warren, Mayor; Sheri Sheppard, Council Member, Place 2; and Michelle Mitcham, Council Member, Place 3.

**4. Recognition and Presentation of Service Award to Andrew Mitcham outgoing Mayor and Greg Holden, Council Member – Place 2, for their years of service to the City of Jersey Village.**

Mayor Mitcham, recognized and presented a service plaque to outgoing Council Member Greg Holden for his years of service to the City of Jersey Village.

Newly Elected Mayor, Bobby Warren, recognized and presented a service plaque to outgoing Mayor Andrew Mitcham for his years of service to the City of Jersey Village. Mayor Mitcham, accepting the service plaque, gave a few remarks about his service and thanked all those who helped him during his service.

**RECESS** – Mayor Warren took a short recess at 7:40 p.m. in order that the newly elected members of Council may take their place at the Council dais.

The meeting reconvened at 7:58 p.m.

**D. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**Ashley Brown, 15602 Lakeview Drive, Jersey Village, Texas (936) 662-5231** – Ms. Brown spoke thanked election workers for the long hours spent in counting votes. She stated that her poll watchers reported to her the efficient manner in which they conducted their tasks. She appreciates their service and hard work. She went on to ask the Council to vote “No” on the contract with the developer for Village Center. She is concerned that the developers will not purchase the land and signing the contract before the purchase is careless. She believes the members should spend the City’s money as if it were their own and make decisions accordingly.

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**Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 461-1430** – Mr. Maloy spoke to City Council about the White Oak Bayou channels and flooding. He is concerned about flooding. Over the years he has spoken to City Council about the golf course. He feels that many people in Jersey Village attend meetings in order to learn what is going on at the golf course. He stated that back in the year 2000 the City used certificates of deposits to purchase the golf course, which meant that residents were not permitted to vote for or against this purchase. Today we have acreage on the south side of US 290, which is to be developed as Village Center. The development process will cover this land with concrete and, in his mind, cause flooding. He voiced his confusion over the City’s action that on the one hand we are doing improvements to mitigate flooding, but on the other we are not paying attention to the construction on the south side of US 290 that will cause flooding in Jersey Village.

**Bill Edwards, 16001 Jersey Drive, Jersey Village, Texas (346) 313-3766** – Mr. Edwards spoke to City Council about the construction contract for the New City Hall. He does not support the contract. He does not think we should commit \$10M for this project. We have already spent \$8M for the land. He is against the contract.

**Kristine Gill, 16117 Congo Lane, Jersey Village, Texas (281) 753-5417** – Ms. Gill spoke to City Council about the construction contract. She does not support the contract. She believes that Collaborate should commit and have “buy in” with the contract and project.

**John Baucum, 15325 Chichester Lane, Jersey Village, Texas (713) 822-8405** – Mr. Baucum spoke to City Council about the election where he served as the Alternate Judge. He thanked all that worked to promote a fair election. He is happy about removing the red light cameras. He favors tax exemption increases. He spoke to the construction contract and he is not in favor of this contract. He is concerned that there are too many loose ends. He is concerned about clarity.

**Deb Mauriello, 8406 Mauna, Jersey Village, Texas (281) 851-3620** – Ms. Mauriello spoke on behalf of Dorothy Starkey who believes that when building large facilities it should be taken to the voters. It was always the practice in the past to get voter approval, but this time, for building the New City Hall, the project was not taken to the voters. She believes that City Council has a duty to the residents and to their desires. She does not support this project or the construction contract for City Hall.

**Jim Fields, 16413 St. Helier, Jersey Village, Texas (713) 466-0804** – Mr. Fields asked City Council to vote “No” on the contract for building the City Hall. He is concerned that the petition that was submitted against the location of the City Hall was declined on a language issue. He gave information about the surrounding of where the proposed New City Hall will be built. He then went on to express his concern about other cities wanting to defund the police and he hopes that our City Council will not support such an issue.

**Cheryl Desforges, 16309 Lakeview Drive, Jersey Village, Texas (713) 816-9202** – Ms. Desforges spoke to City Council about past bond elections and how these elections were conducted to take the building of city facilities to the voters. She believes that we need a New City Hall, but

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according to the recent petition, many residents believe that it should be built at its current location. She is concerned that the “valid” petition was thrown out. She does not believe that this is credible. She wants City Council to vote “No” on the proposal to build a City Hall across US HWY 290.

**Kim-Ling Sun, 16330 Acapulco Drive, Jersey Village, Texas (832) 865-2604** – Ms. Sun thanked City Council for all their hard work and for listening to resident when contacted about various issues. She comes today in support of the construction of a New City Hall at Village Center. She supports the contract. She wants City Council to approve the contract. She went on to explain that she understands the bid and contract process. She is however concerned about signing the contact at this time. She believes that Collaborate should put down earnest money to show good faith. This would put residents at ease with a decision on moving forward with the project.

**Connie Rossi, 15926 Lakeview Drive, Jersey Village, Texas** – Ms. Rossi wants City Council to deny the contract for the construction of the new City Hall. She does not understand what the rush is to build this City Hall. She does not believe that City Council hears the voice of the residents and what they desire.

**James MacDonald, 16306 Acapulco, Jersey Village, Texas (832) 253-6100** – Mr. MacDonald spoke in support of all candidates that ran for office in the recent election. He thanked Austin Bless for all his work and his team’s works in getting grant monies, which exceeds \$10M, to help offset costs for projects. He thanked Andrew and Gregg for their work on City Council. He closed by stating that residents have a passion for Jersey Village. He felt that we should join our passions to build a better community and achieve common goals.

**Mike Stenbridge, 15422 Jersey Drive, Jersey Village, Texas (832) 880-3809** – Mr. Stenbridge wants a FEMA home elevation. He is concerned his home will flood. He was on the list in the past, but somehow was removed. He wants to be put back on the list for this elevation. He stated that his family is traumatized by flooding. He is against the contract with Brookstone. He wants the petition concerning the location of City Hall to be honored as valid. Many signed the petition and it should be honored as valid. He wants the City Hall to be located at its current location. He is worried about the new development. He is worried that it may become a ghost town. He mentioned that City Council should consider a casino for this area, rather than build City Hall there. He went on to explain his idea in detail.

**Simon Hughes, 15409 Lakeview Drive, Jersey Village, Texas (281) 380-9001** – Mr. Hughes recommends that City Council should not approve the construction contract for the new City Hall because Collaborate has not purchased the land. He mentioned that he heard Collaborate lost their investors and therefore cannot purchase the land. He is concerned that the City will be out some \$18M for this project if the Council proceeds at this time. He is concerned about the process being put in place to carry out this project. He is concerned that the developers are not invested in this project. He gave detailed information that supports his position. He opposes the contact and does not want City Council to enter into this construction contract.

Barbara Freeman, 15501 Jersey Drive, Jersey Village, Texas – Ms. Freeman thanked all the election workers for their hard work during the May 1, 2021 election. She thanked all that put

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their name on the ballot. She thanked the City Secretary for her hard work and expertise in running this election, stating that we owe her a great debt of gratitude and we are blessed to have her in Jersey Village. She thanked the four ladies, Karie, Shirley, Laura and Debra, who counted the ballots. It took 20 plus hours and they did it with speed and accuracy.

**E. CITY MANAGER’S REPORT**

City Manager Bless gave his report as follows:

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – March 2021, General Fund Budget Projections as of April 2021, and Utility Fund Budget Projections – April 2021.**
2. **Fire Departmental Report and Communication Division’s Monthly Report**
3. **Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests**
4. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
5. **Public Works Departmental Status Report**
6. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report**
7. **Code Enforcement Report**

**F. CITY SECRETARY’S REPORT**

1. **City Secretary’s Report**

Council Member Singleton moved to go into Executive Session to discuss with the City Attorney the legal position on the ruling of the petition. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

Nays: None

The motion carried.

Accordingly, Mayor Warren recessed the Regular Session at 8:42 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney regarding the legal position on the ruling of the petition filed with the City Secretary regarding the construction location of the New City Hall.

Mayor Warren adjourned the Executive Session at 9:03 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session. He then called the next item on the agenda as follows:

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**G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Regular Session Meeting held on April 19, 2021 and the Special Session Meeting held on May 4, 2021.**
- 2. Consider Resolution No. 2021-24, receiving the Capital Improvements Advisory Committee's April 2021 Semiannual Progress Report.**

RESOLUTION NO. 2021-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE'S APRIL 2021 SEMIANNUAL PROGRESS REPORT.

- 3. Consider Resolution No. 2021-25, designating the Harris County Tax Assessor-Collector's Office to calculate the No-New-Revenue Tax Rate and the Voter-Approval Tax Rate in accordance with the Texas Tax Code.**

RESOLUTION NO. 2021-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DESIGNATING THE HARRIS COUNTY TAX ASSESSOR-COLLECTOR'S OFFICE TO CALCULATE THE NO-NEW-REVENUE TAX RATE AND THE VOTER-APPROVAL TAX RATE IN ACCORDANCE WITH THE TEXAS TAX CODE.

- 4. Consider Resolution No. 2021-26, declaring surplus equipment and authorizing disposition by the City Manager in accordance with the City's Administrative Procedures.**

RESOLUTION NO. 2021-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DECLARING SURPLUS EQUIPMENT AND AUTHORIZING DISPOSITION BY THE CITY MANAGER IN ACCORDANCE WITH THE CITY'S ADMINISTRATIVE PROCEDURES.

- 5. Consider Resolution No. 2021-27, appointing members to the Fire Control Prevention Emergency Medical Services District Board.**

RESOLUTION NO. 2021-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE,



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TEXAS, APPOINTING MEMBERS TO THE FIRE CONTROL PREVENTION  
EMERGENCY MEDICAL SERVICES DISTRICT BOARD.

Council Member Wasson moved to approve items 1 through 5 on the consent agenda. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**H. REGULAR SESSION**

**1. Consider Resolution 2021-28, electing a Mayor Pro tem.**

With limited discussion, Council Member Wasson moved to nominate James Singleton to serve as Mayor Pro tem. Council Member Wubbenhorst moved to nominate Michelle Mitcham to serve as Mayor Pro tem.

With no other nominations, Council Member Wasson moved to elect James Singleton as Mayor Pro tem. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2021-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE,  
TEXAS, ELECTING A MAYOR PRO TEM.

**2. Consider Resolution 2021-29, assigning Council Members to serve as liaison to various city committees and boards.**

Mayor Warren called the item, stating that the Boards/Committees without liaisons are the Building Board of Adjustments and Appeals, the Golf Course Advisory Committee, the TIRZ 2 Board, and the TIRZ 3 Board. He asked for discussion on the matter, and if there would be any changes in the current assignments. He called upon senior Council Members to state their desire for appointment. Council Member Wubbenhorst is interested in serving on the Golf Course Advisory Committee and Board of Adjustment. Council Member Singleton would like to serve on both TIRZ Boards and vacate his position on the Parks and Recreation Advisory Committee. Council Member Wasson would like to remain with the Planning and Zoning Commission and the Capital Improvements Advisory Committee. Hearing these desires, Council Member Mitcham stated that she is interested in serving on

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the Parks and Recreation Advisory Committee and Council Member Sheppard stated that she will serve on the Building Board of Adjustment and Appeals.

With no further discussion on this item, Council Member Singleton moved to approve Resolution No. 2021-29, assigning Council Members to serve as liaison to various city committees and boards as discussed. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2021-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING COUNCIL LIAISONS TO VARIOUS BOARDS AND COMMITTEES.

3. **Consider Ordinance No. 2021-22, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date.**

Austin Bless, City Manager, introduced the item. Background information is as follows: At this point in time staff feels we can end the emergency declaration of local disaster due to COVID-19. The three main reasons for this are:

- There does not appear to be any further financial benefit to continuing this declaration.
- There is a wide supply of vaccines readily available for people.
- As of March 29, 2021 everyone 16 years of age and older are eligible for the vaccine.
  - As of mid-April (the most recent data available as of this writing) the Texas Department of State Health Services said nearly 25% of the population in Harris County has been fully vaccinated.
- The Governor has opened all businesses and establishments to 100% capacity.

The Ordinance 2021-13, the latest iteration of the continuation of the emergency declaration will automatically expire on May 18<sup>th</sup>.

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Any and all orders from the Governor and County Judge would still be in effect. By allowing this order to lapse it would have the following impact on Jersey Village and our residents:

- Processing and convenience fees for credit card payments would resume.
- Late fees on utility bills would no longer be waived.
- Water disconnections would resume.
- The penalties for violating the sign ordinance would no longer be waived.

For all of these items we would work to educate the community, residents and businesses, about these changes and staff would allow a grace period for the sign ordinance penalties and water disconnections.

The ordinance attached would extend the Mayoral Declaration of Local Disaster, if the Council chooses to do so.

Hearing no motion on the matter, the Ordinance failed for lack of a motion.

**ORDINANCE NO. 2021-22 – FAILED – NO MOTION**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS CONTINUING A MAYORAL DECLARATION OF LOCAL DISASTER DUE TO PUBLIC HEALTH EMERGENCY; WAIVING CERTAIN FEES DURING THE PUBLIC HEALTH EMERGENCY; SUSPENDING THE DISCONNECTION OF WATER SERVICES DURING THE PUBLIC HEALTH EMERGENCY; PROVIDING RESTRICTIONS ON COMMUNITY GATHERINGS; ACCOUNTING FOR ANY POTENTIAL CONFLICT OF LAWS; PROVIDING FOR A FINE IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500) FOR EACH OFFENSE; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.**

**4. Consider Resolution No. 2021-30, setting a date and time to conduct the 2021-2022 Council/Staff Budget Retreat.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

Every year, after the May Election, Staff meets with Council in a retreat setting to discuss the financial condition of the city. During this retreat, in addition to receiving information about the overall condition of the City, Council receives information about:

- Accomplishments achieved since the last retreat
- Supplemental requests being made for the upcoming budget year
- Short-term concerns for the City with a review of both short and long-term incentives
- Departmental Information

Proposed dates for the annual Council/Staff Budget Retreat are the:

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- May 14, 2021 – 1:00 p.m. to 5:00 p.m.
- May 15, 2021 – 8:00 a.m. to 12:00 noon
- June 4, 2021 – 1:00 p.m. to 5:00 p.m.
- June 5, 2021 – 8:00 a.m. to 12:00 noon

This item is to select a date for the annual Council/Staff Budget Retreat.

Council discussed the dates proposed and the importance of the budget meeting. Residents were encouraged to attend to get a true picture of the City's goals and plans for the coming year.

With limited discussion on the matter, Council Member Sheppard moved to approve Resolution No. 2021-30, setting May 15, 2021 from 8:00 a.m. to 12:00 p.m. as the date and time to conduct the 2021-2022 Council/Staff Budget Retreat. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2021-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE AND TIME TO CONDUCT THE 2021-2022 COUNCIL/STAFF BUDGET RETREAT.

**5. Consider Resolution No. 2021-31, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 3 (TIRZ No. 3).**

Austin Bless, City Manager, introduced the item. Background information is as follows:

On March 15, 2021, City Council created Tax Increment Reinvestment Zone No. 3 along with a advisory board of directors to assist City Council in the operation and administration of the Zone.

The Tax Increment Reinvestment Zone Board shall consist of nine (9) Directors, as follows:

1. The member of the State Senate in whose district TIRZ No. 3 is located is a member of the Board, and the member of the State House of Representatives in whose district TIRZ No. 3 is located is a member of the Board, except that either may designate another individual to serve in the member's place at the pleasure of the member.
2. Each taxing unit that levies taxes on real property in TIRZ No. 3 may appoint one (1) member to the Board if the taxing unit has approved the payment of all or part of the

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tax increment produced by the taxing unit into the tax increment fund for TIRZ No. 3. If a taxing unit chooses to not participate, then the City Council (the “Council”) of the City of Jersey Village (the “City”) may appoint a number of members to the Board such that the Board comprises nine (9) members.

Staff has reached out to members of the State Senate and State House of Representatives whose districts are located in the TIRZ No. 3. As of this writing Representative Rosenthal has said he will participate, but we have not yet heard from Senator Bettencourt.

Additionally, Staff has reached out to the following taxing units that levy taxes in the TIRZ No. 3, and have had no response concerning interest in participating in the Zone:

- Lone Star College;
- Harris County;
- Harris County Flood Control District;
- Harris County Port Authority;
- Cy Fair Independent School District; and
- Harris County Department of Education.

Staff requested to hear from these entities by April 12 if they would like to participate, or if they needed more time to consider participation. Given that Staff has had no response, at this time the City Council will need to appoint seven (7) Directors to serve on the TIRZ No. 3 Board.

In order to serve on the TIRZ No. 3 Board, with the exception of the State Senator and State House Representative members, all other Board members shall be at least eighteen (18) years of age and own real property in TIRZ No. 3, or be an employee or agent of a person that owns real property in TIRZ No. 3. Any Board member who ceases to possess such qualifications shall automatically be deemed to have vacated their membership on the Board.

The initial Board member appointments by the Council or a taxing unit shall be as follows:

1. No more than four (4) members shall be appointed for a term expiring December 31, 2021.
2. No more than five (5) members shall be appointed for a term expiring December 31, 2022.

All appointments for Board members made after the initial appointments shall be for a term of two (2) years starting on January 1, except vacancies for unexpired terms, which shall be filled for the remainder of the unexpired term.

The authority and responsibility of the Board expressly includes:

1. Making recommendations to the Council regarding the administration of TIRZ No. 3;

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2. Making recommendations to the Council regarding agreements that are necessary or convenient to implement the TIRZ No. 3 project plan and financing plan;
3. Making recommendations to the Council regarding agreements with local governments or political subdivisions for management of TIRZ No. 3;
4. Making recommendations to the Council regarding the expenditure of funds related to development and redevelopment of land within TIRZ No. 3;
5. Acting as the lead entity in working with other City boards and commissions regarding incentives, regulations, infrastructure, and all other physical and economic development decisions related to TIRZ No. 3; and,
6. Providing an annual progress report to the Council, and as requested by the Council.

On April 19, 2021 City Council appointed four (4) members to the term ending December 31, 2021 and one (1) member to the term ending December 31, 2022.

Applications from individuals interested in appointment to serve as a Director on the TIRZ No. 3 Board of Directors are included in the meeting packet. This item is to consider those applications and appoint Two (2) Directors to serve on the TIRZ No. 3 Board of Directors for the term ending December 31, 2022.

City Council discussed the applicants. Most felt it is important to have new names and faces serve on these boards.

With limited discussion on the matter, Council Member Wasson moved to appoint Visente Lopez and Modesto Jaramillo to serve on the TIRZ No. 3 Board of Directors for the term ending December 31, 2022. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2021-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO SERVE AS DIRECTORS ON THE TAX INCREMENT REINVESTMENT ZONE BOARD FOR THE CITY OF JERSEY VILLAGE TAX INCREMENT REINVESTMENT ZONE NO. 3.

6. **Consider Resolution No. 2021-32, accepting the resignation of Crime Control and Prevention District Board Members Andrew Mitcham and Greg Holden, and appointing members to the Crime Control and Prevention District.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

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The Jersey Village Crime Control and Prevention District (“CCPD”), organized and existing under Chapter 363, Texas Local Government Code, is governed by a board of directors of seven members.

In the past, it has been the practice of City Council that the CCPD Board of Directors be composed of the City Council and one resident, or in other words, residents of the District in accordance with LGC Section 363.063. Members appointed in this manner serve a two-year term of office that expires September 1, requiring out-going City Council Members to resign their positions.

On the other hand, the newly created Fire Control Prevention and Emergency Medical Services District Board of Directors will be composed of the City Council and the City Manager with terms running concurrent with the terms of office. Keeping this in mind, this item is for City Council to consider a similar appointment process for the CCPD.

LGC Section 363.1015(a) provides that City Council by resolution may appoint the governing body's membership as the board of directors of the CCPD district concurrent with their terms.

If approved, the appointment process for these two Boards will be the same and the process will be more efficient. If approved, the members and terms for the CCPD Board would be as follows:

Bobby Warren – Term ending May 2023	James Singleton – Term ending May 2022
Drew Wasson – Term ending May 2022	Gary Wubbenhorst – Term ending May 2022
Sheri Sheppard – Term ending May 2023	Austin Bleess – Term ending upon separation
Michelle Mitcham – Term ending May 2023	

If the Council chooses to continue with tradition, the members and terms would be as follows:

Bobby Warren – Term ending Sep 2023	James Singleton – Term ending Sep 2022
Drew Wasson – Term ending Sep 2022	Gary Wubbenhorst – Term ending Sep 2022
Sheri Sheppard – Term ending Sep 2023	Resident Appointee – Vacant
Michelle Mitcham – Term ending Sep 2023	

After discussion on the matter, Council Member Singleton moved to approve Resolution No. 2021-32, accepting the resignation of Crime Control and Prevention District Board Members Andrew Mitcham and Greg Holden, and appointing the following members to the Crime Control and Prevention District:

Bobby Warren – Term ending May 2023	James Singleton – Term ending May 2022
Drew Wasson – Term ending May 2022	Gary Wubbenhorst – Term ending May 2022
Sheri Sheppard – Term ending May 2023	Austin Bleess – Term ending upon separation
Michelle Mitcham – Term ending May 2023	

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Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

Nays: None

The motion carried.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTING THE RESIGNATION OF CRIME CONTROL AND PREVENTION DISTRICT BOARD MEMBERS ANDREW MITCHAM AND GREG HOLDEN, AND APPOINTING MEMBERS TO THE CRIME CONTROL AND PREVENTION DISTRICT.

- 7. Consider Ordinance 2021-23, amending the Capital Replacement Fund Budget for the Fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$50,466.25 by increasing line item 07-72-6572 (Special Equipment) and at the same time approving a proposal to install a fiber conduit path across the Jersey Meadow Golf Course for future use; and authorizing the City Manager to execute all documents with Greenscapes Six for conduit installation services at the Jersey Meadows Golf Course.**

Bob Blevins, IT Director, introduced the item. Background information is as follows:

This project is to have an underground fiber conduit ran across the Jersey Meadow Golf Course while the Berm and Irrigation work is in progress at the Golf Course. Currently the golf course pro shop and maintenance barn are connected to the city network via a point-to-point wireless network. This conduit would provide a path for a future fiber cable running across the golf course from the golf course maintenance barn gate on Rio Grande, following the drive to the maintenance barn and then proceed to the golf pro shop. There would also be a conduit path going west from the pro shop to Jones Rd for further future use. Pull boxes capable of withstanding light vehicles (golf cart, mower, tractor) would be positioned appropriately along the path. The project also allows for repair to Cart Paths that would be encountered and disrupted during the process. The approximate distance of this path is 6,200 FT.

This conduit path would be used in the future to run a fiber cable from the police station at 16400 Lakeview to the golf maintenance barn and the Golf Pro Shop, connecting both buildings to the internal city fiber network, improving bandwidth and providing more reliable data and voice communications.

The proposal from Greenscapes Six is \$50,466.25.

After discussion on the project and the location/path of the conduit, Council Member Sheppard moved to approve Ordinance 2021-23, amending the Capital Replacement Fund Budget for the Fiscal year beginning October 1, 2020 and ending September 30, 2021 in



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the amount not to exceed \$50,466.25 by increasing line item 07-72-6572 (Special Equipment) and at the same time approving a proposal to install a fiber conduit path across the Jersey Meadow Golf Course for future use; and authorizing the City Manager to execute all documents with Greenscapes Six for conduit installation services at the Jersey Meadows Golf Course. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2021-23

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CAPITAL REPLACEMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 IN THE AMOUNT NOT TO EXCEED \$50,466.25 BY INCREASING LINE ITEM 07-72-6572 (SPECIAL EQUIPMENT) FROM THE CAPITAL REPLACEMENT FUND BALANCE AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS WITH GREENSCAPES SIX FOR FIBER CONDUIT INSTALLATION SERVICES AT THE JERSEY MEADOWS GOLF COURSE.

8. **Consider Ordinance No. 2021-24, amending the Golf Course Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$80,000, by increasing line item 11-87-7010 (Golf Course Capital Improvement) from the Golf Course Fund Balance for a Golf Course restroom and other amenities.**

Robert Basford, Parks and Recreation Director, introduced the item. Background information is as follows:

The golf course restroom was budgeted in 2018 as an additional amenity to the overall berm project. Our existing restroom on course hole 7/16 is outdated and experiences numerous breakdowns a year.

This project will construct a new restroom comprised of two stalls per side and one sink per side along with a chase for supply storage. It will also feature a weather shelter that will allow for carts to drive under just outside of the restroom trail. This budgeted amount also includes separate necessary amenities such as the cart path that runs across course hole 7 fairway with a turnaround as well as the sanitary supply line. This \$80,000 is the turnkey not to exceed estimate for the entire project described.

This restroom project is a much-needed improvement that will be welcomed by all stakeholders.

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There was discussions that restroom on hole 4 will be removed. It is not currently working. Some members felt that the proposed restroom is consistent with what you will find at other courses. There was discussion about how long the structure will last. Mr. Basford felt that the structure will last a decent amount of time given that the current restroom has been there for quite some time.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2021-24, amending the Golf Course Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$80,000, by increasing line item 11-87-7010 (Golf Course Capital Improvement) from the Golf Course Fund Balance for a Golf Course restroom and other amenities. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2021-24

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GOLF COURSE FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 IN THE AMOUNT NOT TO EXCEED \$25,000 BY INCREASING LINE ITEM 11-87-7010 (GOLF COURSE CAPITAL IMPROVEMENT) FROM THE GOLF COURSE FUND BALANCE FOR A GOLF COURSE RESTROOM AND OTHER AMENITIES.

- 9. Consider Resolution No. 2021-33, authorizing the City Manager to authorize work to complete all three phases of the new golf course restroom, from All Woodworks construction for the bathroom structure, Greenscapes Six for the concrete path and Mickie Service for the sanitary supply line.**

Robert Basford, Director of Parks and Recreation, introduced the item. Background information is as follows: The golf course restroom was budgeted in 2018 as an additional amenity to the overall berm project. Our existing restroom on hole 7/16 is outdated and experiences numerous breakdowns a year.

Phase one of the project is to construct a new restroom comprised of two stalls per side and one sink per side along with a chase for supply storage. Phase One of the project has a not to exceed estimate from All Woodworks Construction of \$49,900. In accordance with the City's purchasing policy, we received three additional options for the restroom project from a company on the state contract. All came in well over \$100,000. Accordingly, staff recommends that the work be done by Woodworks Construction.

Phase two of the project will feature a weather shelter that will allow for carts to drive under just outside of the restroom trail. This project includes separate necessary amenities

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such as the cart path that runs across hole 7 fairway with a turnaround as well as the sanitary supply line. The not to exceed estimate for the cart path from Greenscapes Six is \$12,000. Greenscapes Six is a member of the State Buy Board (member #4582).

Phase three of the project provides for the sanitary supply line for the restroom. The City has a standing contract with Mickie Services for such work. The not to exceed estimate for the sanitary supply line from Mickie Services is \$18,000.

This \$80,000 is the turnkey not to exceed estimate for the entire project described.

This restroom project is a much-needed improvement that will be welcomed by all stakeholders.

With limited discussion on the matter, Council Member Singleton moved to approve Resolution No. 2021-33, authorizing the City Manager to authorize work to complete all three phases of the new golf course restroom, from All Woodworks construction for the bathroom structure, Greenscapes Six for the concrete path and Mickie Service for the sanitary supply line. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2021-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO AUTHORIZE WORK TO COMPLETE ALL THREE PHASES OF THE NEW GOLF COURSE RESTROOM, FROM ALL WOODWORKS CONSTRUCTION FOR THE BATHROOM STRUCTURE, GREENSCAPES SIX FOR THE CONCRETE PATH AND MICKIE SERVICE FOR THE SANITARY SUPPLY LINE.

**10. Consider Resolution No. 2021-34, authorizing the City Manager to enter into an Agreement with Brookstone L.P for the Construction of a New City Hall.**

Austin Bleess, City Manager, introduced the item. Background information is as follows;

Tonight we have the agreement for the construction of the City Hall project for Council action. The construction would take place in Village Center as part of the new mixed use development.

Collaborate Special Projects has contracts in place with the other partners in the development to sell the land to them. All land transactions from the city to Collaborate and Collaborate to the other groups are scheduled to occur before June 14<sup>th</sup>. Construction of the Wellness component of the development is scheduled to break ground in June, and

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another portion of the development in July. Due to materials the City Hall portion would break ground in August. It is anticipated to be a 12 month build which would mean we would likely move into the new building in September 2021.

The costs of this project have increased since the project was originally estimated. The full Guaranteed Maximum Price is part of the agreement and is at \$10,016,228. The biggest driver of this increase is the price of steel, wood, and concrete. Those three alone are approximately \$720,000.

We have \$8,000,000 set aside for this project. Staff proposes to use funds from the Court Restricted fund, currently \$54,000 available, for to help cover the court portion of the project. We further propose to use PEG funds in the amount of \$98,850 for the Council Chambers audio/visual for broadcasting purposes. The remaining amount could be budgeted for in FY2022, as that starts on 10/1/2021.

Due to the current volatility of the steel market, Brookstone plans to delay commencement of the project until the delivery date of the joist, decking and structural steel can be confirmed and will not cause a delay in construction activities. Due to this, commencement of work is currently anticipated to be approximately September 15, 2021.

Council asked Saul Valentine with Collaborate Special Projects to address the Council about the contact and answer questions.

There was discussion about approving the contract without Collaborate purchasing the land for the project. Background information about the project timeline was discussed and the obstacles encountered along the way. A closing date in June was mentioned. Mr. Valentine stated that the closing in June will not be for \$5.2M or the \$2.9M, which are the amounts that the City paid for the two pieces of property. He explained that because the rail portion of the project failed some time ago, project funding will come from each component as they enter the project and not for the whole at the onset. Therefore, the first component is Section K, for \$500,000, a wellness center set to close in June and be completed by the end of 2021. Section F, the office building, is set to close in July and the retail section will follow within the next three (3) months. There was concern that some of these vendors/components will not follow through with this schedule. Mr. Valentine explained that he has had close communication with these components.

There is concern about City Hall being required to go first without the investment of the other components up front. Some members are still confident that all components will invest, but are concerned about going first without the same level of buy in from others.

There was discussion about the letter of intent on behalf of these components. In the committee meetings, the City made it clear that we need to have something more concrete than a letter of intent. It was explained to Mr. Valentine that the City has held this property for quite some time and this has saved the developers capital. It was proposed that perhaps Collaborate should put up \$100,000 to demonstrate commitment. Other members felt that

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half of the project cost should be placed. It was also discussed that perhaps it is not just the money, but more importantly, it is the commitment of the developers and the sub developers so that the project completes successfully. Most members felt that we need to see proof of commitment and investment by the developers. Most members are committed to the project, but are not ready to be the first to build in Village Center.

Some members felt that we must decide what we want. It was pointed out that once Section K or another Section closes on the project, then perhaps we can decide to move forward with the construction contract for City Hall.

There was concern that by waiting for others to join, the cost of the project will increase over time. It was pointed out that since last month the projected cost of the project has increase by \$500,000. It was suggested that perhaps a compromise can be reached that will enable both parties to move forward.

The schedule for component closing dates was discussed. The wellness center in June, the office building in July and the retail component in August. Mr. Valentine stated that all sections are on track. All of these Sections are in due diligence. The time line has not shifted since the last few months.

There was discussion that perhaps a contingency could be added to the contract that would guarantee the participation of the other components.

Ryan with Brookstone addressed City Council. There was discussion about the increase in materials/steel costs. It was stated that the costs could go up \$3 to \$5K per month. Ryan stated that these times are unprecedented. He explained that at some point the escalation and volatility will stop, but it is unsure when the costs will start coming back down. This involves concrete, steel, wood, etc. At this point it is difficult to get vendors for these products to hold prices for any extended time. The vendors for these products were discussed.

Council spoke to the concern for the amount of costs the City will incurred early on in moving forward with the project. Mr. Ryan explained that during the first month, not a lot happens in the actual procurement of materials since it is mostly paperwork. Therefore, should the City terminate the contract, on June 14, the estimated cost that the City would have spent will be around \$250,000. He went on to say that the longer the City delays in moving forward with the project, project costs increase. The figure through August will be much higher. To address this, Ryan suggested that we could add a material escalation clause in the contract to mitigate increasing costs.

Some members restated that it is important to not enter into this agreement until we have commitment because all vendors are dealing with these increasing costs as well. So the best time to jump in is when others jump in. We do not want to be the first to begin. Therefore some members felt that we should take no action on this item and revisit it at the June City Council meeting or even at a special meeting if needed.

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The Council is committed to the project but is concerned about being premature.

Discussion was had about when is the best time for the City to commit with signing the construction contract. It was the consensus of Council that perhaps waiting until July or August to approve is best. Brookstone explained that pushing out approval of the contract will cause an increase in pricing. The pros and cons of delaying approval were discussed in detail.

It was the consensus of Council to take no action on this item.

RESOLUTION NO. 2021-34 – NO ACTION TAKEN

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BROOKSTONE L.P. FOR THE CONSTRUCTION OF A NEW CITY HALL.

**I. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

**Council Member Wubbenhorst:** Council Member Wubbenhorst congratulated to the new members on City Council.

**Council Member Singleton:** Council Member Singleton also congratulated the new members. He looks forward to Village Center. He reminded everyone of the July 4<sup>th</sup> parade. He cautioned residents about making remarks on social media. He discouraged comments by residents' attacking Council Members.

**Council Member Wasson:** Council Member Wasson welcomed the new members, stating that it is great to have their perspective on matters. He thanked the residents who joined the meeting and stayed. He wished all mothers Happy Mother's day. He stated that May 17 is the deadline for tax disputes.

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**Council Member Sheppard:** Council Member Sheppard thanked former Mayor Mitcham and the rest of the residents who stayed for this meeting. She appreciates citizen input.

**Council Member Mitcham:** Council Member Mitcham thanked all for their input and constructive feedback. She appreciates the back and forth by City Council. She thanked all for electing her.

**Mayor Warren:** Mayor Warren welcomed the new members. He thanked all who voted for him to represent the City. As we move forward with Economic Development, he will do his best to market the City to attract desirable businesses. He encouraged public feedback and dialog on important issues. It is welcomed.

**I. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 10:40 p.m.



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Lorri Coody, City Secretary

**MINUTES OF THE SPECIAL WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MAY 15, 2021 AT 8:00 A.M AT THE CITY OF JERSEY VILLAGE CIVIC CENTER MEETING ROOM, 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS.**

**A. The meeting was called to order by Mayor Warren at 8:04 a.m. with the following present:**

Mayor, Bobby Warren  
Council Member, Drew Wasson  
Council Member, Sheri Sheppard  
Council Member, Michelle Mitcham  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bless  
City Secretary, Lorri Coody

Staff in attendance: Mark Bitz, Fire Chief; Robert Basford, Director of Parks and Recreation; Isabel Kato, Director of Finance; Bob Blevins, IT Director; Harry Ward, Director of Public Works and Lt. Heath Hawley with the Police Department.

Kirk Riggs, Chief of Police, was not present at this meeting.

Council Member Drew Wasson was not present when the meeting was called to order, but joined the meeting in progress at 8:09 a.m.

Before calling Item B on the agenda, Mayor Warren called for Public Comments as follows:

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

There were no public comments made at this meeting.

**B. FY 2021-2022 COUNCIL/STAFF BUDGET RETREAT**

**1. Overview and Departmental Information presented by Austin Bless, City Manager**

City Manager, Austin Bless, began his presentation on the 2021-2022 budget overview with information on the following items:

- Mission Statement
- FY21 – Forecast
- Sales Tax Trend
- Taxable Assessed Valuations
- FY22 Time Line
- FY22 Budget
- FY22 Impacts to Revenues

Council engaged in discussion about golf course revenue and the possible effects of the berm project. It does not seem to be affecting golf course revenues.

*Council Member Drew Wasson joined the meeting in progress at 8:09 a.m.*



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There was discussion about the downward slope in property tax valuations. The downward trend is due to business and not residential. Council also discussed the new budget calendar.

The American Rescue Plan was discussed and how those funds might be used for projects. There is a wide variety of projects for which these funds can be used. \$850,000 will be allocated for FY 2021-2022, which is about ½ of \$1.7M allocated for the City of Jersey Village.

The homestead and over 65 exemptions were discussed. We need to have something on the June agenda if City Council will make increases to the exemptions. Some members wanted to know the condition of the 2021-2022 budget in order to make a decision concerning increases. The ten-year plan was discussed in connection with moving forward on increasing exemptions. Most felt that the spreadsheet in connection with exemption is needed in order to make an informed decision. The spreadsheet will enable the Council to discuss real numbers in order to insure that reserve and capital expenditures are not affected. Once done it is permanent. The fiscal FY 2024 deficit is where the reserves are affected. It is possible to shuffle the street projects somewhat because of the American Rescue Plan funds. Some felt there is a direct correlation for every dollar in exemptions with revenues. The pros and cons of these exemptions were discussed. Most felt we need to understand revenues before we can make decisions about these exemptions. We also need to understand needed projects. The disabled exemption was also discussed. Raising the exemptions too high and the effects of it was discussed.

With no further discussion, City Manager Bless gave information on the various City Departments for the 2020-2021 Budget. What follows is the description of each along with any Council discussion.

**Administration**

**2021-2022 Budget**

- Looking at our use of interns and possible part time person – minimal impact

**Administration Future Years**

- On-going Annual Records Management Costs for implementation of City Records Plan, and digitization of them.
- Processing of on-going public information requests.
- Staffing issues and the potential needs to add more staff.
- Staff certifications/recertifications
- Express Vote Election Machine

Council engaged in discussion about our election process. Ms. Coody explained the process. The Council is very happy with how our elections are run.

**Legal/Other Services**

**2021-2022 Budget**

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- Automobile insurance increases - \$10,000
- Marketing – had looked for that in FY20, will likely look for that in FY23

Council engaged in discussion about the marketing of Village Center, the Golf Course, etc. that Jersey Village is a good place to live.

There was discussion about how residents feel we have a PR problem. This issue was discussed by the Council. The actual budget for attorney's fees were discussed. Open records requests and the allocation of costs was discussed.

**IT Department**

**IT Accomplishments**

- Microsoft SharePoint / OneDrive
- Support COVID-19 Remote Work From Home
- Zoom Meetings / Webinars
- PD WatchGuard
- Network Vulnerability Assessment

**IT Supplemental Status**

- Promotion System Administrator – Complete
- Software Maintenance Changes - Complete
- Communication Changes - Complete
- Update PD / EOC Audio/Video – In Progress
- Satellite Phone for EOC – In Progress
- Technology Replacement – In Progress
- Additional Advances Authentication – In Progress
- Digital Time Clocks – In Progress
- Permit/Code Enforcement/Inspection – In Progress
- Digital Signature – DocuSign – In Progress

**2021-2022 Budget**

- Additional IT Specialist or Contract Services ~ \$70,000
- Software Maintenance Increases - \$19,297
- Technology Replacement – \$199,200 plus \$54,000 in new request
- MS EA Renewal – New 3 Year Agreement ~10% or \$3,500
- Azure Active Directory Premium P2 ~\$15,000/year
- Augment Digital Signatures - \$4,000
- Upgrade Taylor St Security Camera System - \$4,000
- Improve Remote Support Access - \$6,000
- Improve Council Streaming to You Tube ~ \$3,500
- Fiber cable Loop From new city hall to golf course and fire/police station ~ \$100,000

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- Redundant Telephone Line Connection ~ \$7,000/yr
- Security / Event Management (SIEM) Log

**IT Department – Future Years**

- Improve Remote Access / MDM / BYOD More Prevalent
- New Buildings potential for unforeseen impacts
- Customer Contact
- Code Enforcement
- Cloud
- Fire Department Vehicle Computers
- Increased Video Data Requirements
- Third server for our Virtual System

Council engaged in discussion about the extension of the fiber line from the police department to the Golf Course Clubhouse. It is needed because the connection to the Golf Course goes down frequently and causes problems with processing business. The Golf Course is at a standstill at that point. The extension down Jones Road to the New City Hall was also discussed. Bob Blevins, IT Director, explained the need for both as well as the redundant telephone line. The best time to install the redundant telephone line was discussed.

The fiber loop was discussed and the conduit that is currently being installed was discussed. Mr. Blevins explained how this loop will work. It is a single path running all the way through the golf course.

Backup capabilities for City data were discussed. Mr. Blevins explained that we do backup our data. In connection with the recent Colonial Pipeline breach, the City's security was discussed. Mr. Blevins felt that we are doing all we can, but explained that every entity is just one-step away from a breach. We all need to be careful and practice security awareness. Mr. Blevins explained that we run crowd control software that provides threat detection. We also have different antivirus systems with intrusion detection in place. One of the biggest risks we have is Office 365.

**Finance / Municipal Court**

**2021-2022 Budget**

- No major issues for current fiscal year
- Modified a position to be an Accounting Manager position
  - Due to a retirement and planning for the future
- Overall no major changes for next FY

Council engaged in discussion about the open finance position. Ms. Kato, Finance Director stated that the position has been filled.

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**Police Department**

**2021-2022 Budget - CCPD Fund**

Item	Cost	Funding Source	Line Item	Status
(1) Additional Officer	90,854.00	CCPD	27-5523 / 21-3001	Position filled
Evidence Technician (part-time)	39,577.00	CCPD	27-5523 / 21-3001	Position filled
12-hr Shift Adjustment	62,000.00	CCPD	27-5523 / 21-3001	01-21-3001 Available Balance = \$1,167,344.19
STEP Program	20,000.00	CCPD	27-5523 / 21-3014	01-21-3014 Available Balance = \$81,141.69
LEADS Online	1,300.00	CCPD	27-3510 / 21-3510	Upgrade installed, Invoice paid 10/9/20
CRIMES	1,500.00	CCPD	27-4504 / IT-13	Invoice paid 1/15/21
Property Room	4,500.00	CCPD	27-4599 / 21-4599	Controlled access installed (card reader)
Uniforms	11,000.00	CCPD	27-3504 / 21-3504	New Officers are fully outfitted
Ammo & Targets	4,000.00	CCPD	27-3505 / 21-3519	Ammo on order with CTC Gunworks PO 08383
Tasers & Training Supplies	7,200.00	CCPD	27-3523 / 21-3523	Taser cartridges ordered
Body Armor/Vests	13,000.00	CCPD	27-3523 / 21-3523	Officers are being fitted
Protective Gear	42,280.00	CCPD	27-3523 / 21-3523	All items received except helmets (August)
Leadership Training	4,000.00	CCPD	27-5029 / 21-5029	Keele scheduled for LEMIT in August, Hawley attending LEEDA
Training Room AV Equipment	6,000.00	CCPD	27-6572 / 21-6572	Coordinating with IT and getting quotes
Flock Cameras (4)	8,000.00	CCPD	27-6572 / 21-6572	Cameras installed, Invoice paid 12/31/20
Patrol Tahoes (2)	99,150.00	CCPD	27-9781 / 07-72-6580	Units on order with Caldwell Country PO 08351
<b>Total</b>	<b>\$414,361.00</b>			

**2021-2021 Budget**

- Crime Scene Evidence Technician - \$89,200
- Guardian Early Warning Agreement - \$1,600
- Guardian Background Services Agreement - \$1,000
- Ballistic Vest - \$5,000
- Floor Mats – \$2,500
- Axon Taser - \$1,700
- Phone Bill/Cell Phone Allowance - \$2,000
- Membership Dues - \$1,200
- TPCA Recognition Program - \$11,250
- Flock Annual Contract - \$104,000
- Remodel Evidence Room - \$39,000
- Washer/Dryer for Jail - \$2,000

**Police Department – Future Years**

- Body Worn Cameras-Completed
- Hire a Full-Time Evidence/Crime Scene Technician-2021
- Establish Jersey Village Police and Clergy Partnership Program-2021
- Implement the Texas Police Chief Staffing Model-2021
- Implement a Departmental Wellness Program-2021
- Bike Patrol Unit-2021
- Become a TPCA Best Practices Recognized Agency-2022
- Create DPS Commercial Motor Vehicle Enforcement Program-2023

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- Implement a Property Identification Program-2023
- Executive Leadership Training for Supervisors, i.e. LEMIT, ILEA or FBINA-2021-2025

Council engaged in discussion about the Guardian background check system. This system was explained by Lt. Hawley. The flock camera system was discussed and how helpful this system has been for the police department.

Council engaged in discussion about tuition assistance. Lt. Hawley explained the need for this assistance. Council also discussed the bike patrol program. Lt. Hawley explained that this is an attempt to go back to old school policing of walking the beat, but using bikes instead. It enables Officers to get to remote areas. It was also mentioned it will be a good tool for policing events.

The annual cost of the Flock Cameras as well as how this system works was discussed. TCPA best practices was discussed. The full time evidence person was discussed. It was felt that this is a needed position given the amount of evidence.

### **Fire Department**

#### **Fire Department Accomplishments**

- Completed Kitchen/Dayroom Remodel
- Hired Fulltime Firefighters
- Added One Additional Fire Inspector
- Started Pre-Plan/Hydrant Program in Fire Marshal's Office
- Agreement with Tyler Technologies for New Cad/Fire Inspection Program
- COVID19

#### **Fire Department Supplemental Status**

- Hired Fulltime Staff
- We did not use the CIP funding for the Walls/Admin Office. This funding is coming from our general fund budget and currently is in progress
- The bay door replacement. Looking back, not sure what the plan was for replacing doors at this low dollar amount. Different thought with this.

#### **Fire Department Money Savings / Project Status**

- Kitchen Remodel in house - Completed
- Adding 6 bedrooms to second floor – in Progress
- Will add new workout flooring to workout area
- Will add walls and two office spaces to admin offices
- Will replace all carpet with tile flooring
- Training room relocated to second floor – In Progress
- Establish a permanent dispatch backup center in the fire station

#### **Operational Concerns**

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- Volunteer response
- Aging Volunteers
- Overlapping Calls
- Non Multiple Apparatus Response
- Mutual Aid Response (To and From)

**2021-2022 Budget**

- New Furniture for Fire Department Administrative Offices (Maybe)
- New CAB computers for radio system. Current no longer serviced after December 31<sup>st</sup>
- Staffing
- Village Center
- Grant Approval or not

**2021-2022 Possible Budget Items**

- Conex containers x 2= Storage of training props and for training
- High Water Truck Tires
- Additional Tornado Sirens - \$39,000 Each
- Fencing and gates around city buildings - \$80,000
- Window and door protection around city buildings – Waiting on quotes
- Covered parking

**Fire Department Future**

- Fire Department Staffing (Based on current staffing, Volunteer Response, Aging Staff and looking out to the future Village Center Project)
- Replacement of all SCBA, Masks and Bottles (AFG Grant First 2021)
- Station Improvements (CIP or not)
- Gear Washer and Dryer (Cancer Initiative) \$12,000
- Second Army Truck (Blocking Truck for Freeway during rain events and non-busy times)
- Implementation of computers in vehicles that integrates with CAD
- Vehicle Replacement Plan (Large Apparatus)

Council engaged in discussion about the four full time firefighters hired this fiscal year. The kitchen and bedroom remodels were discussed and the amount of dollars saved by this work being done in-house. Chief Bitz explained the logistics of these remodels.

The age of volunteers was discussed and the effects of this on the department. Volunteer participation has decreased from 38 down to 24 in 2021. The problem is that there are volunteers on the books that do not actually participate. We average between 9 and 12 firefighters that are active.

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The grant applications were discussed. These grants help fund the department. Village Center and the need for a station was discussed. Chief Bitz explained that the department will first use the Opti Gone system to adjust the lights in order to make calls on that side of US HWY 290. The ISO ratings were discussed. Engines must be within a certain radius and have a certain time response for ISO ratings. We are in ISO2, which is the best we can be. Our only issue will be the tower truck, which cannot meet the requirements of the ISO2. It might be that we will be moved to an ISO3 during the next review. Reviews are conducted every four years. We are presently up for review. It has been delayed due to COVID.

The needs and requirements of the Tower Truck were discussed. It must be staffed and the need is dependent upon the height of the buildings in the coverage area. The cost of \$1.2 to \$1.4M for this truck was discussed.

A short recess was taken at 9:28 a.m. The meeting was reconvened at 9:38 a.m.

**Public Works Department**

**Public Works**

- Staff doing more projects in house
  - Street panel and side walk repairs done partially in house
- Expand allocation for street panels to include sidewalks, crosswalk painting, etc.
- Overtime is an issue due to utility companies hitting our water/sewer lines while doing repair work
- For sidewalks we are looking to do \$100,000 in sidewalk work for the upcoming year.
- For Streets we are looking to add \$5,000 to street maintenance materials. This is things like patching potholes, etc.
- We are looking at the possibility of Special Projects position to help manage all of the projects that are going on in the city.
- Based upon the CPI for garbage removal services, that our trash removal contract is based upon, we're estimating a 5% increase in our trash
- At the water plant we are looking at performing required rehabilitation work on the Elevated Storage Tank (\$500,000) on Congo.
- We are looking to increase two of our trucks from 1500's to 2500's to have the towing capability for our trailers. We expect this to also increase the resale value of the trucks, and it would be a net zero change to the budget.
- We have had a large amount of expenses due to water and sewer main breaks. These line items may need to be increased for next year to accommodate the increase, if we determine the number of breaks is on the rise.
- We have had resident requests for more speed-reading signs to be installed on Jersey Drive and Lakeview. Each of those signs would be about \$8,000.
- For Community Development we currently are using a third party building official. In the limited time we have been utilizing this it has been working well. We will

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budget for a building official in FY22, but we may not fill the position if contracting this out works well.

- We may need to increase our consultant services line by about \$15,000 to allow for Community Rating Services (CRS) and Certified Floodplain Manager (CFM) services.
- As we enter year for the net cost actuals are tracking fairly close with these. Out of the last seven vehicles we sold at auction we have netted about \$10,000.
- That means we have made \$10,000 more than we spent, after driving the vehicles for 1 year.

Council engaged in discussion about sidewalk repairs. There was also discussion about the project to install missing sidewalks. Public Works Director Ward explained the sidewalk program and how the repair schedule is determined. Council also discussed a retention pond path around the lake sometime in the future. The complaint level on Wall Street was discussed. Director Ward explained the complaints he got were about traffic control and signage, which has recently been handled. He mentioned that the contractor will make some changes to signage to address needs. We have flaggers at three different locations. Director Ward is also making sure that safety measures are taken, such as the wearing of hard hats.

Council also discussed the daily construction time line. It is 7 am to 7 pm. Director Ward explained an issue that was had the other day about an unsafe condition that needed to be addressed and it ran over the time schedule for the project. The time line for completion is February of next year. The scope of the work and the area being affected was discussed for the Wall Street Project. Additional information can be found on the website.

There was discussion about the total percentage of sidewalk repairs that have been completed. Director Ward stated that 90% of the really bad sidewalks have been repaired. We are now moving to those repairs for sidewalks that are not presenting real safety issues. The list is constantly being reviewed and is updated with homeowner input. MyCivic is a software program being used and is very helpful in improving communications about these issues. The MyCivic program was discussed and how this system works. Residents are encouraged to log issues with this system as it increases productivity. Some members felt that perhaps our phone tree could be amended to provide information about using the MyCivic application to report issues.

Council then discussed any requirements for a GIS Systems. The requirement, as explained by City Manager Bless, is that if you have a GIS System, you must publish your maps. The benefits of having a GIS System were discussed. Director Ward explained that the GIS has limited benefits because the City is not growing and to develop the GIS system is costly and therefore the benefits do not outweigh the cost. He explained that the software currently in use provides all the data and maintenance of the data that is needed.



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The cost of garbage collection services was discussed. The CPI is calculated from June to June. Next year increase will be about 5%, which is based upon the numbers from last June until March of 2021. This figure includes recycling. Recycling was discussed. Some wondered if recycling does anything for the environment given that China no longer accepts recycling. The cost of recycling was discussed. It is about \$16.50 per household for both garbage and recycling collection. Some felt we should review these costs. Some felt that cardboard and plastic might be the most reproduced by recycling. Others felt we should contact WCA about what happens to our recycling.

Speed reading signs were discussed. The installation of two were discussed. Some wondered if some of the current signs could be moved into these areas as opposed to purchasing new ones. These machines do not log data. The cost of these machines were discussed. It was pointed out that this method was the least expensive method of controlling speed in the residential areas. The use of the speed trailer was discussed. Data shows that most traffic in the city moves in the 85<sup>th</sup> percentile and is within the posted speed limit. Cut through traffic was discussed. It has been reduced given that US HWY 290 construction is complete.

There was discussion about flood insurance costs. There have been complaints about these costs from new homeowners who do not know the process for keeping these costs under control and in line with what former owners paid. City Manager Bless explained that the best way to address this is to educate realtors on the process.

The Fleet Resale Program was discussed. The increase over cost of \$10,000 was discussed. The benefits of this program was discussed. All vehicles are purchase off the State contracts and then sold after one year for a profit.

**Parks and Recreation**

**Parks and Recreation Division Project Status**

- Parks Master Plan: Adopted March 15, 2021
- Calvin III Shade: Complete
- Gateway Phase 1: Complete
  - Phase 2: In Progress (Austin)
- Wi-Fi for Pool house: In Progress
- Dump Trailer Purchase: Completed (again)
- Pool Deck Resurfacing: Complete
- Diving Board: Complete
- Clark Henry Play Structure: In Progress
- Sand Volleyball Court Renovation: Complete

**Golf Course Project Status**

- Completed Projects

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- Turn food booth
- Starter booth
- 10<sup>th</sup> tee box beautification
- Driving range net
- Tree Project
- Upcoming Projects
  - Hole 14 lake refurbishment Phase 1 water feature installation, Tee Box
  - Golf Course Berm

**Building Maintenance Project Status**

- Completed Projects
  - Pool House Remodel
  - Dog Kennel Remediation
  - City Hall Restoration
  - Waterline repairs (PW, P&R, Pool, City Hall)
- Pending Projects
  - 10-91- Facilities Improvement: Cloud Based Lock System \$63,543

**FY 2021-22 Staffing Adjustments**

- 11-82: Eliminating the two part time positions and creating an additional FT GC Maintenance position

**Future Potential Staffing Adjustments**

- 01-39: Addition of two-three additional maintenance positions with the addition of the Village Center
- 01-33: Consideration of one FT Building Custodian and one PT Building Custodian with the addition of City Hall

**2021-2022 Parks and Recreation Supplementals**

- Rock Wall Pool Amenity: \$50,000 CIP
- Pool house Restroom Fixtures: \$15,000 CIP
- Fireworks: \$10,000 Line Item Supplemental
- Replacement of 2 Dixie Choppers (both were due in previous years) : \$24,000

**Golf Course 2021-2022 Supplementals**

- Golf Course 11-87-7010 Capital Outlay: From \$26,000 to \$63,125
  - Tree Moving/Replacement: \$5,000
  - Drainage Improvements: \$5,000
  - Lake Improvements/Beautification: \$5,000
  - Range machine upgrade: \$1,500

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- Cart Path Repair \$5,000
- Top Dressing Project (Sand): \$30,000
- Golf Course CIP: \$172,500
  - Rio Grande Ornamental Fence: \$91,000 (Lowest of 2 bids: Griffin Fence Estimate Pending, if it comes it lower I will update you)
  - Driving Range Nets for new addition: \$60,000
  - New Tee Signs and Tee Markers: \$21,500
- Golf Course VERP: Replace: \$83,000 New: \$140,000
  - Replace 1988 Kubota and 1992 Kubota: \$68,000
  - Replace 2004 John Deere Bunker Rake: \$15,000
  - New Fraise Mower: \$37,000 Deep verti-cutting machine for complex hitting areas.
  - New beverage cart: \$9,500 ours is currently broken and beyond its lifespan.
  - New Top Dressing Machine: \$38,500 this is a package deal with the sand supplemental
  - New Dredge Pump: \$30,000 This will dredge our lakes resulting in better drainage and clearer water. Outsourcing our lake dredging will cost over \$200,000.
  - New Aerator/Rotary: \$25,000 Tabled from last year, still desired. This will alleviate compaction without disruption
- Golf Course Line Item Increase: \$72,500
  - 11-81-3415 Range Balls: From \$8,000 to \$12,500: More balls/baskets for the new matt stations and will cycle out one more time.
  - 11-81-5405 Sundry: From \$40,000 to \$70,000: Based on trends and increased Revenue and CC charges.
  - 11-82-3506 Chemicals: From \$6,000 to \$22,000: To begin to clean up our lakes and aquatic issues
  - 11-82-3533 Fertilizers: From \$28,000 to \$50,000: To 1) provide a more aggressive fertility program and 2) add an additional fertility application with herbicide and insecticide and 3) battle the poa annua

**Building Maintenance 2021-2022 Supplementals**

- Building Maintenance:
  - Cloud Based Facility Lock System: \$63,543 (if we don't do it this year)
  - LED Lighting at Police Department: \$20,000 Can be done in phases but will reduce energy and maintenance
  - Fencing at A/C condenser units: \$5,000
  - Roof Repairs at Civic Center: \$15,000 Replaces roof screws and seals
- Building Maintenance Line Item Increase:
  - 01-33-4011 City Hall: From \$7,000 to \$12,000: Increase in works orders and maintenance to the aging facility
  - 01-33-4021 Police Department: From \$10,000 to \$15,000: Based on trends and increased work orders due to septic system.

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- 01-33-6580 Building and Grounds: From \$65,500 to \$75,000: To include new Public Works Facility

**Areas of Concern**

- Aging Facilities:
  - The parks facility is continuously deteriorating and has aged beyond its lifespan. It is imperative that we begin to consider a new work location for the parks team. An idea has been presented to consider a new maintenance facility near the old tennis courts for both GC Maintenance and Parks to use. This would allow them to share resources (mechanic, equipment, general lawn maintenance repairs/supplies) while also providing a central location for our staff reducing mobilization costs. Estimated 12,000-15,000 Sq. Ft. and \$1,500,000.
- Expansion of Golf Course Division & 2030 Vision
  - Golf Course Clubhouse & Convention Center: as we increase our standard of play as well as our total rounds played it is imperative we begin to consider this facility once more. This could range anywhere from a clubhouse and restaurant to a clubhouse and convention center that could hold public and private events.
  - The Golf Club Maintenance Standard has increased as well as the number of rounds played per month. Our course condition is beginning to experience additional impact that will require additional attention, preventative care and therefore additional staff.
- Village Center
  - With the construction of the new city hall and village center this will introduce more landscaping, parkland, irrigation and facility responsibility on the department. This will require additional staff in the parks and potentially the facilities department along with some capital purchases (additional Parks vehicle and landscaping equipment).

**Two to Three Year Outlook**

- Parks Master Plan Execution
- 20 minute city contribution
- Resurfacing pool surface
- Changing pool filter matter (DE sand)
- Chemical room remodel
- Replacement of wood sandbox levy at Carol Fox Park with concrete
- Clubhouse and Convention Center
- Village Center – Parks/Trails/Connectivity/Landscaping
- Preventative and Proactive Maintenance
- Golf Course and Parks Maintenance Facility

**Three to Five Year Outlook**

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- Parks Master Plan Execution
- Golf Course Convention Events Coordinator
- Recreation Program Coordinator: Expansion of programs, addition of sports programs
- Inclusion of Village Center in events and programming
- Increased Partnership with Schools to hopefully utilize their facilities for programming and events as needed
- Consider the planning and replacement of the community built playground. An angel playground would be the ideal solution.

Council engaged in discussion about the cost of fireworks. It is \$200 to \$250 a minute out of season as opposed to during July 4. The City is looking at doing shows as part of Founders Day each year. Shows are typically 10 to 12 minutes.

The dying of water at the Golf Course was discussed. Director Basford explained how this works and the benefits of same. Replacement of the Golf Course fence was discussed. Drainage was also discussed especially in connection with the berm construction project. It was discussed how correcting the drainage issues at the course was made possible through the berm project. There was also discussion about the greens. Director Basford stated that the greens are not “dead” and the fairways are healthy. There are some areas in the greens that are not as healthy, but they are coming back. Some felt that our course is much better than others nearby. We do not need to replace the greens.

The funding of the vehicle replacement program was discussed. New vehicles/machines are covered by the golf course fund and not the golf course replacement fund. The calculation for funding of the replacement fund was discussed.

Replacement of the pro shop was discussed. Some felt with the course making a profit, the pro shop should be replaced. Some wondered if a replacement program could be established for the pro shop. Most agreed that we need to use golf course profits toward improving the course. This led to discussion about “ear marking” capital improvement project funds instead of accumulating large fund balances so it is more clear to residents how funds are being allocated. The concept of a facility replacement fund for the golf course was discussed further. The various practices to save revenues for future projects were discussed. It was discussed that perhaps any end of year surpluses from the golf course could be applied to a fund for future use of building a pro shop.

Costs for wage rates on the building of a new clubhouse were discussed. City Manager Bless explained that wage rates are required for all State projects. These rates are required. This requirement negatively affects project cost.

The golf course clubhouse was discussed. It is currently in the CIP three years out. This time period will need to be looked into further when we review the 10 Year Capital Improvements Project Plan.

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The HOT Fund was discussed. \$500,000 of these funds have been earmarked for the construction of a new golf course convention center.

Discussion was had about replacing the community build program at Carol Fox Park. There was also discussion about the pool. Some wondered if we could heat the pool to expand the pool use beyond the current three-month cycle. Director Basford explained that his department has reviewed pool operations to include expanding the pool season. Heating the pool was discussed and the pros and cons of same. Uncovered pools were discussed in terms of a heating system. Some felt that heating a pool is mostly done on indoor pools. Some felt that heated outdoor pools are mostly for competitive activities. In connection with expanding the pool season, the need and availability of lifeguards was discussed. There was also discussion for the need of an additional shade structure for the pool.

There was also discussion about having a covered area at the dog park. Director Basford stated that in the master plan there is a picnic area listed that will provide some shade.

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**10 Year Capital Improvements for Parks**



**10 Year Capital Improvements Plan**

The street replacement program was reviewed and discussed. The listing of streets was discussed.

Council reviewed the 10 Year Capital Improvements Plan and the placement of various projects within the plan. Engineering work was discussed. Director Ward and staff are performing some of this work, which saves the City monies.

The placement of E127 was discussed. Changes were made to reallocate \$200,000 in year one for the design of the E127 with the remaining \$1.2M in year two for construction.

The Seattle plant was discussed. It is down and will be capped. Televising sewer lines, including storm sewers, was discussed and perhaps purchasing cameras to do our own televising would be beneficial since currently only 10% is done every other year. Therefore, it will take some 20 years to complete the whole city.

There was discussion about the fund balance. Currently the general fund is a little over \$8M. The plan is to allocate funds towards projects in the CIP, so there may be a balance of funds within the CIP that have been allocated but not used.

The street replacement program was discussed. Some residents want the decorative lighting added to their streets, but if those streets are not on the list they are not set for decorative lighting. Replacing all streets with decorative lighting was discussed. Streets

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on the listing were discussed. Streets are rated according to need for repair, but the ratings were done quite some time ago. There was discussion about Senate Ave. This is a County Road. It will not be replaced for some time. It was discussed if the City could take over this roadway, but the cost may be prohibitive.

Projects for budget year 2021-2022 were reviewed and how these projects are funded. Finance Director Kato explained the funding. Some will be funded from the General Fund, some from the CCPD Fund, and some from the Golf Course Fund. Fund Accounting was discussed and explained by Finance Director Kato.

The Fire Department roof replacement project was discussed. Some wondered about the need for this replacement. Chief Bitz told the Council that the roof has leaked for years. Attempts at repairs have been made five (5) times. It is time for replacement.

There was discussion about the balance of any funds in the CIP that have been allocated but not spent.

In closing the presentation, there was discussion about the “stink” produced by the sewage plant near the day care. City Manager Bless stated that this plant is not owned by the City. It is owned by the White Oak Bayou Joint-Powers Board, which we are only a 40% participating member. City Manager Bless explained that this could be approached at the next meeting, but it is a very costly project. Some members wanted to pursue this as a City project. Accordingly the cost of this project is needed. Director Ward stated that a well-operated plant should not smell. He stated that there are some projects underway that may eliminate the smell. He went on to explain that the lift station pumps located nearby, which are owned by Jersey Village, are not operating correctly and may be responsible for some of the smell. The pump for the lift station is currently scheduled for replacement. Once installed it will reduce odor. The composition of the White Oak Bayou Joint Powers Board was discussed. These meetings are public and meeting are held the third Tuesday of every month here at City Hall. After discussion, it was the consensus of Council that this issue be revisited once the White Oak Bayou Joint Powers Board completes its projects.

The stink at the pool was discussed. Director Basford stated it was from a manhole issue causing the stink. The issue has been addressed. It is hopeful that the fix will address the smell at the pool.

There was also discussion about having a large city garden. Director Basford stated that this is in the plans for recreation and events in the City.

Founders Day may be held annually as opposed to every five years.

There was discussion about the Golf Course Clubhouse work underway in year one of the CIP instead of addressing this in year two or three. Some felt that at some point we will know if there are any cost savings in the CIP that could be allocated to beginning this project. There was discussion about changing the design of the building that may be helpful in bringing costs within a manageable range. After recent value engineering, the cost is now at about \$5M. With the



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recent spike in material costs the costs will be somewhere near \$6.5M. With this in mind, the earliest to begin construction on this facility will be toward the end of 2022.

Finance Director Kato told the Council that there will be a small surplus of some \$200,000 at the end of this year. She went on to explain that there are a few outstanding debts. The City's financial advisors have explained that we can refinance the two debts and add some debt to finance some of these wanted projects. This option was discussed. Ms. Kato went on to explain what happens when debt is paid off and the City is left with no debt. She explained that it skews the tax calculations. Taking on debt was discussed by the Council. Having debt helps with the City's credit rating. If our fund balance drops it also will affect the credit rating. The City currently has an "AA" rating. Ms. Kato will check with our financial advisors if we have no debt how much, if any, this will affect our credit rating. The historic lows of interest rates was discussed and if this is a good time for refinancing debt. Certificates of Obligation versus Bonds was discussed. The Council asked for figures in terms of cost for refinancing this debt. Calling a bond election was also discussed.

Village Center was discussed. There is a bit to learn. It is volatile so the plan moving forward is to bring all parties into one room to discuss the plans for moving the project forward.

The Golf Course Clubhouse was discussed and the best way to move forward with this project. At the latest this is set for year 2 in the CIP. Perhaps overages from the Berm and Wall Street Projects can be used to begin this project sooner. It can be revisited at the budget meetings in July.

In June the tax exemptions will be included on the City Council agenda for discussion.

Council Member Wasson gave comments about this being his 3<sup>rd</sup> year. He is impressed with the vision and forecasting by Staff. He reviewed the accomplishments and noted that City Staff works hard. He thanked Staff for their hard work, stating that your work makes our work easier. He closed by stating that the three to five year outlook helps with decisions for City Council.

Council Member Wubbenhorst also thanked Staff, stating that this process is very efficient. It is laid out well. He went on to say that he is financially conservative and is worried about the Village Center at this point. He is concerned with the cost of materials and how this will affect how residents feel about this project. He is concerned about City Hall being over there without a successful project. He is beginning to question our partner and wants them to take on some of the risk. He went on to say that the City is in good shape. We are doing a lot and can afford to do a lot. He closed by say that there are always two kinds of residents, those that want different projects and those that do not.

Council Member Singleton stated that we have a fantastic Staff. The responsiveness given to citizens is great. The delegation of authority is necessary and great to see. He wants to see more residents use the MyCivic app to log complaints. He appreciates the planning for this meeting. The organization makes it go smoother. Planning for five to ten years out is very helpful. The realization that it is not a revenue thing but a service thing is a good practice. He likes the idea of using best practices. When this happens he can use it to point residents to these practices.

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Council Member Mitcham says she is still learning. She welcomes tips. The newly elected officials training is in July and she will attend. She thanked everyone for helping to answer her questions.

Council Member Sheppard thanked Staff as well. The process has come a long way since 2012. It is exciting to see progress and forward movement. She likes that projects are not being delayed to future years. She appreciates the improvements being made.

Mayor Warren stated this is the fifth budget cycle. It gets better every year. The process of having a wide view that works toward the details equals success. The review process is very helpful. All is possible because of the hard work of Staff. Their preparation helps. Going to a 10 year CIP has added success and the ability to adjust funding for future projects. He is excited to attend the budget meetings in July. Thank you everyone for your hard work.

**ADJOURN**

With no further discussion, the meeting was adjourned at 12:27 p.m.

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Lorri Coody, City Secretary



**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** F2

**AGENDA SUBJECT:** Consider Resolutions No. 2021-35, renewing the City’s guidelines for tax abatements.

**Department/Prepared By:** Austin Bleess

**Date Submitted:** May 11, 2021

**EXHIBITS:** [Resolution No. 2021-35](#)  
[EX A](#) – Tax Abatement Policy

**BACKGROUND INFORMATION:**

On June 19, 2017 the City Council passed Resolution 2017-48 which established guidelines and criteria which are conditions that any tax abatement proposal must meet in order to be eligible for tax abatement. By state law the guidelines must be reviewed and renewed by the City Council every two years. This was last renewed in June 2019 when Council passed Resolution 2019-32.

In creating these guidelines we looked at what other communities throughout the region have done. We have also looked at the guidelines established by Harris County, since they are one of the taxing jurisdictions that could also provide a property tax abatement to a business. The proposed guidelines are similar to the other guidelines and will allow us to stay competitive in our pursuit for new development and redevelopment.

It is important to note that these guidelines do not limit a the city’s discretion to choose whether or not to enter into any particular abatement agreement, and they do not give any person a legal right to require the governing body to consider or grant a specific application for tax abatement.

The guidelines that are being recommended would allow for up to 100% abatement for a period not to exceed 10 years. Each project is reviewed on a case-by-case basis. The amount of the abatement will be determined based on the merits of the project, including, but not limited to, location of the project, its size, total capital investment value, the number of temporary and permanent jobs created, the costs and benefits for the City, and the project’s impact on Jersey Village’s economy.

With these guidelines we are targeting Corporate Headquarters Facility, Manufacturing Facility Research Facility, Regional Distribution Facility, Regional Service Facility, Regional Entertainment/Tourism Facility, and Other Basic Industry Facilities.

The guidelines also state the minimum investment amount needs to be \$1,000,000 and the creation of jobs for a new business, and a minimum investment of \$1,000,000 and the retention or creation of new jobs.

**RECOMMENDED ACTION:**

Motion: To approve Resolution 2021-35, renewing guidelines and criteria for the City of Jersey Village Property Tax Abatements.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**RESOLUTION NO. 2021-35**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RENEWING THE GUIDELINES FOR PROPERTY TAX ABATEMENTS**

**WHEREAS**, Texas Tax Code Chapter 312 authorizes local governments to offer tax abatements; and

**WHEREAS**, the City of Jersey Village has previously expressed its intent to participate in tax abatements as stated in Resolution 2017-47; and

**WHEREAS**, Texas Tax Code Section 312.002(a) requires a municipality to establish guidelines and criteria governing tax abatement agreements by the City which the City previously did on June 19, 2017 via Resolution 2017-48; and

**WHEREAS**, Texas Tax Code Section 312.002(c) allows for guidelines and criteria adopted to be effective for only two years as which time they must be renewed; and

**WHEREAS**, the City Council renewed the guidelines in June 2019 when it approved Resolution 2019-32;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** The City Council hereby renews and approves the guidelines for tax abatement contained under Exhibit A of this resolution in compliance with Texas Tax Code Chapter 312.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**PASSED AND APPROVED** this 21<sup>st</sup> day of June, 2021.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody  
City Secretary

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021**



***CITY OF  
JERSEY VILLAGE  
PROPERTY TAX  
ABATEMENT  
POLICY***

APPROVED JUNE 19, 2017  
Resolution 2017-48

RENEWED JUNE 17, 2019  
Resolution 2019-32

RENEWED JUNE 21, 2021  
Resolution 2021-XX

## TAX ABATEMENT GUIDELINES SUMMARY

<b>TERMS</b>	Up to 100% abatement for a period not to exceed 10 years. Each project is reviewed on a case-by-case basis. The amount of the abatement will be determined based on the merits of the project, including, but not limited to, location of the project, its size, total capital investment value, the number of temporary and permanent jobs created, the costs and benefits for the City, and the project's impact on Jersey Village's economy.
<b>FACILITIES THAT QUALIFY</b>	Corporate Headquarters Facility Manufacturing Facility Research Facility Regional Distribution Facility Regional Service Facility Regional Entertainment/Tourism Facility Other Basic Industry Facilities
<b>AUTHORIZED INVESTMENTS</b>	New Facilities Expansions Modernizations
<b>ABATED</b>	Buildings, structures, fixed machinery, equipment, personal property, site improvements, and related office space
<b>ECONOMIC CRITERIA</b>	<b>New business:</b> Minimum one million dollar (\$1,000,000) investment and creation of new jobs.  <b>Expansions:</b> Minimum one million dollar (\$1,000,000) investment; must prevent the loss of payroll or retain, increase, or create payroll on a permanent basis in the City of Jersey Village.

**CITY OF JERSEY VILLAGE, TEXAS  
TAX ABATEMENT POLICY**

**SECTION 1: GENERAL PURPOSE AND OBJECTIVES**

The City of Jersey Village is committed both to the promotion of high quality development within the City and to the improvement in the quality of life of its citizens. In order to meet these goals, the City will, on a case-by-case basis, give consideration to providing tax abatement within designated reinvestment zones as stimulation for economic development in the City.

The purpose of this tax abatement policy is to encourage the growth and establishment of industry and commercial enterprise in the City. Growth is measured by the capital investment in the City for buildings, machinery, and other capital goods that increases the Jersey Village workforce.

The City of Jersey Village will consider tax abatement for qualified business and property owners in accordance with the procedures and criteria outlined in this document. Nothing herein shall imply or suggest that the City is under any obligation to provide any incentive to any applicant. All applications shall be considered on a case-by-case basis.

All applications for tax abatement must be for commercial and/or industrial improvements. Tax abatement is available for both new facilities and for the expansion and modernization of existing facilities. No residential developments will be considered for tax abatement. Tax abatement will not be ordinarily considered for projects that would be developed without such incentives unless it is demonstrated that higher development standards or other community development goals will be achieved through the use of an abatement.



## SECTION 2: DEFINITIONS

- (a) **Abatement** means the full or partial exemption from ad valorem taxes of certain new improvements of real and/or personal property in a reinvestment zone designated for economic development purposes.
- (b) **Agreement** means a contractual agreement between the City of Jersey Village and a property owner and/or lessee for the purpose of tax abatement.
- (c) **Base Year Value** means the assessed value of eligible property on January 1 preceding the execution of the Agreement plus the agreed upon value of eligible property improvements made after January 1 but before the execution of the Agreement.
- (d) **Corporate Headquarters Facility** means the facility or portion of a facility where corporate staff employees are physically employed and where the majority of the company's financial, personnel, legal, planning or other headquarters related functions are handled either on a national, regional or division basis.
- (e) **Deferred Maintenance** means improvements necessary for continued operations, which do not improve productivity or alter the process technology.
- (f) **Economic life** means the number of years a property improvement is expected to be in service in a facility. Provided, however, that in no circumstance shall the number of years exceed the depreciation allowance specified in the United States Internal Revenue Code.
- (g) **Effective Date of Abatement** means the first (1<sup>st</sup>) day of January immediately following the date the Agreement is approved by the City Council of Jersey Village.
- (h) **Eligible Jurisdiction** means the City of Jersey Village, Harris County and any school district or college district which levies ad valorem taxes upon, and provides services to, property located within the proposed or existing reinvestment zone.
- (i) **Expansion** means the addition of buildings, structures, fixed machinery, equipment, and personal property for the purpose of increasing production capacity.
- (j) **Facility** means property improvements completed or in the process of construction which together comprise an integral whole.
- (k) **Manufacturing Facility** means buildings, structures, fixed machinery, equipment and personal property, the primary purpose of which is or will be the manufacture of tangible goods or materials or the processing of such goods or materials by physical or chemical change.

- (l) **Modernization** means the upgrading of existing facilities, which increases the productive input or output, updates the technology or substantially lowers the unit cost of the operation; modernization may result from the construction, alternation, or installation of buildings, structures, fixed machinery, equipment and personal property. It shall not be for the purpose of reconditioning, refurbishing or repairing.
- (m) **New Facility** means a property, previously undeveloped, that is placed into service by means other than or in conjunction with expansion or modernization.
- (n) **New Machinery and Equipment** means tangible machinery, equipment, or personal property that is securely placed or fastened and stationary within a building or structure or permanently resides in the City of Jersey Village.
- (o) **Other Basic Industry Facility** means buildings and structures including fixed machinery, equipment, and personal property not elsewhere described, used or to be used for the production of products or services which primarily serve a market outside the City of Jersey Village and result in the creation of new permanent jobs and bring new wealth in to the City.
- (p) **Real Property:** The land on which a facility is placed.
- (q) **Regional Distribution Facility** means buildings and structures including fixed machinery, equipment, and personal property used or to be used primarily to receive, store, service or distribute goods or materials owned by the facility, from which a majority of revenues generated by the activity at the facility are derived from outside the City of Jersey Village.
- (r) **Regional Entertainment/Tourism Facility** means buildings and structures, including fixed machinery, equipment, and personal property used or to be used to provide entertainment and/or tourism related services, from which a majority of revenues generated by activity at the facility are derived from outside the City of Jersey Village.
- (s) **Regional Service Facility** means buildings and structures, including fixed machinery, equipment, and personal property used or to be used to provide a service, from which a majority of revenues generated by activity at the facility are derived from outside the City of Jersey Village.
- (t) **Research Facility** means buildings and structures, including fixed machinery, equipment, and personal property used or to be used primarily for research or experimentation to improve or develop new tangible goods or materials or to improve or develop the production processes thereto.

### SECTION 3: GUIDELINES AND CRITERIA

#### Minimum Standards for Tax Abatement

- (a) The project shall not have any negative environmental impacts on the community (e.g., significant pollution or hazardous waste).
- (b) The project should stimulate local employment and/or commercial activity and benefit existing business and not compete with existing businesses to the extent of being a detriment to the local economy as a whole.
- (c) **New Facilities:** The project will establish and maintain new jobs in the City of Jersey Village and have a minimum capital investment of \$1,000,000. *(The acquisition cost of the real property is not included in the project investment).*
- (d) **Expansion/Modernization:** The project must prevent the loss of payroll or retain, increase or create payroll on a permanent basis in the City of Jersey Village and have a minimum capital investment of \$1,000,000. *(The acquisition cost of the real property is not included in the project investment).*
- (e) The City of Jersey Village may consider tax abatement for an investment less than the minimum amount required based upon City evaluation of economic development factors, including but not limited to:
  - (a) the location of taxable inventory on the property;
  - (b) the amount of sales tax that the project will generate for the City.
- (f) Tax abatement may only be granted for the additional tax value resulting from any of the following:
  - (a) construction of a new facility of any type as herein defined;
  - (b) expansion of existing facilities of any type as herein defined; or
  - (c) modernization of existing facilities of any type as herein defined.
- (g) The project should have high visibility and image impact, or be a significantly higher level of development quality.
- (h) The project will serve as a catalyst or magnet to attract or retain other high quality industrial/business development.
- (i) The project will not solely and primarily have the effect of transferring employment from one part of the city to another.
- (j) The development must conform to the City's zoning ordinance.
- (k) The costs of city services required for the development should not exceed the amount of taxes generated if abatement is provided.

## SECTION 4: ABATEMENT AUTHORIZED

- (a) **Authorized Tax Abatement Categories.** A facility may be eligible for tax abatement if it is a:

Corporate Headquarters Facility  
Manufacturing Facility  
Research Facility  
Regional Distribution Facility  
Regional Service Facility  
Regional Entertainment/Tourism Facility, or  
Other Basic Industry Facility

- (b) **Authorized Date:** A facility shall be eligible for tax abatement if it has applied for such abatement prior to the commencement of construction.

- (c) **Creation of New Value:** Abatement may only be granted for the additional value of eligible property improvement made subsequent to and in an abatement agreement between the City of Jersey Village and the property owner and/or lessee, subject to such limitations as the City Council may require.

- (d) **Eligible Property:** Abatement may be extended to the value of buildings, structures, fixed machinery, equipment, personal property, site improvements plus that office space and related fixed improvements necessary to the operation and administration of the facility. The value of all property shall be the appraised value for each year, as finally determined by the applicable appraisal district.

- (e) **Ineligible Property:** The following types of property shall be generally be fully taxable and ineligible for abatement: land; inventories; supplies; tools; furnishings; and other forms of movable personal property; vehicles; vessels; aircraft; housing; deferred maintenance investments; property to be rented or leased except as provided below; improvements for the generation or transmission of electrical energy not wholly consumed by a new facility or expansion; any improvements, including those to produce, store or distribute natural gas, fluids or gases, which are not integral to the operation of the facility; property which has an economic life of less than fifteen (15) years; property owned or used by the State of Texas or its political subdivision or by any organization owned, operated or directed by a political subdivision of the State of Texas, or any property exempted by local, state or federal law; and property owned or leased by a member of city council or a member of a zoning or planning commission of the City.

- (f) **Leased Facilities:** If a leased facility is granted abatement, the agreement shall be executed with the lessor and the lessee.

- (g) **Value and Term of Abatement:** Abatement shall be granted effective with the January 1 valuation date immediately following the date of execution of the

CITY OF JERSEY VILLAGE TAX ABATEMENT POLICY

agreement. The value of the abatement will be determined based on the merits of the project, including, but not limited to, total capital investment value and added employment. Up to one hundred percent of the value of new eligible properties may be abated for a total term of abatement not to exceed ten years. However, a project must provide an extraordinary economic benefit to the City to be considered for one hundred percent abatement.

If a modernization project includes facility replacement, the abated value shall be the value of the new unit(s) less the value of the old unit (s).

- (h) Taxability:** From the execution of the abatement to the end of the agreement, taxes shall be payable as follows:
- (1) The value of ineligible property as provided in Section 4(e) shall be fully taxable;
  - (2) The base year value of existing eligible property as determined each year shall be fully taxable; and,
  - (3) The additional value of new eligible property shall be taxable at the end of any abatement period.

#### **SECTION 5: APPLICATION**

- (a)** Any present or potential owner of taxable property in the City of Jersey Village may request the creation of a reinvestment zone or tax abatement by filing a written application with the City Secretary of the City of Jersey Village.
- (b)** The application shall consist of a completed application form accompanied by: a general description of the project/new improvements to be undertaken; a descriptive list of the improvements for which an abatement is requested; a list of the kind, number and location of all proposed improvements of the property; a list of the estimated value of inventory and the location where the inventory will be stored; the projected employment number at the proposed facility and the estimated average salary; the estimated amount of annual sales subject to State Sales & Use Tax; a map and property description; and a time schedule for undertaking and completing the proposed improvements. The applicant shall also include information pertaining to the reasons the abatement is necessary in order to have the project undertaken in the City of Jersey Village. In the case of modernization, a statement of the assessed value of the facility separately stated for real and personal property, shall be given for the tax year immediately preceding the application. The application form may require such financial and other information as the Jersey Village City Council deems appropriate for evaluating the financial capacity and other factors of the applicant.

- (c) The applicant must certify that the applicant does not employ nor will it employ any undocumented workers (an individual who, at the time of employment, is not lawfully admitted for permanent residence to the United States or, authorized under law to be employed in that manner in the United States). The applicant must agree that if it is convicted of a violation under 8 U.S.C. Section 1324a(f) after receiving a tax abatement, applicant shall repay the amount of the tax abatement with interest, at the rate of 12% per annum, within 120 days after the City notifies the applicant of the violation. The City shall have the authority to bring a civil action to recover any amounts which the applicant must repay the City under this provision, and in such action may recover court costs and reasonable attorneys fees.
- (d) The City of Jersey Village may request additional information as deemed appropriate for evaluating the financial capacity of the applicant and compatibility of the proposed improvements with these guidelines and criteria.
- (e) Upon receipt of a completed application, the City Manager of the City of Jersey Village shall notify in writing the presiding officer of the governing body of each eligible jurisdiction.
- (f) After receipt of a completed application, the City Council through its City Manager shall determine whether the application qualifies for abatement under the terms of these guidelines and criteria.
- (g) The City Manager shall prepare a fiscal impact analysis setting out the impact of the proposed reinvestment zone and tax abatement. The impact analysis study shall include, but not be limited to, an estimate of the economic effect of the creation of the zone and the abatement of taxes and the benefit to the City of Jersey Village and the property to be included in the zone. The cost of city services to the development should not exceed the amount of taxes generated by the development.
- (h) The City Council shall not establish a reinvestment zone or enter into an abatement agreement if it finds that the request for the abatement was filed after the commencement of construction, alteration, or installation of improvements related to a proposed new facility, expansion, or modernization. An applicant is ineligible for abatement if a decision to commence a new facility, expansion or modernization in the City of Jersey Village has been formally announced on or before the date of adoption of these guidelines.

#### **SECTION 6: PUBLIC HEARING AND APPROVAL**

- (a) The City Council may not adopt an ordinance designating a reinvestment zone until it has held a public hearing at which interested persons are entitled to speak and present evidence for or against the designation. Notice of the hearing must be published at least 7 days before the hearing in a newspaper of general circulation in the City. The presiding officers of eligible jurisdictions shall be notified in writing at least 7 days prior to the hearing. (TEXAS TAX CODE § 312.201.)

CITY OF JERSEY VILLAGE TAX ABATEMENT POLICY

- (b) Prior to entering into an tax abatement agreement, the City Council may, at its option, hold a public hearing at which interested persons shall be entitled to speak and present written materials for or against the approval of the agreement.
- (c) In order to enter into a tax abatement agreement, the City Council must find that the terms of the proposed agreement meet these GUIDELINES AND CRITERIA and that:
  - (1) There will be no substantial adverse affect on the provision of the City of Jersey Village’s services or tax base; and
  - (2) The planned use of the property will not constitute a hazard to public safety, health or morals.

### SECTION 7: AGREEMENT

- (a) After approval of a tax abatement application within a designated reinvestment zone, the Jersey Village City Council shall formally pass a resolution and execute an agreement with the owner of the facility and lessee as required, which shall include:
  - (1) Estimated value to be abated and the base year value;
  - (2) Percent of value to be abated each year;
  - (3) The commencement date and the termination date of abatement;
  - (4) The proposed use of the facility, nature of construction, time schedule for completion of the project, map, property description and improvement list;
  - (5) The contractual obligations in the event of default, violation of terms or conditions, delinquent taxes, recapture, administration and assignment, or other provisions that may be required for uniformity or compliance with state law;
  - (6) Amount of investment, increase in assessed value and average number of jobs involved; and
  - (7) A requirement that the applicant annually submit to the City, a January employee count for the abated facility which corresponds to employment counts reported in the facility's Employer's Quarterly Report to the Texas Workforce Commission, and a separate notarized letter certifying the number of jobs created or retained as a direct result of the abated improvements and the number of employees in other facilities located

within the City of Jersey Village. Submission shall be used to determine abatement eligibility for that year and shall be subject to audit if requested by the governing body. Failure to submit may result in the ineligibility to receive an abatement for that year and the termination of the tax abatement agreement and subject any abated taxes to recapture pursuant to Section 8 hereof.

Such agreement shall normally be executed within 60 days after the applicant has forwarded all necessary information and documentation to the Jersey Village City Council.

- (b) The City Council may impose any other conditions in a tax abatement agreement that the City Council deems necessary to promote the purposes of these guidelines.

#### **SECTION 8: RECAPTURE**

- (a) In the event that the facility is completed and begins producing product or service, but subsequently discontinues producing product or service for any reason excepting fire, explosion or other casualty or accident or natural disaster for a period of one (1) year during the abatement period, then the agreement shall terminate and so shall the abatement of the taxes for the calendar year during which the facility no longer produces. The taxes otherwise abated for that calendar year shall be paid to the City of Jersey Village within sixty (60) days from the date of termination.
- (b) Should the City Council determine that the company or individual is in default according to the terms and conditions of its agreement, the City of Jersey Village shall notify the company or individual in writing at the address stated in the agreement, and if such is not cured within sixty (60) days from the date of such notice (the Cure Period), then the agreement may be terminated.
- (c) In the event that the company or individual allows its ad valorem taxes owed the City of Jersey Village to become delinquent and fails to timely and properly follow the legal procedures for their protest and/or contest, or violates any of the terms and conditions of the abatement agreement and fails to cure during the Cure Period, then the City may terminate the agreement and all taxes previously abated by virtue of the agreement will be recaptured and paid within sixty (60) days of the termination.



## SECTION 9: ADMINISTRATION

- (a) Each year, the company or individual receiving abatement shall furnish the Chief Appraiser and the City's Tax Assessor with such information as may be necessary for the abatement.
- (b) The agreement shall stipulate that employees and/or designated representatives of the City of Jersey Village will have access to the reinvestment zone during the term of the abatement to inspect the facility to determine if the terms and conditions of the agreement are being met. All inspections will be made only after the giving of twenty-four (24) hours prior notice and will only be conducted in such manner as to not unreasonably interfere with the construction and/or operation of the facility. All inspections will be made with one or more representatives of the company or individual and in accordance with its safety standards.
- (c) Upon completion of construction, the jurisdiction which created the zone shall annually evaluate each facility receiving abatement to ensure compliance with the agreement and report possible violations of the agreement to the City of Jersey Village and its attorney.
- (d) All documents related to tax abatements, including the annual certifications, will be kept on file with the City Secretary.

## SECTION 10: ASSIGNMENT

An abatement may be assigned by the holder to a new owner or lessee of the same facility with the written consent of the Jersey Village City Council, which consent shall not be unreasonably withheld. Any assignment shall provide that the assignee shall irrevocably and unconditionally assume all the duties and obligations of the assignor upon the same terms and conditions as set out in the agreement. Any assignment of a tax abatement agreement shall be to an entity that contemplates the same improvements or repairs to the property, except to the extent such improvements or repairs have been completed. No assignment shall be approved if the assignor or the assignee are indebted to the City of Jersey Village for ad valorem taxes or other obligations.

## **SECTION 11: CONFIDENTIALITY OF PROPRIETARY INFORMATION**

Subject to the provisions and limitations of Chapter 552 of the Texas Government Code, information that is provided to the City of Jersey Village in connection with an application or request for the creation of a reinvestment zone for the purposes of tax abatement in accordance with the above criteria and guidelines and which describes the specific process or business activities to be conducted or equipment or other property to be located on the property for which the tax abatement is sought is confidential and not subject to public disclosure until the tax abatement agreement is executed. Texas Tax Code § 312.003. The information in the custody of the City of Jersey Village after the agreement is executed will be treated as confidential to the extent allowed by law.

## **SECTION 12: SUNSET PROVISION**

These GUIDELINES AND CRITERIA are effective upon the date of their adoption and will remain in force for two (2) years, at which time all reinvestment zones and tax abatement contracts created pursuant to its provisions will be reviewed by the Jersey Village City Council to determine whether the goals have been achieved. Based on that review, the GUIDELINES AND CRITERIA will be modified, renewed or eliminated.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** F3

**AGENDA SUBJECT:** Consider Resolution No. 2021-36, authorizing the City Manager to enter into a Management Agreement with the Jersey Village Fire Control Prevention, and Emergency Medical Services District.

**Department/Prepared By:** Lorri Coody, City Secretary   **Date Submitted:** May 19, 2021

**EXHIBITS:** [Resolution No. 2021-36](#)  
[Exhibit A](#) – Management Agreement

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$	0,000.00
	Amount Budgeted:	\$	0,000.00
	Appropriation Required:	\$	0,000.00

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Section 344-159 of the Local Government Code provides that the FCPEMSD Board “may contract with a public agency or private vendor to assist in the administration or management of the district or to assist in the review of applications for funding available under this chapter.”

This item is to authorize a new Management Agreement between the District and the City as authorized by Section 344-159 of the Local Government Code.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2021-36, authorizing the City Manager to enter into a Management Agreement with the Jersey Village Fire Control Prevention, and Emergency Medical Services District.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**RESOLUTION NO. 2021-36**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A MANAGEMENT AGREEMENT WITH THE JERSEY VILLAGE FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT.**

**WHEREAS**, Section 344.159 of the Local Government Code provides that the Fire Control Prevention, and Emergency Medical Services District Board “may contract with a public agency or private vendor to assist in the administration or management of the district or to assist in the review of applications for funding available under this chapter;” and

**WHEREAS**, the District desires to enter into such agreement and has heretofore approved same; and

**WHEREAS**, a management agreement is necessary to provide for the administration of the district as provided for under Section 344.159 of the Local Government Code; and

**WHEREAS**, it is the desire of City Council to enter into this agreement; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

That the City Manager is authorized to execute on behalf of the City of Jersey Village, Texas a Management Agreement with the Jersey Village Crime Control and Prevention District in substantially the form as the attached Exhibit “A.”

**PASSED AND APPROVED** this the **21st** day of **June**, A.D., **2021**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**EXHIBIT A**

**MANAGEMENT AGREEMENT**

**BETWEEN**

**THE CITY OF JERSEY VILLAGE**

**AND**

**THE CITY OF JERSEY VILLAGE FIRE  
CONTROL PREVENTION,  
AND EMERGENCY MEDICAL SERVICES  
DISTRICT**

**MANAGEMENT AGREEMENT**

This Management Agreement (this “Agreement”) is made by and between the City of Jersey Village, a State of Texas home-rule municipality located in Harris County (the “City”), and the Jersey Village Fire Control, Prevention, and Emergency Medical Services District, a State of Texas special district created pursuant to Chapter 344 of the Texas Local Government Code, located in Harris County (the “District”) (with the City and the District each being a “Party”, and collectively, the “Parties”), and is made effective of the date of execution below by the authorized representative of each Party (the “Effective Date”).

**RECITALS**

**WHEREAS**, at a special election held May 1, 2021, the voters of the City approved the creation of the District and the levy of a local sales and use tax to fund the operations of the District; and

**WHEREAS**, the City and the District have the same boundaries; and

**WHEREAS**, Sec. 344.159 of the Texas Local Government Code provides that the District’s Board of Directors (the “Board”) may contract with the City in order to furnish the staff, facilities, equipment, programs, and services the Board considers necessary for the effective operation of the District; and

**WHEREAS** the City Council of the City (the “Council”) and the Board agree that it is in the public interest to enter into this agreement by which City will manage and operate District; and, **NOW THEREFORE**,

**FOR GOOD AND VALUABLE CONSIDERATION, AND SUBJECT TO THE TERMS AND CONDITIONS HEREIN, THE PARTIES AGREE AS FOLLOWS:**

**AGREEMENT**

**SECTION 1. TERM.**

This Agreement shall be for a term of one (1) year (the “Term”). The Term shall automatically renew for additional periods of one (1) year throughout the existence of the District.

**SECTION 2. TERMINATION.**

This Agreement may be terminated by either Party upon ninety (90) days written notice to the other Party, or upon dissolution of the District. Termination shall in no way prejudice the payments due to the City for the services rendered under this Agreement, and the District’s obligation to pay the City for services rendered under this Agreement shall survive the termination of this Agreement.

**SECTION 3. THE CITY’S OBLIGATIONS.**

**A.** The City will develop, organize, and manage the programs outlined in the District’s fire control, prevention, and emergency medical services plan and annual budget (the “Programs”). All persons employed in connection with the Programs shall be employees of the City and shall be under the City’s sole control and supervision. All equipment and supplies purchased in connection with the Programs shall be and remain the property of the City.

- B. The City shall provide the District with quarterly reports of the District's income and expenditures along with the status of each of the Programs. Such reports shall be made for each calendar quarter and shall be provided to the District not later than the last day of the first month of each calendar quarter for the preceding calendar quarter.
- C. The City shall provide the District audited financial statements for each fiscal year. Such financial statements shall be audited by City's independent auditors and shall be provided to the District upon their completion.

**SECTION 4. THE DISTRICT'S OBLIGATIONS.**

- A. The District shall deposit, or cause to be deposited, into the City's depository bank, to the credit of the City, all sales and use tax funds received by the District from the State Comptroller. The City shall expend such funds only in accordance with District's budget, as may be amended.
- B. The District agrees to pay the City a fee for its services in such amount as may be provided by District's budget, which shall be approved by the Council.
- C. All payments made by the District to the City shall be from the District's current funds.

**SECTION 5. JURISDICTION AND VENUE.**

This Agreement shall be governed by and construed in accordance with the laws and court decisions of the State of Texas; and the sole venue shall be in a court of competent jurisdiction in Harris County, Texas.

**SECTION 6. ENTIRE AGREEMENT.**

This Agreement embodies the complete agreement of the Parties, superseding all oral or written previous and contemporary agreements between the Parties, which relate to matters in this Agreement. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

**SECTION 7. FORCE MAJEURE.**

Neither Party shall be required to perform any term, condition, or covenant in this Agreement so long as such performance is delayed or prevented by force majeure, which shall mean acts of God, civil riots, floods, and any other cause not reasonably within the control of the Parties, and which, by the exercise of due diligence, the Parties are unable, wholly or in part, to prevent or overcome.

**SECTION 8. SEVERABILITY.**

In the event any clause, phrase, provision, sentence, or part of this Agreement shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Agreement as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional.

*[SIGNATURES ON FOLLOWING PAGE]*

**SIGNATURES**

**THE PARTIES HEREBY EXECUTE THIS AGREEMENT ON \_\_\_\_\_, 2021.**

**FOR: THE DISTRICT**

**FOR: THE CITY**

\_\_\_\_\_  
**BOBBY WARREN, PRESIDENT**

\_\_\_\_\_  
**BOBBY WARREN, MAYOR**

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
**Lorri Coody, Board Secretary**

\_\_\_\_\_  
**Lorri Coody, City Secretary**

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021**



**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** F4

**AGENDA SUBJECT:** Consider Resolution No. 2021-37, authorizing the City Manager to enter into an Interlocal Agreement with Harris County for the construction and maintenance of Gateway and Marquee Signs within the existing right-of-way of Eldridge Parkway, West Road, Steepleway Boulevard, Jones Road, and Senate Avenue.

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** May 20, 2021

**EXHIBITS:** [Resolution No. 2021-37](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**BACKGROUND INFORMATION:**

As part of Phase 2 of the Gateway and Marquee sign project the majority of these signs will go in the County Right of Way along Eldridge Parkway, West Road, Steepleway Boulevard, Jones Road, and Senate Avenue.

The sign types and locations are listed as follows:

North Eldridge Pkwy and US 290	Large Gateway	Phase 2
Philippine and Beltway 8	Large Gateway	Phase 2
Senate Ave and Seattle St	Marquee Sign	Phase 2
Jones Road at Wyndham Lake Blvd	Small Gateway	Phase 2
Senate Ave at US 290	Small Gateway	Phase 2
Jones Road north of US 290	Small Gateway	Phase 2
Steeple Way and US 290	Small Gateway	Phase 2
West Road and US 290	Small Gateway	Phase 2

As Council will recall one issue we ran into early in the project was getting County approval on the marquee sign on Senate Ave. With the help of Commissioner Cagle’s Office we were able to get the County to approve the digital marquee sign in the same location as the existing sign.

This agreement is a requirement in order to put the signs in the County ROW. The ongoing costs of this maintenance work is already in our operating budget, as most of these areas we already maintain.

**RECOMMENDED ACTION:**

To approve Resolution No. 2021-37, authorizing the City Manager to enter into an Interlocal Agreement with Harris County for the construction and maintenance of Gateway and Marquee Signs within the existing right-of-way of Eldridge Parkway, West Road, Steepleway Boulevard, Jones Road, and Senate Avenue.

**RECOMMENDED MOTION:**

To approve Resolution No. 2021-3, authorizing the City Manager to enter into an Interlocal Agreement with Harris County for the construction and maintenance of Gateway and Marquee Signs within the existing right-of-way of Eldridge Parkway, West Road, Steepleway Boulevard, Jones Road, and Senate Avenue.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**RESOLUTION NO. 2021-37**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY FOR THE CONSTRUCTION AND MAINTENANCE OF GATEWAY AND MARQUEE SIGNS WITHIN THE EXISTING RIGHT-OF-WAY OF ELDRIDGE PARKWAY, WEST ROAD, STEEPLEWAY BOULEVARD, JONES ROAD, AND SENATE AVENUE.**

**WHEREAS**, The City of Jersey Village (the “City) has completed a Gateways and Wayfinding Master Plan, which was a priority project from the 2016 Comprehensive Plan; and

**WHEREAS**, the City has completed Phase 1 of the Gateway and Marquee sign project; and

**WHEREAS**, the City desires to construct Phase 2 of the project which requires signage to be placed in Harris County Right of Way; and

**WHEREAS**, the City finds it necessary to enter into an Interlocal Agreement with Harris County to complete the project;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1:** The City Manager is hereby authorized to enter into an Interlocal Agreement on behalf of the City with Harris County in substantially the form as provided in Exhibit A.

**PASSED AND APPROVED** this the **21st** day of **June** A.D., **2021**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



# Exhibit A

## INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE CITY OF JERSEY VILLAGE

This Interlocal Agreement (“Agreement”) is made and entered into by and between **Harris County** (“County”), a body corporate and politic under the laws of the State of Texas acting by and through its governing body the Harris County Commissioners Court, and the **City of Jersey Village** (“City”) pursuant to the Interlocal Cooperation Act, Tex. Gov’t Code Ann. §§791.001 – 791.030. The County and City may each be referred to herein collectively as the “Parties” and individually as a “Party.”

### 1) GENERAL SCOPE OF SERVICES

- A) The City desires to construct seven monument signs, landscaping and irrigation along the monument signage, and related appurtenances, Harris County Project No. 2101250029 (“Non-Standard Elements”) within the existing right-of-way of Eldridge Parkway, West Road, Steepleway Boulevard, Jones Road, and Senate Avenue (“Road ROW”), located in Harris County Precinct 4 as generally illustrated on Exhibit A attached hereto and incorporated herein by reference.
- B) The City agrees that the maintenance and repair of the Non-Standard Elements (“Maintenance”) is not standard maintenance for the County.
- C) The City warrants and represents it will perform the Maintenance in compliance with all federal, state, and local laws, ordinances, rules, and regulations relating to the Maintenance.
- D) Unless otherwise stated in this Agreement, words which have well-known technical or industry meanings are used in accordance with such recognized meaning.
- E) City shall verify that each subcontractor it retains to perform the Maintenance pursuant to this Agreement are in compliance with Section C above.
- F) City agrees that no part or appurtenance of the Road ROW shall be considered private property and the general public shall have the same access to such parts and appurtenances as to other County road right-of-ways.
- G) The Parties agree that a public purpose will be served by the Maintenance performed by the City in accordance with this Agreement and all funds expended for the performance of such Maintenance will be from current fiscal funds.

### 2) CITY’S RESPONSIBILITIES

- A) City agrees to accept full ownership of the Non-Standard Elements and responsibility for the perpetual Maintenance of the Non-Standard Elements, at no cost to the County, in accordance with the standards set forth in this Agreement. City will, at no cost to the County, provide Maintenance of the Road ROW to the extent that the need for such Maintenance is a direct result of damage to the Non-Standard Elements or is otherwise directly caused by the Non-Standard Elements. The City shall have no responsibility for maintenance and repair of the Road ROW, except as stated in this Agreement.
- B) Maintenance required by the City shall include, but not be limited to, maintaining the intended function and the aesthetic appearance of the Non-Standard Elements. It shall also include removing and relocating the Non-Standard Elements if the County determines that it will be desirable due to changes in applicable regulations, including the Texas

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

Accessibility Standards, or planned future improvements to the intersections, such as signalization or construction of additional lanes. In addition to satisfying the standards set forth in this Agreement in performance of its maintenance responsibilities, the City's performance shall conform to the standards prevailing in the County at the time of such maintenance with respect to scope, quality, due diligence, and care, in regard to usual and customary maintenance by the County on its typical medians and appurtenances in the median.

- C) If the Harris County Engineer ("County Engineer") determines that any Maintenance work is not being performed in accordance with the standards for same, as specified in this Section, he/she may request that the work be discontinued. The City shall thereafter discontinue such work until the City demonstrates to the County Engineer that the work will be performed in accordance with such standards and the County Engineer provides notice that the City may proceed.
- D) City agrees to make necessary repairs to the Non-Standard Elements or medians, or the Road ROW to the extent such repairs to the Road ROW are necessary due to damage to the Non-Standard Elements or is otherwise caused by the Non-Standard Elements or Maintenance of the Non-Standard Elements, as soon as reasonably practicable. Should the deficiencies requiring such repairs endanger the public, the City shall implement interim safety measures until it can provide such Maintenance. However, the County may provide such measures on behalf of the City without prior notice to the City if the County Engineer, in his sole discretion, determines that it is necessary to implement interim safety measures until such time as the City can provide its own safety measures. The City shall be responsible for the cost incurred by the County in providing any interim safety measures on its behalf. In any event, the City agrees to provide necessary Maintenance within one hundred and twenty (120) days from the date the City becomes aware or reasonably should have become aware of the need for such Maintenance.
- E) Prevention and Repair of Damage. In performing the Maintenance, the City shall follow necessary safety measures and shall take measures to prevent damage to persons and property resulting from the conditions that the City is responsible for repairing and maintaining and resulting from repairs thereto.
- F) Notice of Repair or Maintenance. The City shall notify the County in writing before commencement of repair or maintenance work under this Section, other than routine maintenance. If the repair or maintenance is of an emergency nature, such notification may be provided by telephone and confirmed in writing as soon as reasonably practicable thereafter. The City shall provide written documentation to the County of the work done after completion of any non-routine maintenance or repairs within thirty (30) days of completion of such repairs.
- G) Failure to Maintain
  - a. If the County believes the City has failed to perform its Maintenance duties pursuant to this Agreement, the County shall notify the City in writing of such failure and allow the City sixty (60) days to cure any such failure ("Notice to Cure"). If the City has not taken reasonable steps to cure such failure within sixty (60) days of receipt of the Notice to Cure, then the County may, in its sole discretion, (a) alter, reduce, replace, remove, or authorize other changes to the Non-Standard Elements, at the

City's sole expense, including an administrative cost equal to 10% of the cost, or (b) terminate this Agreement.

- b. Notwithstanding the foregoing provisions in Section G(a), the County may perform such Maintenance if (a) the Non-Standard Elements are in need of Maintenance and (b) the City has failed to perform such Maintenance in a timely manner. If the County performs any Maintenance or removal of any of the Non-Standard Elements, the County shall not be required to restore the Non-Standard Elements to their previous condition or specifications. The City shall then have the right, at any time in the future, to enhance, replace, or restore any Non-Standard Elements repaired, replaced, modified, or removed by the County, and in this event, the City will return all salvageable materials utilized by the County.

**3) COUNTY'S RESPONSIBILITIES**

- A) The execution of this Agreement in itself does not constitute the County's approval of the Non-Standard Elements within the Road ROW. If drawings and specifications that include the Non-Standard Elements are submitted to the County in accordance with the Regulations of Harris County, Texas for the Approval and Acceptance of Infrastructure ("Regulations"), the County will review such drawings and specifications. If such drawings and specifications are approved by the County, the Non-Standard Elements must be constructed in accordance with the approved and permitted drawings and specifications.
- B) When the drawings and specifications are submitted to the County for permitting, the specific locations of any proposed Non-Standard Elements shall be clearly indicated on such drawings.
- C) In consideration of the City entering into this Agreement, the County agrees that it shall not refuse to approve the installation of the Non-Standard Elements if installed in accordance with the approved and permitted drawings.
- D) It is specifically agreed that the County shall have no responsibility for the condition or maintenance of the Non-Standard Elements.
- E) Notwithstanding any provision of this Agreement that might be construed to the contrary, the Non-Standard Elements shall be considered part of the Road ROW. The County may at any time alter or remove the Non-Standard Elements, at the City's sole expense, including an administrative cost equal to 10% of the cost, if and when the County, in the sole discretion of the County Engineer or the Applicable County Precinct Road and Bridge Superintendent ("County Representative"), determines it interferes with the proper use, safety, or operation of the Road Right-of-Way, for road purposes, or is necessary in order to make improvements to the Road, or has determined that the aesthetic appeal of the Non-Standard Elements has not been maintained. The County Engineer or the County Representative shall provide notice to the City at least sixty (60) days prior to any such alteration or removal. The County agrees that the City may replace, repair, or reconstruct the Non-Standard Elements altered or removed by the County pursuant to this Section 3(E), at the City's sole cost and expense and subject to approval of plans and specifications by the County. Otherwise, upon complete removal of the Non-Standard Elements, the City's maintenance responsibility shall end for the Non-Standard Elements.

**4) INDEPENDENT PARTIES**

This Agreement is not intended to create and shall not constitute a partnership or joint venture between the Parties. Each Party shall have and retain the exclusive right of control over employment, firing, discipline, compensation, insurance, and benefits in accordance with the applicable laws of the State of Texas. Neither Party has authority to bind or otherwise obligate the other Party orally, in writing or by any act or omission. Nothing contained herein shall establish an agency, employee-employer relationship, partnership, joint enterprise, joint employer, or joint venture relationship by or between the County and the City.

**5) TERM**

This Agreement is effective as of the date that it has been approved and executed by all Parties (the “Effective Date”) and remains in force and effect for a period of 20 years (“Term”). Thereafter, this Agreement shall be renewed for successive one (1) year terms (each a “Renewal Term”).

**6) LIMITATION OF APPROPRIATION**

The City understands and agrees, said understanding and agreement also being the absolute essence of this Agreement, that the County is not appropriating any funds under this Agreement.

**7) TEXAS PUBLIC INFORMATION ACT**

A) The Parties expressly acknowledge that this Agreement is subject to the Texas Public Information Act, Tex. Gov’t Code Ann. §§ 552.001 *et seq.*, as amended (the “Act”). City expressly understands and agrees that the County shall release any and all information necessary to comply with Texas law without the prior written consent of City.

B) It is expressly understood and agreed that the County, its officers and employees may request advice, decisions and opinions of the Attorney General of Texas (“Attorney General”) in regard to the application of the Act to any software, or any part thereof, or other information or data furnished to the County, whether or not the same are available to the public. It is further understood that the County, its officers and employees shall have the right to rely on the advice, decisions, and opinions of the Attorney General, and that the County, its officers, and employees shall have no liability or obligations to City for the disclosure to the public, or to any person or persons, of any software, or a part thereof, or other information or data furnished to the County in reliance on any advice, decision or opinion of the Attorney General.

C) In the event the County receives a written request for information pursuant to the Act that affects City’s rights, title to, or interest in any information or data or a part thereof, furnished to the County by City under this Agreement, then the County will promptly notify City of such request. City may, at its own option and expense, prepare comments and submit information directly to the Attorney General stating why the requested information is exempt from disclosure pursuant to the requirements of the Act. City is solely responsible for submitting the memorandum brief and information to the Attorney General within the time period prescribed by the Act. City is solely responsible for seeking any declaratory or

injunctive relief regarding the disclosure of information that it deems confidential or privileged.

- D) Electronic Mail Addresses. City affirmatively consents to the disclosure of its e-mail addresses that are provided to the County, including any agency or department of the County. This consent is intended to comply with the requirements of the Act, and shall survive termination of this Agreement. This consent shall apply to e-mail addresses provided by City and agents acting on behalf of City and shall apply to any e-mail address provided in any form for any reason whether related to this Agreement or otherwise.

## 8) TERMINATION

- A) This Agreement may be terminated by mutual written agreement and consent of the City and the County.
- B) If the County permanently removes Road Right-of-Way with Non-Standard Elements from the Road Log for any reason, the City will have no further Maintenance responsibility for the Non-Standard Elements or median under this Agreement. If the Road ROW with Non-Standard Elements covered under this Agreement are removed from the Road Log, this Agreement will terminate.
- C) The above termination provisions of this Section are in addition to rights of the County to terminate this Agreement under Section 2.
- D) *Force Majeure*. In the event that either Party is unable to perform any of its obligations under the Agreement or to enjoy any of the benefits because of natural disaster, actions or decrees of governmental bodies or communications line failure not the fault of the affected party (referred to as a “*Force Majeure* Event”), the Party who has been so affected immediately agrees to give notice to the other Party and agrees to do everything possible to resume performance. Upon receipt of such notice, the Agreement is immediately suspended. If the period of nonperformance exceeds ten (10) calendar days from the receipt of notice of the *Force Majeure* Event, the Party whose ability to perform has not been so affected may terminate the Agreement immediately by giving written notice to the other Party.
- E) Copies of all completed or partially completed information, programs, inventions, software (including source code), firmware, designs, documentation or data (the “Documents”) developed, created or invented under this Agreement shall be delivered to the County when this Agreement is terminated or completed.

## 9) NOTICE

Any notice provided or permitted to be given under this Agreement (“Notice”) must be in writing and may be served by (a) depositing same in the United States mail, certified and addressed to the Party to be notified; (b) delivering the same in person to such Party; or (c) sending same by electronic mail (“Email”). Notice given by mail shall be effective upon deposit in the United States mail and Notice delivered in person or sent by Email shall be effective upon receipt. The addresses for Notice are as follows:

COUNTY:

Harris County Engineering Department  
1001 Preston, 7<sup>th</sup> Floor  
Houston, Texas 77002  
Attention: County Engineer

CITY:

City of Jersey Village  
Austin Bleess, City Manager  
16327 Lakeview Drive  
Jersey Village, TX 77040  
Email: [ableess@jerseyvillage.com](mailto:ableess@jerseyvillage.com)

The Parties may designate another address for all purposes of this Agreement by giving to the other Party not less than fifteen (15) days' advance written notice of such change of address.

All other communications, except for Notices required under this Agreement, may be sent by electronic means or in the same manner as Notices described herein.

**10) COMPLIANCE AND STANDARDS**

- A) City represents and warrants that it is capable and willing to provide the Maintenance called for in the Agreement, and agrees to render the Maintenance in accordance with the generally accepted standards applicable to the Maintenance. City shall use that degree of care and skill commensurate with the profession to comply with all applicable federal, state, and local laws, ordinances, rules, and regulations relating to the Maintenance and City's performance to be rendered hereunder. City represents that City and its personnel are fully qualified to perform the Maintenance and provide the deliverables described in this Agreement.
- B) City agrees to keep confidential the contents of all its discussions with County officials. City agrees to keep confidential the contents of all County records and all other information obtained during City's performance of Maintenance under this Agreement. City shall not release any confidential information unless the County, in writing, authorizes City to release specific information to any third parties.
- C) City shall not access any information it is not authorized to receive, nor shall City copy, recreate, or use any proprietary information or Documents obtained in connection with this Agreement other than for the performance of this Agreement.
- D) City warrants and represents that it is not in breach of any other contract, obligation or covenant that would affect City's ability to perform hereunder and, as a result of entering into this Agreement, will not breach any such contract, obligation, or covenant.
- E) Conflict of Interest: City warrants and represents to the County that it does not have nor shall it knowingly acquire any interest that would conflict in any manner with the performance of its obligations under this Agreement. Furthermore, City warrants that no company or person, other than a bona fide employee, has been employed to solicit or secure this



Agreement with County, and that City has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this provision, the County shall have the right to terminate the Agreement without liability.

- F) No Federal Exclusion: City warrants and represents that it is not debarred, suspended, or otherwise excluded from or ineligible for participation in any Federal programs, including but not limited to the following: Department of Health and Human Services (DHHS), Office of Inspector General (OIG) - List of Excluded Individuals & Entities (LEIE); U.S. General Services Administration (GSA) – Excluded Parties List System (EPLS); All States (50) Health & Human Services Commission Medicaid OIG Sanction List; Government Terrorist Watch List (OFAC / Patriot Act); Department of Commerce, Bureau of Industry and Security, Denied Persons List; and Department of Homeland Security, Immigration and Customs Enforcement (ICE) Most Wanted. City must immediately notify the County of any such exclusion or suspension. City warrants and represents that it is in good standing with all State and Federal agencies that have a contracting or regulatory relationship with the County. City warrants and represents that no person who has an ownership or controlling interest in City’s business or who is an agent or managing employee of City has been convicted of a criminal offense related to involvement in any federal program.
- G) County and its designee shall have the right to conduct examinations, studies and audits of the services, payments, and efficiencies provided under this Agreement and County may make such examinations, studies, and audits at any time whether before or after payment. City shall cooperate with such examinations, studies, and audits and provide County with such records, data, documents, including all of City’s backup and support data for billings, and City shall provide access to such records, data, documents and personnel as are requested by County or the County Auditor. This section shall survive termination of this Agreement.
- H) Whistleblower Protection Act: City understands and agrees that this Agreement and employees working on this Agreement will be subject to the whistleblower rights and remedies in the pilot program on contractor employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112-239) and FAR 3.908. City shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712, as described in section 3.908 of the Federal Acquisition Regulation. City shall insert the substance of this clause; paragraph M (“Whistleblower Protection Act”), in all subcontracts providing services under this Agreement.

## 11) APPLICABLE LAW AND VENUE

- A) The Agreement is subject to the state and federal laws, orders, rules, and regulations relating to the Agreement and funded by state or federal funds or of applicable conditions of participation in Medicaid or Medicare program(s).

- B) This Agreement is governed by the laws of the State of Texas.
- C) The forum for any action under or related to the Agreement is exclusively in a state or federal court of competent jurisdiction in Texas.
- D) The exclusive venue for any action under or related to the Agreement is in a state or federal court of competent jurisdiction in Houston, Harris County, Texas.

**12) PROHIBITION ON LIENS**

In accordance with Texas Property Code §43.002, the City, or its contractors or agents, will not create or place, or permit to be created or placed, a lien or any other encumbrance on County property. If any such lien or encumbrance is placed on County property, the City shall pursue any lawful effort, including but not limited to seeking relief in a court of competent jurisdiction, to remove the lien or encumbrance from the property.

**13) INSURANCE**

- A) The City shall acquire and maintain liability insurance with a responsible insurance company or companies, insuring against liability for bodily or personal injury or death or damage to property.
- B) Every such policy of insurance shall provide coverage limits in amounts at least as great as the maximum liability authorized to be imposed against a similar contractor for governmental acts by the Texas Tort Claims Act, Chapter 101, Texas Civil Practices and Remedies Code, as amended and then in effect.
- C) The City shall keep insured the Non-Standard Elements with a responsible insurance company or companies against risks, accidents, or casualties against which and to the extent insurance is usually carried by a similar contractor; provided, however, that at any time while any contractor engaged in construction work shall be fully responsible for the construction work, the City shall not be required to carry insurance on that construction work. In such instances, the City shall require any contractor engaged in construction work to procure, carry and maintain the insurance coverage set forth in this Section.

**14) INDEMNIFICATION**

**TO THE MAXIMUM EXTENT ALLOWED BY LAW, CITY SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS THE COUNTY FROM AND AGAINST ALL CLAIMS AND LIABILITY DUE TO THE ACTIVITIES OF CITY, OR ANOTHER ENTITY OVER WHICH CITY EXERCISES CONTROL, PERFORMED UNDER THIS AGREEMENT AND WHICH RESULT FROM ANY NEGLIGENT ACT, ERROR, OR OMISSION; INTENTIONAL TORT; INTELLECTUAL PROPERTY INFRINGEMENT; OR FAILURE TO PAY A SUBCONTRACTOR OR SUPPLIER; COMMITTED BY CITY OR ANOTHER ENTITY OVER WHICH CITY EXERCISES CONTROL.**

**TO THE MAXIMUM EXTENT ALLOWED BY LAW, CITY SHALL ALSO INDEMNIFY, DEFEND, AND HOLD HARMLESS THE COUNTY FROM AND AGAINST ANY AND ALL EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES WHICH MIGHT BE**

**INCURRED BY THE COUNTY, IN LITIGATION OR OTHERWISE RESISTING SAID CLAIMS OR LIABILITIES WHICH MIGHT BE IMPOSED ON THE COUNTY AS THE RESULT OF SUCH ACTIVITIES BY CITY OR ANOTHER ENTITY OVER WHICH CITY EXERCISES CONTROL.**

**TO THE MAXIMUM EXTENT ALLOWED BY LAW, CITY SHALL INDEMNIFY, DEFEND, AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITY, EXPENSE, JUDGMENT, SUIT, CAUSE OF ACTION, OR DEMAND FOR PERSONAL INJURY, DEATH, OR DIRECT DAMAGE TO TANGIBLE PROPERTY WHICH MAY ACCRUE AGAINST THE COUNTY TO THE EXTENT IT IS CAUSED BY THE NEGLIGENCE OF CITY OR ANOTHER ENTITY OVER WHICH CITY EXERCISES CONTROL, WHILE PERFORMING SERVICES UNDER THIS AGREEMENT. COUNTY WILL GIVE CITY PROMPT, WRITTEN NOTICE OF ANY SUCH CLAIM OR SUIT. COUNTY SHALL COOPERATE WITH CITY IN ITS DEFENSE OR SETTLEMENT OF SUCH CLAIM OR SUIT.**

**IF A RESTRAINING ORDER OR TEMPORARY INJUNCTION IS GRANTED DUE TO ANY ACT, ERROR, OR OMISSION COMMITTED BY CITY OR ANOTHER ENTITY OVER WHICH CITY EXERCISES CONTROL, CITY SHALL MAKE EVERY EFFORT, INCLUDING BUT NOT LIMITED TO SECURING A SATISFACTORY BOND, TO OBTAIN THE SUSPENSION OF ANY SUCH RESTRAINING ORDER OR TEMPORARY INJUNCTION.**

**COUNTY RESERVES THE RIGHT, AT ITS OWN EXPENSE, TO BE INDEPENDENTLY REPRESENTED BY COUNSEL OF ITS OWN CHOICE IN CONNECTION WITH ANY SUCH SUIT OR PROCEEDING.**

**15) NO FEDERAL EXCLUSION**

- A) City warrants that City is not an “Ineligible Person.” An “Ineligible Person” is an individual or entity who:
  - i) is currently excluded, debarred, suspended, or otherwise ineligible to participate in any federal and/or state grant, health care program, or in federal and/or state procurement or non-procurement programs. This includes but is not limited to persons who are on the List of Excluded Individuals or Entities of the Inspector General, List of Parties excluded from Federal Programs by the General Services Administration or the Medicaid Sanction List; or,
  - ii) has been convicted of a criminal offense related to the provision of health care items or services [within the rules and regulations of 42 USC §1320a-7(a)], but has not yet been excluded, debarred, suspended, or otherwise declared ineligible.
- B) City agrees to report immediately to the County if City becomes an “Ineligible Person” during the term of this Agreement.

**16) OWNERSHIP OF DOCUMENTS; COPYRIGHT**

- A) City agrees that for the purposes of assigning copyright ownership, any and all completed or partially completed data, information, reports, programs, inventions, software, firmware,

designs, preliminary layouts, record drawings, digital files, photographs, sketches, and all other electronic or hardcopy documents or documentation (the “Documents”) developed pursuant to the Maintenance performed under this Agreement, shall be the sole property of the County.

- B) City represents that it has the right to assign and hereby assigns to the County all rights, title, copyright ownership and interest in any completed or partially completed data (including source codes), information, reports, programs, inventions, software, firmware, designs, preliminary layouts, record drawings, digital files, photographs, sketches, and all other electronic or hardcopy documents or documentation to be developed or has already been developed, created or invented pursuant to this Agreement or any other agreements that City may currently have or had in the past, with the County.
- C) Within seven (7) days after its development, creation, or invention, City agrees to deliver to the County, copies, in a form acceptable to the County, of any and all such Documents. City may retain one set of reproducible copies of all Documents for the sole use of performing Maintenance for the County. City is expressly prohibited from selling, donating, licensing or otherwise marketing, or divulging to third parties, any Document, or using such Documents in the preparation of other work for any other client, without the express written permission of the County.

#### 17) **AUDIT RIGHTS**

- A) Audit Rights. The City shall cooperate to the fullest extent with any and all federal, state, local, or County audits related to this Agreement. The City’s cooperation shall include, but not be limited to access to all books, records, contracts, spreadsheets, correspondence, and documents, in whatever form, that are applicable to this Agreement and requested by any federal, state, local, or County entity that has rights or jurisdiction over any part of this Agreement or the funds applicable to this Agreement.
- B) Record Retention. The City agrees to retain within the boundaries of Harris County, for six (6) years after the expiration of this Agreement, all books, records, contracts, spreadsheets, correspondence, and documents applicable to this Agreement. The City will retain and make available, and insert the requisite clause in each applicable subcontract requiring its subcontractors to retain and make available, the books, records, contracts, spreadsheets, correspondence, and documents applicable to this Agreement.

#### 18) **WAIVER OF BREACH**

Waiver by either Party of a breach or violation of any provision of the Agreement is not a waiver of any subsequent breach.

#### 19) **SEVERABILITY**

If any provision or part of the Agreement or its application to any person, entity, or circumstance is ever held by any court of competent jurisdiction to be invalid for any reason, the remainder of the Agreement and the application of such provision or part of the Agreement to other persons, entities, or circumstances are not affected.

**20) SURVIVAL OF TERMS**

Any provision of this Agreement that, by its plain meaning, is intended to survive the expiration or earlier termination of this Agreement including, but not limited to the indemnification provision, shall survive such expiration or earlier termination. If an ambiguity exists as to survival, the provision shall be deemed to survive.

**21) CONTRACT CONSTRUCTION**

- A) This Agreement shall not be construed against or in favor of any Party hereto based upon the fact that the Party did or did not authorize this Agreement.
- B) The headings in this Agreement are for convenience or reference only and shall not control or affect the meaning or construction of this Agreement.
- C) When terms are used in the singular or plural, the meaning shall apply to both.
- D) When either the male or female gender is used, the meaning shall apply to both.

**22) SUCCESSORS AND ASSIGNS**

- A) The County and City bind themselves and their successors, executors, administrators, and assigns to the other Party of this Agreement and to the successors, executors, administrators, and assigns of such other Party, in respect to all covenants of this Agreement.
- B) Neither the County nor City shall assign, sublet, or transfer its interest in this Agreement without written consent of the other Party, which will not be unreasonably withheld.

**23) NO THIRD-PARTY BENEFICIARIES**

- A) The County is not obligated or liable to any party other than City for the performance of this Agreement.
- B) Nothing in the Agreement is intended or shall be deemed or construed to create any additional rights or remedies in any third party.
- C) Nothing contained in the Agreement shall be construed to or operate in any manner whatsoever to increase the rights of any third party, or the duties or responsibilities of County with respect to any third party.

**24) ENTIRE AGREEMENT; MODIFICATIONS**

- A) This instrument contains the entire Agreement between the Parties relating to the rights herein granted and obligations herein assumed.
- B) Any oral or written representations or modifications concerning this instrument shall not be effective excepting a subsequent written modification signed by both Parties.

**25) EXECUTION, MULTIPLE COUNTERPARTS**

This Agreement may be executed in several counterparts. Each counterpart is deemed an original. All counterparts together constitute one and the same instrument. Each Party warrants that the undersigned is a duly authorized representative with the power to execute this Agreement.

**HARRIS COUNTY, TEXAS**

**CITY OF JERSEY VILLAGE**

By: \_\_\_\_\_  
Lina Hidalgo, County Judge  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Austin Bless, City Manager  
Date: \_\_\_\_\_

APPROVED AS TO FORM:

ATTEST:

CHRISTIAN D. MENEFE  
County Attorney

By: \_\_\_\_\_  
Secretary, Board of Directors

By: \_\_\_\_\_  
Philip Berzins  
Assistant County Attorney  
C.A.O. File No.: 21GEN1079

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

## CITY OF JERSEY VILLAGE

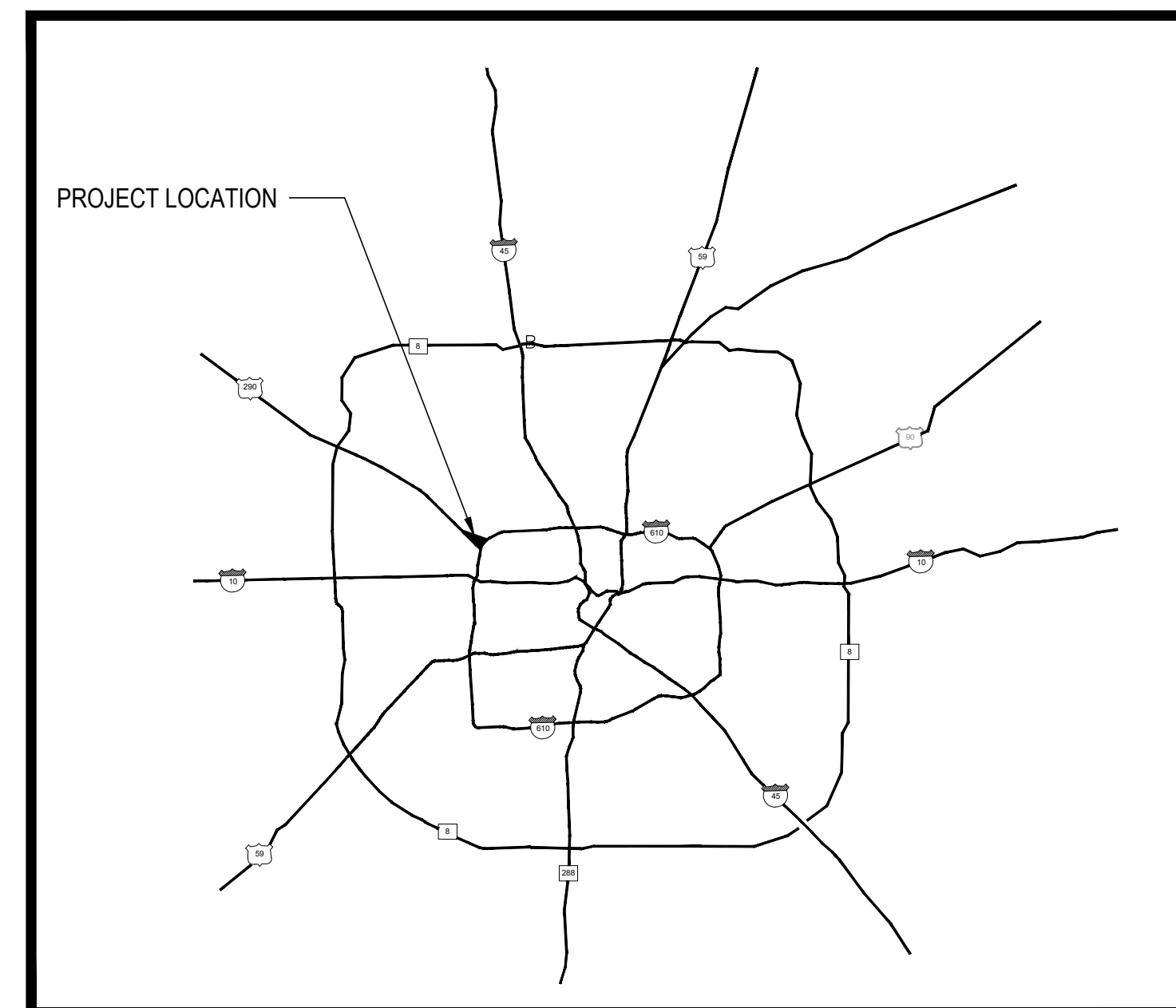
### GATEWAY MONUMENTATION IMPROVEMENTS PHASE II

City of Jersey Village, Texas

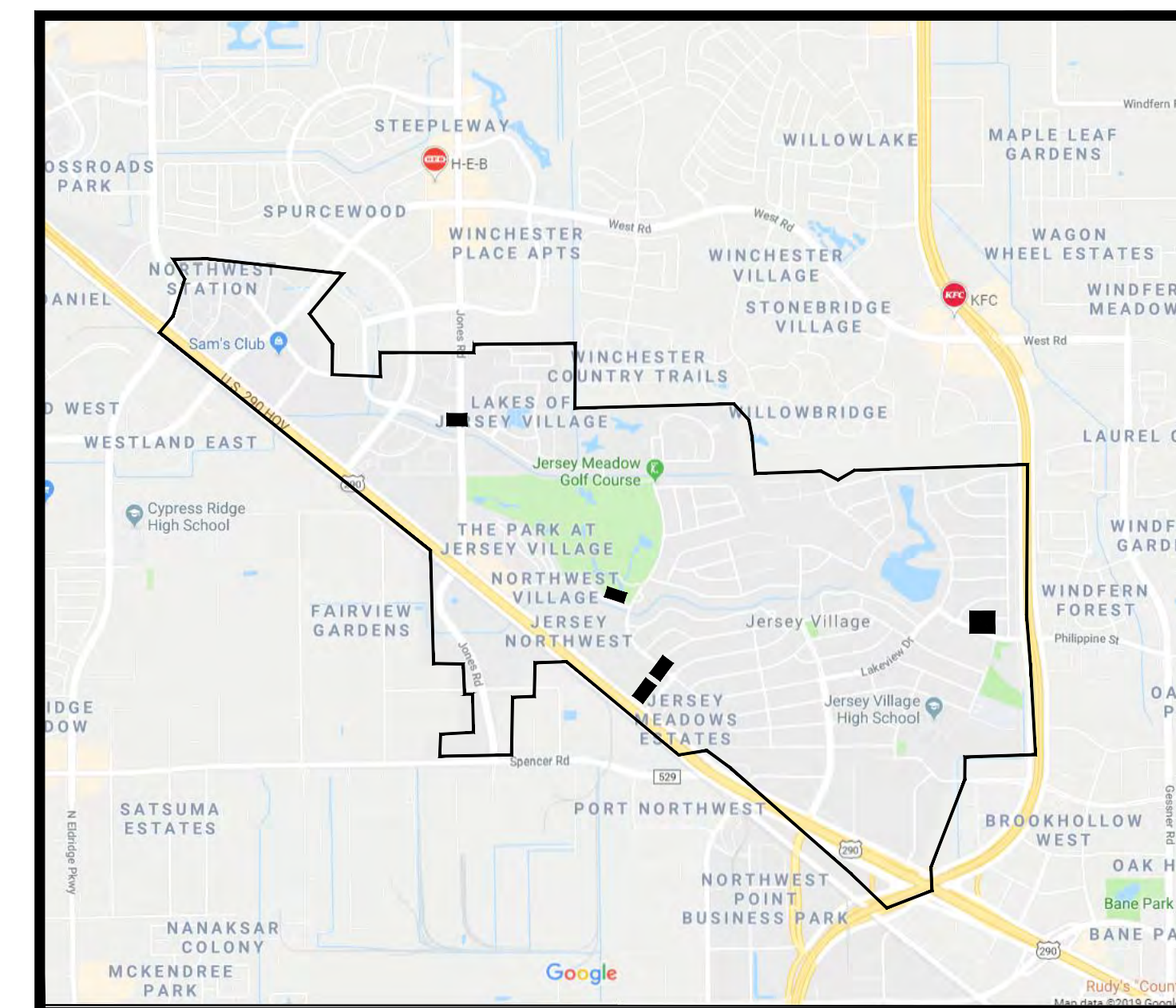
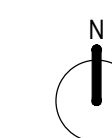


FOR PERMIT  
 01.18.2021  
 CCA PROJECT NO. 118-119A

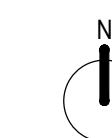
TITLE	SHEET NO.
OVERALL LAYOUT	L0.00
CONSTRUCTION & PLANTING PLANS	L1.01 - L1.04
PLANTING DETAILS, NOTES & SCHEDULES	L1.04
TREE PROTECTION DETAILS & NOTES	L1.05
IRRIGATION PLANS	L2.01 - L2.04
IRRIGATION DETAILS	L2.05
ENTRY SIGN FOUNDATION & DETAILS	S1.00 - S1.03
GENERAL NOTES & DETAILS	S2.00
ELECTRICAL SYMBOL LEGEND	E0.01
ELECTRICAL SITE PLAN	E2.01 - E2.04
ELECTRICAL SCHEDULES	E4.01
ELECTRICAL DETAILS	E6.01
ELECTRICAL SPECIFICATIONS	E7.01



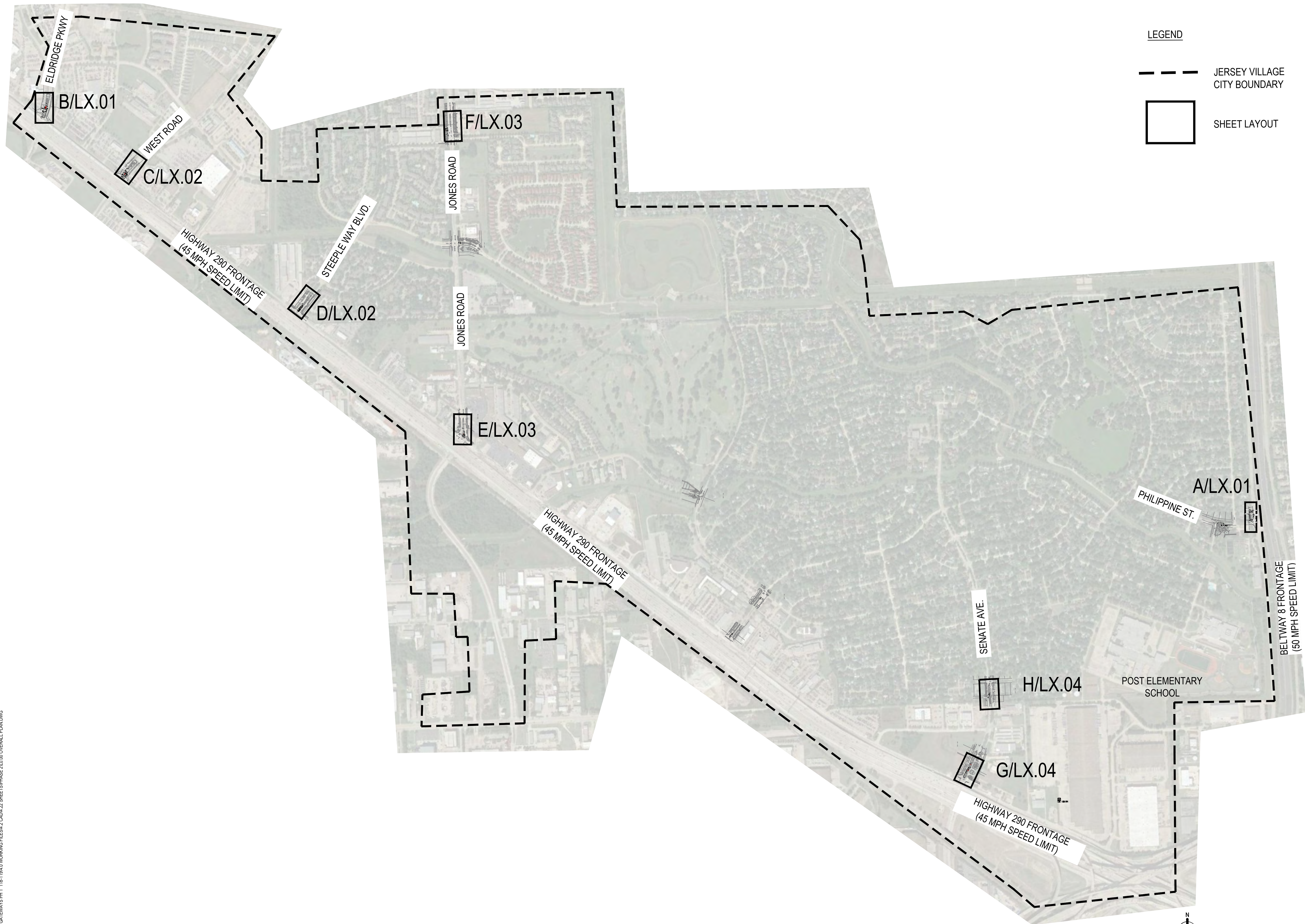
LOCATION MAP



VICINITY MAP



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



**LEGEND**

--- JERSEY VILLAGE CITY BOUNDARY

□ SHEET LAYOUT

**CLARK CONDON**  
 LANDSCAPE ARCHITECTURE  
 10401 Stella Link Dr.  
 Houston, TX 77025  
 T: 713 871 1414 F: 713 871 0888

CLIENT  
**CITY OF JERSEY VILLAGE**  
 16501 JERSEY DRIVE  
 JERSEY VILLAGE, TX, 77040  
 T: 713.466.2102

STRUCTURAL ENGINEER  
**BEC ENGINEERING & CONSULTANTS**  
 3200 WILCREST DR. SUIT 440  
 HOUSTON, TX, 77042  
 T: 832.240.3771

ELECTRICAL ENGINEER  
**DBR**  
 9990 RICHMOND AVE #300  
 HOUSTON, TX, 77042  
 T: 713.914.0888

GRAPHIC DESIGNER  
**MINOR DESIGN**  
 1601 W WEBSTER STREET #3  
 HOUSTON, TX 77019  
 T: 713.523.6644

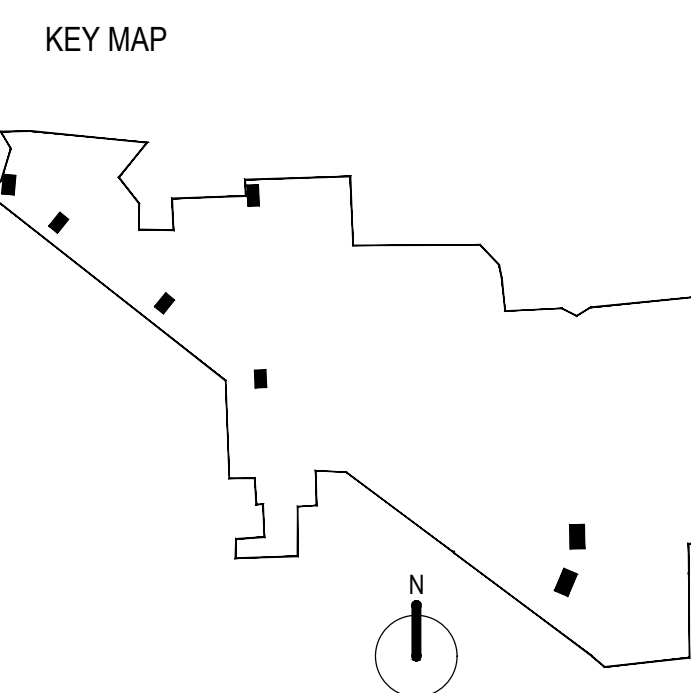
IRRIGATION CONSULTANT  
**JAMES POLE IRRIGATION**  
 100 N LOCUST ST. #3  
 DENTON, TX, 76201  
 T: 940.243.2364

SEAL



ISSUE

1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.20.2021



**GATEWAYS PHASE 2**  
 JERSEY VILLAGE, TX

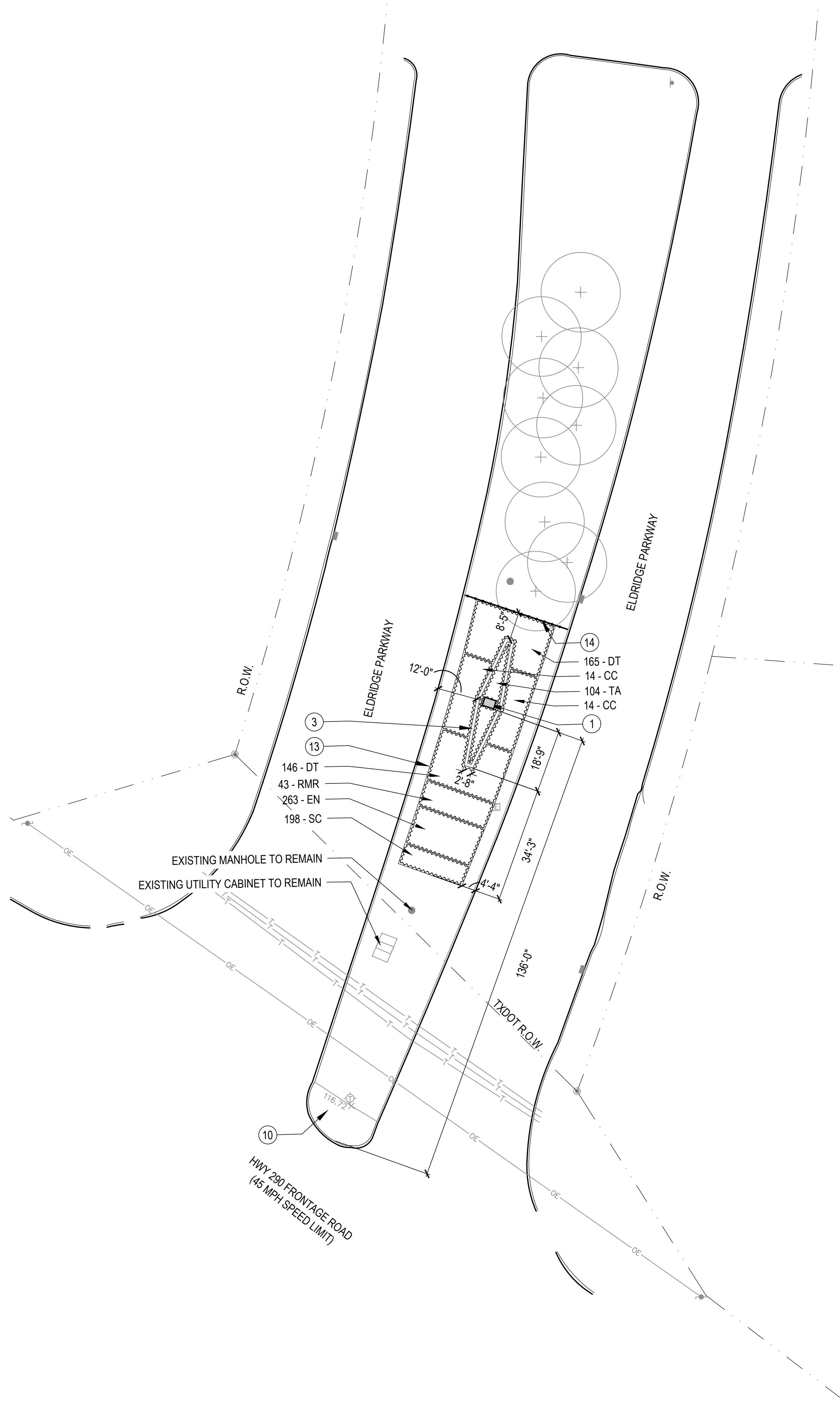
OVERALL PLAN

DRAWN BY: EL/AEH  
 CHECKED BY: SSS  
 DATE: 01.06.2021  
 SCALE: 1" = 600'-0"  
 PROJECT #: 118-119A

SHEET  
**L0.00**

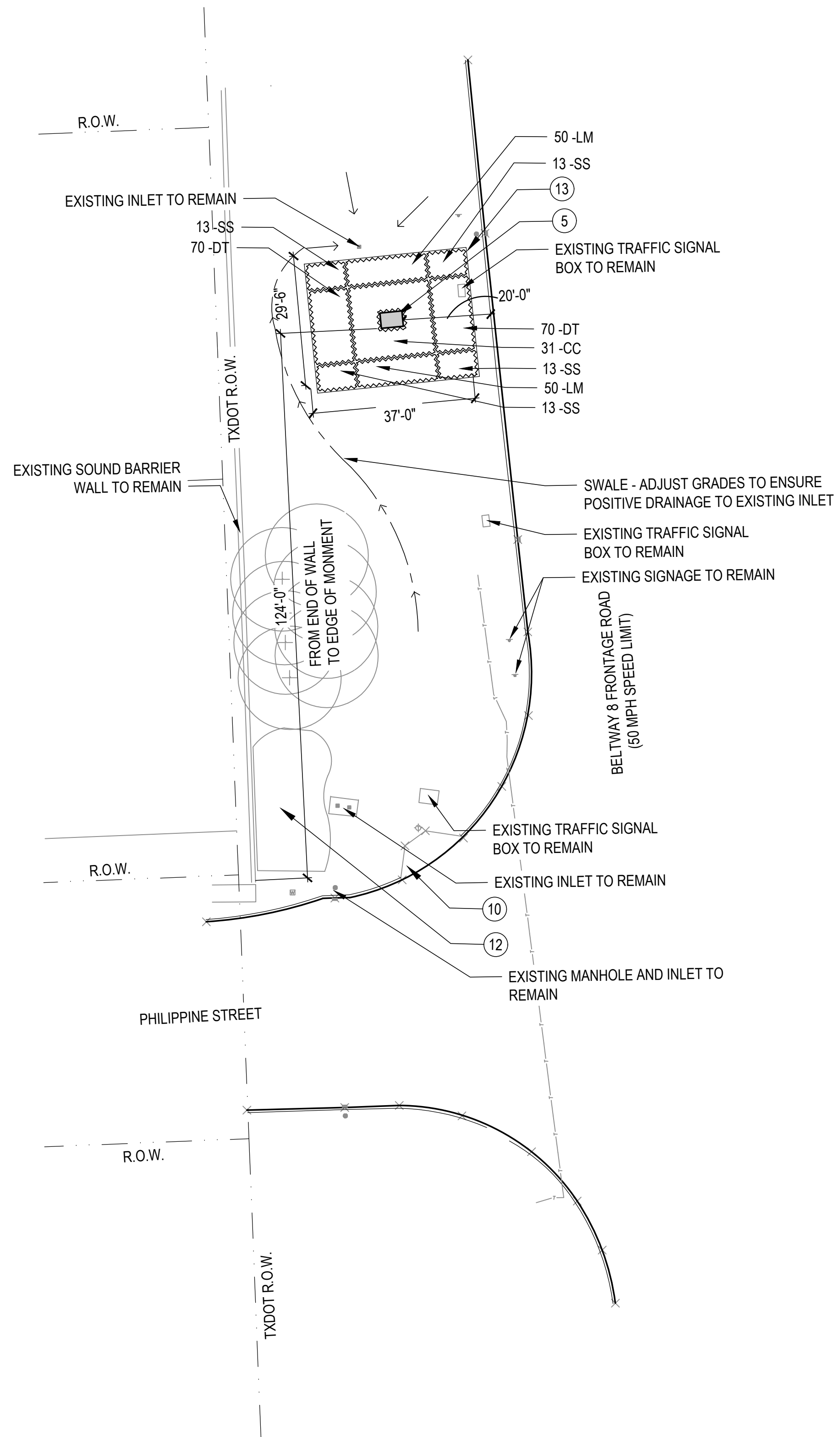


J:\JERSEYVILLE GATEWAYS PH 1 118-1194A WORKING FILES\4.2 CAD\4.2 SHEETS\PHASE 2\11.01 CONSTRUCTION PLAN.DWG



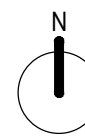
**B** SMALL GATEWAY AT ELDRIDGE PARKWAY & HWY. 290

1"=20'-0"



**A** LARGE GATEWAY AT BELTWAY 8 AND PHILLIPPINE STREET

1"=20'-0"

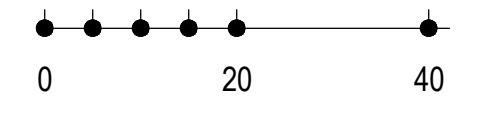


SYMBOLS LEGEND	
	TREE TO BE REMOVED AND DISPOSED OF. BACKFILL, FINE GRADE & SOD AREAS DAMAGED BY REMOVAL.
	EXISTING TREE TO BE PROTECTED IN PLACE
	PROPOSED ORNAMENTAL TREE
	OVER HEAD UTILITIES TO REMAIN
	PROPOSED SHRUBS AND GROUND COVER
	TREE PROTECTION PLANKING
	ROOT PRUNING

LEGEND	
KEY	MATERIAL
1	SMALL GATEWAY MONUMENT - TYPE A; RE: A/L1.05
2	SMALL GATEWAY MONUMENT - TYPE B; RE: B/L1.05
3	GATEWAY PERIMETER WALL RE: C/L1.06
4	DIGITAL MARQUEE SIGN RE: D/L1.06
5	LARGE GATEWAY MONUMENT RE: A/L1.07
6	NEIGHBORHOOD MONUMENT RE: B/L1.06
7	EXISTING MONUMENT SIGNAGE TO BE REMOVED
8	EXISTING MONUMENT SIGNAGE TO REMAIN
9	EXISTING PLANTING, INCLUDING STEEL EDGE AND/OR ROCK TO BE REMOVED AND DISPOSED OF
10	EXISTING CONCRETE TO REMAIN
11	EXISTING CONCRETE TO BE REMOVED & DISPOSED OF
12	EXISTING LANDSCAPING TO REMAIN
13	CUT BED EDGE RE: B/L1.08
14	TREE PROTECTION FENCING RE: E/L1.08

PLANTING KEY	
CC	DWARF BOTTLE BRUSH
DT	VARIEGATED TASMANIAN FLAX LILY
EN	BLUE DAZE
LM	LIRIOPE BIG BLUE
LS	TRAILING WHITE LANTANA
RM	WHITE DRIFT ROSE
RMR	RED DRIFT ROSE
SC	SEASONAL COLOR
SS	MYSTIC SPIRES SALVIA
TA	ASIAN JASMINE

- NOTES:
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  - FIELD VERIFY FINISH GRADE ELEVATION FOR BOTTOM OF SIGN.
  - ELECTRICAL DISCONNECTS TO BE FIELD VERIFIED BY LA, REFERENCE ELECTRICAL PLANS
  - REPAIR & SOD ALL MEDIAN TIPS TO MONUMENT



**CLARK CONDON**

LANDSCAPE ARCHITECTURE  
10401 Stella Link Dr.  
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CLIENT  
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STRUCTURAL ENGINEER  
**BEC ENGINEERING & CONSULTANTS**  
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HOUSTON, TX, 77042  
T: 832.240.3771

ELECTRICAL ENGINEER  
**DBR**  
9990 RICHMOND AVE #300  
HOUSTON, TX, 77042  
T: 713.914.0888

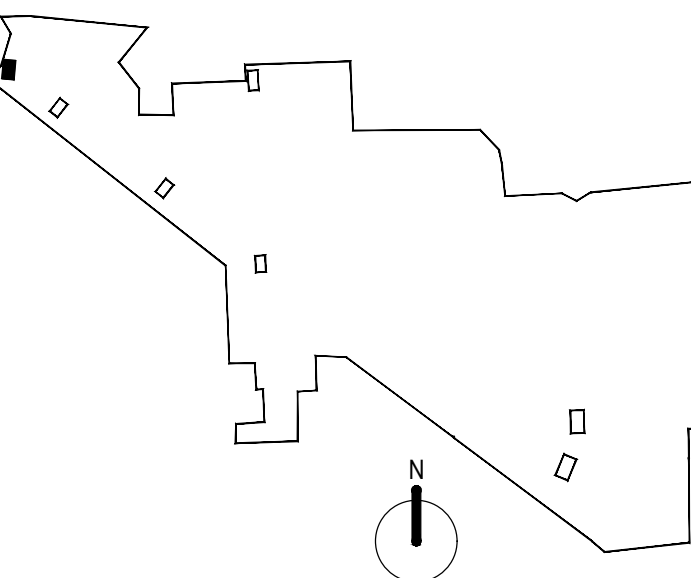
GRAPHIC DESIGNER  
**MINOR DESIGN**  
1601 W WEBSTER STREET #3  
HOUSTON, TX 77019  
T: 713.523.6644

IRRIGATION CONSULTANT  
**JAMES POLE IRRIGATION**  
100 N LOCUST ST. #3  
DENTON, TX, 76201  
T: 940.243.2364  
SEAL



ISSUE		
1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.20.2021

KEY MAP



**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

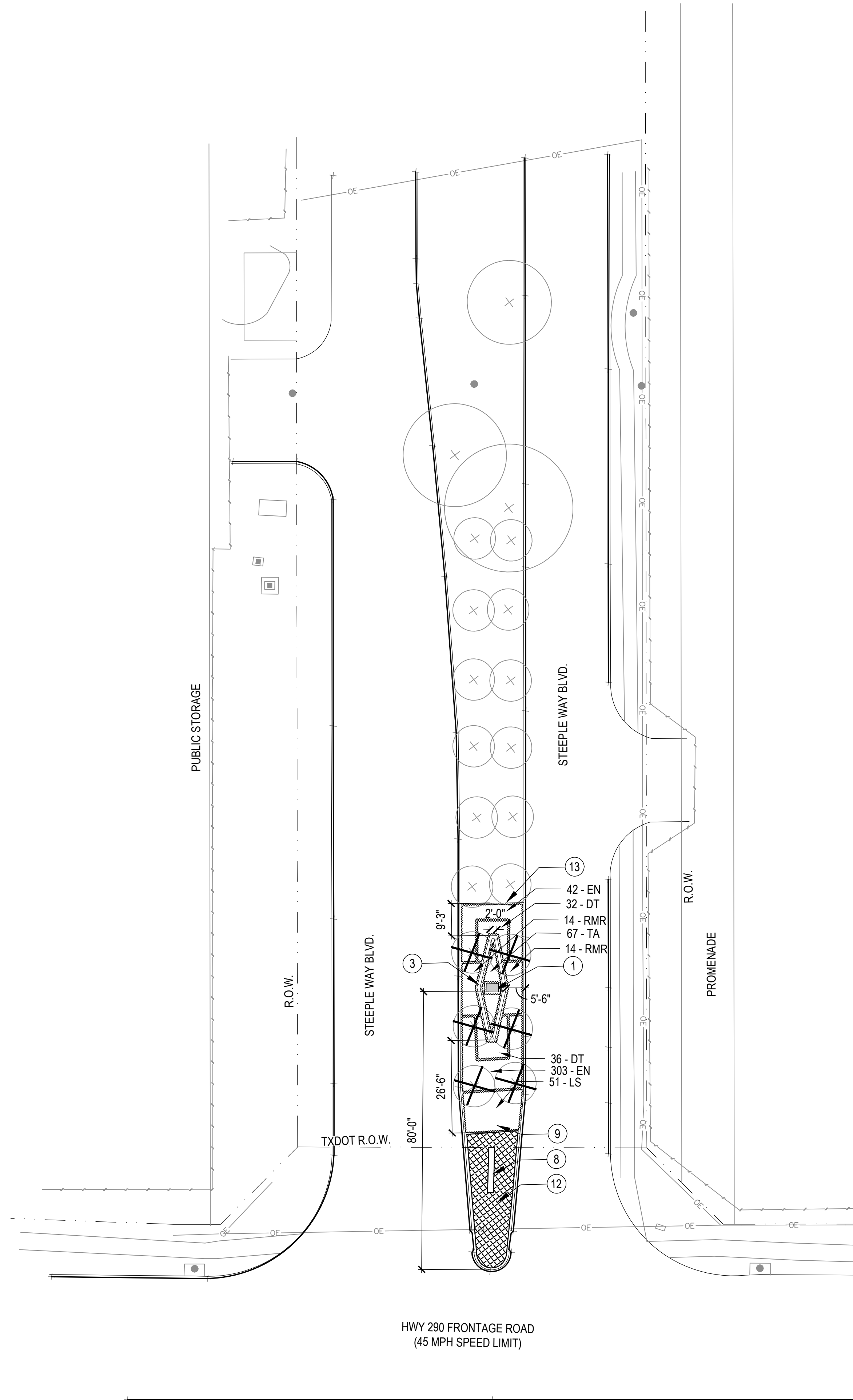
**CONSTRUCTION PLAN**

DRAWN BY: EL/AEH  
CHECKED BY: SSS  
DATE: 01.06.2021  
SCALE: 1"=20'-0"  
PROJECT #: 118-119A

SHEET  
**L1.01**

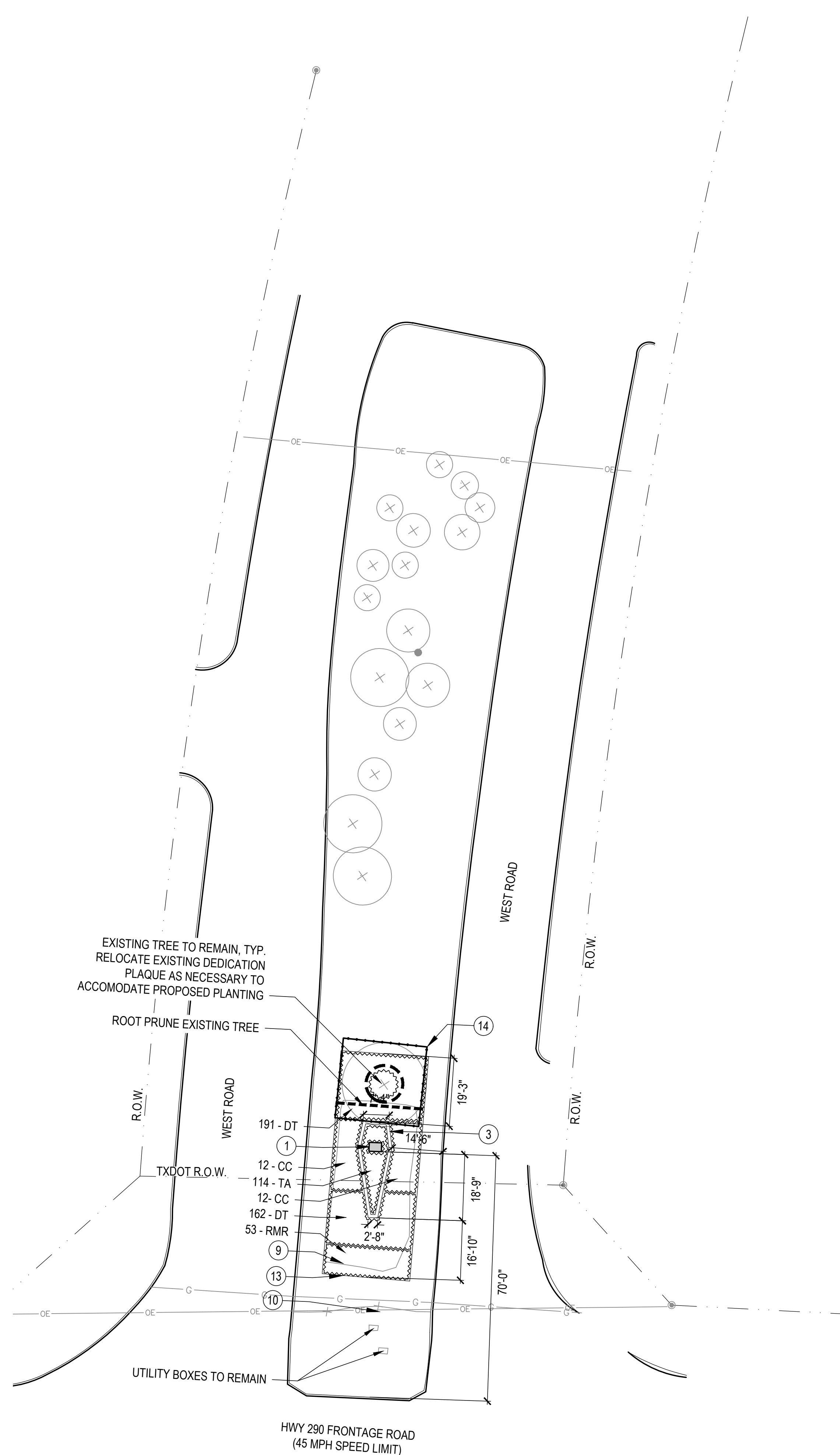
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

J:\JERSEY VILLAGE GATEWAYS PH 1 118-1194-0 WORKING FILES\4.2 CAD\4.2 SHEETS\PHASE 2\118-1194-0 CONSTRUCTION PLANNING



**D** SMALL GATEWAY AT STEEPLE WAY & HWY. 290

1"=20'-0"



**C** SMALL GATEWAY AT WEST ROAD & HWY. 290

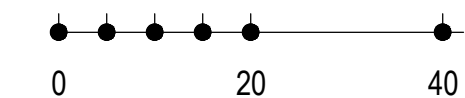
1"=20'-0"

SYMBOLS LEGEND	
	TREE TO BE REMOVED AND DISPOSED OF. BACKFILL, FINE GRADE & SOD AREAS DAMAGED BY REMOVAL.
	EXISTING TREE TO BE PROTECTED IN PLACE
	PROPOSED ORNAMENTAL TREE
	OVER HEAD UTILITIES TO REMAIN
	PROPOSED SHRUBS AND GROUND COVER
	TREE PROTECTION PLANKING
	ROOT PRUNING

LEGEND	
KEY	MATERIAL
①	SMALL GATEWAY MONUMENT - TYPE A; RE: A/L1.05
②	SMALL GATEWAY MONUMENT - TYPE B; RE: B/L1.05
③	GATEWAY PERIMETER WALL RE: C/L1.06
④	DIGITAL MARQUEE SIGN RE: D/L1.06
⑤	LARGE GATEWAY MONUMENT RE: A/L1.07
⑥	NEIGHBORHOOD MONUMENT RE: B/L1.06
⑦	EXISTING MONUMENT SIGNAGE TO BE REMOVED
⑧	EXISTING MONUMENT SIGNAGE TO REMAIN
⑨	EXISTING PLANTING, INCLUDING STEEL EDGE AND/OR ROCK TO BE REMOVED AND DISPOSED OF
⑩	EXISTING CONCRETE TO REMAIN
⑪	EXISTING CONCRETE TO BE REMOVED & DISPOSED OF
⑫	EXISTING LANDSCAPING TO REMAIN
⑬	CUT BED EDGE RE: B/L1.08
⑭	TREE PROTECTION FENCING RE: E/L1.08

PLANTING KEY	
CC	DWARF BOTTLE BRUSH
DT	VARIEGATED TASMANIAN FLAX LILY
EN	BLUE DAZE
LM	LIRIOPE BIG BLUE
LS	TRAILING WHITE LANTANA
RM	WHITE DRIFT ROSE
RMR	RED DRIFT ROSE
SC	SEASONAL COLOR
SS	MYSTIC SPIRES SALVIA
TA	ASIAN JASMINE

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  - REPAIR & SOD ALL MEDIAN TIPS TO MONUMENT



**CLARK CONDON**

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CLIENT  
**CITY OF JERSEY VILLAGE**  
16501 JERSEY DRIVE  
JERSEY VILLAGE, TX, 77040  
T: 713.466.2102

STRUCTURAL ENGINEER  
**BEC ENGINEERING & CONSULTANTS**  
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T: 832.240.3771

ELECTRICAL ENGINEER  
**DBR**  
9990 RICHMOND AVE #300  
HOUSTON, TX, 77042  
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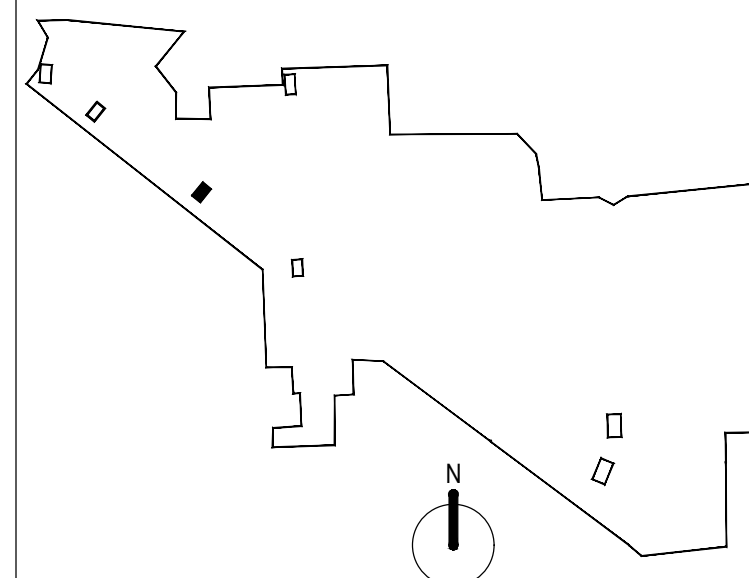
GRAPHIC DESIGNER  
**MINOR DESIGN**  
1601 W WEBSTER STREET #3  
HOUSTON, TX 77019  
T: 713.523.6644

IRRIGATION CONSULTANT  
**JAMES POLE IRRIGATION**  
100 N LOCUST ST. #3  
DENTON, TX, 76201  
T: 940.243.2364  
SEAL



ISSUE		
1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.20.2021

KEY MAP



**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

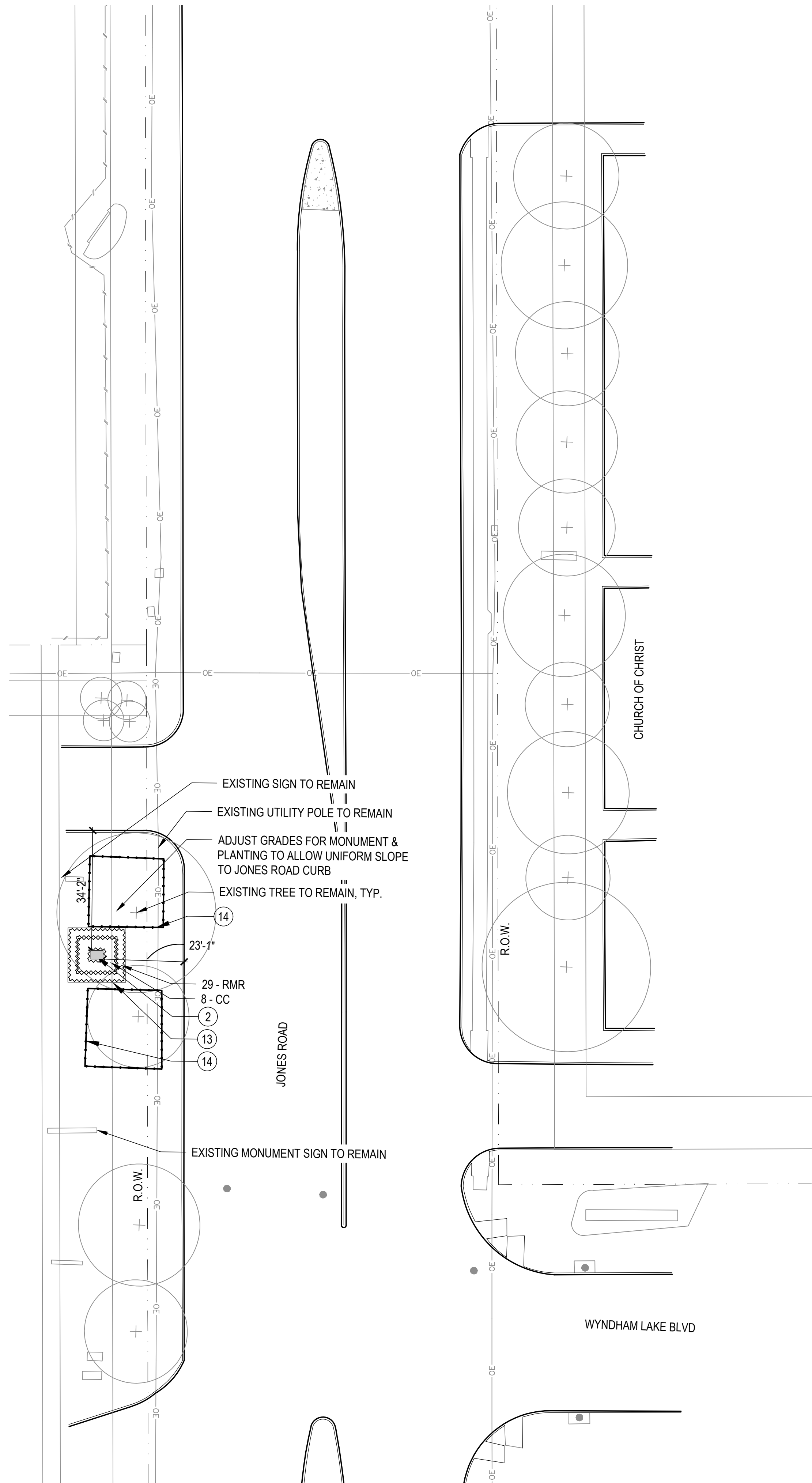
**CONSTRUCTION PLAN**

DRAWN BY: EL/AEH  
CHECKED BY: SSS  
DATE: 01.06.2021  
SCALE: 1"=20'-0"  
PROJECT #: 118-119A

SHEET  
**L1.02**

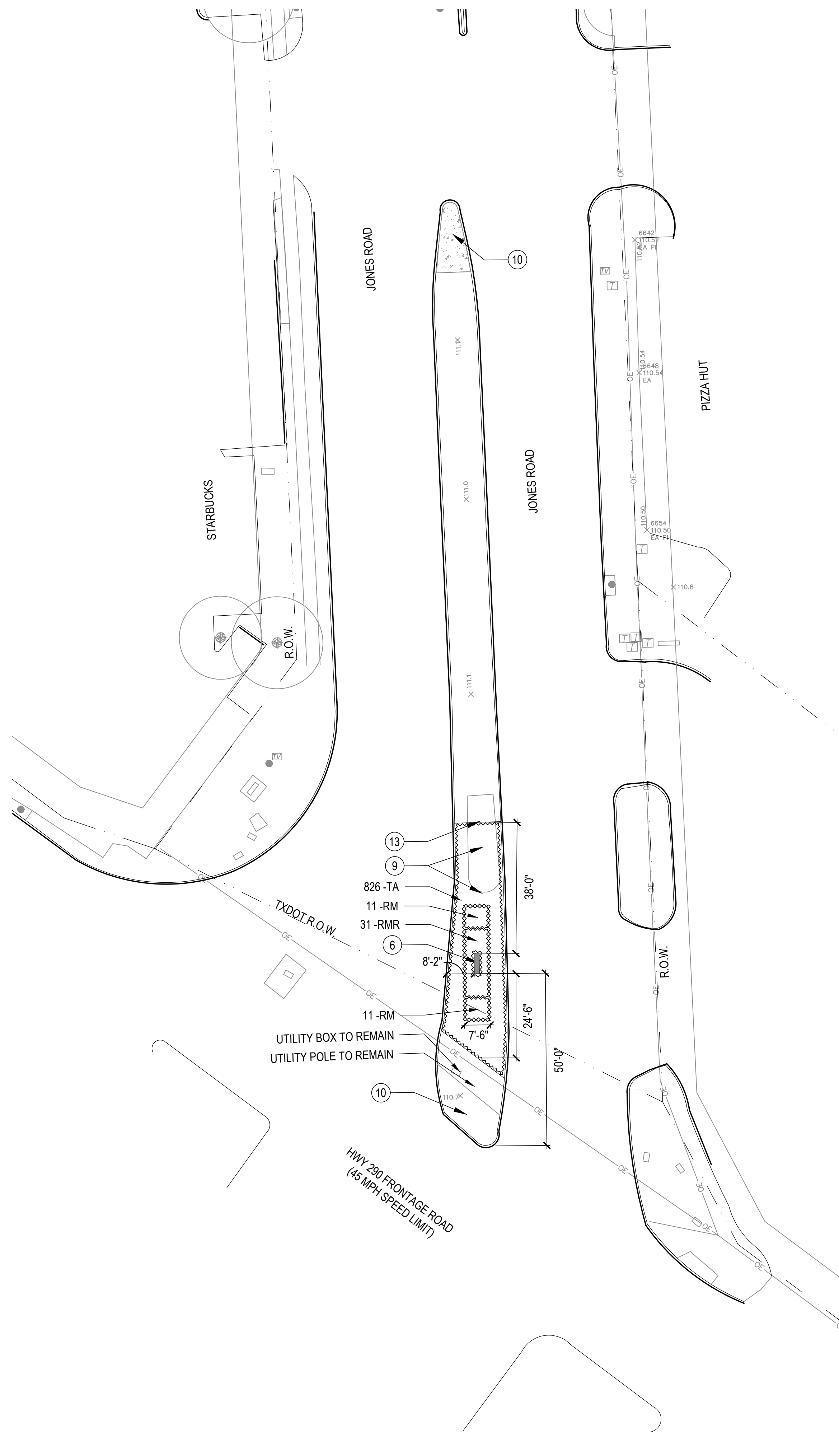
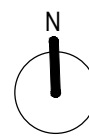
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

J:\JERSEY VILLAGE GATEWAYS PH 1 - 118-1194-0 WORKING FILES\4.2 CAD\4.2 SHEETS\PHASE 2\11.03 CONSTRUCTION PLAN.DWG



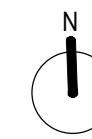
**F** SMALL GATEWAY AT JONES ROAD & WYNDHAM LAKE BLVD.

1"=20'-0"



**E** NEIGHBORHOOD MONUMENT AT JONES ROAD & HWY.290

1"=20'-0"

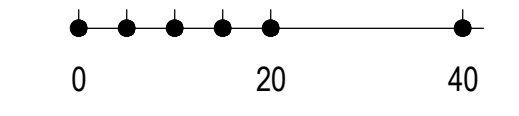


SYMBOLS LEGEND	
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	TREE PROTECTION PLANKING
	ROOT PRUNING

LEGEND	
KEY	MATERIAL
1	SMALL GATEWAY MONUMENT - TYPE A; RE: A/L1.05
2	SMALL GATEWAY MONUMENT - TYPE B; RE: B/L1.05
3	GATEWAY PERIMETER WALL RE: C/L1.06
4	DIGITAL MARQUEE SIGN RE: D/L1.06
5	LARGE GATEWAY MONUMENT RE: A/L1.07
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DT	VARIEGATED TASMANIAN FLAX LILY
EN	BLUE DAZE
LM	LIRIOPE BIG BLUE
LS	TRAILING WHITE LANTANA
RM	WHITE DRIFT ROSE
RMR	RED DRIFT ROSE
SC	SEASONAL COLOR
SS	MYSTIC SPIRES SALVIA
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**CLARK CONDON**

LANDSCAPE ARCHITECTURE  
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GRAPHIC DESIGNER  
**MINOR DESIGN**  
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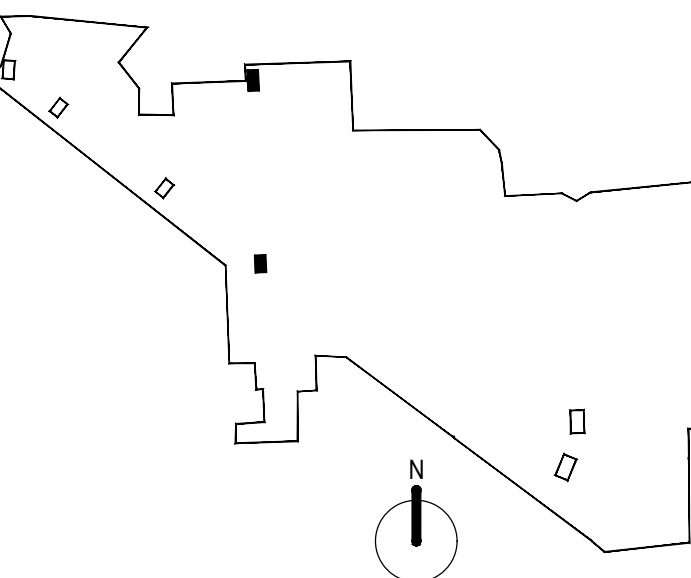
IRRIGATION CONSULTANT  
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SEAL



ISSUE

1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.20.2021

KEY MAP



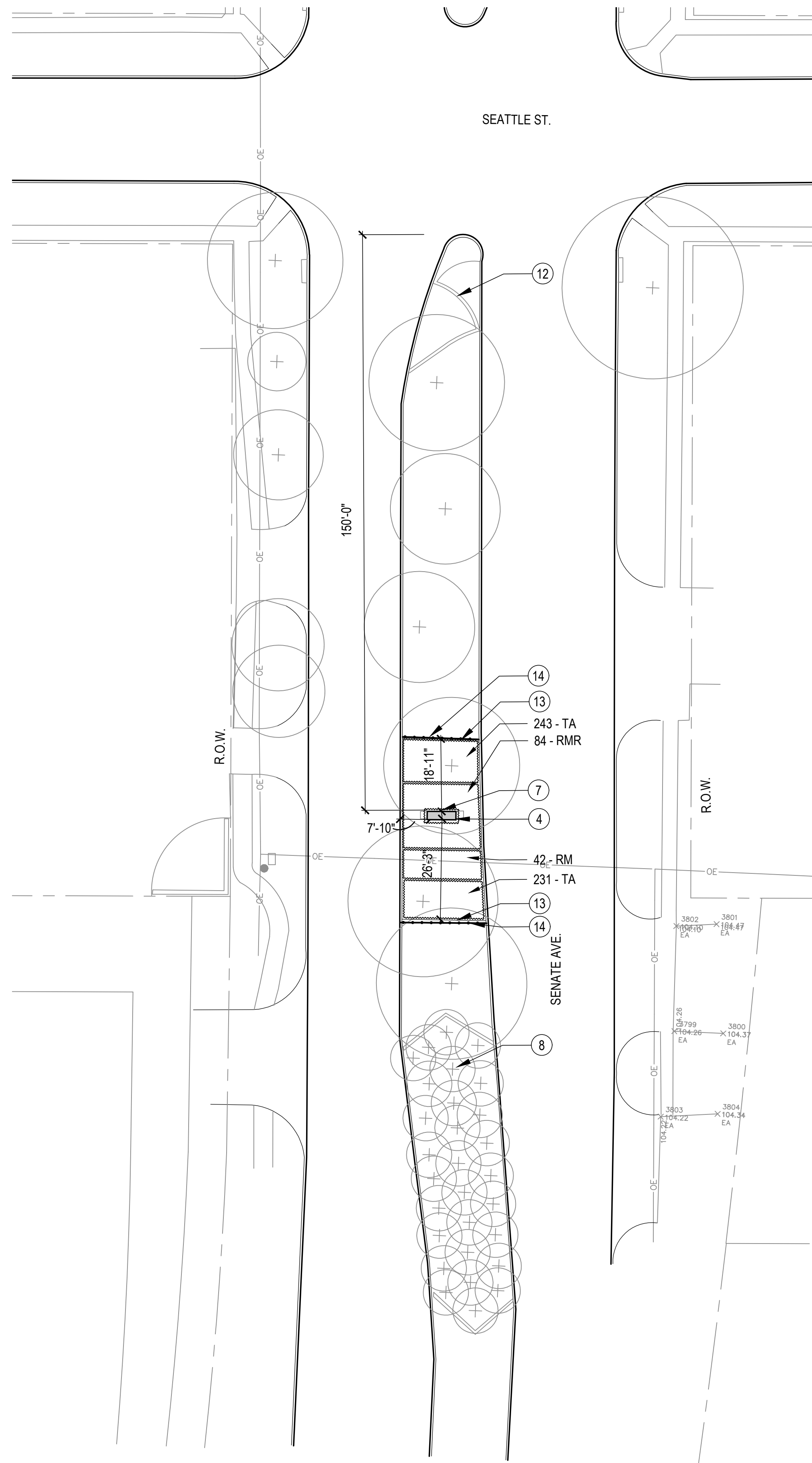
**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

**CONSTRUCTION PLAN**

DRAWN BY: EL/AEH  
CHECKED BY: SSS  
DATE: 01.06.2021  
SCALE: 1"=20'-0"  
PROJECT #: 118-119A

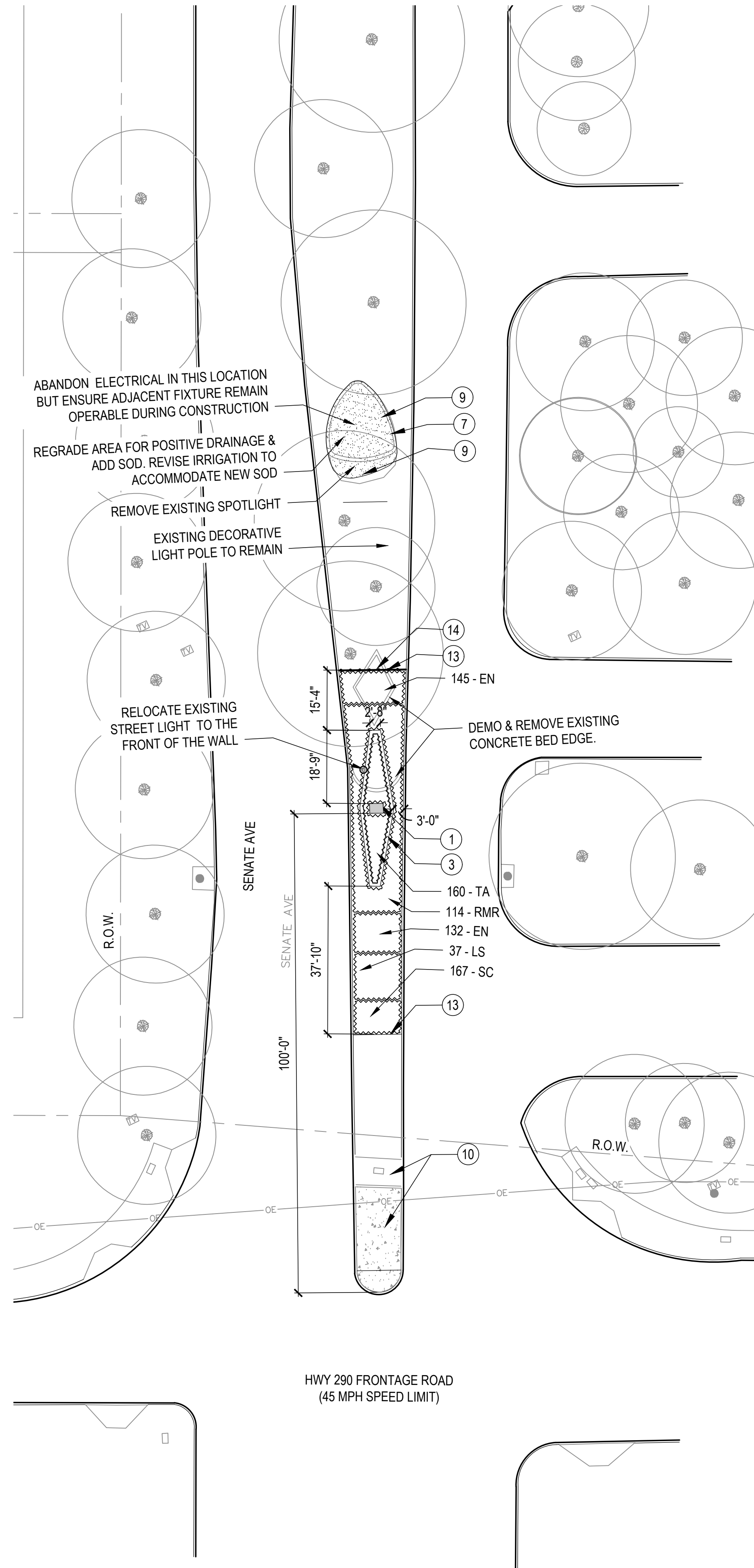
SHEET  
**L1.03**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



**H** DIGITAL MARQUEE AT SEATTLE AND SENATE AVENUE

1"=20'-0"



**G** SMALL GATEWAY AT SENATE AVENUE AND HWY. 290

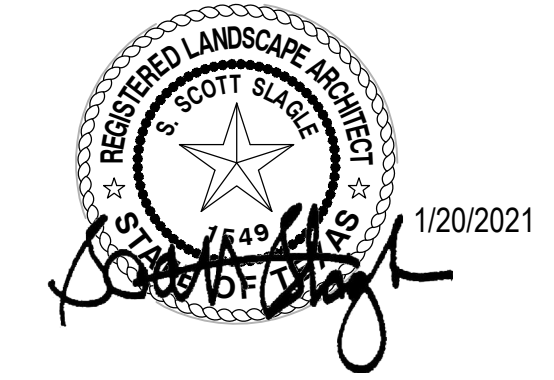
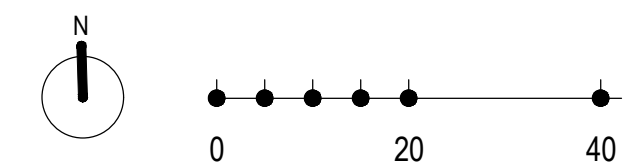
1"=20'-0"

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	PROPOSED SHRUBS AND GROUND COVER
	TREE PROTECTION PLANKING
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LEGEND	
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9	EXISTING PLANTING, INCLUDING STEEL EDGE AND/OR ROCK TO BE REMOVED AND DISPOSED OF
10	EXISTING CONCRETE TO REMAIN
11	EXISTING CONCRETE TO BE REMOVED & DISPOSED OF
12	EXISTING LANDSCAPING TO REMAIN
13	CUT BED EDGE RE: B/L1.08
14	TREE PROTECTION FENCING RE: E/L1.08

PLANTING KEY	
CC	DWARF BOTTLE BRUSH
DT	VARIEGATED TASMANIAN FLAX LILY
EN	BLUE DAZE
LM	LIRIOPE BIG BLUE
LS	TRAILING WHITE LANTANA
RM	WHITE DRIFT ROSE
RMR	RED DRIFT ROSE
SC	SEASONAL COLOR
SS	MYSTIC SPIRES SALVIA
TA	ASIAN JASMINE

- NOTES:
- REFERENCE SHEETS L1.05 - L1.08 FOR ALL DETAILS, NOTES, & SCHEDULES.
  - CONTRACTOR TO SOD ALL TURF AREA DISTURBED BY CONSTRUCTION WITH LIKE SPECIES.
  - EXISTING PLANTING WITHIN PROPOSED BED NOT INDICATED TO REMAIN SHALL BE REMOVED & DISPOSED OF.
  - FIELD VERIFY FINISH GRADE ELEVATION FOR BOTTOM OF SIGN.
  - ELECTRICAL DISCONNECTS TO BE FIELD VERIFIED BY LA, REFERENCE ELECTRICAL PLANS
  - REPAIR & SOD ALL MEDIAN TIPS TO MONUMENT

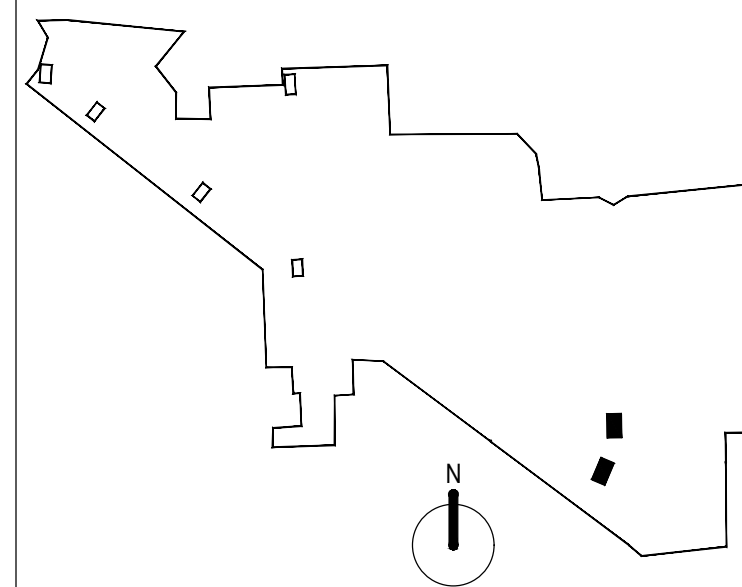


1/20/2021

ISSUE

1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.20.2021

KEY MAP



**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

CONSTRUCTION PLAN

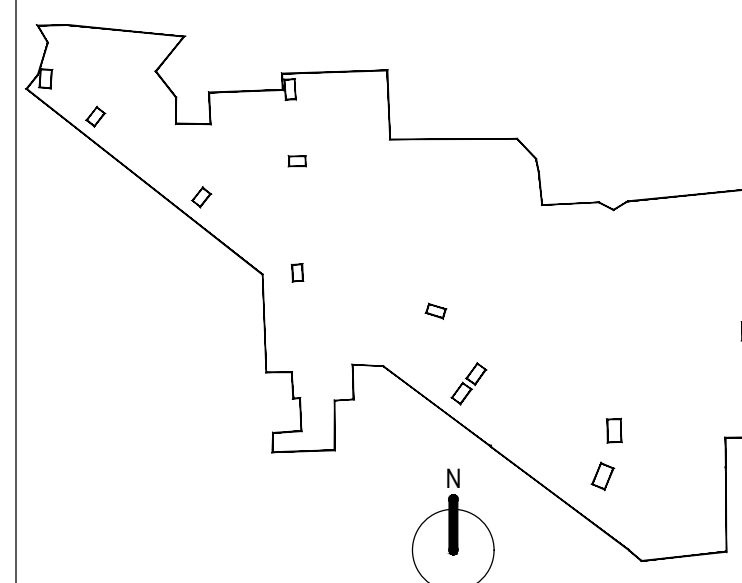
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CHECKED BY: SSS  
DATE: 01.06.2021  
SCALE: 1"=20'-0"  
PROJECT #: 118-119A

SHEET  
**L1.04**



ISSUE		
1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.20.2021

KEY MAP



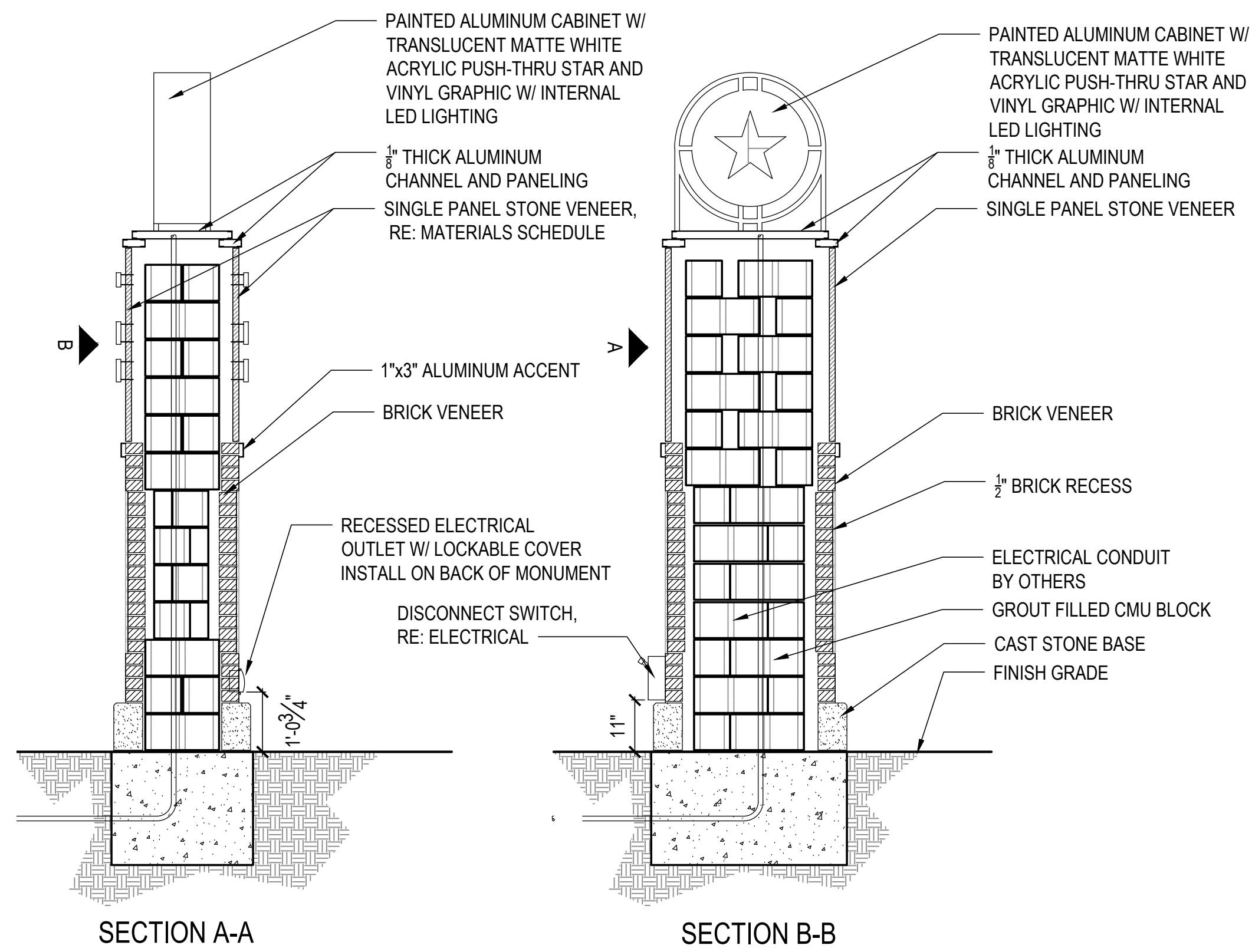
**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

CONSTRUCTION DETAILS

DRAWN BY: EL/AEH  
CHECKED BY: SSS  
DATE: 01.06.2021  
SCALE:####  
PROJECT #: 118-119A

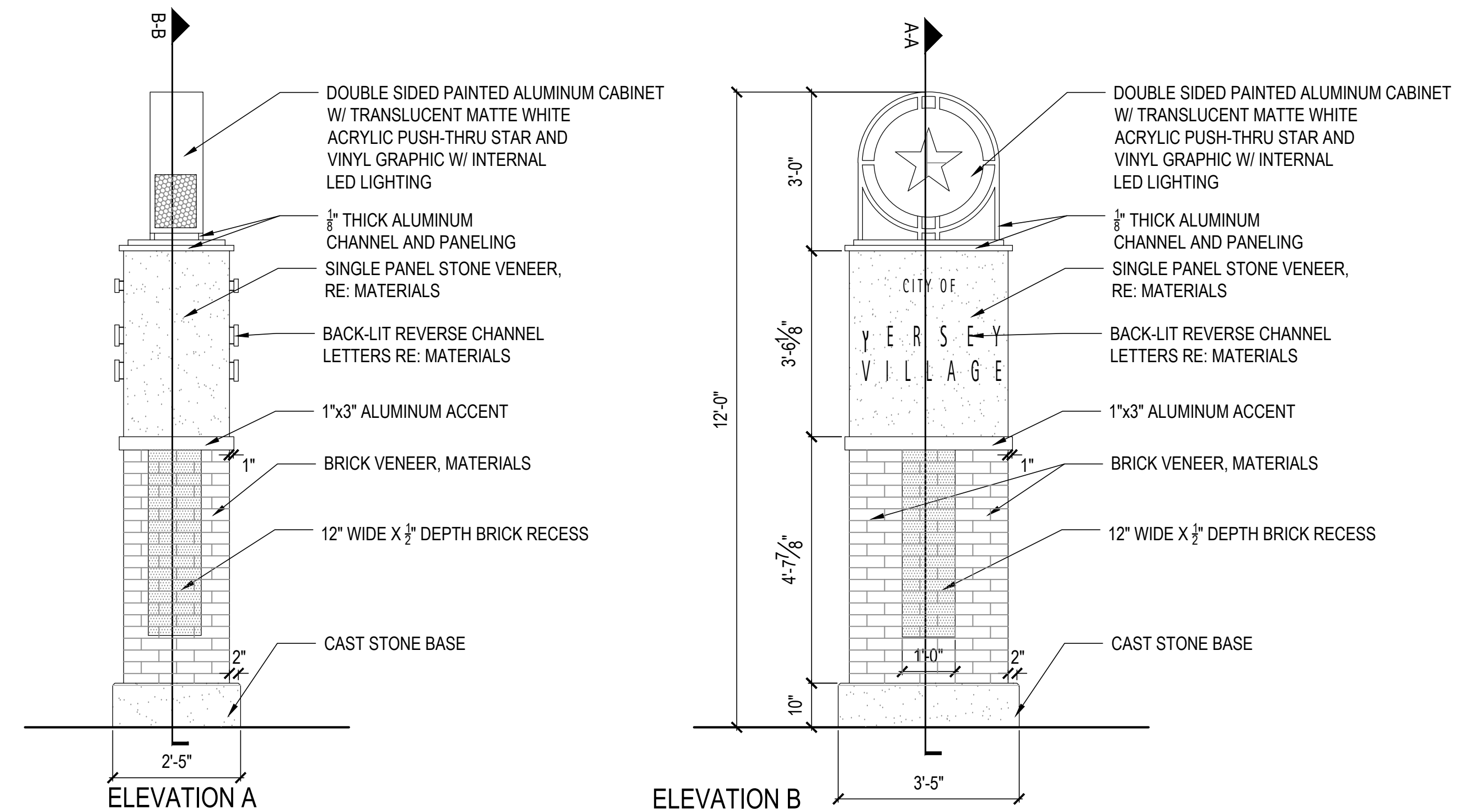
SHEET  
**L1.05**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



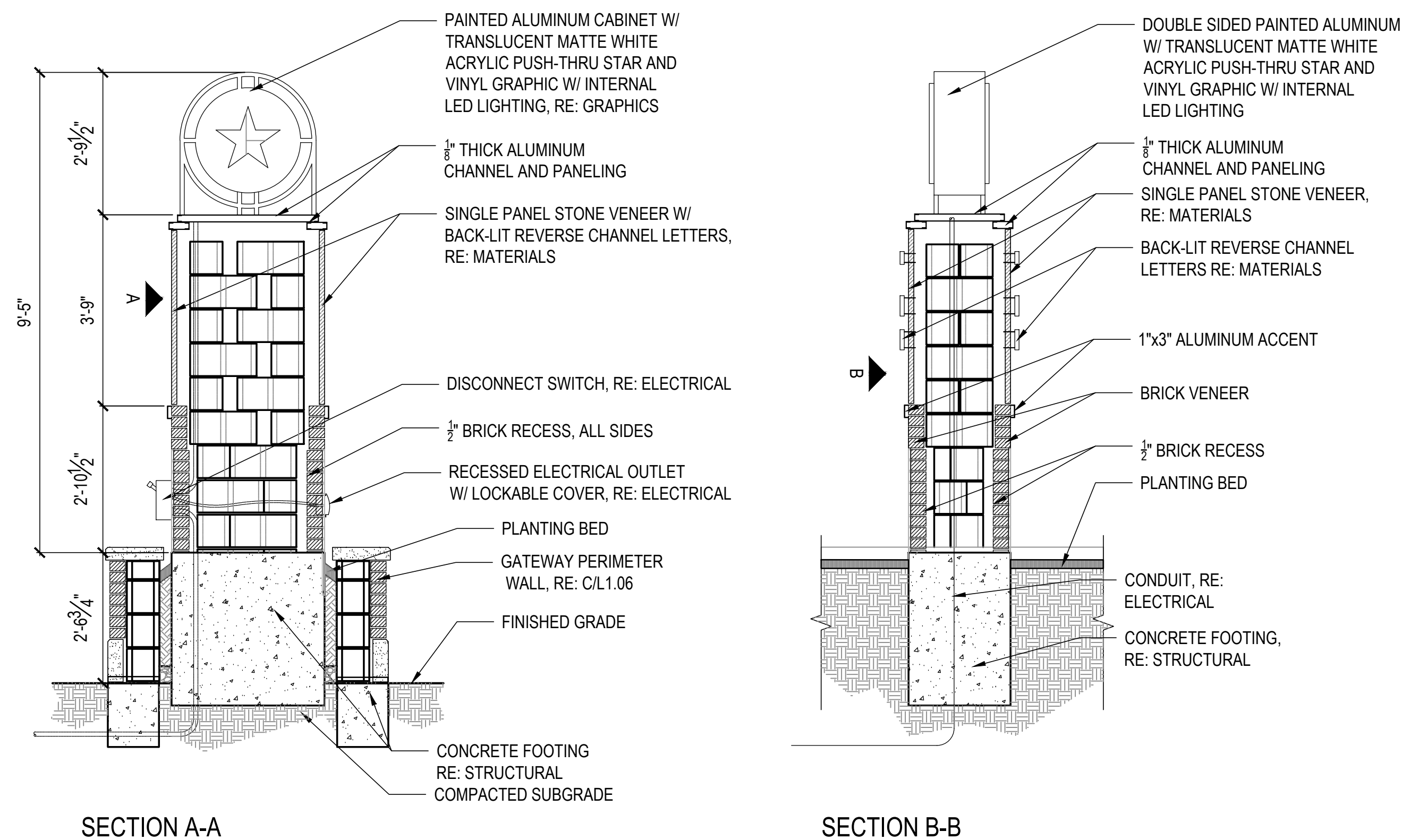
**D** SMALL GATEWAY MONUMENT TYPE B - SECTIONS

1/2" = 1'-0"



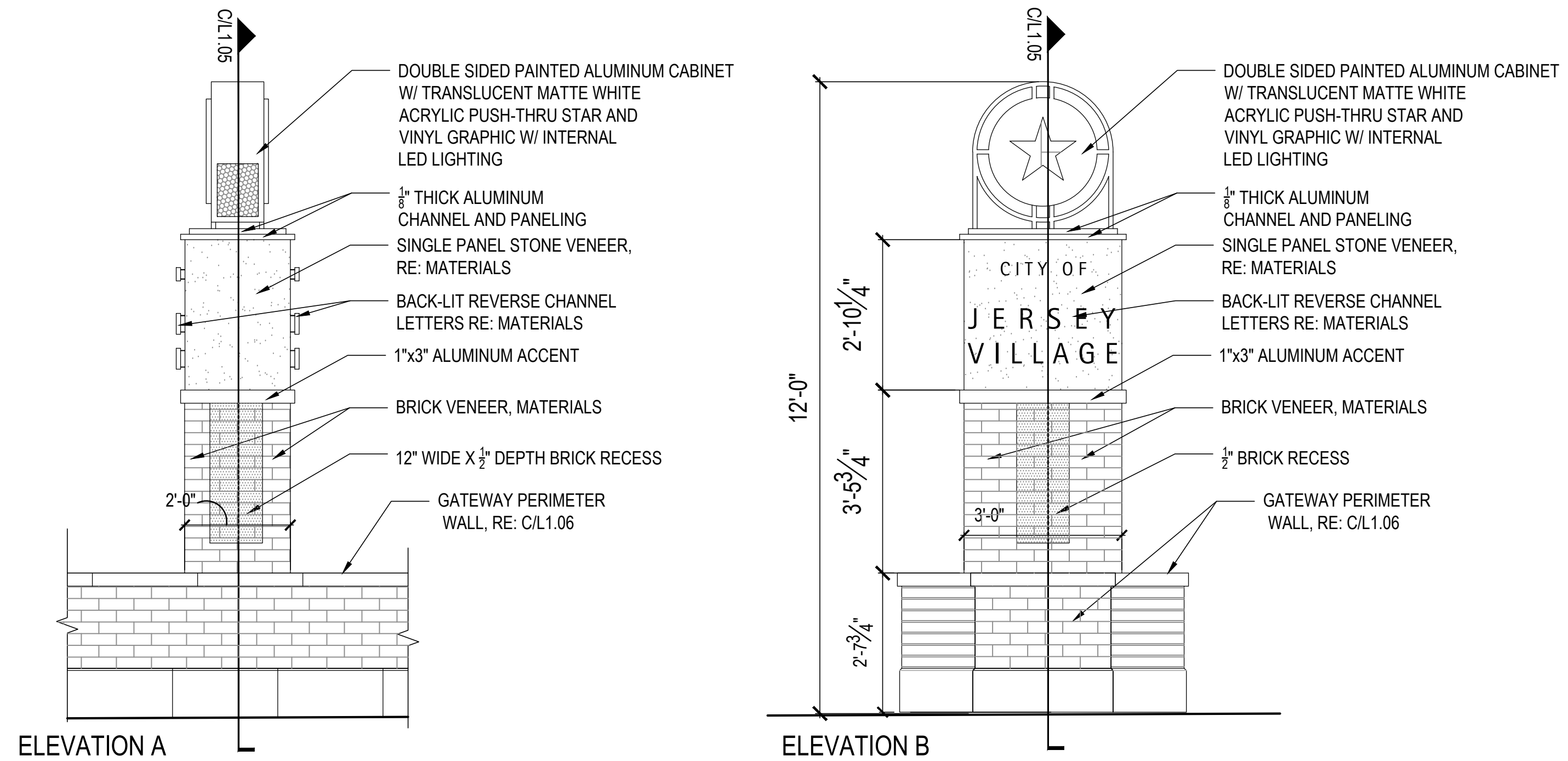
**B** SMALL GATEWAY MONUMENT TYPE B - ELEVATIONS

1/2" = 1'-0"



**C** SMALL GATEWAY MONUMENT TYPE A - SECTIONS

1/2" = 1'-0"



**A** SMALL GATEWAY MONUMENT TYPE A - ELEVATIONS

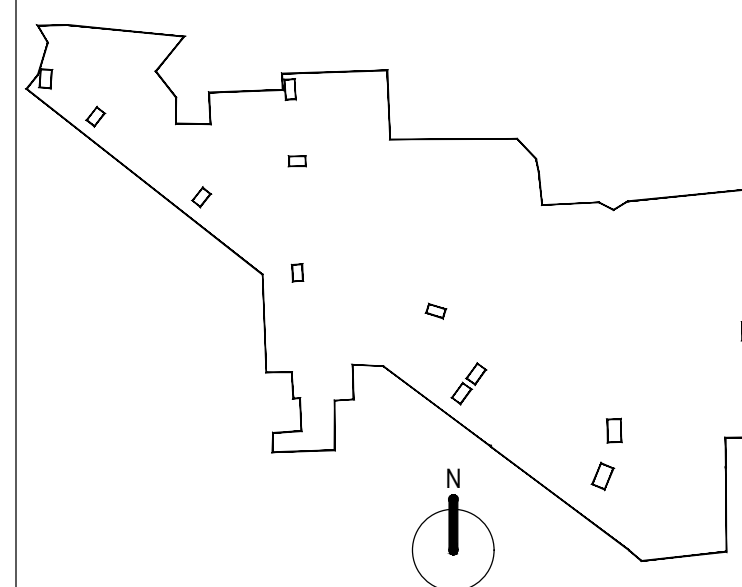
1/2" = 1'-0"



ISSUE

1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.20.2021

KEY MAP



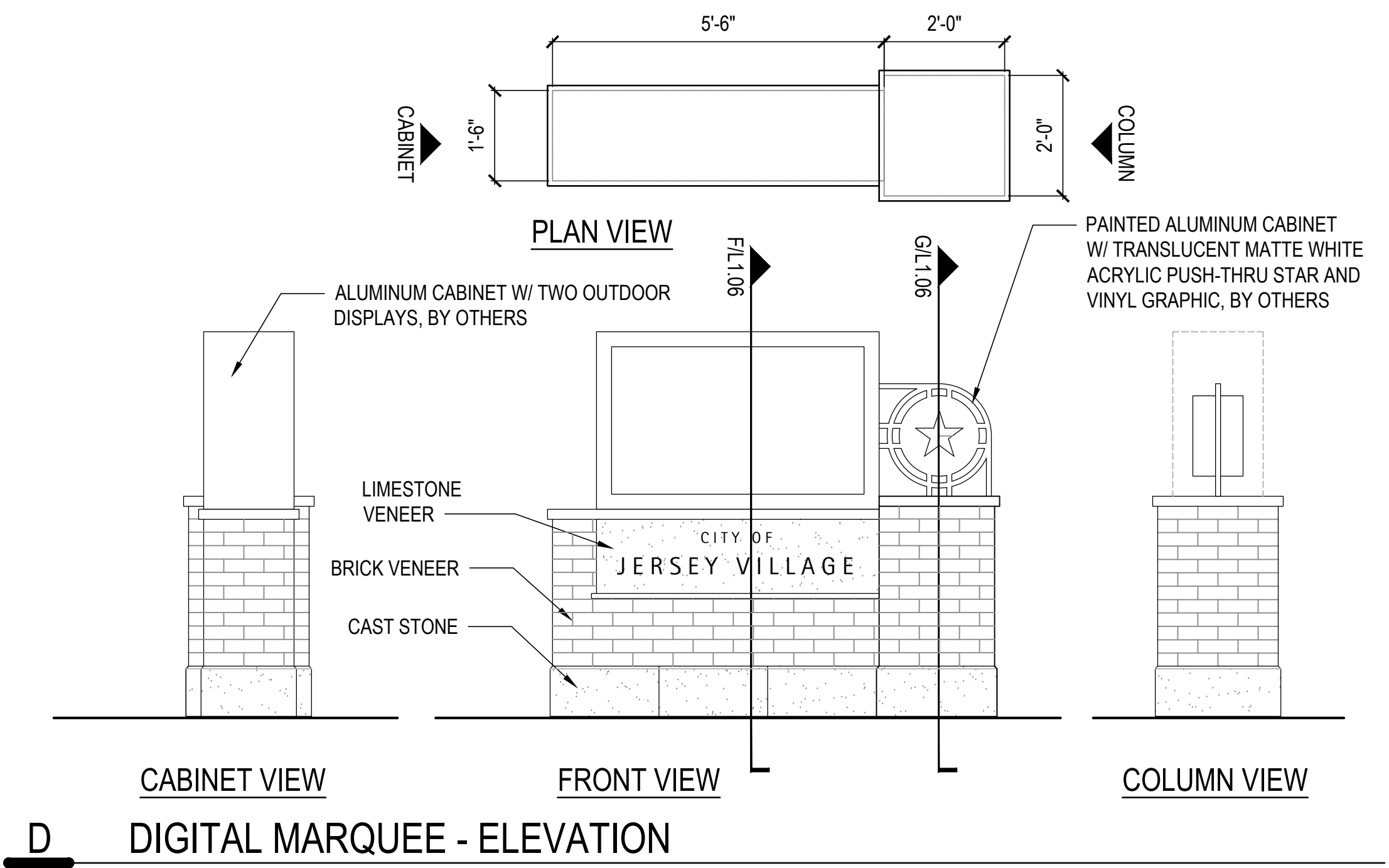
**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

CONSTRUCTION DETAILS

DRAWN BY: EL/AEH  
CHECKED BY: SSS  
DATE: 01.06.2021  
SCALE: ###/  
PROJECT #: 118-119A

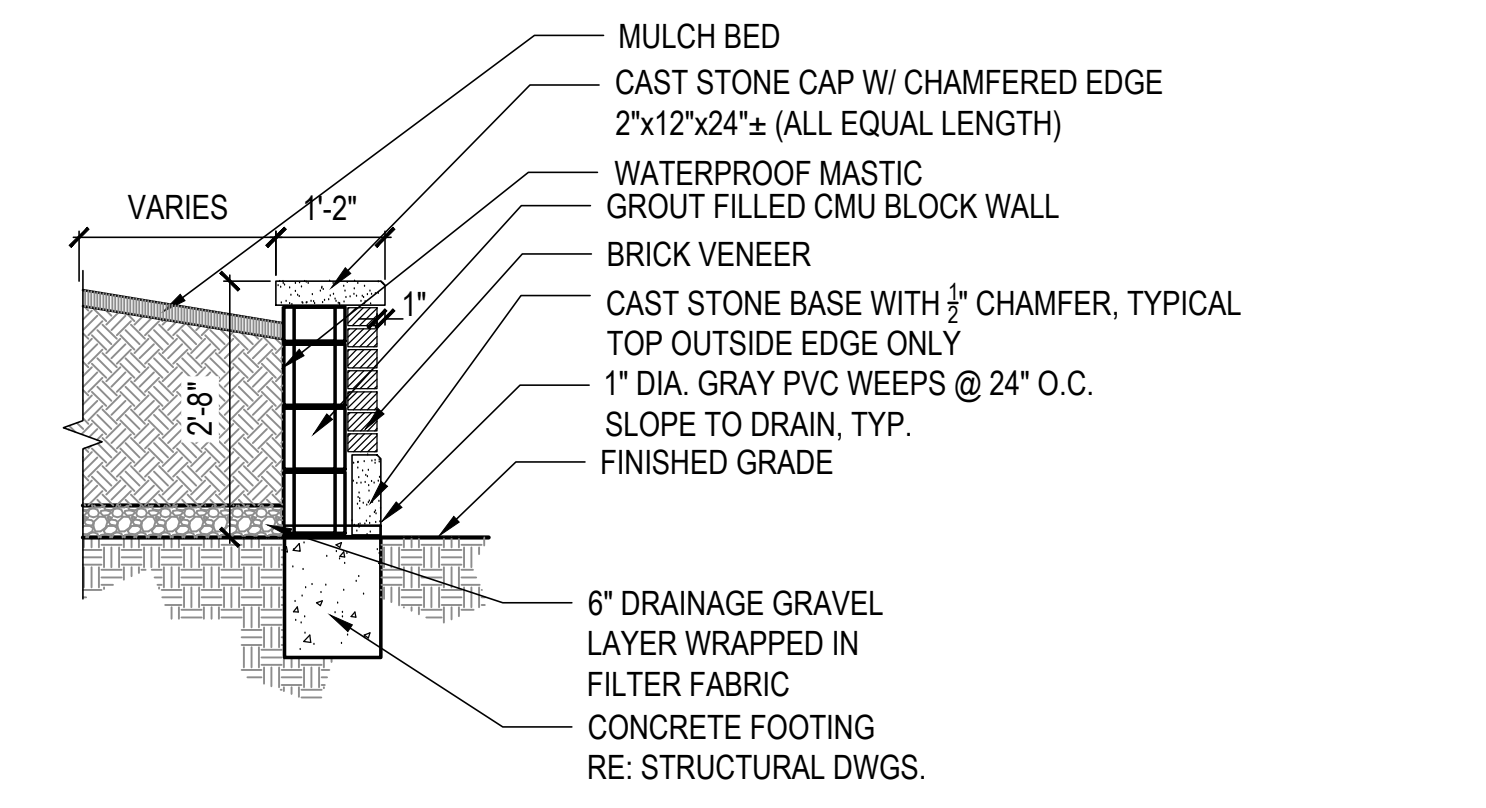
SHEET  
**L1.06**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



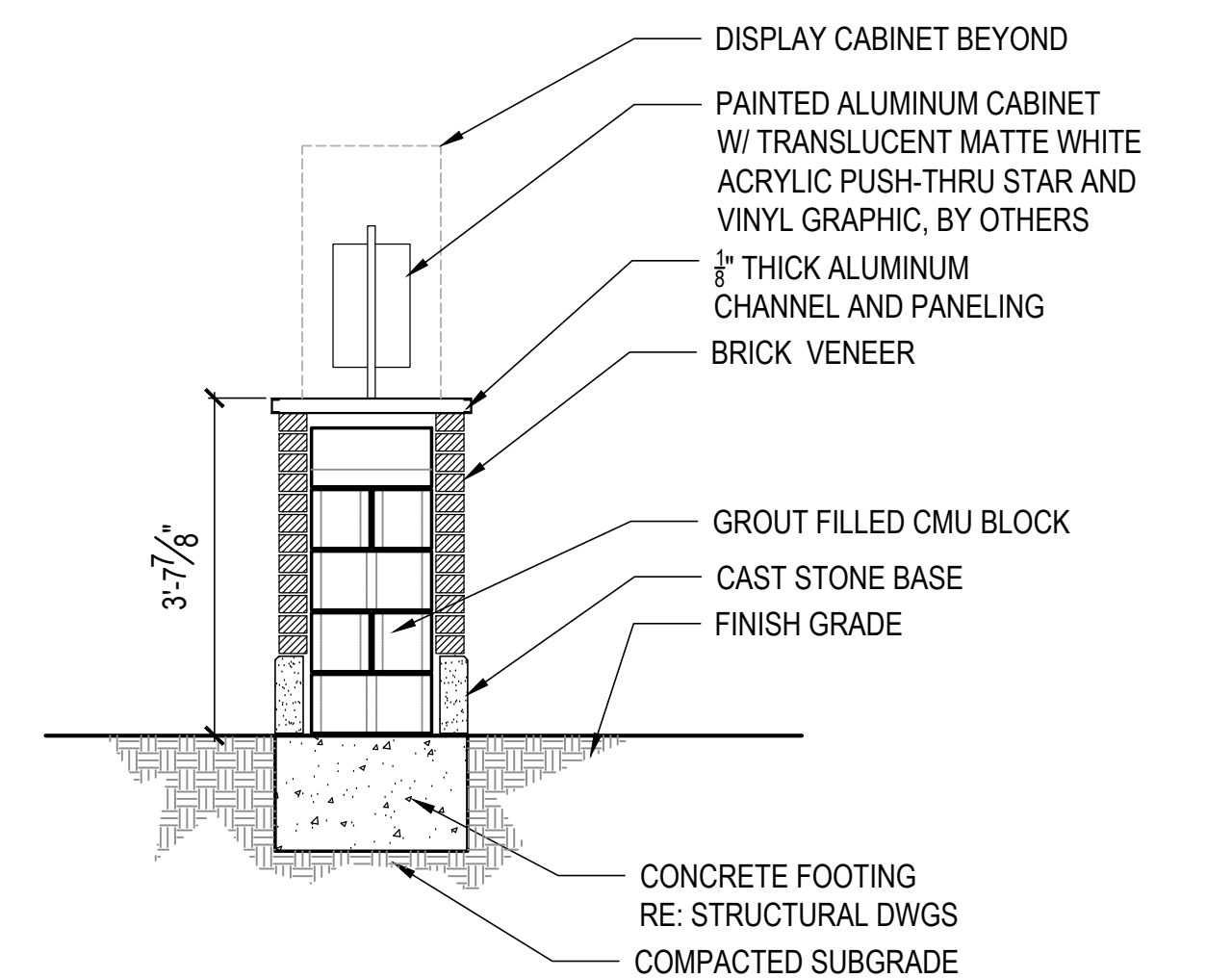
**D** DIGITAL MARQUEE - ELEVATION

1/2" = 1'-0"



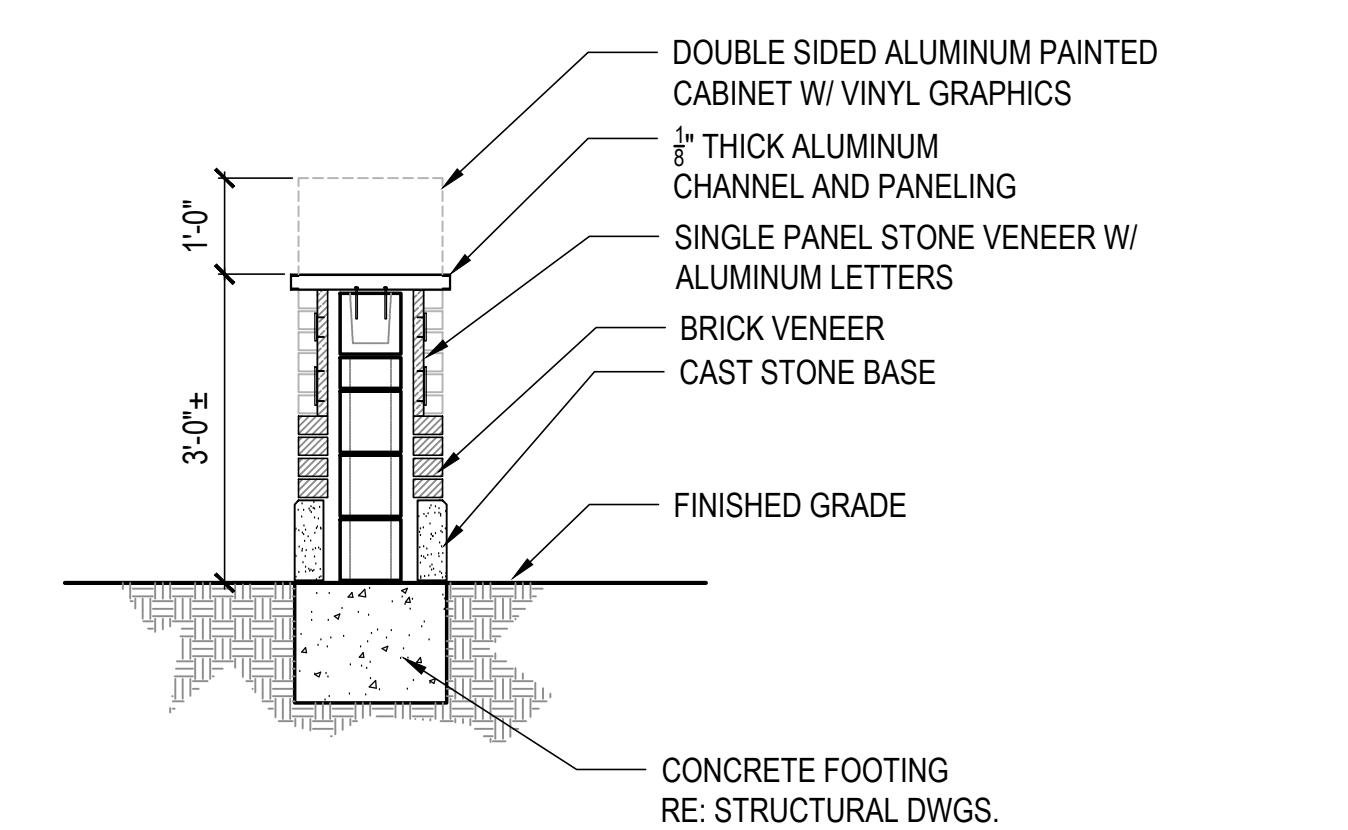
**C** GATEWAY PERIMETER WALL - SECTION

1/2" = 1'-0"



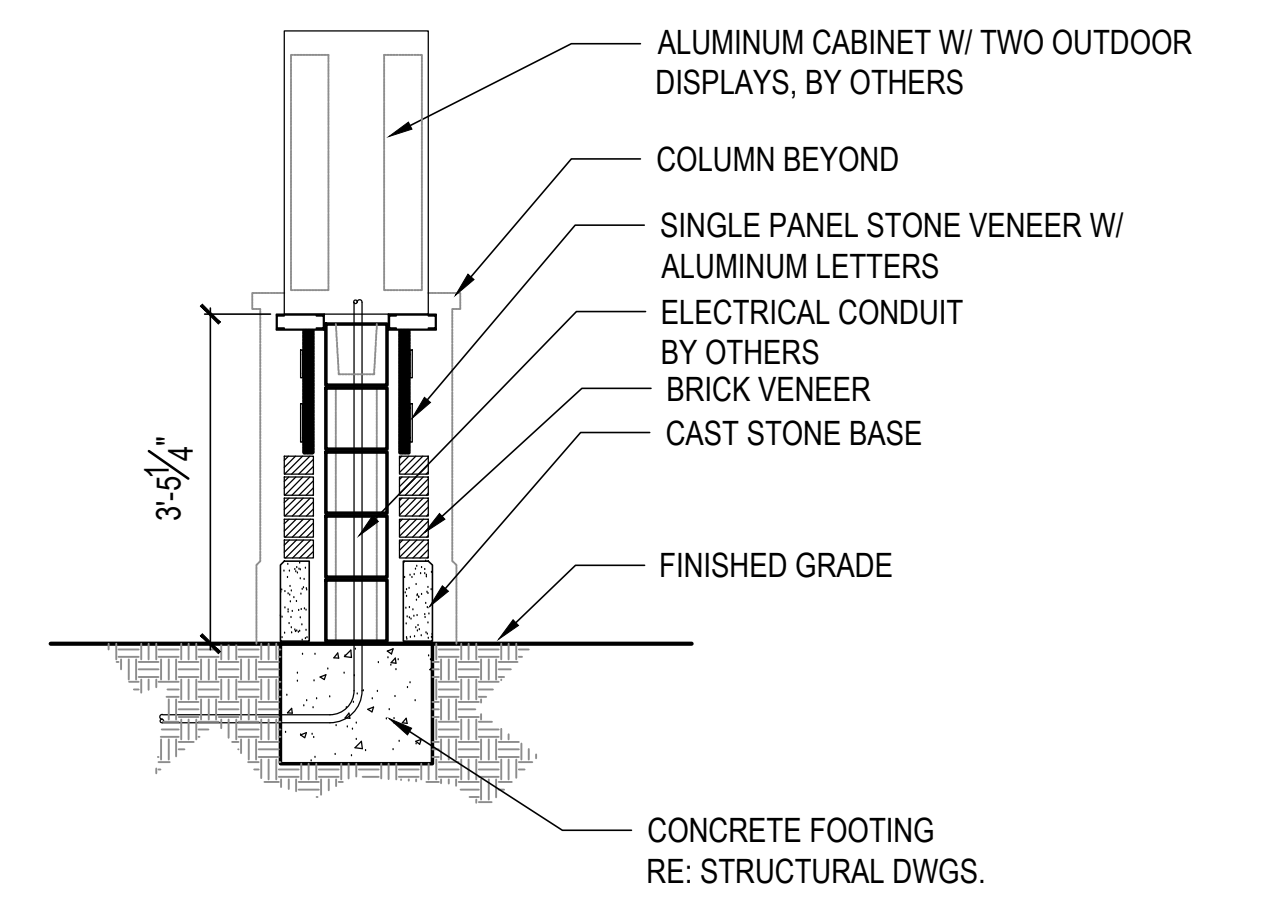
**F** DIGITAL MARQUEE - SECTION B

1/2" = 1'-0"



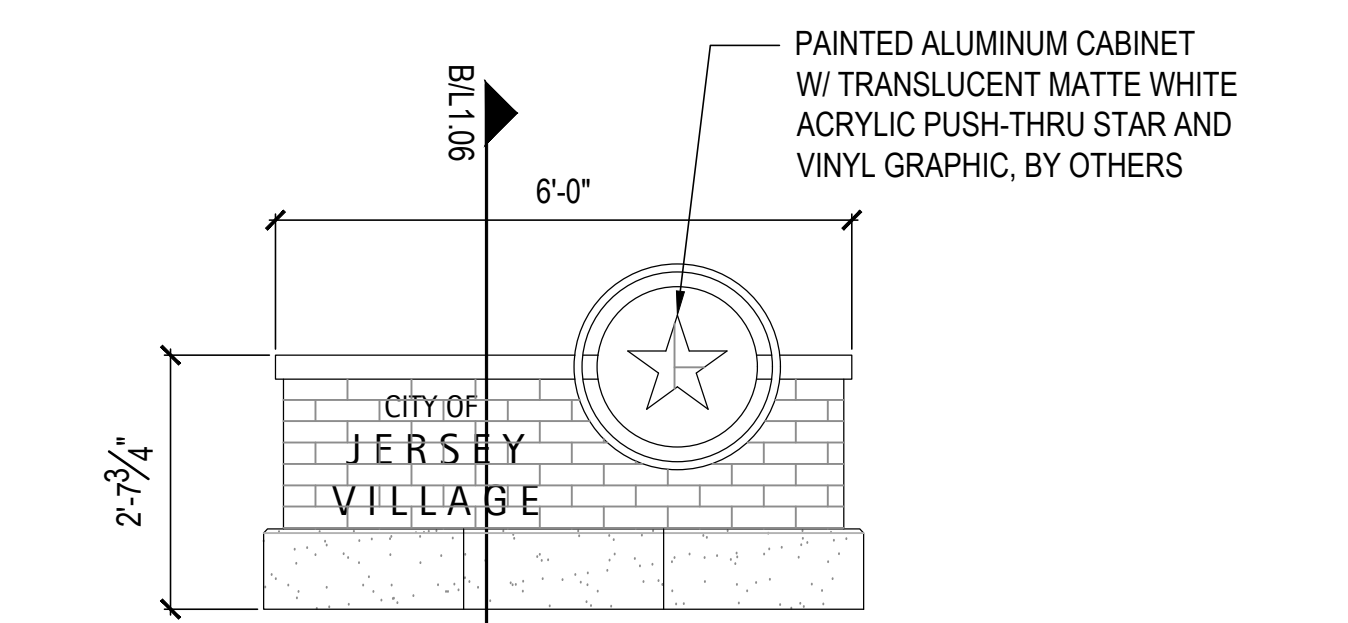
**B** NEIGHBORHOOD GATEWAY - SECTION

1/2" = 1'-0"



**E** DIGITAL MARQUEE - SECTION A

1/2" = 1'-0"



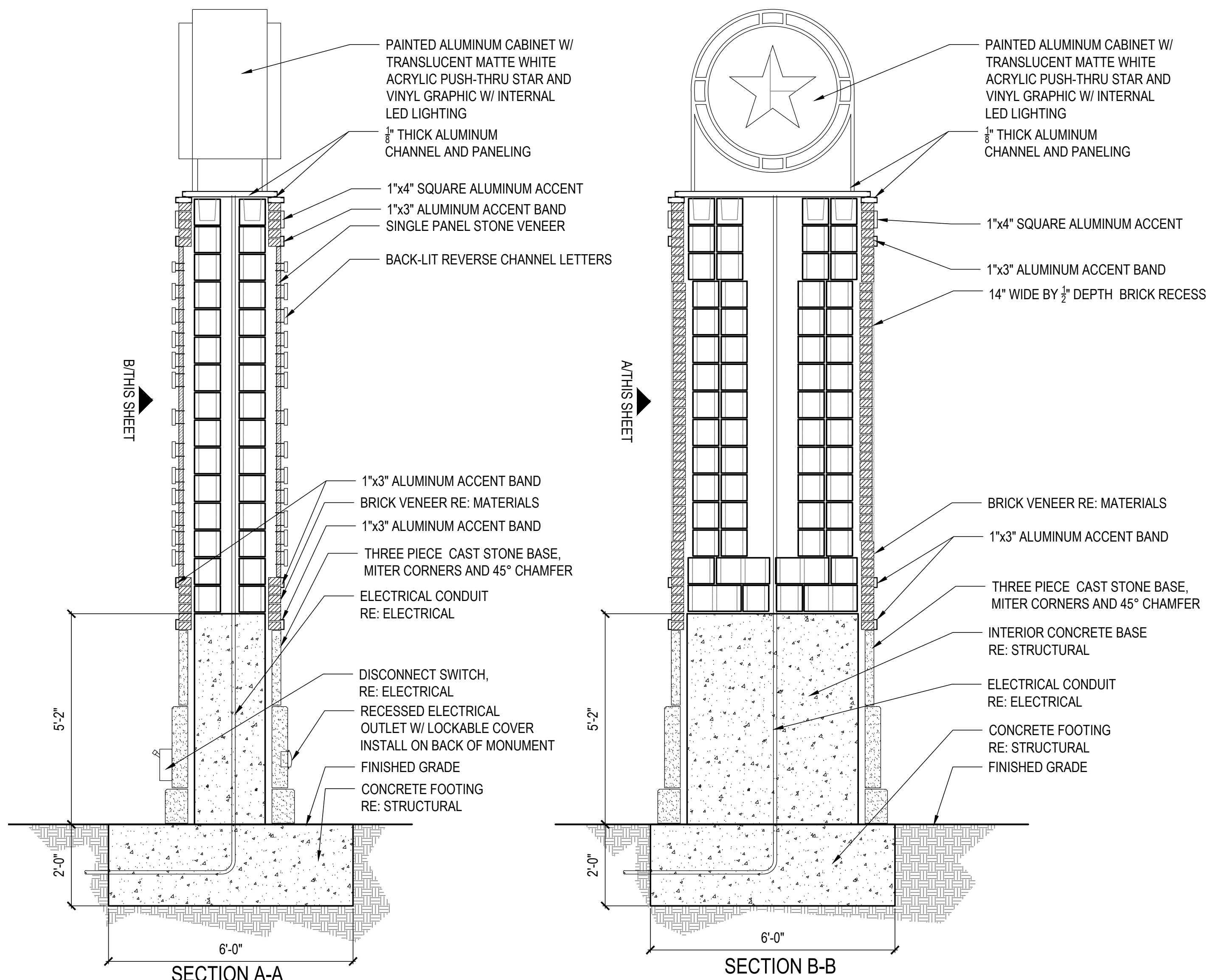
**A** NEIGHBORHOOD GATEWAY - ELEVATION

1/2" = 1'-0"

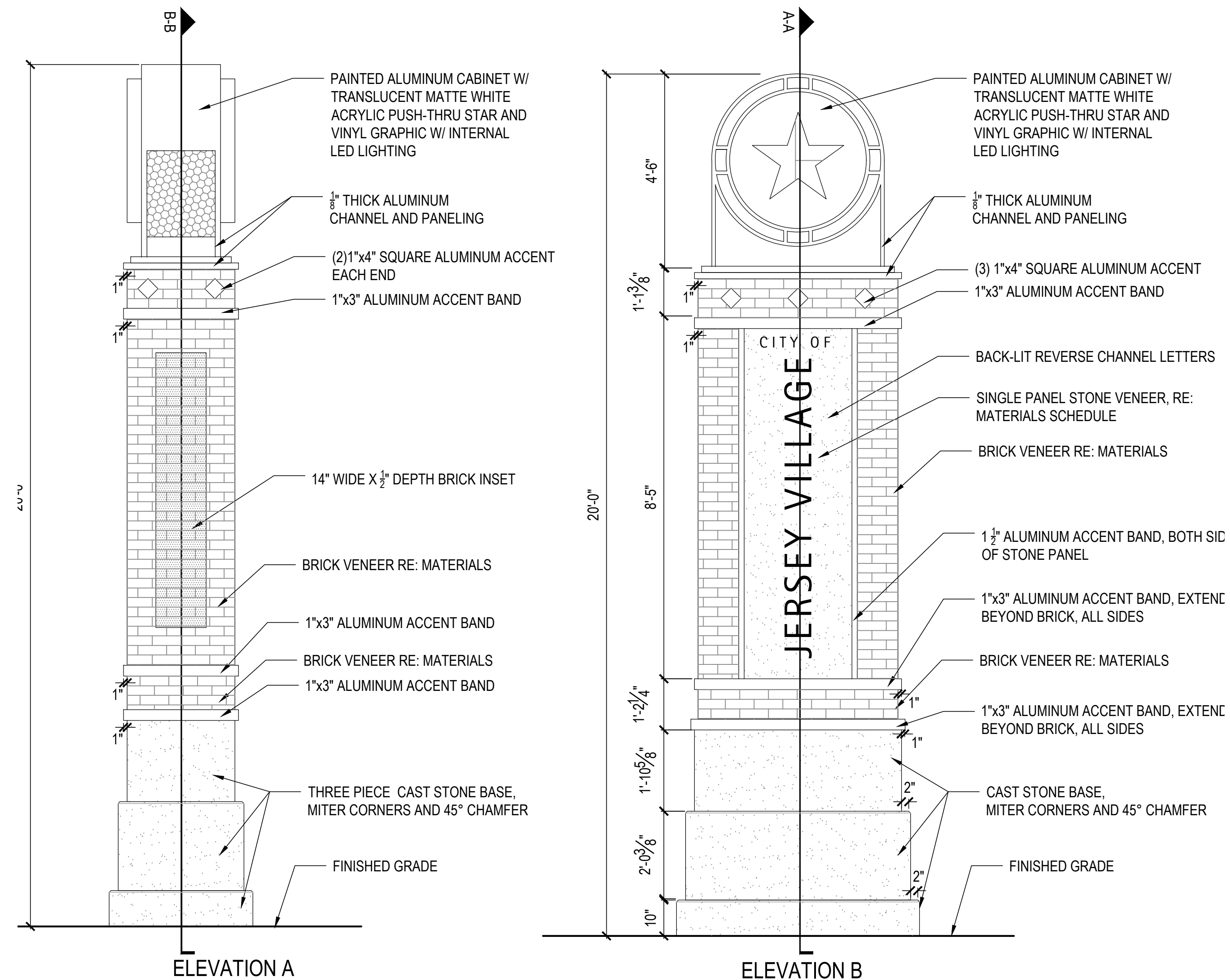
**CONSTRUCTION NOTES**

1. ALL DIMENSIONS ARE FROM FACE OF CURB AND CENTERLINE OF WALK.
2. CONTRACTOR IS RESPONSIBLE FOR REPAIRING ALL EXISTING GRADES DAMAGED DURING CONSTRUCTION.
3. CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING AND/OR REPLACING ANY DAMAGED UTILITIES AT NO ADDITIONAL COST TO THE OWNER.
4. EXISTING UNDERGROUND UTILITIES ARE NOT SHOWN CONTRACTOR TO CONTACT 811 A MINIMUM OF 48 HOURS PRIOR TO CONSTRUCTION TO HAVE UTILITIES FIELD LOCATED.
5. ALL CONSTRUCTION TO COMPLY WITH ALL APPLICABLE CODES AND ORDINANCES.
6. CONTRACTOR TO COORDINATE WORK WITH OTHER TRADES ON THE PROJECT.
7. CONTRACTOR SHALL BE FAMILIAR WITH ACTUAL SITE CONDITIONS BEFORE PROCEEDING WITH WORK.
8. ANY DISCREPANCIES BETWEEN ACTUAL SITE CONDITIONS AND THE CONSTRUCTION DOCUMENTS SHALL BE BROUGHT TO THE ATTENTION OF THE OWNERS REPRESENTATIVE IN A TIMELY MANNER TO NOT ADVERSELY AFFECT PROGRESS OF WORK.
9. CONTRACTOR SHALL UTILIZE HYDRO EXCAVATION TECHNIQUE TO IDENTIFY UNDERGROUND UTILITIES/HAZARDS WHENEVER MACHINE EXCAVATING BELOW 12" EXTENT OF HYDRO EXCAVATION IS REQUIRED BY THE SAFETY REPRESENTATIVE ON THE PROJECT. APPROVED VENDORS FOR HYDRO EXCAVATION ARE BORCO AND TEREX.

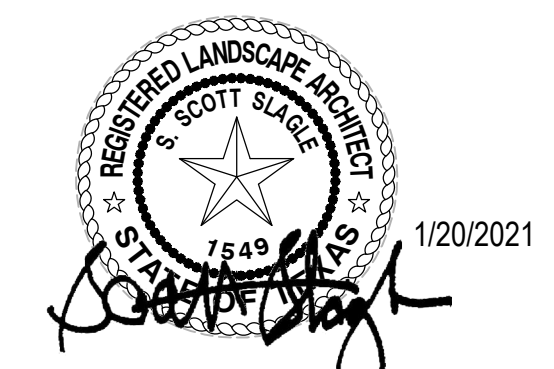
MATERIAL	SPECIFICATION	SUPPLIER AND CONTACT
CAST STONE	COLOR TO BE 100-1215. CONTRACTOR TO SUBMIT COLOR SAMPLE FOR APPROVAL PRIOR TO FABRICATION.	STONE CASTLE INDUSTRIES; 3615 ALMEDA GENOA, HOUSTON TX 77047; CONTACT: JOHN MORTON AT 713-440-6224; WWW.STONECASTLEINC.COM
STONE VENEER	1 1/2" THICK VERONA CREAM NATURAL STONE VENEER, HONED FINISH ON FACE AND SAWN EDGES. ALL EDGES TO HAVE A 45° MITER JOINT. CONTRACTOR TO SUBMIT PHYSICAL SAMPLE FOR APPROVAL PRIOR TO FABRICATION.	ALAMO STONE; 13020 S. KIRKWOOD, STAFFORD, TX 77477 ; CONTACT : HUGH ACHE AT 281-240-4600; WWW.ALAMOSTONE.COM
BRICK VENEER	SHENANDOAH MODULAR BRICK WITH 3/8" DEEP RAKED JOINTS. CONTRACTOR TO SUBMIT PHYSICAL SAMPLE FOR APPROVAL PRIOR TO INSTALLATION.	ACME BRICK, TILE AND STONE; 5020 ACORN ST., HOUSTON, TX 77092; CONTACT: SAVANNAH SANDOVAL AT 713-681-4651; WWW.BRICK.COM
MORTAR	COLOR TO BE HILL COUNTRY BUFF, EXTERIOR GRADE MORTAR. CONTRACTOR TO SUBMIT PHYSICAL SAMPLE PRIOR TO FABRICATION.	AHI SUPPLY; 2800 N. GORDON, ALVIN, TX 77512; CONTACT: 281-331-0088; WWW.AHI-SUPPLY.COM
OUTDOOR DISPLAYS	PEERLESS AV 55" EXTREME BRIGHT OUTDOOR DISPLAY, TWO PER DIGITAL MARQUEE SIGN.	PEERLESS AV; 2300 WHITE OAK CIRCLE, AURORA IL, 60502; CONTACT: HUT HUTTO AT 630-820-8537; WWW.PEERLESS-AV.COM
BRIGHTSIGN PLAYER	BRIGHTSIGN XD234 STANDARD I/O PLAYER. ONE PER DIGITAL MARQUEE SIGN. CONTRACTOR TO PROVIDE ONE 4K HDMI SIGNAL DUPLICATOR AND ONE 32GB CLASS 10 MICRO SDHC CARD.	BRIGHTSIGN, LLC; 983 UNIVERSITY AVE., SUITE A, LOS GATOS, CA 95032; CONTACT: LINDA PENNINGTON AT 408-852-9263; WWW.BRIGHTSIGN.BIZ
CRADLEPOINT ROUTER	CRADLEPOINT MODEL COR IBR600C; ONE PER DIGITAL MARQUEE SIGN. ROUTER AND SERVICE TO BE COORDINATED AND PROVIDED BY OWNER. CONTRACTOR TO INSTALL ROUTER WITHIN THE MARQUEE SIGNS.	PROVIDED BY OWNER
INDUSTRIAL GRADE INTAKE FAN	EC AXIAL FAN, MODEL NO. CF4113HBL-000U-AE9, TWO FANS PER SIGN. REFERENCE ELECTRICAL DRAWINGS FOR FAN LOCATION AND POWER.	SUNONWEALTH ELECTRICAL MACHINE INDUSTRY CO, LTD.; CONTACT: 886-781-3588; WWW.SUNON.COM



**B GATEWAY MONUMENT LARGE - SECTION**

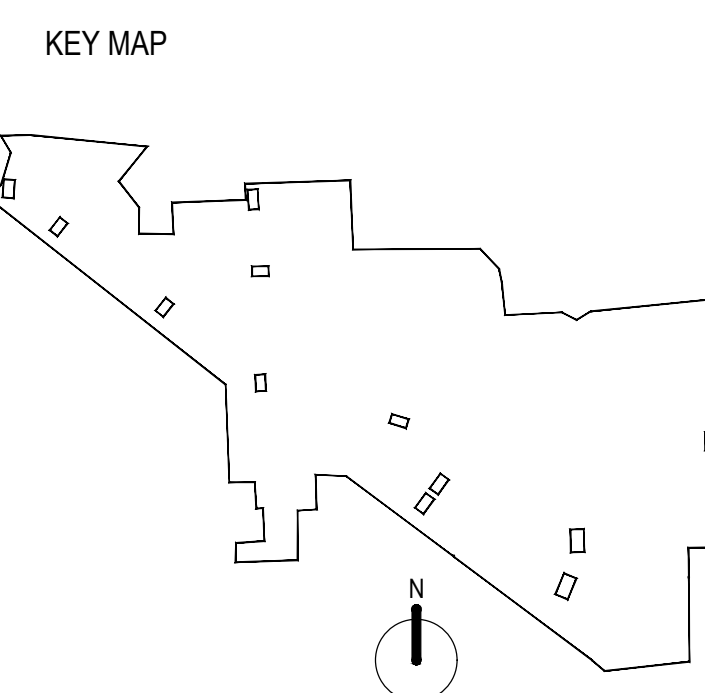


**A GATEWAY MONUMENT LARGE - ELEVATION**



ISSUE

1 PRELIMINARY	01.30.2020
2 FOR PERMIT	01.20.2021



**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

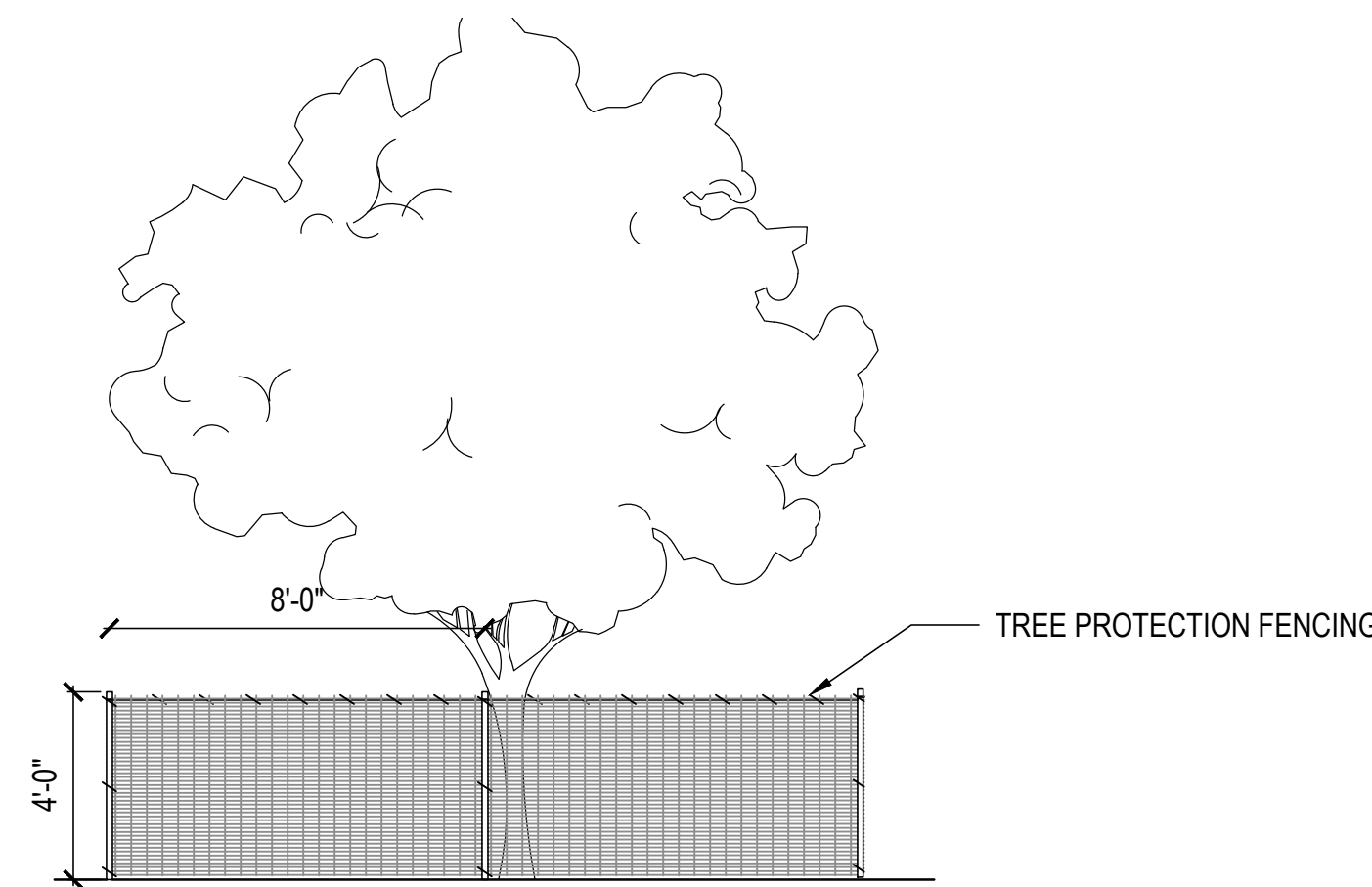
**CONSTRUCTION DETAILS**

DRAWN BY: EL/AEH  
CHECKED BY: SSS  
DATE: 01.06.2021  
SCALE: ####  
PROJECT #: 118-119A

SHEET  
**L1.07**

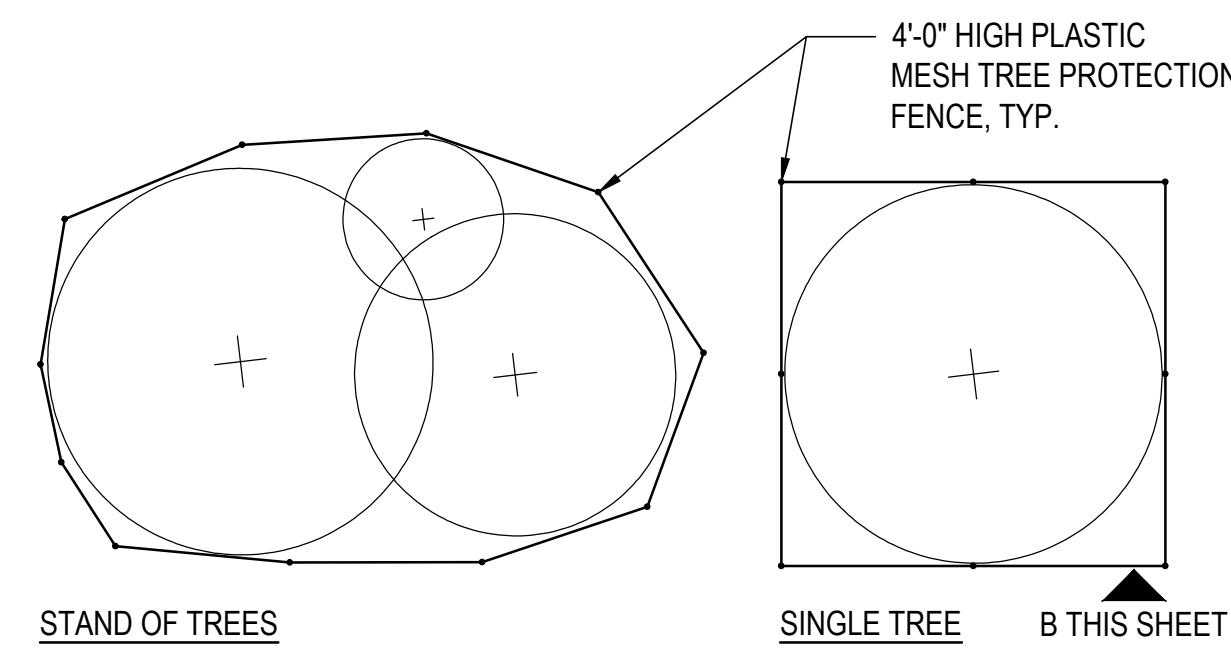
**TREE PROTECTION NOTES**

- CONTRACTOR SHALL NOT ALLOW ANY VEHICULAR TRAFFIC, PARKING OF VEHICLES, OR STOCKPILING OF EXCAVATED MATERIAL OR CONSTRUCTION MATERIALS INSIDE OF TREE PROTECTION FENCING OR THE DRIPLINE OF TREES INDICATED TO BE PRESERVED.
- CONSTRUCTION EQUIPMENT MAY OPERATE WITHIN THE DRIP LINE OF A TREE WHEN NECESSARY FOR THE PERFORMANCE OF INDICATED WORK. SUCH OPERATIONS SHALL BE CONDUCTED WITH SPECIAL CARE TO AVOID DAMAGING THE TREE.
- WATER TREES INDICATED TO BE PRESERVED AS REQUIRED TO MAINTAIN THEIR HEALTHY GROWTH DURING THE COURSE OF CONSTRUCTION OPERATIONS.
- PROTECT TREE ROOT SYSTEMS FROM DAMAGE DONE BY STRIPPING AND REGRADING. ALL EXCAVATION AND GRADING WORK SHALL BE DONE BY HAND TOOLS WHILE WORKING WITHIN TREE DRIPLINES.
- PROTECT TREE ROOT SYSTEMS FROM DAMAGE DUE TO NOXIOUS MATERIALS IN SOLUTION CAUSED BY RUN-OFF OR SPILLAGE DURING MIXING AND PLACEMENT OF CONSTRUCTION MATERIALS, OR DRAINAGE FROM STORED MATERIALS.
- MAINTAIN TREE PROTECTION FENCING IN GOOD CONDITION AT ALL TIMES. TREE PROTECTION FENCING SHALL BE IN PLACE PRIOR TO BEGINNING ANY WORK AND SHALL NOT BE REMOVED UNTIL ALL CONSTRUCTION WORK IS COMPLETE.
- SELECTED PRUNING SHALL BE PERFORMED AT THE DIRECTION OF OWNER'S REPRESENTATIVE. CONTRACTOR SHALL CLEAR ALL DEAD AND DELETERIOUS MATERIALS FROM THE SITE.



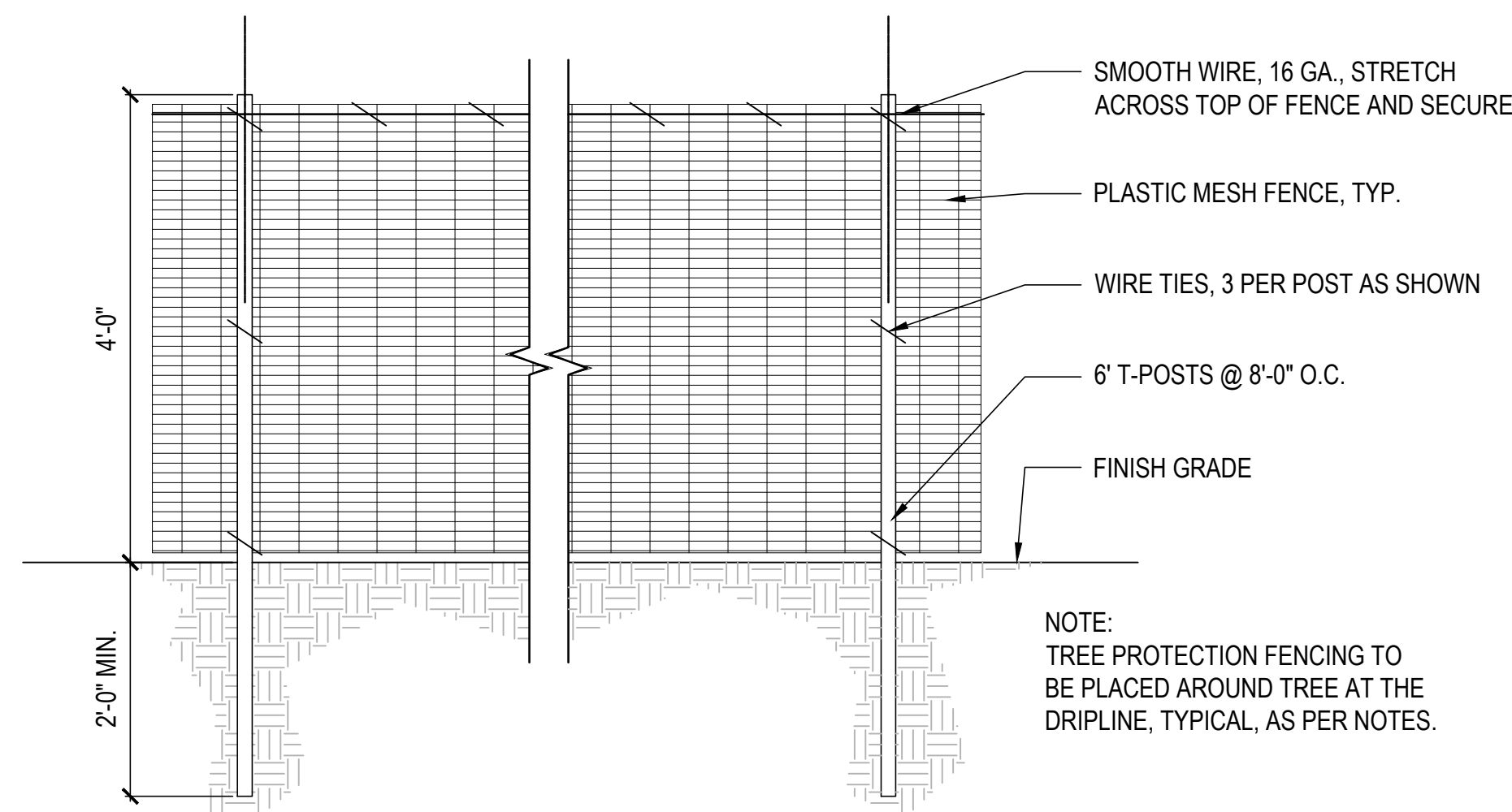
**G TREE PROTECTION FENCE - ELEVATION**

1/4" = 1'-0"



**F TREE PROTECTION FENCE - PLAN**

1/8" = 1'-0"



**E TREE PROTECTION FENCE**

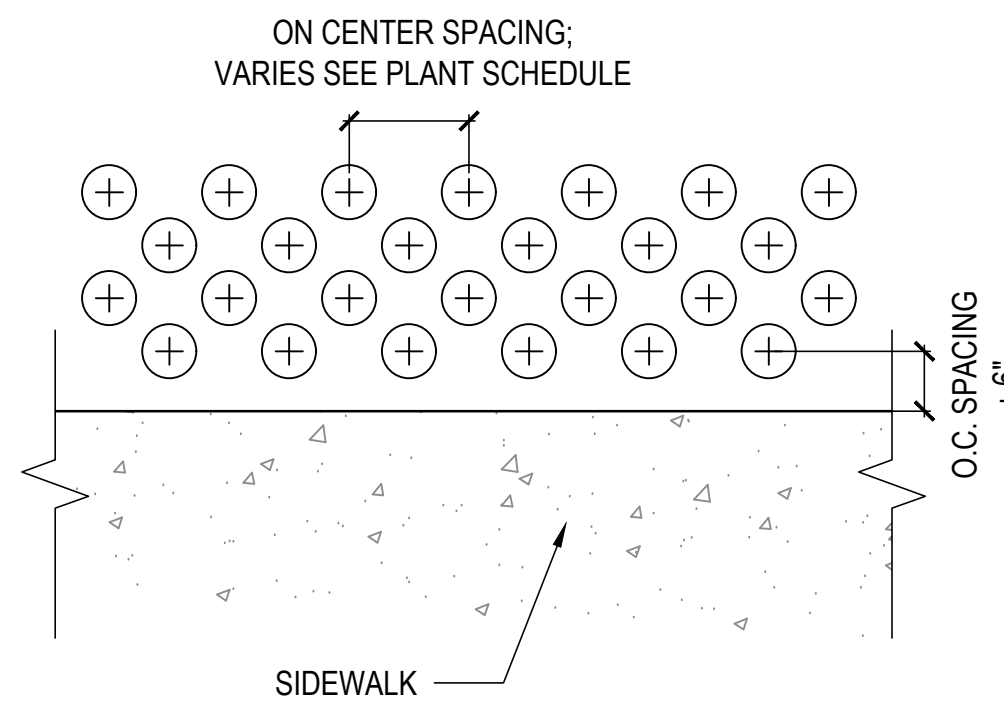
3/4" = 1'-0"

PLANT SCHEDULE					
QTY.	KEY	BOTANICAL NAME	COMMON NAME	SIZE	REMARKS
<b>SHRUBS &amp; GROUNDCOVER</b>					
79	CC	CALLISTEMON CITRINIS 'LITTLE JOHN'	LITTLE JOHN BOTTLE BRUSH	5 GAL	18"HT, 18" SPR, FULL ROUNDED FORM, 36" O.C.
872	DT	DIANELLA TASMANICA VARIAGATA	VARIEGATED TASMANIAN FLAX LILY	3 GAL	12" HT, 12" SPR, FULL POT, WELL ROOTED, 18" O.C.
885	EN	EVOLVULUS NUTTALLIANUS	BLUE DAZE	3 GAL	8" - 12" HT & SPR, FULL POT, 12" O.C.
100	LM	LIRIOPE MUSCARI 'BIG BLUE'	LIRIOPE BIG BLUE	1 GAL	12" - 24" HT & SPR, FULL POT, WELL ROOTED, 18" O.C.
88	LS	LANTANA SELLOWIANA 'MONMA'	WHITE LIGHTNIN® TRAILING LANTANA	3 GAL	9" HT, 12" SPR, FULL POT, WELL ROOTED, 24" O.C.
64	RM	ROSA 'MEIZORLAND PPAF'	WHITE DRIFT ROSE	3 GAL	24" HT & SPR, FULL FORM, WELL ROOTED, 24" O.C.
382	RMR	ROSA 'MEIGALPIOPP 17,877'	RED DRIFT ROSE	3 GAL	24" HT & SPR, WELL ROOTED FULL TO GROUND, FULL POT, 24" O.C.
365	SC	SEASONAL COLOR	SEASONAL COLOR	4" POT	SEASONALLY APPROPRIATE MIX, 9" O.C.
52	SS	SALVIA 'MYSTIC SPIRES BLUE'	SAGE 'MYSTIC SPIRES BLUE'	3 GAL	15" HT, 12" SPR, FULL POT, WELL ROOTED, 24" O.C.
1502	TA	TRACHELOSPERMUM ASIATICUM	ASIAN JASMINE	1 GAL	6" HT., 9" SPR., FULL POT, WELL ROOTED, 12" O.C.

MATERIAL SCHEDULE		
MATERIAL	SPECIFICATION	SUPPLIER AND CONTACT
CAST STONE	COLOR TO BE 100-1215. CONTRACTOR TO SUBMIT COLOR SAMPLE FOR APPROVAL PRIOR TO FABRICATION.	STONE CASTLE INDUSTRIES; 3615 ALMEDA GENOA, HOUSTON TX 77047; CONTACT: JOHN MORTON AT 713-440-6224; WWW.STONECASTLEINC.COM
STONE VENEER	1 1/2" THICK VERONA CREAM NATURAL STONE VENEER, HONED FINISH ON FACE AND SAWN EDGES. ALL EDGES TO HAVE A 45° MITER JOINT. CONTRACTOR TO SUBMIT PHYSICAL SAMPLE FOR APPROVAL PRIOR TO FABRICATION.	ALAMO STONE; 13020 S. KIRKWOOD, STAFFORD, TX 77477 ; CONTACT : HUGH ACHE AT 281-240-4600; WWW.ALAMOSTONE.COM
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CRADLEPOINT ROUTER	CRADLEPOINT MODEL COR IBR600C; ONE PER DIGITAL MARQUEE SIGN, ROUTER AND SERVICE TO BE COORDINATED AND PROVIDED BY OWNER. CONTRACTOR TO INSTALL ROUTER WITHIN THE MARQUEE SIGNS.	PROVIDED BY OWNER
INDUSTRIAL GRADE INTAKE FAN	EC AXIAL FAN, MODEL NO. CF4113HBL-000U-AE9, TWO FANS PER SIGN. REFERENCE ELECTRICAL DRAWINGS FOR FAN LOCATION AND POWER.	SUNONWEALTH ELECTRICAL MACHINE INDUSTRY CO, LTD.; CONTACT: 886-781-3588; WWW.SUNON.COM

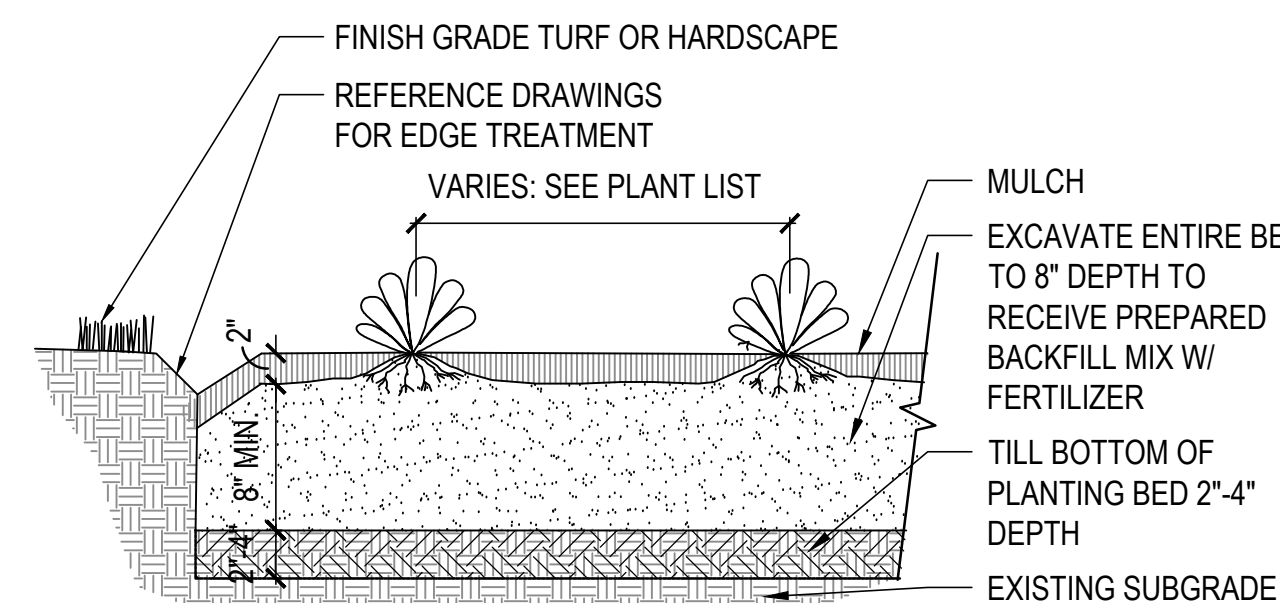
**NOTES:**

- LAYOUT FIRST ROW AT WALKS, CURBS AND OTHER STRUCTURES WITH SPECIFIED ON CENTER SPACING. ALTERNATE SUBSEQUENT ROWS WITH TRIANGULAR SPACING UNLESS OTHERWISE NOTED AS SQUARE SPACING.
- IF PLANT COUNT DOES NOT LAYOUT IN THE BED WITH ON CENTER SPACING, NOTIFY LANDSCAPE ARCHITECT. DO NOT CROWD PLANTS.
- PLANTING ROWS SHOULD RESPOND TO CURVATURE OF PLANTING BED PERIMETER, WHEN APPLICABLE.



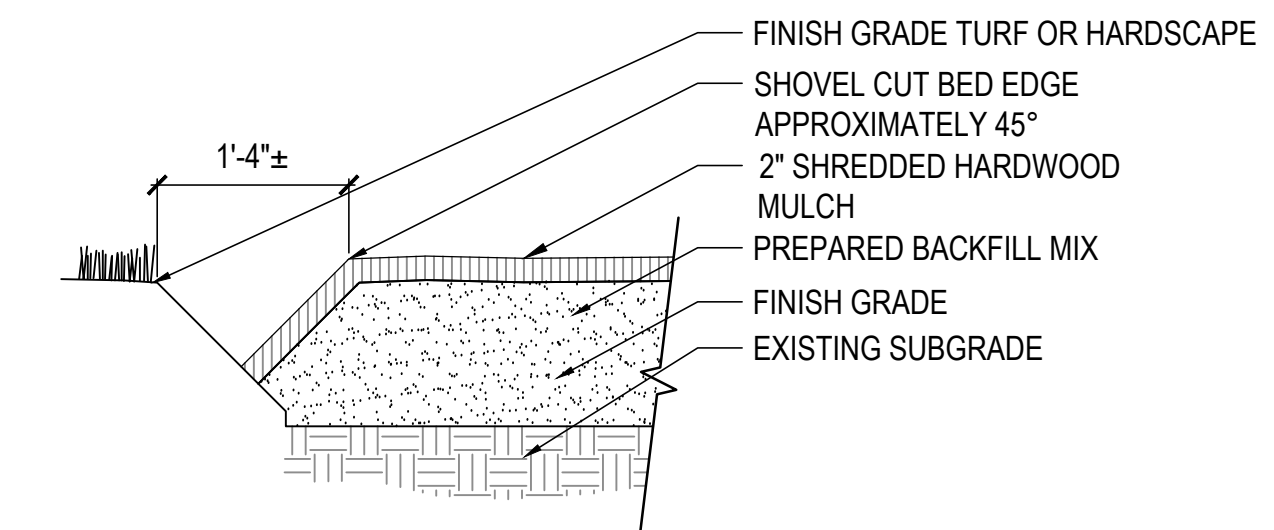
**D GROUNDCOVER - PLAN**

3/4" = 1'-0"



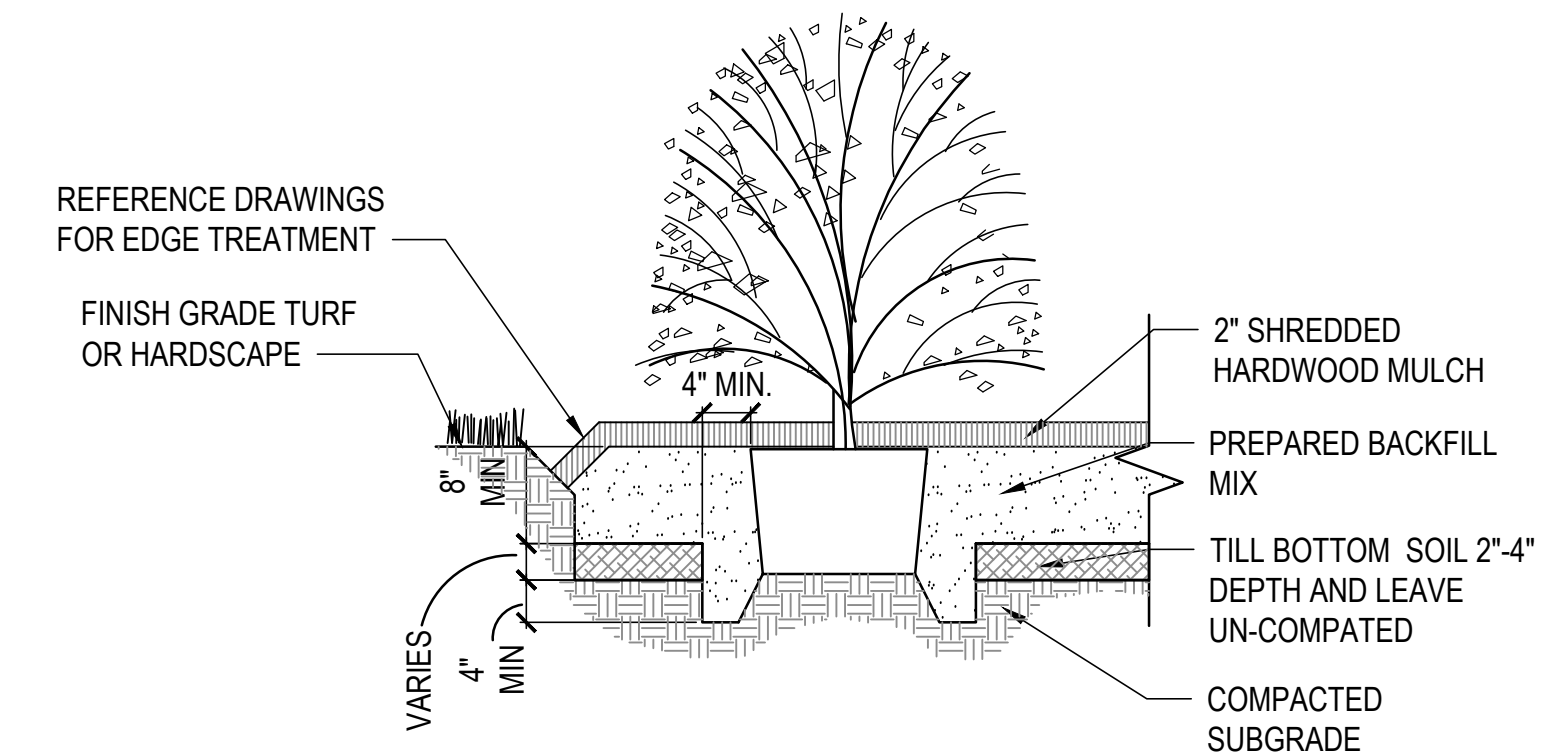
**C GROUNDCOVER PLANTING**

3/4" = 1'-0"



**B CUT BED EDGE**

3/4" = 1'-0"



**A SHRUB PLANTING**

3/4" = 1'-0"

**CONSTRUCTION NOTES**

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- CONTRACTOR IS RESPONSIBLE FOR REPAIRING ALL EXISTING GRADES DAMAGED DURING CONSTRUCTION.
- CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING AND/OR REPLACING ANY DAMAGED UTILITIES AT NO ADDITIONAL COST TO THE OWNER.
- EXISTING UNDERGROUND UTILITIES ARE NOT SHOWN. CONTRACTOR TO CONTACT 811 A MINIMUM OF 48 HOURS PRIOR TO CONSTRUCTION TO HAVE UTILITIES FIELD LOCATED.
- ALL CONSTRUCTION TO COMPLY WITH ALL APPLICABLE CODES AND ORDINANCES.
- CONTRACTOR TO COORDINATE WORK WITH OTHER TRADES ON THE PROJECT.
- CONTRACTOR SHALL BE FAMILIAR WITH ACTUAL SITE CONDITIONS BEFORE PROCEEDING WITH WORK.
- ANY DISCREPANCIES BETWEEN ACTUAL SITE CONDITIONS AND THE CONSTRUCTION DOCUMENTS SHALL BE BROUGHT TO THE ATTENTION OF THE OWNERS REPRESENTATIVE IN A TIMELY MANNER TO NOT ADVERSELY AFFECT PROGRESS OF WORK.
- CONTRACTOR SHALL UTILIZE HYDRO EXCAVATION TECHNIQUE TO IDENTIFY UNDERGROUND UTILITIES/HAZARDS WHENEVER MACHINE EXCAVATING BELOW 12". EXTENT OF HYDRO EXCAVATION IS REQUIRED BY THE SAFETY REPRESENTATIVE ON THE PROJECT. APPROVED VENDORS FOR HYDRO EXCAVATION ARE BORCO AND TEREX.

**PLANTING NOTES**

- LOCATE ALL UTILITIES ON THE SITE PRIOR TO COMMENCING ANY WORK. ANY DAMAGE DONE TO EXISTING OR NEW UTILITIES SHALL BE REPAIRED OR REPLACED AT NO ADDITIONAL COST TO THE OWNER.
- STAKE OUT ALL PLANTING BED EDGE CONFIGURATIONS FOR APPROVAL BY THE OWNER'S REPRESENTATIVE PRIOR TO INSTALLATION. BED EDGES SHALL HAVE SMOOTH, EVEN LINES AS SHOWN ON THE DRAWINGS. LOCATE AS DIMENSIONED ON PLANS.
- COORDINATE WORK WITH THE WORK OF OTHER TRADES ON THE SITE.
- ENTIRE SITE SHALL BE GRADED TO FINISH GRADE PRIOR TO SCHEDULING PLANTING INSTALLATION.
- COORDINATE WITH APPLICABLE UTILITY COMPANIES AS REQUIRED DURING THE COURSE OF THE INSTALLATION.
- APPLY FOR AND PROCURE REQUIRED PERMITS PRIOR TO COMMENCING WORK.
- PLANTS SHALL BE SPECIMEN QUALITY, FULL POT AND HEAD, SYMMETRICAL FOLIAGE AND BRANCHING STRUCTURE. SHRUBS SHALL BE FULL TO GROUND.
- PROVIDE SAMPLES OF EACH SHRUB AND GROUNDCOVER SPECIES FOR APPROVAL BY THE OWNER PRIOR TO DELIVERY TO THE SITE. PROVIDE PHOTOGRAPHS WITH SCALE FIGURES FOR TREES OR SAMPLE TREES FROM NURSERY FOR APPROVAL BY THE OWNER PRIOR TO DELIVERY TO THE SITE.
- ORGANIZE WITH LOCAL SOURCES FOR NURSERY VISITS FOR ALL PLANT MATERIALS AS SOON AS POSSIBLE TO ENSURE AVAILABILITY AT TIME OF CONSTRUCTION.
- PLANT MATERIAL OF THE SAME SPECIES SHALL BE MATCHING IN CHARACTER AND SIZE AND OBTAINED FROM THE SAME SOURCE.
- ALTERNATE SPACING OF PLANT MATERIAL WHEN PLANTING IN LARGE MASSES, UNLESS OTHERWISE NOTED.
- REFER CLOSELY TO SPECIFICATIONS FOR PLANTING WORK REQUIREMENTS.
- PRIOR TO BEGINNING PLANTING OPERATIONS, THE IRRIGATION SYSTEM SHALL BE INSTALLED AND OPERATIONAL. THE CONTRACTOR SHALL HAVE THE CAPABILITY OF WATERING ALL PLANTING PRIOR TO INSTALLATION.

**CLARK CONDON**

LANDSCAPE ARCHITECTURE  
10401 Stella Link Dr.  
Houston, TX 77025  
T: 713 871 1414 F: 713 871 0888

**CLIENT**

**CITY OF JERSEY VILLAGE**

16501 JERSEY DRIVE  
JERSEY VILLAGE, TX, 77040  
T: 713.466.2102

**STRUCTURAL ENGINEER**

**BEC ENGINEERING & CONSULTANTS**

3200 WILCREST DR. SUIT 440  
HOUSTON, TX, 77042  
T: 832.240.3771

**ELECTRICAL ENGINEER**

**DBR**

9990 RICHMOND AVE #300  
HOUSTON, TX, 77042  
T: 713.914.0888

**GRAPHIC DESIGNER**

**MINOR DESIGN**

1601 W WEBSTER STREET #3  
HOUSTON, TX 77019  
T: 713.523.6644

**IRRIGATION CONSULTANT**

**JAMES POLE IRRIGATION**

100 N LOCUST ST. #3  
DENTON, TX, 76201  
T: 940.243.2364

**SEAL**

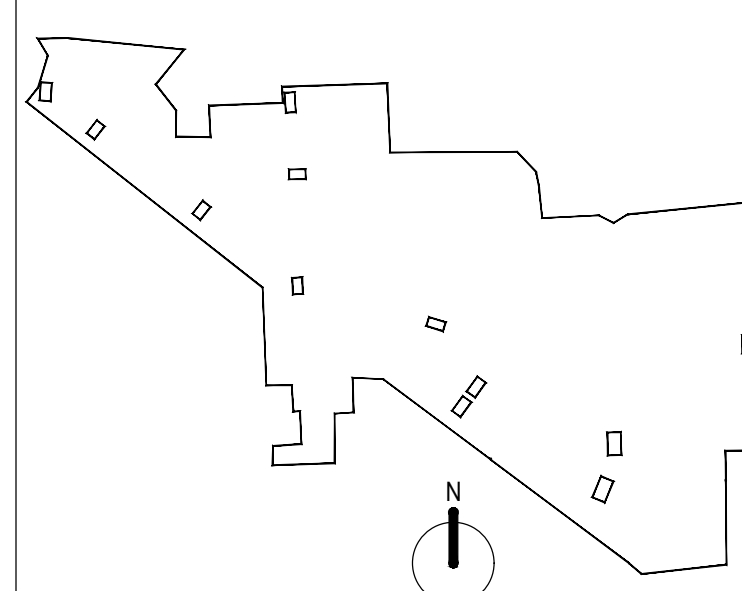


1/19/2021

**ISSUE**

1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.20.2021

**KEY MAP**



**GATEWAYS PHASE 2**

JERSEY VILLAGE, TX

**PLANTING DETAILS AND NOTES**

**DRAWN BY: EL/AEH**

CHECKED BY: SSS

DATE: 01.06.2021

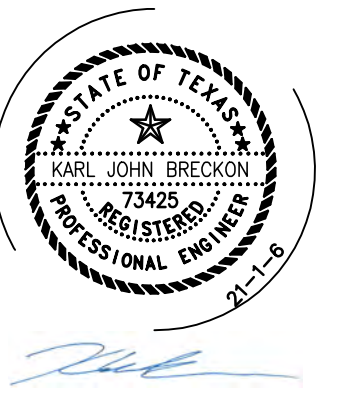
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PROJECT #: 118-119A

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**L1.08**

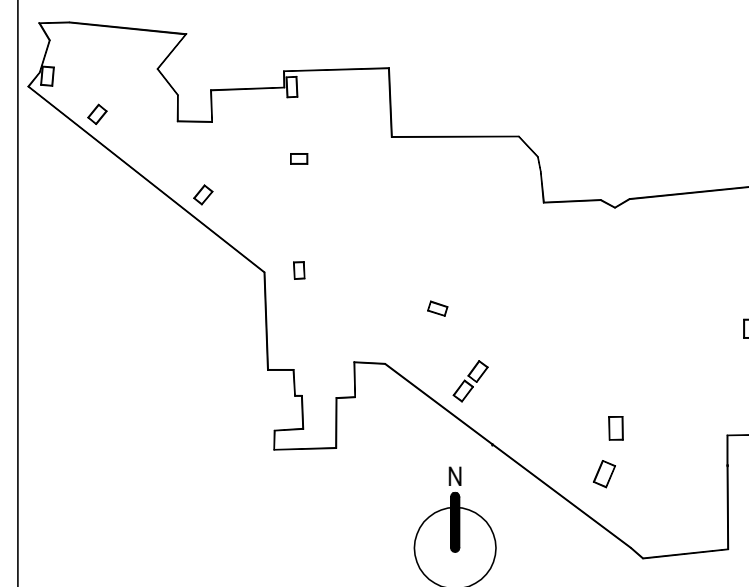




ISSUE

1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.16.2021

KEY MAP



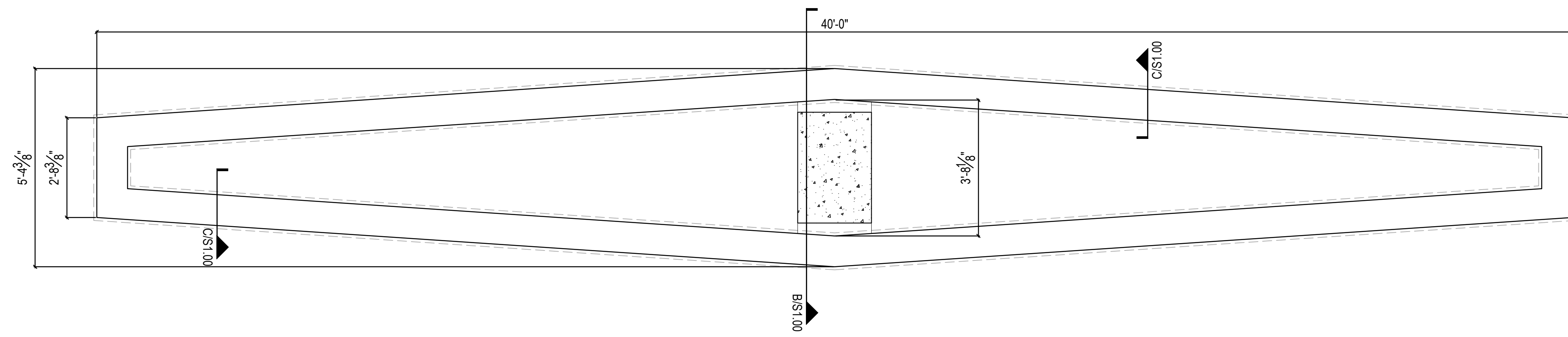
**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

CONSTRUCTION DETAILS

DRAWN BY: MM  
CHECKED BY: KB  
DATE: 01.16.2021  
SCALE:  
PROJECT # 20-1090-0020

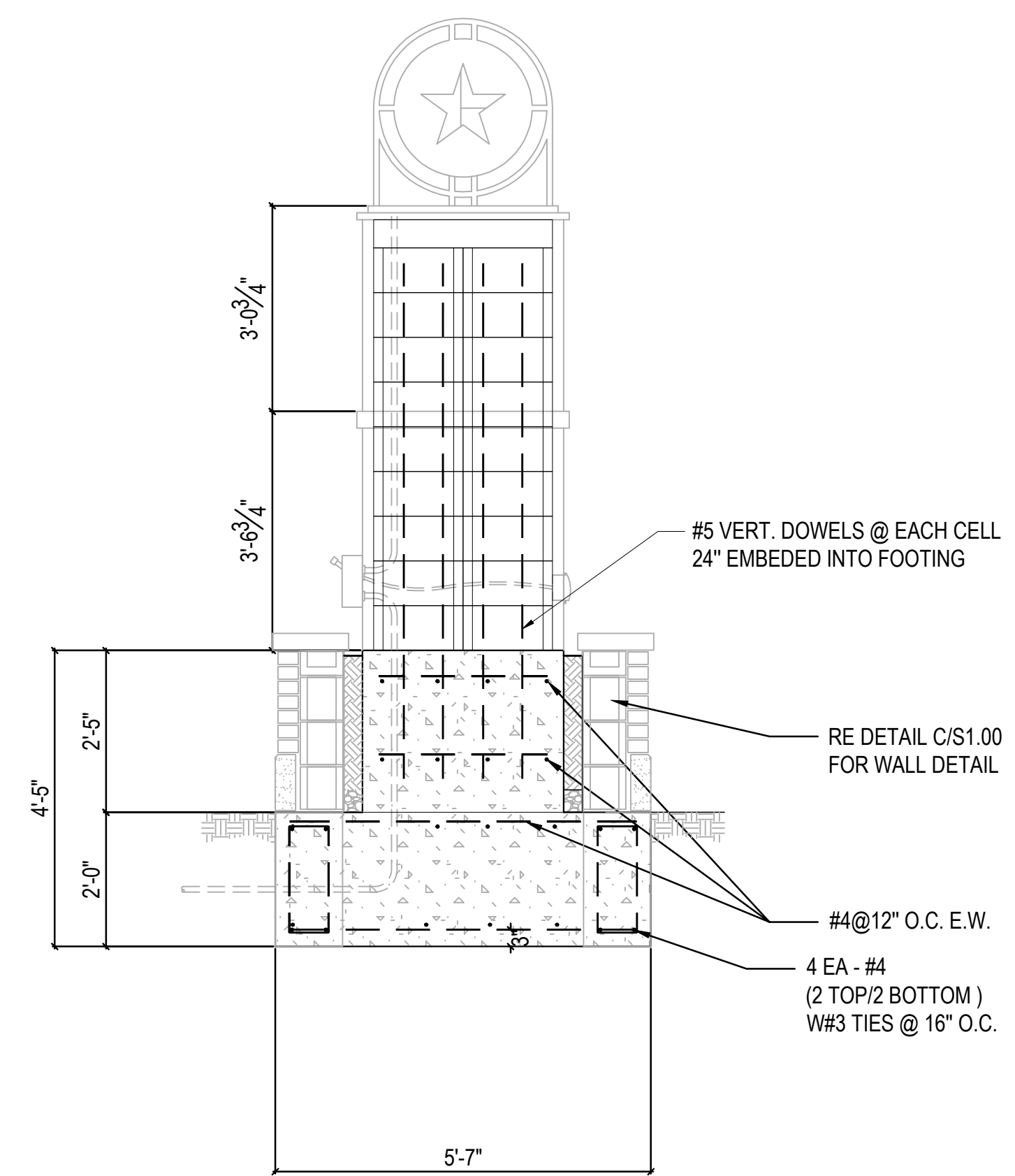
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



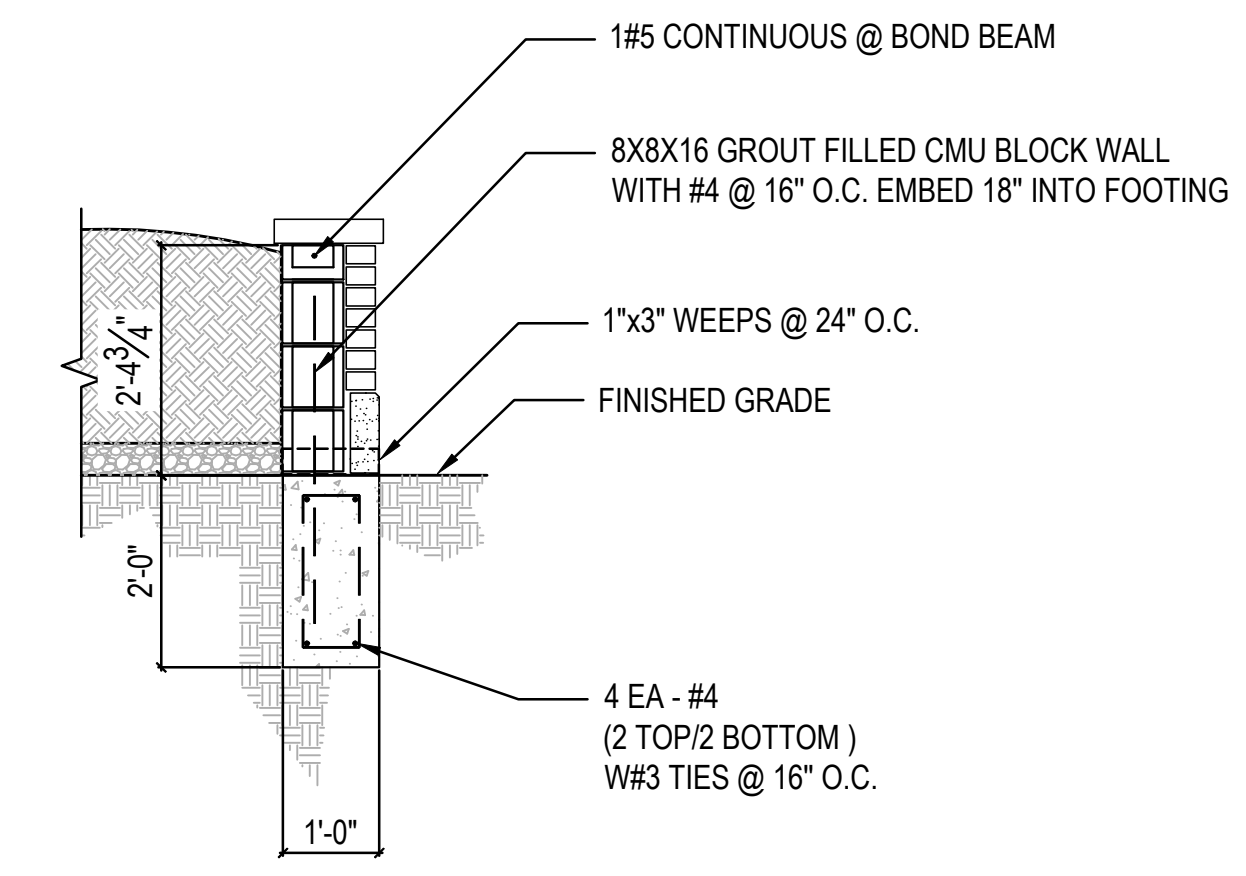
**A** SMALL GATEWAY MONUMENT - MODIFIED  
PLAN VIEW

1/2"=1'-0"



**B** SMALL GATEWAY MONUMENT - MODIFIED  
SECTION VIEW

1/2"=1'-0"



**C** SMALL GATEWAY MONUMENT - MODIFIED  
SECTION VIEW

1/2"=1'-0"

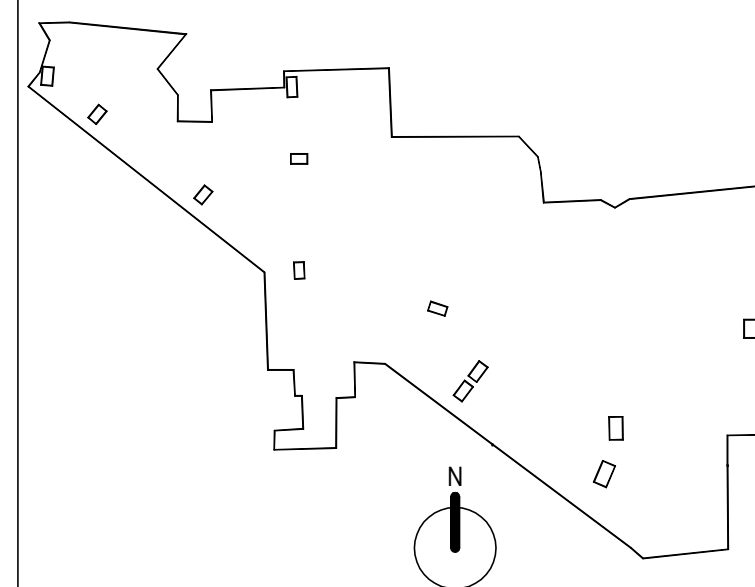
I:\2020\1090 - CLARK CONDON\0020 - JERSEY VILLAGE GATEWAYS PHASE 2\STRUCTURAL DWGS\20-1090-0020-S-JERSEY VILLAGE GATEWAYS PHASE 2 FOR PERMIT.DWG



ISSUE

1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.16.2021

KEY MAP

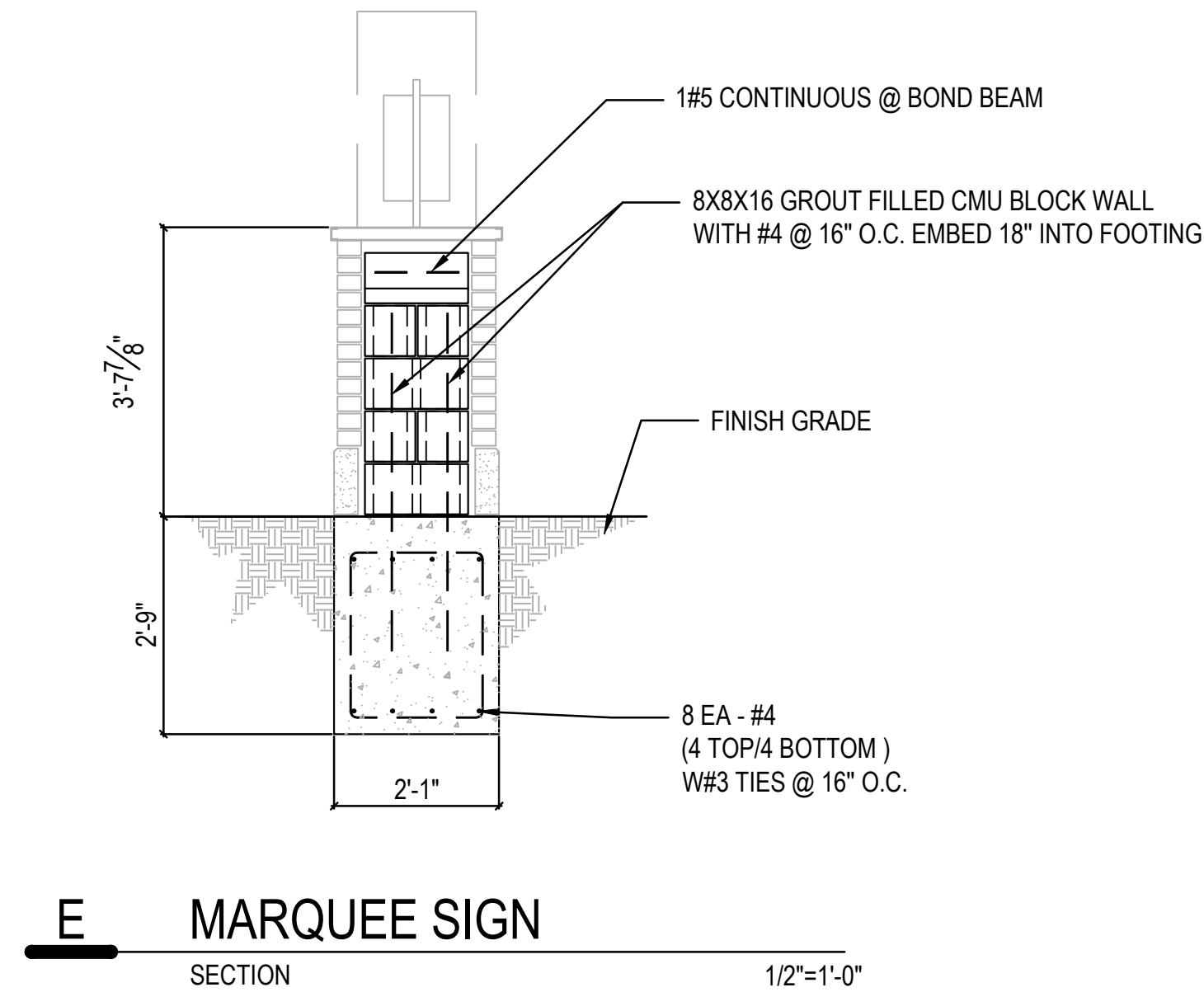
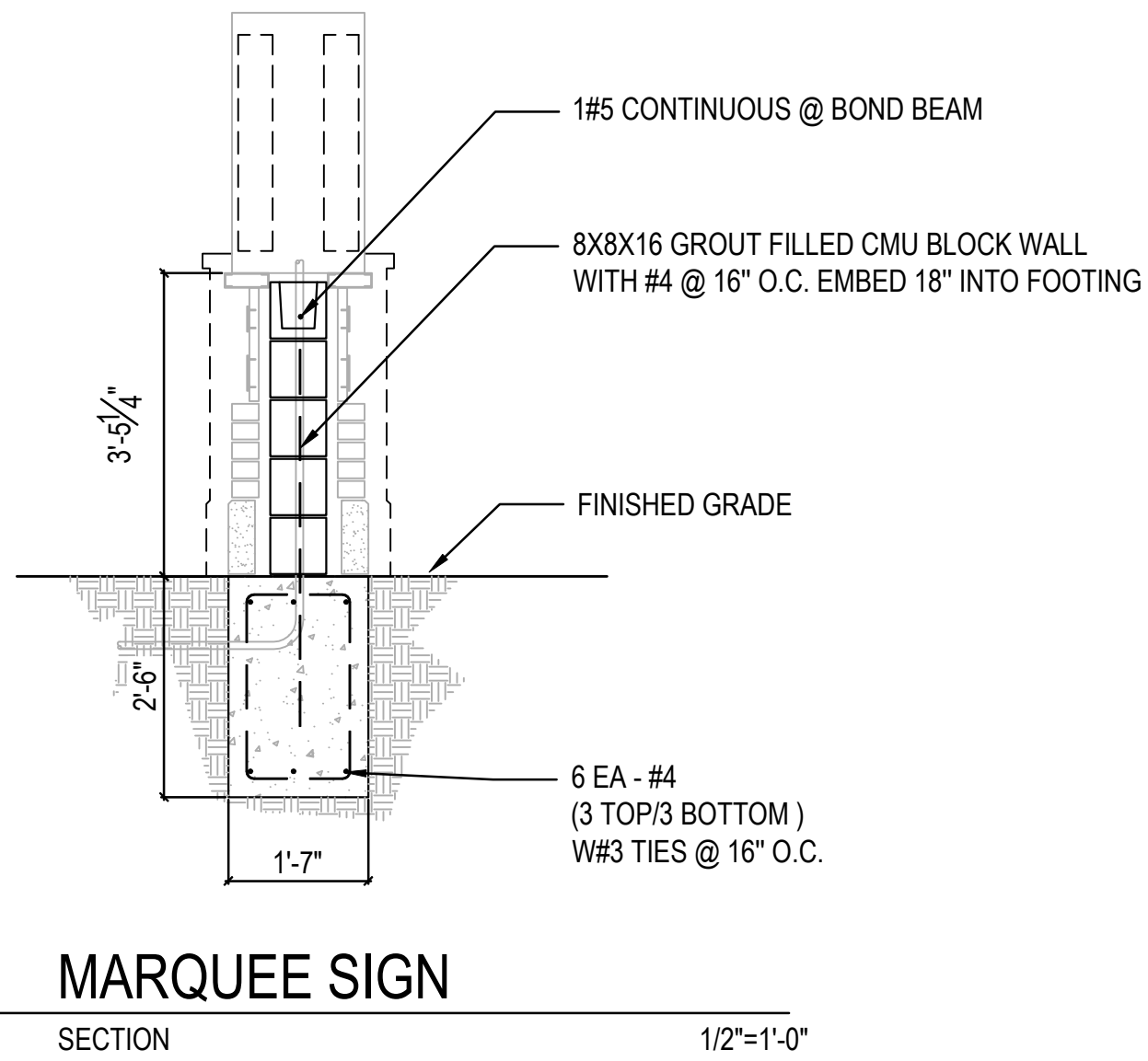
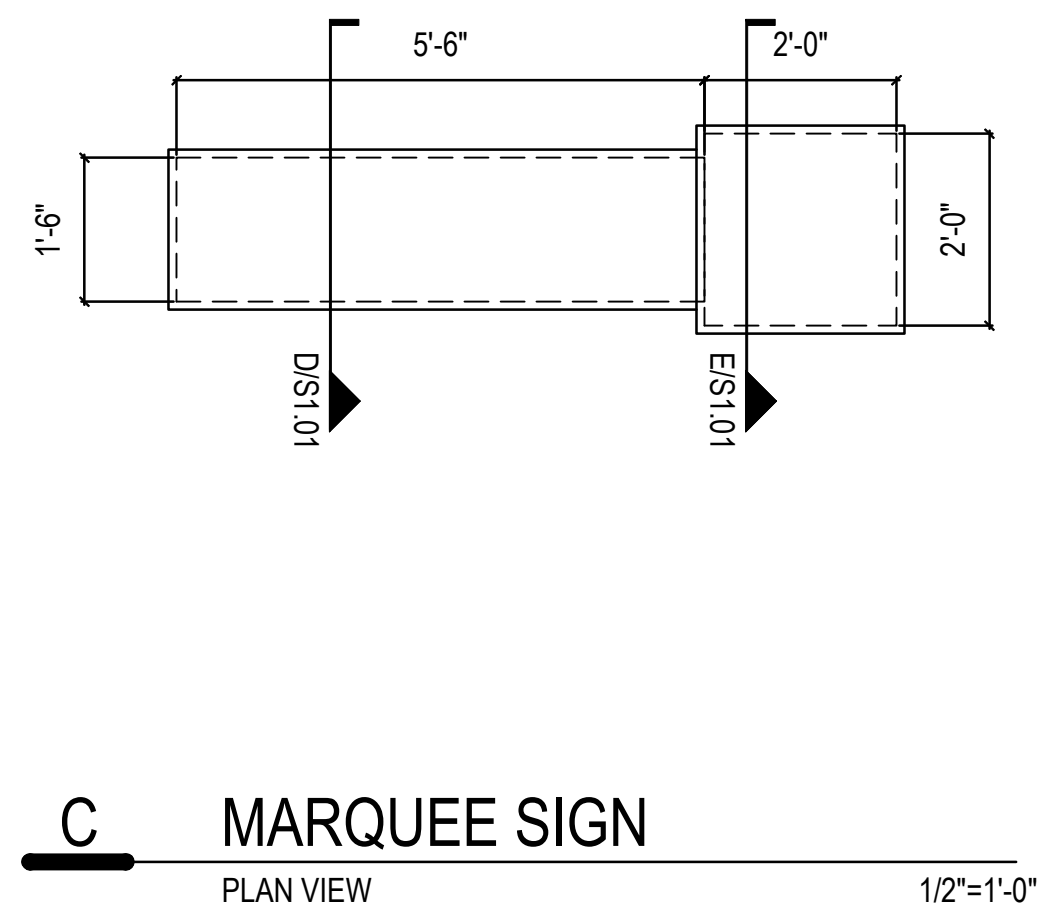
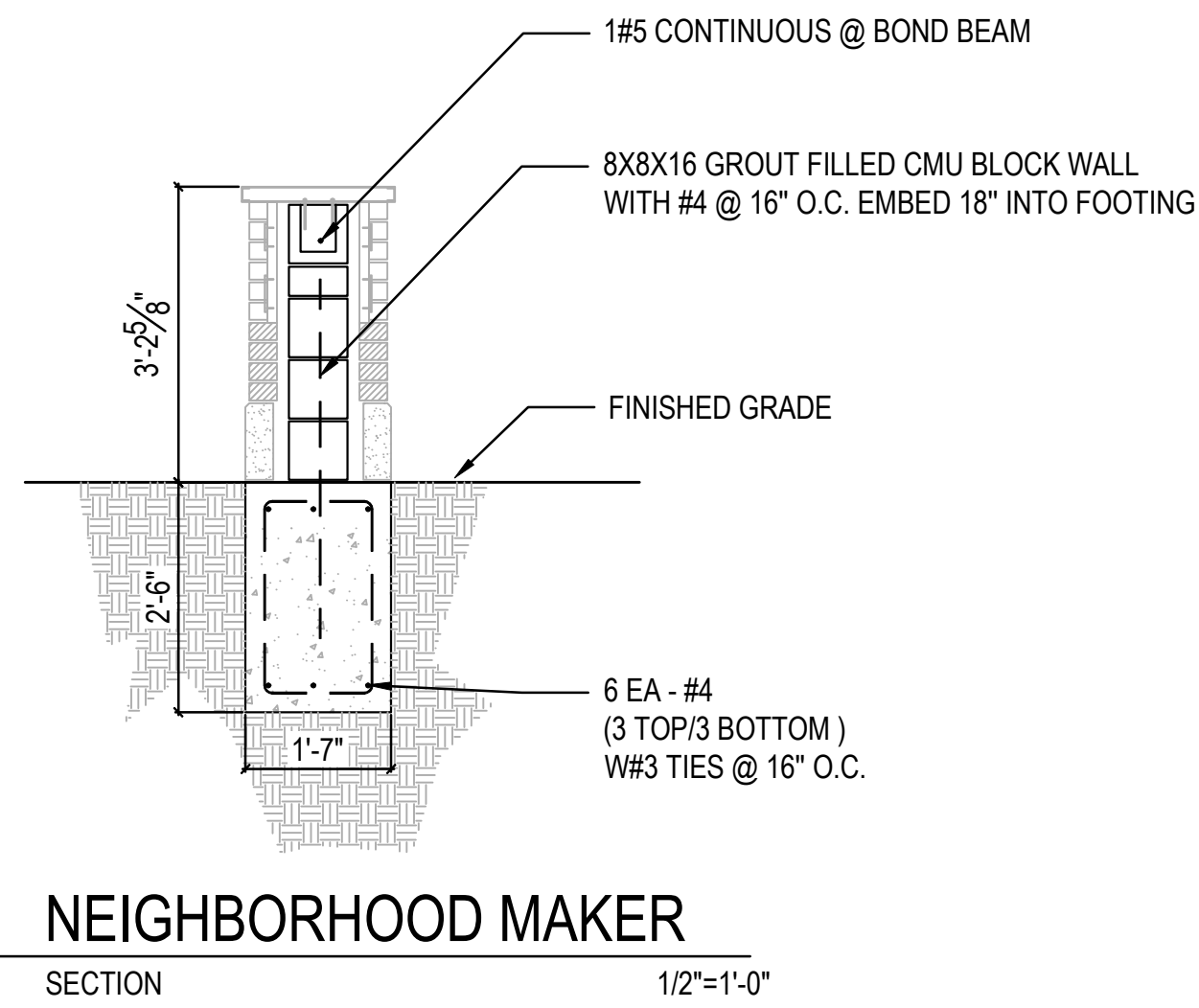
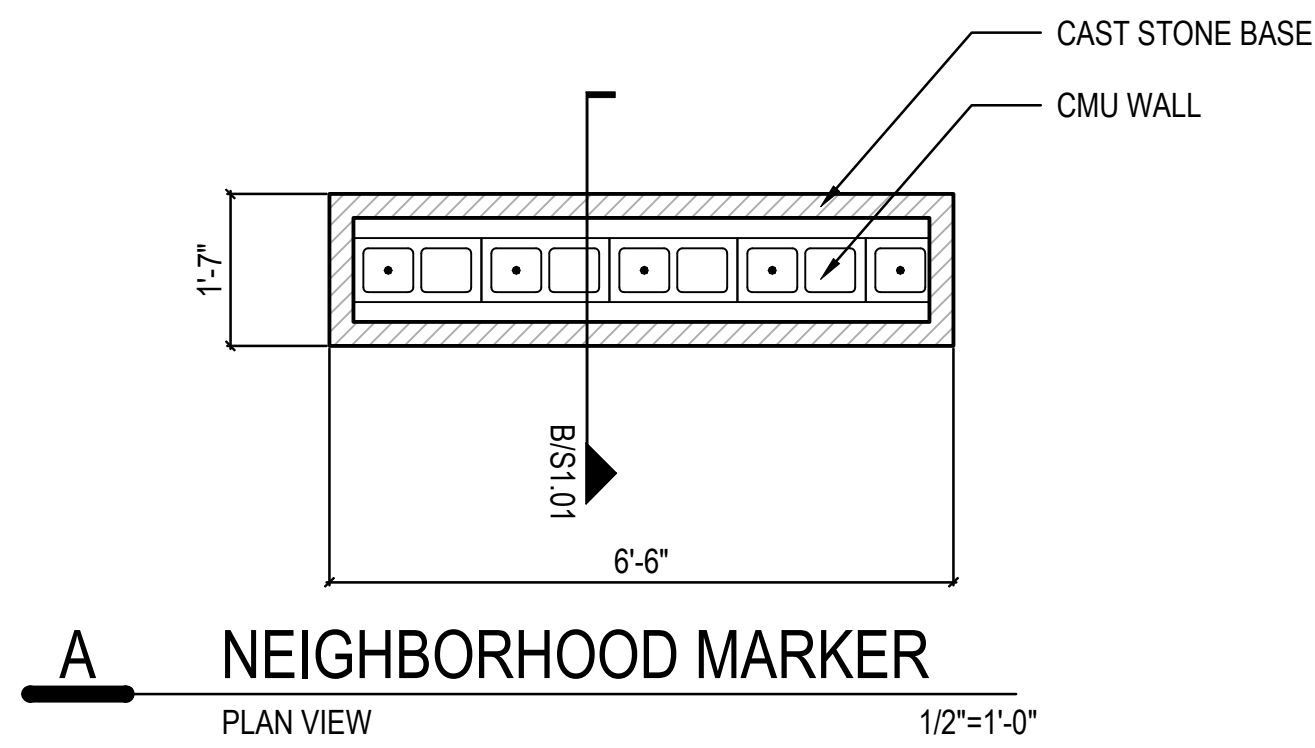


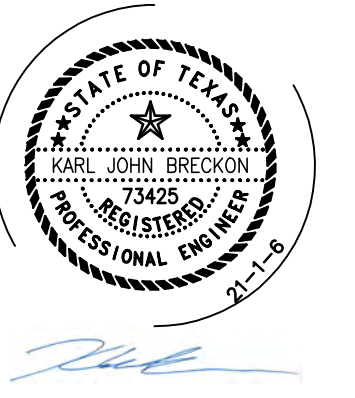
**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

CONSTRUCTION DETAILS

DRAWN BY: MM  
CHECKED BY: KB  
DATE: 01.16.2021  
SCALE:  
PROJECT #: 20-1090-0020

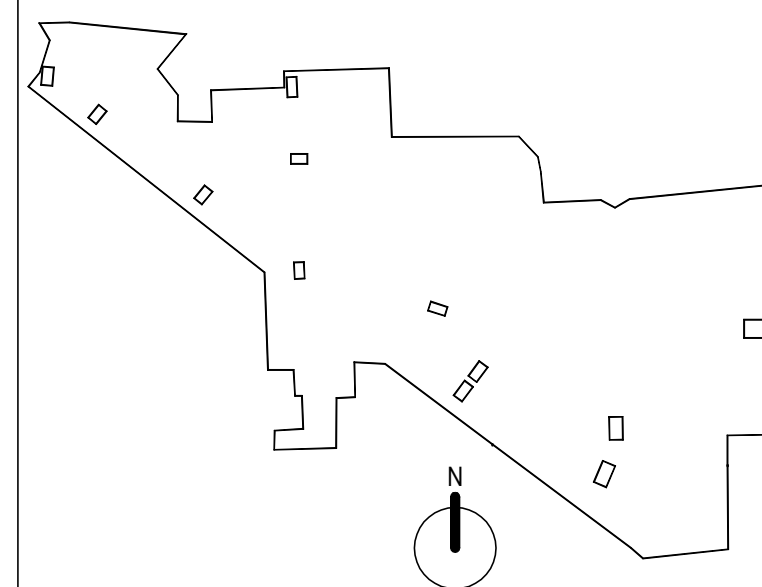
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ISSUE		
1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.16.2021

KEY MAP

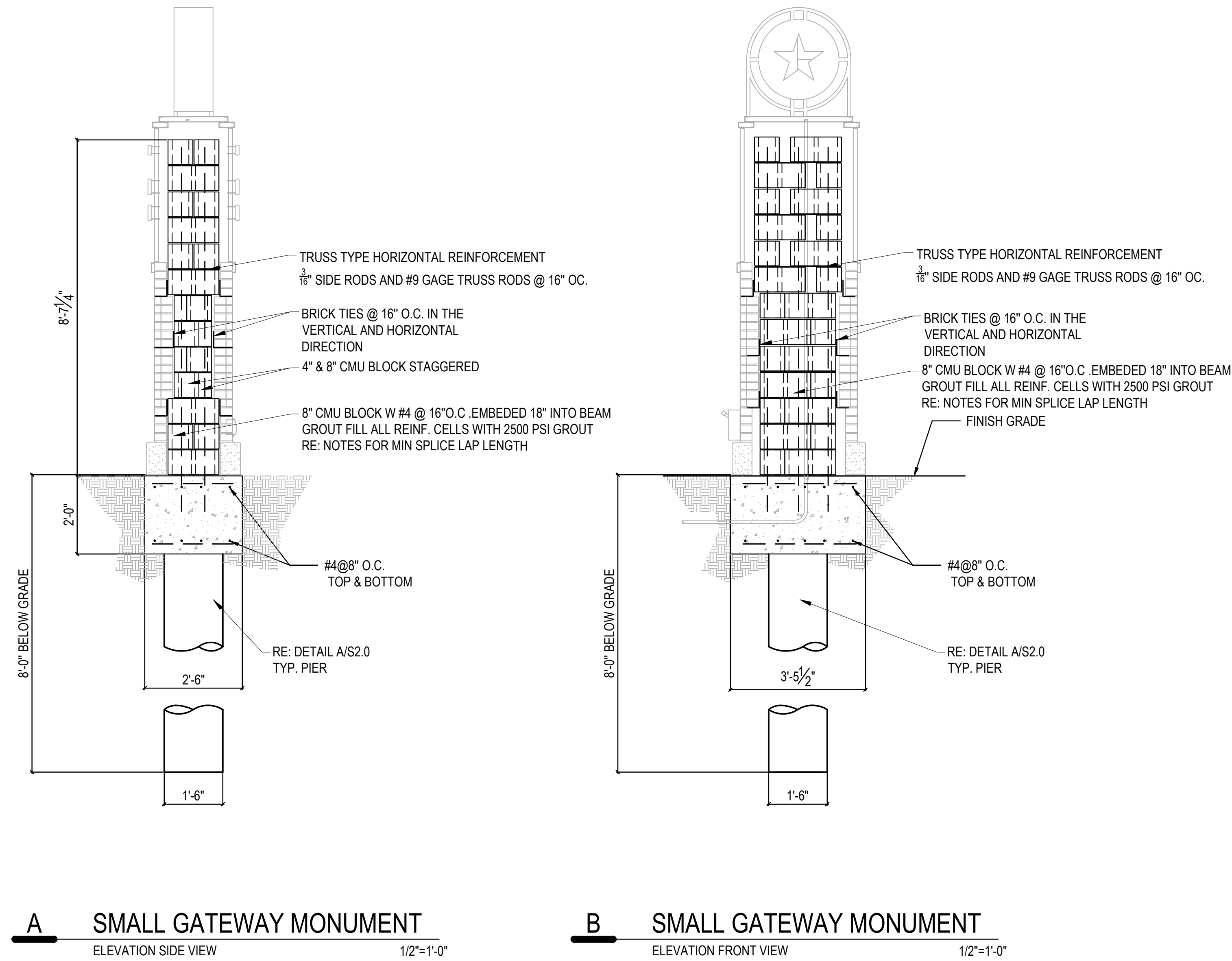


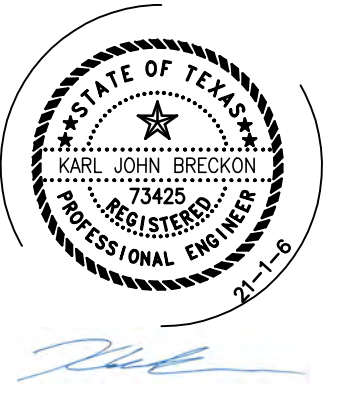
**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

CONSTRUCTION DETAILS

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DATE: 01.16.2021  
SCALE:  
PROJECT # 20-1090-0020

SHEET  
**S1.02**

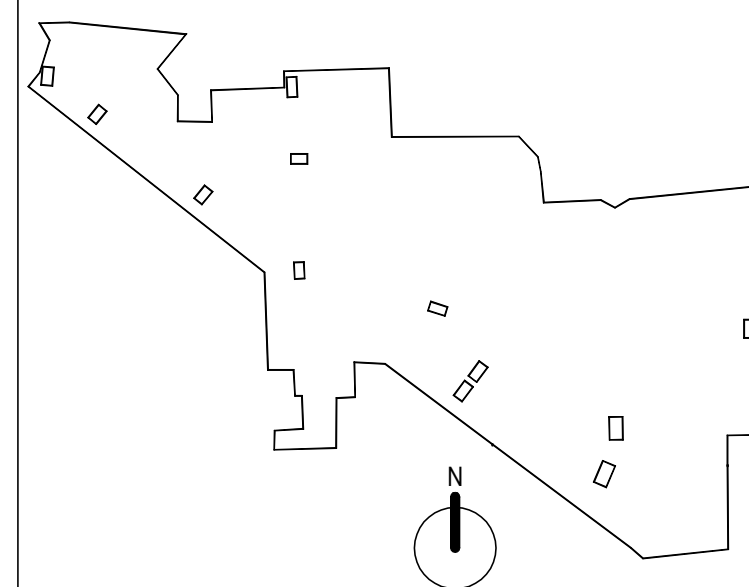




ISSUE

1	PRELIMINARY	01.30.2020
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KEY MAP



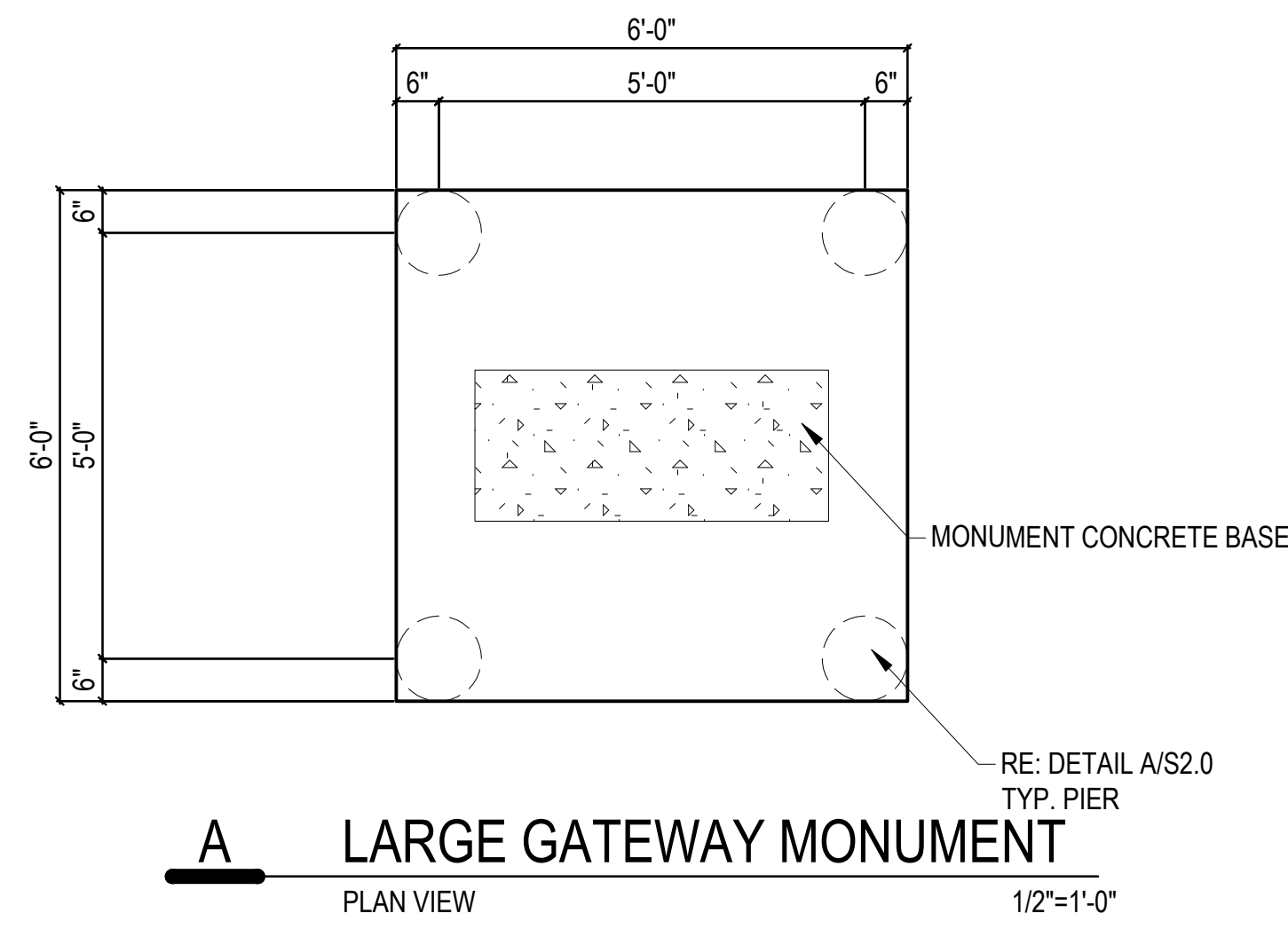
**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

CONSTRUCTION DETAILS

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DATE: 01.16.2021  
SCALE:  
PROJECT # 20-1090-0020

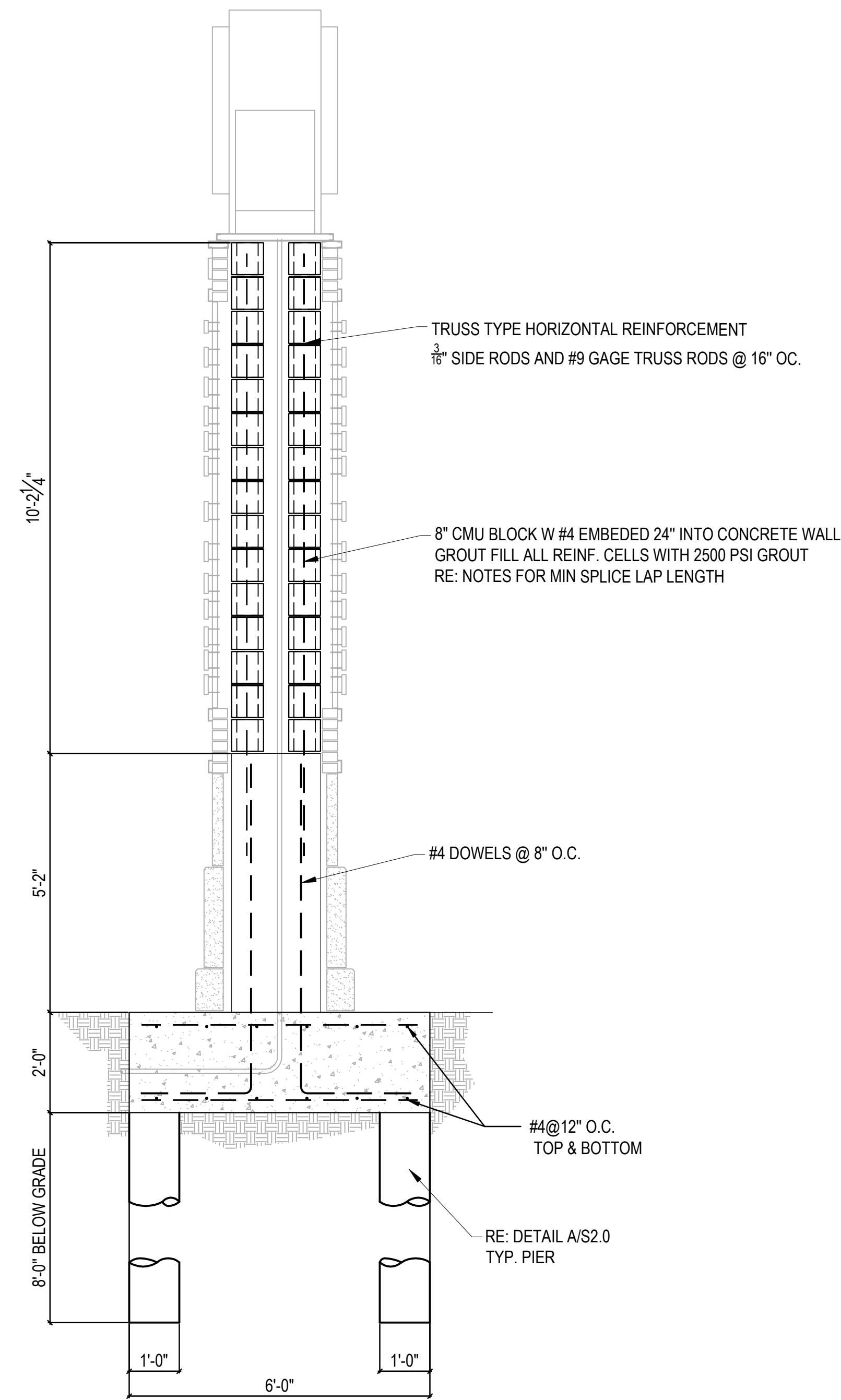
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



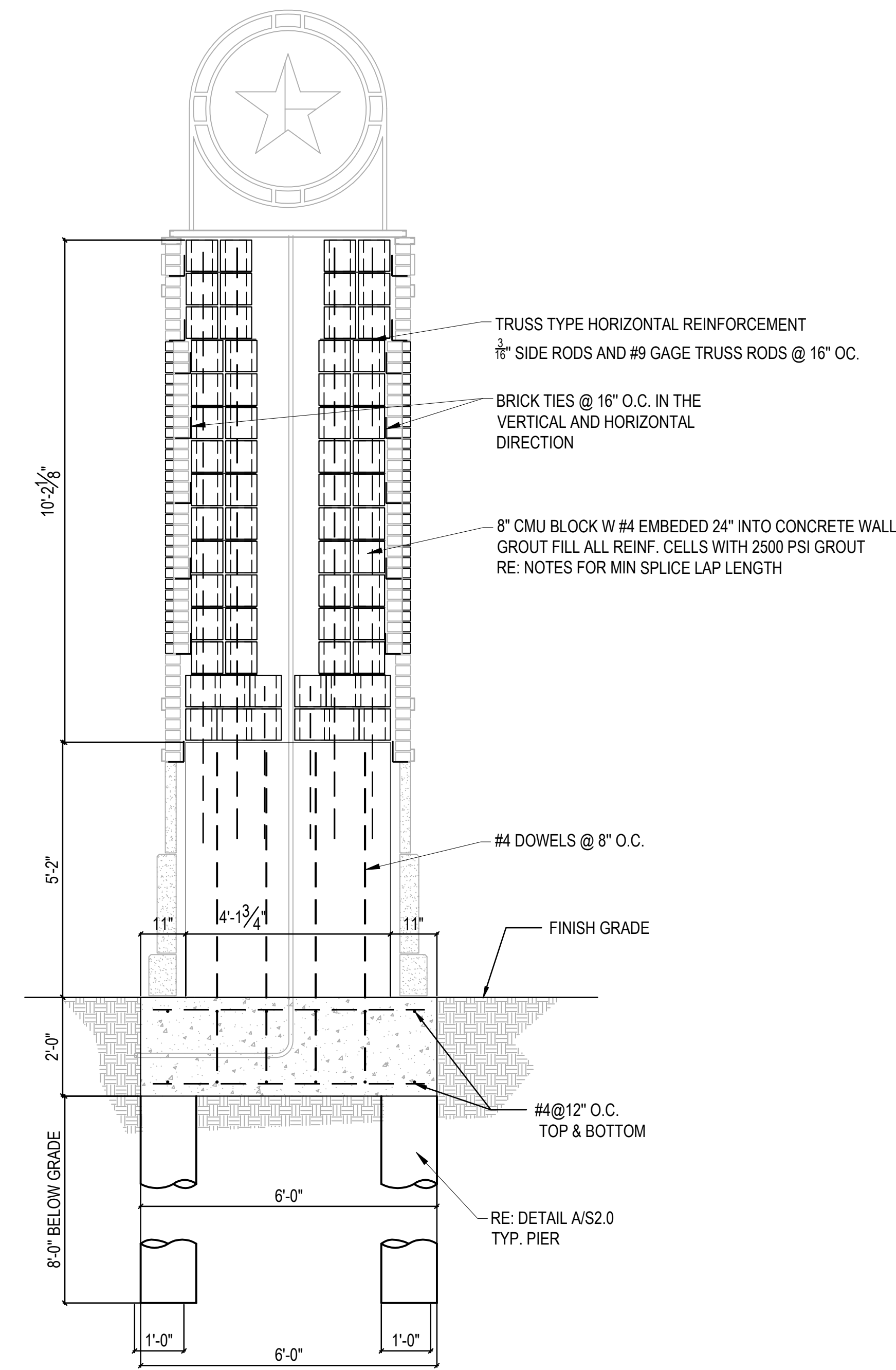
**A LARGE GATEWAY MONUMENT**

PLAN VIEW 1/2"=1'-0"



**B LARGE GATEWAY MONUMENT**

SECTION 1/2"=1'-0"



**C LARGE GATEWAY MONUMENT**

SECTION 1/2"=1'-0"

WIND LOAD V(ult) = 139 MPH Risk Category II

**GENERAL NOTES:**

- THE FOLLOWING SPECIFICATIONS ARE AN OUTLINE OF MINIMUM MATERIAL REQUIREMENTS AND THEIR APPLICATION. MANUFACTURER SPECIFICATION AND LOCAL CODE REQUIREMENTS, WHEN IN EXCESS OF MINIMUM SPECIFICATION, SHALL CONTROL. IT IS THE CONTRACTOR'S RESPONSIBILITY TO REVIEW AND SUBMIT ALL SHOP DRAWINGS AND REPORT ALL DOCUMENT DISCREPANCIES TO THE STRUCTURAL ENGINEER PRIOR TO FABRICATION OR ERECTION.
- AT CONSTRUCTION ISSUE, THESE DRAWINGS REPRESENT STRUCTURAL COMPONENTS IN THEIR FINAL AND FINISHED STATE. CONSTRUCTION PROCEDURES, METHODS, SAFETY PRECAUTIONS OR MECHANICAL REQUIREMENTS USED TO ERECT THEM ARE THE SOLE RESPONSIBILITY OF THE GENERAL CONTRACTOR OR SUBCONTRACTOR DOING THE WORK.
- CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS AT EXISTING STRUCTURES WHICH AFFECT THE WORK PRIOR TO FABRICATION OF ANY CONSTRUCTION ITEMS, AND REPORT ANY VARIATIONS FROM THE DRAWINGS TO THE STRUCTURAL ENGINEER.
- EXCAVATION FOR FOUNDATION SHALL BE PROTECTED TO MAINTAIN AN UNDISTURBED BEARING SURFACE.
- FOR SOILS INFORMATION SEE RABA KISTNER, INC. GEOTECHNICAL REPORT AH420-072-00 DATED DECEMBER 17,2020. CONTRACTOR SHALL PREPARE SITE IN STRICT ACCORDANCE WITH THE SOILS REPORT

**CONCRETE NOTES AND SPECIFICATIONS:**

- ALL CONCRETE WORK SHALL CONFORM TO THE "A.C.I. BUILDING CODE", ACI 318 AND ACI 301, LATEST EDITION.
- DETAILING, FABRICATION AND PLACING OF REINFORCING STEEL SHALL BE IN ACCORDANCE WITH ACI 315-90, "ACI DETAILING MANUAL - 1990".
- UNLESS OTHERWISE NOTED, ALL REINFORCING BARS #4 AND LARGER SHALL CONFORM TO ASTM A-615 GRADE 60 (60,000 PSI YIELD) AND ALL #2 AND #3 BARS SHALL CONFORM TO GRADE 40 (40,000 PSI YIELD). REINFORCING SHALL BE FREE FROM OIL, DIRT AND OTHER MATERIALS THAT WOULD REDUCE THE BOND WITH THE CONCRETE.
- WELDED WIRE MESH (WWM) SHALL CONFORM TO ASTM A-185.
- UNLESS OTHERWISE NOTED, CONCRETE PROTECTION FOR REINFORCING SHALL BE AS SPECIFIED IN THE "A.C.I. BUILDING CODE", (ACI 318 LATEST EDITION).
- CONCRETE STRENGTH AND PROTECTION FOR REINFORCEMENT OF POURED-IN-PLACE MEMBERS; SEE SECTION 7.7 ACI 318 LATEST EDITION.
 

A. STRUCTURAL ELEMENT	MINIMUM COVER (INCHES)	CONCRETE STRENGTH (PSI) AT 28 DAYS	W/C RATIO
FOOTINGS	3" ALL SURFACES	3000	0.52
GRADE BEAMS	3" BOTTOM, 2" SIDES, 1 1/2" TOP	3000	0.52
SLAB ON GRADE	1 1/2" TOP & BOTTOM	3000	0.52
RETAINING WALLS	1" TOP &	3000	0.52
& ELEVATOR PITS	2" EXTERIOR, 3/4" INTERIOR		

PORTLAND CEMENT SHALL CONFORM TO ASTM C150, TYPE 1. MINIMUM OF 5 SACKS OF CEMENT PER CUBIC YARD.
- FLYASH MAY BE USED TO REPLACE A PORTION OF THE PORTLAND CEMENT. THE RATIO OF FLYASH TO THE TOTAL OF THE FLYASH AND CEMENT IN A MIX SHALL NOT EXCEED 20%. FLYASH SHALL CONFORM TO ASTM C618, TYPE C OR F.
- NO WATER SHALL BE ADDED TO THE CONCRETE AT THE JOBSITE. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO COORDINATE WITH THE CONCRETE SUPPLIER TO ENSURE A PUMPABLE AND WORKABLE MIX WITHOUT THE ADDITION OF WATER AT THE JOBSITE. THE USE OF PLASTICIZERS, RETARDANTS AND OTHER ADDITIVES SHALL BE AT THE OPTION OF THE CONTRACTOR SUBJECT TO THE APPROVAL OF THE STRUCTURAL ENGINEER. FOLLOW THE RECOMMENDATIONS OF THE MANUFACTURER FOR THE PROPER USE OF ADDITIVES. THE USE OF CALCIUM CHLORIDE OR OTHER CHLORIDE BEARING SALTS SHALL NOT BE PERMITTED.
- CONCRETE SLUMP TESTS SHALL BE MADE BEFORE AND AFTER THE ADDITION OF ADMIXTURES AND MAY BE TAKEN AT THE BACK OF THE TRUCK. CONCRETE FOR THE PREPARATION OF TEST CYLINDERS SHALL BE TAKEN FROM THE HOSE END FOR CONCRETE PLACED BY PUMP.
- ALL REINFORCING STEEL MARKED SHALL BE CONTINUOUS AND LAPPED 40 BAR DIAMETERS AT SPLICES AND AROUND CORNERS OR INTERSECTIONS WITH A STANDARD 90 DEGREE BEND ON CORNER BARS. LAP TOP BARS AT CENTER OF SPAN; LAP BOTTOM BARS AT SUPPORTS. LAP WELDED WIRE MESH ONE FULL MESH AT SIDE AND END LAPS.

**NOTE:**

- REFER TO ARCHITECTURAL, MECHANICAL, ELECTRICAL AND PLUMBING DRAWINGS FOR ANY OTHER ADDITIONAL SLEEVES, ANCHORS, VENT OPENINGS, ETC., NOT SHOWN ON STRUCTURAL PLANS THAT MIGHT BE REQUIRED.
- PLACE CONCRETE IN A MANNER SO AS TO PREVENT SEGREGATION OF THE MIX. DELAY FLOATING AND TROWELING OPERATIONS UNTIL CONCRETE HAS LOST SURFACE WATER SHEEN OR ALL FREE WATER. DO NOT SPRINKLE FREE CEMENT ON THE SLAB SURFACE. FINISHING OF SLAB SURFACES SHALL COMPLY WITH THE RECOMMENDATIONS OF ACI 302.1 AND 304.
- PROVIDE 7 DAY CURING OF SLAB IMMEDIATELY AFTER FINISHING USING ONE OF THE FOLLOWING METHODS:
  - CONTINUOUSLY WATERED BURLAP
  - WATERPROOF MEMBRANES
  - SPRAYED-ON LIQUID MEMBRANE
- PROTECT THE CONCRETE SURFACE BETWEEN FINISHING OPERATIONS ON HOT, DRY DAYS OR ANY OTHER TIME THAT PLASTIC SHRINKAGE CRACKS COULD DEVELOP BY USING WET BURLAP, PLASTIC MEMBRANE OR FOGGING. PROTECT CONCRETE SLAB AT ALL TIMES FROM RAIN, HAIL OR OTHER INJURIOUS EFFECTS.
- UNLESS SPECIFIED, CONCRETE MUST REACH THE FOLLOWING PERCENTAGES OF ITS 28-DAY COMPRESSIVE STRENGTH (F'c), BEFORE FORMS MAY BE REMOVED.
 

WALLS, COLUMNS, & BEAM SIDES	40%
JOIST PANS & BEAM BOTTOMS (IF RESHORED)	70%
SHORING FOR FLOOR SYSTEMS (IF NOT RESHORED)	85%

**MASONRY NOTES:**

- ALL MASONRY MATERIALS AND CONSTRUCTION SHALL COMPLY WITH THE RECOMMENDATIONS OF BRICK INSTITUTE OF AMERICA (BIA) AND NATIONAL CONCRETE MASONRY ASSOCIATION (NCMA) AND MINIMUM REQUIREMENTS ESTABLISHED BY LOCAL BUILDING CODE.
- ALL CONCRETE MASONRY UNITS (CMU) SHALL BE ASTM C-90 TYPE N UNLESS OTHERWISE SPECIFIED BY APPLICABLE BUILDING CODE.
- CONTROL JOINTS SHALL BE SPACED PER PLANS AND SPECIFICATIONS OR AT A MAXIMUM SPACING OF 20'-0" CENTERS, AND WHERE MASONRY CHANGES DIRECTION UNLESS SPECIFICALLY APPROVED OTHERWISE BY ENGINEER.
- MORTAR: EXCEPT AS OTHERWISE SET FORTH HEREIN ALL MORTARS AND THE MATERIALS THEREIN SHALL CONFORM TO THE STANDARD SPECIFICATIONS FOR MORTAR OF MASONRY UNITS, ASTM C270.
  - MORTAR USED TO BOND UNIT MASONRY SHALL BE OF TYPE M, S, OR N, AND SHALL COMPLY WITH THE PROPERTY SPECIFICATIONS SET FORTH BELOW:

MORTAR STRENGTH PROPERTY SPECIFICATIONS	
TYPE	MINIMUM AVERAGE STRENGTH (PSI)
M	2500
S	1800
N	750

- THE TYPE OF MORTAR BASED ON CONSIDERATION OF THE LOCATION OF THE UNIT MASONRY CONSTRUCTION SHALL BE AS FOLLOWS:

USE OF LOCATION	TYPE OF MORTAR
BELOW GRADE FOUNDATION AND WALLS	M
RETAINING WALLS	M
FIRE RESISTIVE WALLS RATED 2 HOURS OR MORE	M OR S
EXTERIOR WALLS AND LOAD BEARING WALLS	M OR S
PARTITIONS	M, S OR N
SOLID MASONRY UNITS	ONE CLASSIFICATION LESS THAN THE ABOVE
MORTAR OR GROUT UNDER CONCENTRATED LOADS	M
FENCES	M OR S

- ALL REINFORCED MASONRY WALLS WITH OPENINGS UP TO 4'-0" WIDE, SHALL HAVE ONE BAR (MINIMUM) AT EACH SIDE OF OPENINGS. FOR OPENINGS LARGER THAN 4'-0" WIDE PROVIDE 2 BARS AT EACH SIDE OF OPENINGS. FILL ALL REINFORCED CELLS WITH 2500 P.S.I. GROUT. REINFORCING AT EDGES OF OPENINGS TO MATCH TYPICAL MASONRY REINFORCING SIZE (UNLESS NOTED OTHERWISE) AND EXTEND TO TOP OF WALL.
- NO SPECIAL INSPECTION IS REQUIRED FOR CMU WALLS.
- PROVIDE LADDER TYPE REINFORCING AT 16" O.C. FOR ALL CMU WALLS UNLESS NOTED OTHERWISE.
- GROUT SOLID ALL REINFORCED CELLS AND BOND BEAMS WITH 2500 PSI GROUT.
- ALL REINFORCED MASONRY WALL CORNERS AND INTERSECTIONS SHALL HAVE ONE VERTICAL BAR (MINIMUM). FILL REINFORCED CELL (S) WITH 2500 PSI GROUT. REINFORCING SHALL MATCH TYPICAL MASONRY REINFORCING SIZE (UNLESS NOTED OTHERWISE) AND EXTEND TO TOP OF WALL.
- PROVIDE ONE VERTICAL BAR (MIN.) FIRST CELL EACH SIDE OF CONTROL JOINTS. FILL CELL WITH 2500 PSI GROUT.

**LAP SPLICE LENGTHS FOR MASONRY REINFORCEMENT:**

REINFORCING BAR SIZE	MIN LAP SPLICE LENGTH
#4	30"
#5	45"
#6	54"
#7	63"
#8	72"
#9	81"
#10	91"
#11	102"

WHEN ADJACENT SPLICES IN GROUTED MASONRY ARE SEPARATED BY 3 INCHES OR LESS, THE REQUIRED LAP LENGTH MUST BE INCREASED 30%.

WHEN EPOXY-COATED BARS ARE USED, THE REQUIRED LAP SPLICE LENGTH SHALL BE INCREASED 50%.

**CLARK CONDON**

LANDSCAPE ARCHITECTURE  
10401 Stella Link Dr.  
Houston, TX 77025  
T: 713 871 1414 F: 713 871 0888

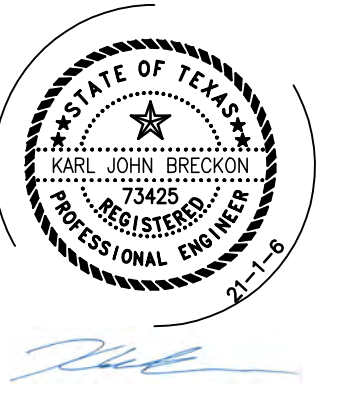
CLIENT  
**CITY OF JERSEY VILLAGE**  
16501 JERSEY DRIVE  
JERSEY VILLAGE, TX, 77040  
T: 713.466.2102

STRUCTURAL ENGINEER  
**BEC ENGINEERING & CONSULTANTS**  
3200 WILCREST DR. SUIT 440 TBP#F - 10690  
HOUSTON, TX, 77042 WWW.BECENGINEER.COM  
T: 832.240.3771

ELECTRICAL ENGINEER  
**DBR**  
9990 RICHMOND AVE #300  
HOUSTON, TX, 77042  
T: 713.914.0888

GRAPHIC DESIGNER  
**MINOR DESIGN**  
1601 W WEBSTER STREET #3  
HOUSTON, TX 77019  
T: 713.523.6644

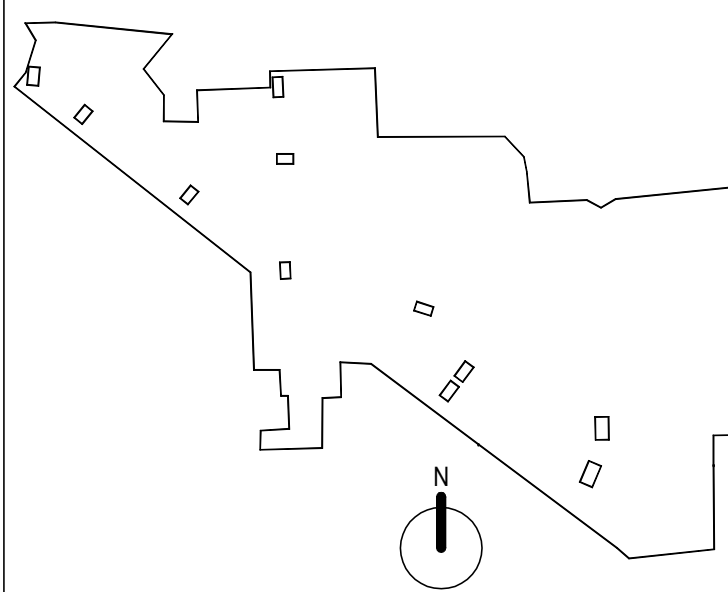
IRRIGATION CONSULTANT  
**JAMES POLE IRRIGATION**  
100 N LOCUST ST. #3  
DENTON, TX, 76201  
T: 940.243.2364  
**SEAL**



**ISSUE**

1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.16.2021

**KEY MAP**



**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

**STANDARD NOTES AND DETAILS**

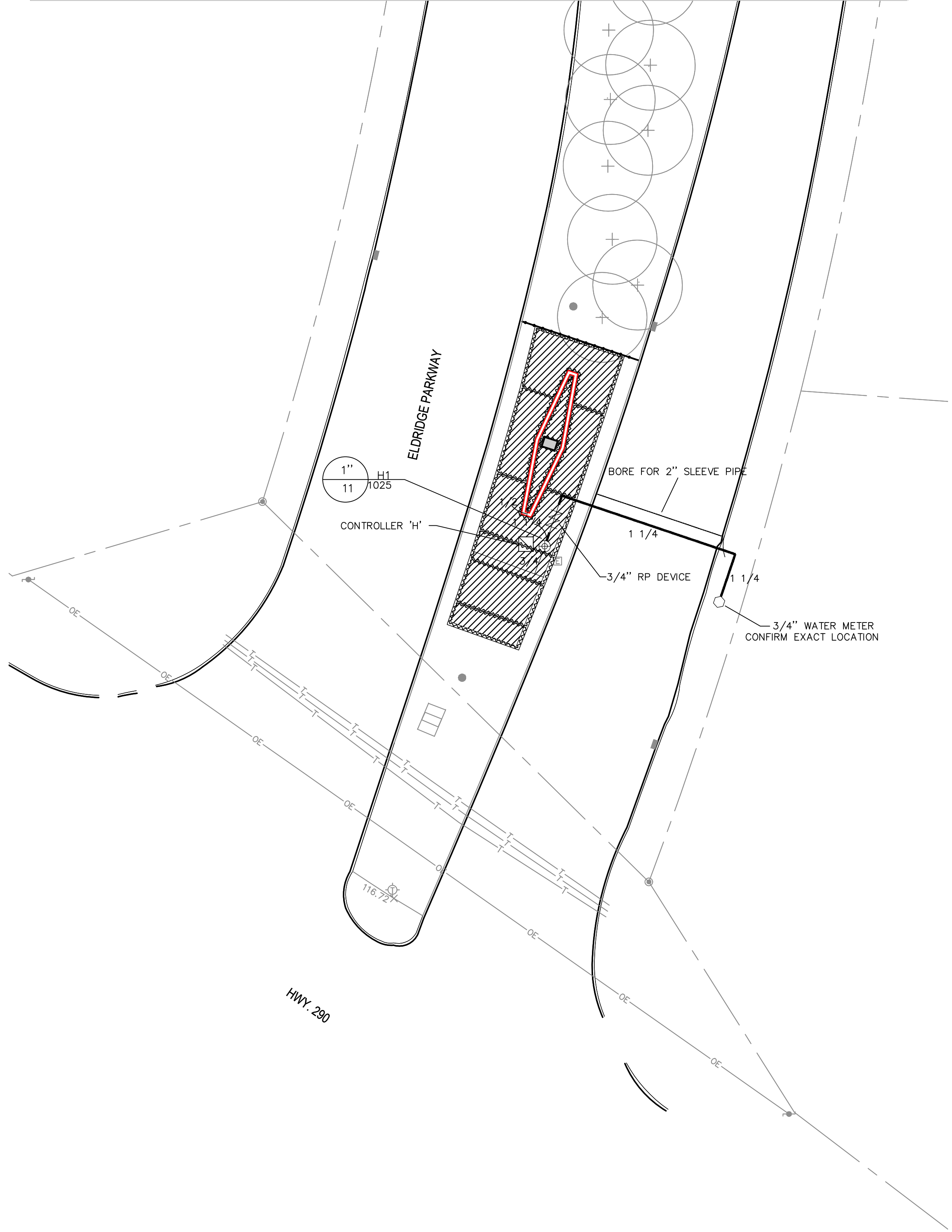
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DATE: 01.16.2021  
SCALE:  
PROJECT #: 20-1090-0020

SHEET  
**S2.00**

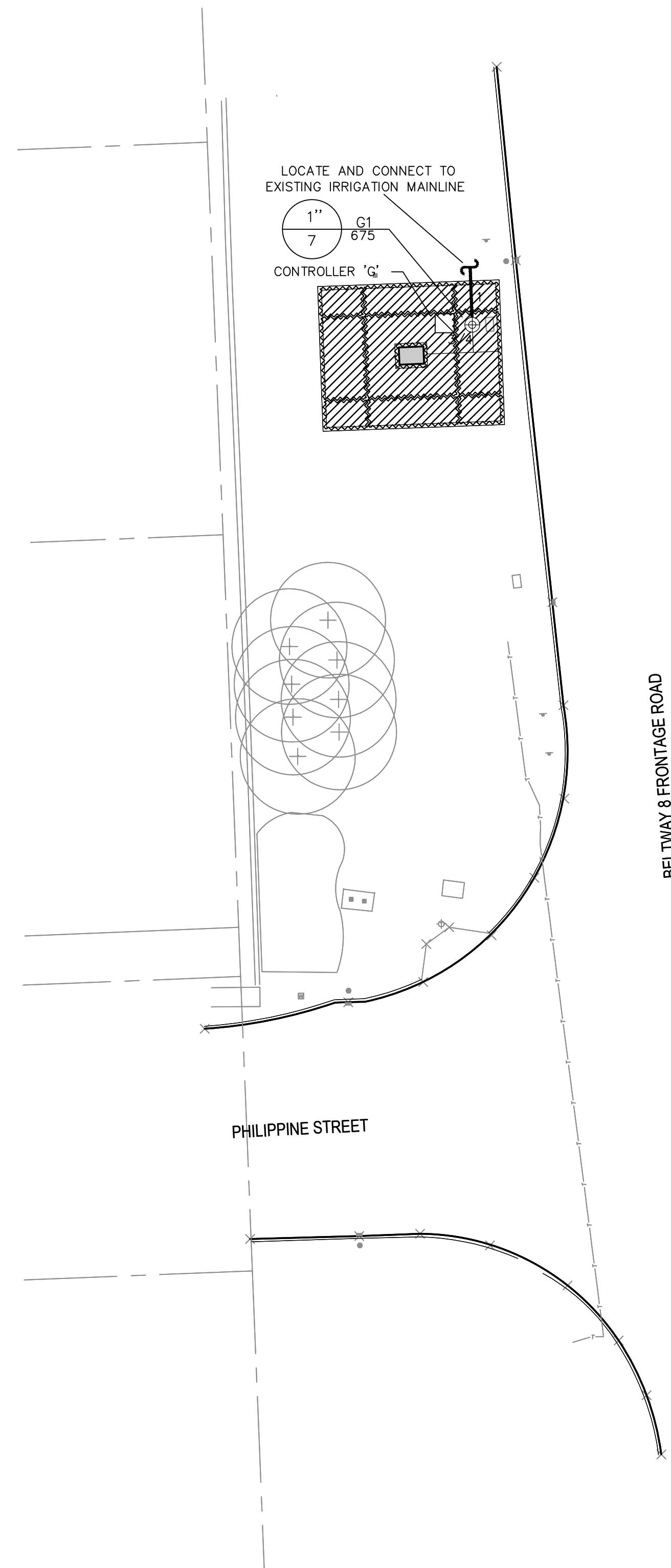
**LEGEND**

- NETAFIM TECHLINE TLHCVR5-12 SERIES DRIP TUBE IN SHRUB BED INSTALLED AT 2" DEPTH  
SEE INSTALLATION NOTE #13 REGARDING DRIP TUBE LAYOUT IN SHRUB BEDS.
- HUNTER ICV SERIES ELECTRIC REMOTE CONTROL VALVE WITH DC LATCHING SOLENOID
- NETAFIM LVCZ SERIES DRIP VALVE ASSEMBLY WITH 42 PSI REGULATOR AND 140 MESH FILTER AND DC LATCHING SOLENOID  
USE MODEL LVCZS8010075-LF FOR DRIP ZONES WITH .25 TO 4 GPM FLOW RATE  
USE MODEL LVCZS8010075-HF FOR DRIP ZONES WITH 5 TO 12 GPM FLOW RATE  
USE MODEL LVCZ-150 FOR DRIP ZONES WITH 13 TO 35 GPM FLOW RATE
- WILKINS 375 SERIES REDUCED PRESSURE TYPE BACKFLOW PREVENTOR INSTALLED PER CITY CODE
- IRRIGATION WATER METER AND TAP, SIZE AS NOTED ON THE PLAN
- RAINBIRD TBOS-BT4 BATTERY POWERED CONTROLLER INSTALLED IN VALVE BOX WITH RSD SERIES RAIN SENSOR
- SCHEDULE 40 PVC MAINLINE PIPE
- CLASS 200 ( EXCEPT 1/2 INCH #315 ) PVC LATERAL PIPE
- BORE FOR 2" SLEEVE PIPE UNLESS NOTED OTHERWISE

L.I.C. SHALL SELECT PRO-SPRAY SPRAY NOZZLES FOR "HEAD-TO-HEAD" COVERAGE, ADJUSTED FOR NO OVERSPRAY ONTO WALLS AND WALKS. NO OVERSPRAY INTO STREETS IS PERMITTED.



**B** SMALL GATEWAY AT ELDRIDGE PARKWAY & HWY. 290  
1"=20'-0"



**A** LARGE GATEWAY AT BELTWAY 8 AND PHILLIPPINE STREET  
1"=20'-0"

**COORDINATION WITH EXISTING IRRIGATION**  
THE CONTRACTOR SHALL VISIT THE SITE BEFORE CONSTRUCTION BEGINS TO BECOME FAMILIAR WITH THE EXISTING SYSTEM LAYOUT. REROUTE, REPAIR, OR REINSTALL EXISTING EQUIPMENT, INCLUDING MAINLINE AND CONTROL WIRES AS REQUIRED TO MAINTAIN CONTINUED AUTOMATIC OPERATION OF ALL AREAS OUTSIDE THE LIMITS OF WORK. PROTECT EXISTING EQUIPMENT WITHIN THE LIMITS OF WORK, WHICH IS INTENDED TO REMAIN. IF THE EXISTING IRRIGATION SYSTEM INCLUDES A MASTER VALVE, CONTACT THE IRRIGATION DESIGNER.

**James Pole**  
IRRIGATION CONSULTANTS

IRRIGATION DESIGN, CONSULTING, AND LANDSCAPE WATER MANAGEMENT

TEXAS L.I.C. #658  
100 N. LOCUST ST., SUITE 3  
DENTON, TEXAS 76201

PHONE: 940.243.2364  
FAX: 940.382.2475  
james@jamespoleirrigation.com

IRRIGATION IN TEXAS IS REGULATED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY ( TCEQ ) ( MC-178 ) P.O. BOX 13087 HOUSTON, TX, 77042 T.C.E.Q.'S WEB SITE IS: WWW.TCEQ.STATE.TX.US

EPA WaterSense PARTNER

**CLARK CONDON**

LANDSCAPE ARCHITECTURE  
10401 Stella Link Dr.  
Houston, TX 77025  
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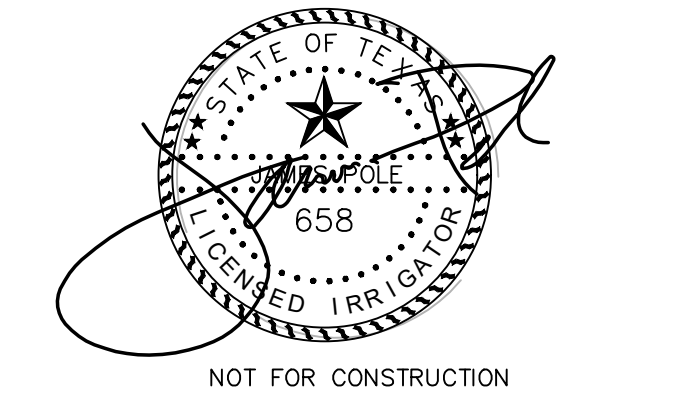
CITY OF JERSEY VILLAGE  
16501 JERSEY DRIVE  
JERSEY VILLAGE, TX, 77040  
T: 713.466.2102

STRUCTURAL ENGINEER  
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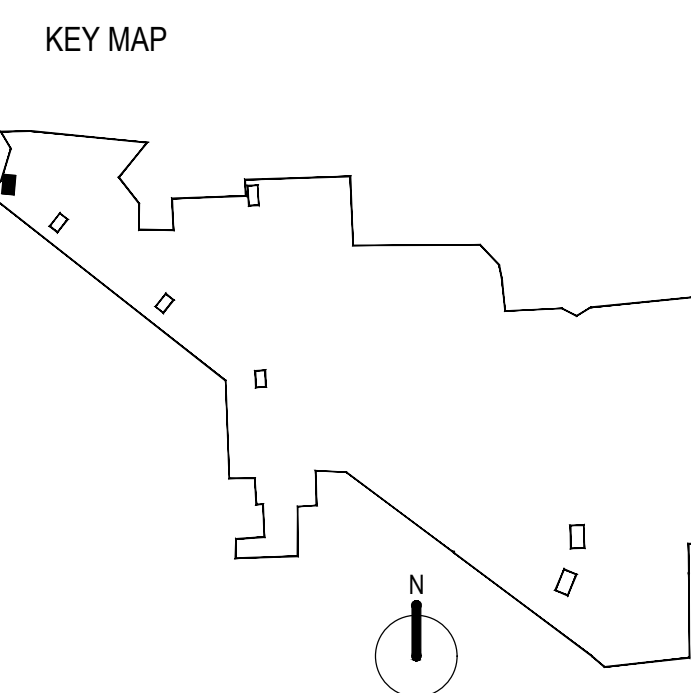
GRAPHIC DESIGNER  
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1601 W WEBSTER STREET #3  
HOUSTON, TX 77019  
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SEAL



**ISSUE**

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**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

IRRIGATION PLAN

DRAWN BY: ????  
CHECKED BY: ????  
DATE: 01.16.2021  
SCALE: 1"=20'-0"  
PROJECT #: 118-119A

SHEET  
**L2.01**

J:\JERSEY VILLAGE GATEWAYS PH 1 118-119A\30 RECEIVED\JAMES POLE\PH 1 FOR PERMIT\IRRIPLAN\2.01 IRRIGATION PLAN.DWG

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

CLARK CONDON

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CITY OF JERSEY VILLAGE

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GRAPHIC DESIGNER

MINOR DESIGN

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IRRIGATION CONSULTANT

JAMES POLE IRRIGATION

100 N LOCUST ST. #3
DENTON, TX 76201
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SEAL



ISSUE

Table with 3 columns: Issue Number, Description, Date. Includes '1 PRELIMINARY 01.30.2020' and '2 FOR PERMIT 01.16.2021'.

GATEWAYS PHASE 2
JERSEY VILLAGE, TX

ELECTRICAL SYMBOL
LEGEND

DRAWN BY: ???
CHECKED BY: ???
DATE: 01.16.2021
SCALE: AS NOTED ON PLANS
PROJECT #: 118-119A

SHEET

E0.01

ABBREVIATIONS table with columns A, F, Q, R. Lists various abbreviations and their meanings, such as AMPERES, FOOT, FEET, QUANTITY, etc.

ELECTRICAL SYMBOLS

MOTORS AND CONTROLS table listing symbols for motor rated switch, single or three phase motor, electric duct heater, etc.

RECEPTACLES AND OUTLETS

Table listing symbols for various receptacles and outlets, including duplex wall, simplex wall, and floor outlets.

LIGHTING

Table listing symbols for lighting fixtures, including 2' x 4', 2' x 2', 1' x 4', 1' x 2', 1' x 1', and various types of lighting fixtures.

RACEWAYS AND WIRING

Table listing symbols for raceways and wiring, including cap and stake, conduit, emergency conduit, etc.

ELECTRICAL EQUIPMENT

Table listing symbols for electrical equipment, including distribution panel, switchboard, floor mounted transformer, etc.

COMMUNICATIONS

Table listing symbols for communications equipment, including outlet boxes, telephone control, intercom, etc.

ONE LINE AND RISER DIAGRAMS

Table listing symbols for one line and riser diagrams, including transformer, switch, fuse, circuit breaker, etc.

GENERAL NOTES: A. NOT ALL SYMBOLS SHOWN ON THIS SYMBOL LIST ARE USED IN THE CONTRACT DOCUMENTS.

MISCELLANEOUS table listing symbols for miscellaneous items like shaded symbols, wall-mounted devices, drawing notes, etc.

FIRE ALARM

Table listing symbols for fire alarm devices, including water flow switch, smoke detector, heat detector, etc.

SECURITY

Table listing symbols for security devices, including keypad, glass break sensor, door contact, etc.

SWITCHES AND LIGHTING CONTROL DEVICES

Table listing symbols for switches and lighting control devices, including various types of switches and sensors.

DRAWING/DETAIL REFERENCE KEY

Table explaining drawing and detail reference keys, such as 'REFER TO DRAWING/DETAIL NUMBER' and 'SHEET NUMBER'.



DBR Project Number 200283.000

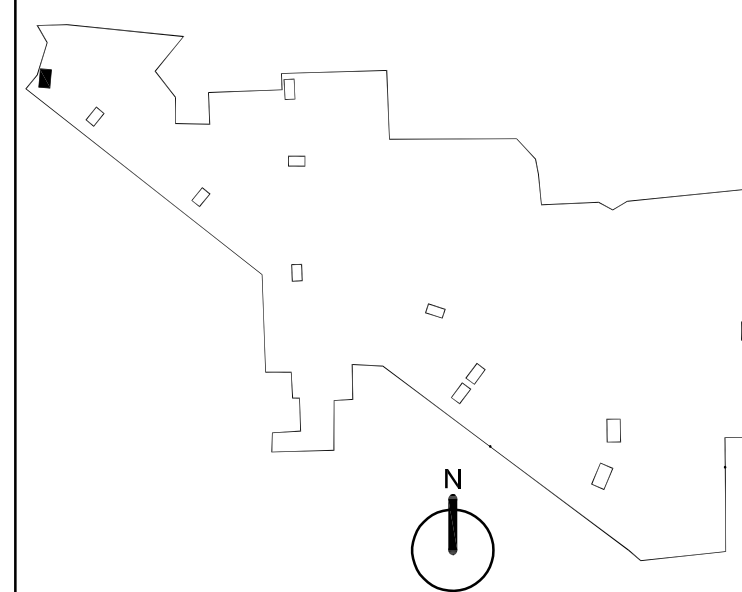
Table with columns WM, DT, and other project identifiers.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



ISSUE		
1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.16.2021

**KEY MAP**



**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

**ELECTRICAL PLAN**

DRAWN BY: ????  
CHECKED BY: ????  
DATE: 01.16.2021  
SCALE: AS NOTED ON PLANS  
PROJECT #: 118-119A

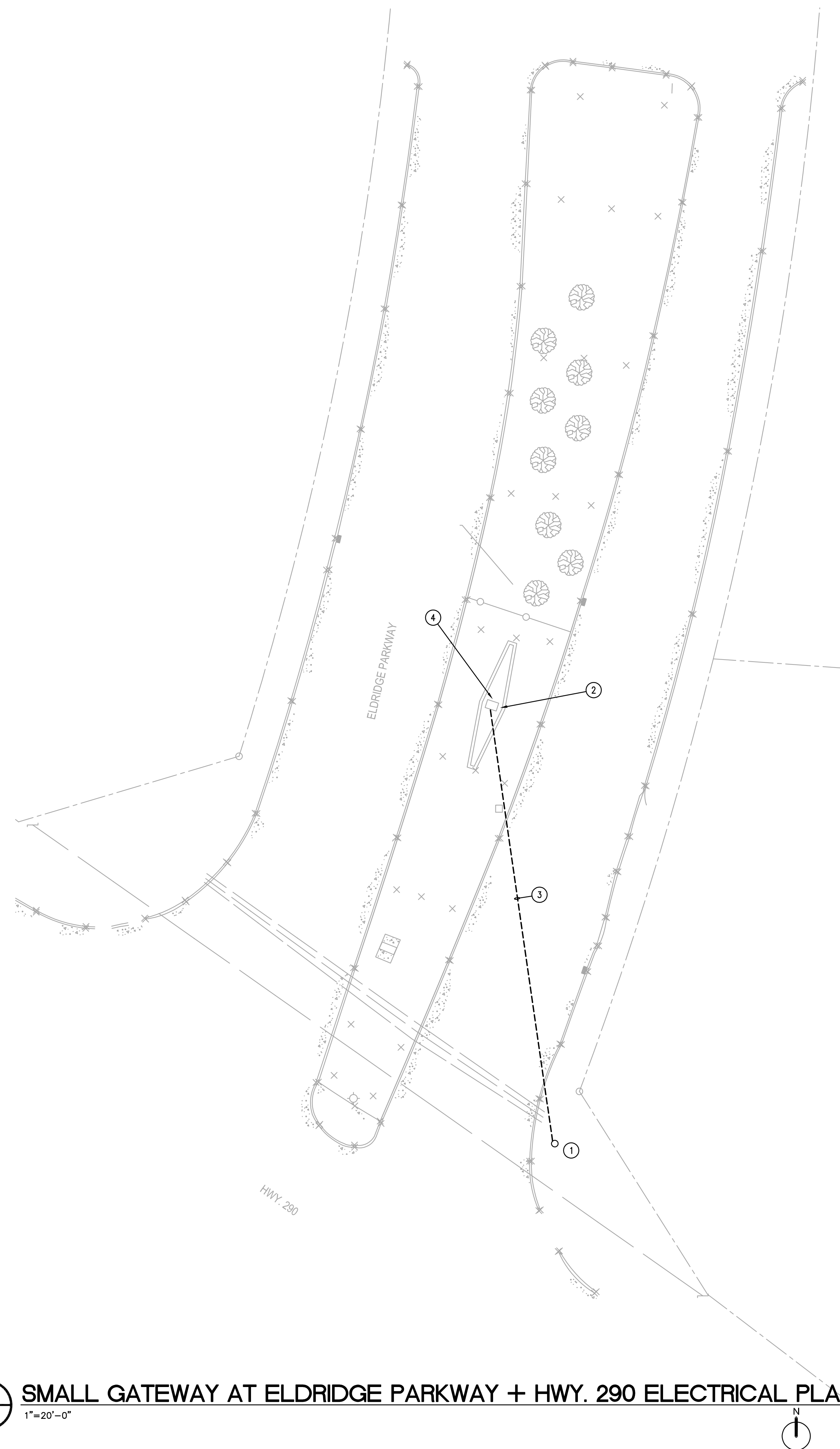
SHEET  
**E2.01**

**GENERAL ELECTRICAL NOTES:**

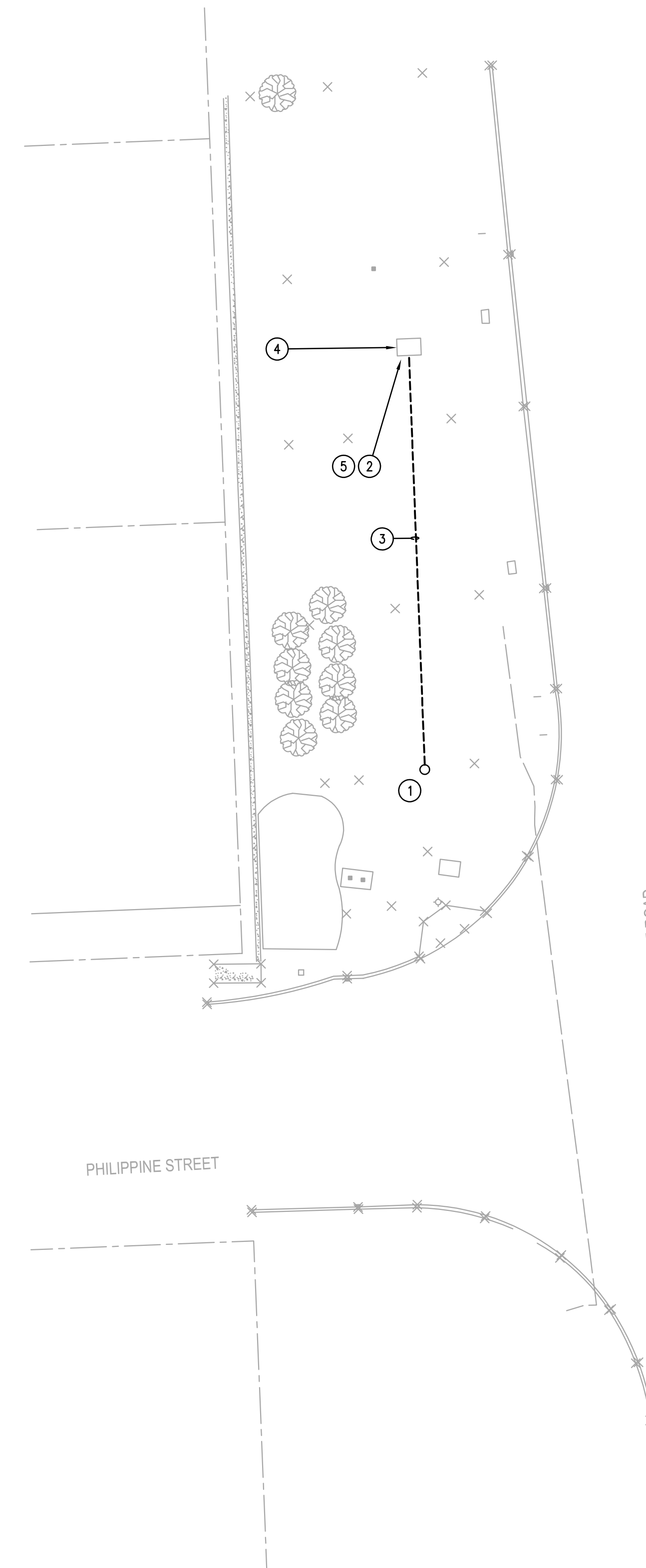
- THE CONTRACTOR SHALL EXERCISE CAUTION WHEN EXCAVATING TO AVOID DAMAGE TO EXISTING POWER, COMMUNICATIONS, WATER AND/OR GAS LINES, THAT MAY BE BURIED IN AREA OF NEW CONSTRUCTION OR WHEN DIGGING NEW TRENCH FOR NEW FEEDERS.
- CONTRACTOR SHALL VERIFY EXACT ROUTING AND INCREASE SIZE OF WIRE AS NECESSARY TO MEET LESS THAN 3% VOLTAGE DROP FOR BRANCH CIRCUITS.

**# ELECTRICAL KEYED NOTES**

- INSTALL NEW SINGLE PHASE UTILITY POLE AND POLE-MOUNTED TRANSFORMER IN LINE WITH EXISTING UTILITY POLES ALONG HIGHWAY FRONTAGE ROAD. PROVIDE NEW METER, RISE, AND SERVICE METER PER CENTERPOINT ENERGY STANDARDS. CONTRACTOR SHALL COORDINATE ALL ELECTRICAL SERVICE INSTALLATION REQUIREMENTS WITH CENTERPOINT ENERGY. RE: E4.01 FOR NEW ELECTRICAL SERVICE DETAIL.
- PROVIDE DISCONNECT SWITCH FOR MONUMENT SIGN LIGHTING. LOCATE ON BACK OF SIGN. COORDINATE LOCATION WITH ARCHITECT. RE: E6.01
- ROUTE 1" CONDUIT WITH (2) #10, #10N, #10G UNDERGROUND TO NEW SIGNAGE. WHERE CONDUIT PATH CROSSES UNDER ROAD, CONTRACTOR SHALL BORE UNDER ROADWAY.
- PROVIDE NEW GFCI RECEPTACLE. RECEPTACLE SHALL BE MOUNTED OUT OF SIGHT. RE: E6.01
- AT NEW PHILIPPINE STREET MARQUEE SIGN, CONTRACTOR SHALL MOUNT DISCONNECT SWITCH ABOVE THE FLOOD ELEVATION.



**1 SMALL GATEWAY AT ELDRIDGE PARKWAY + HWY. 290 ELECTRICAL PLAN**  
E2.01 1"=20'-0"



**2 LARGE GATEWAY AT BELTWAY 8 AND PHILIPPINE STREET ELECTRICAL PLAN**  
E2.01 1"=20'-0"

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713.914.0888 p 713.914.0888 f  
TBPCE Firm Registration No. 2234

DBR Project Number 200283.000

WM	-	DT	-	-
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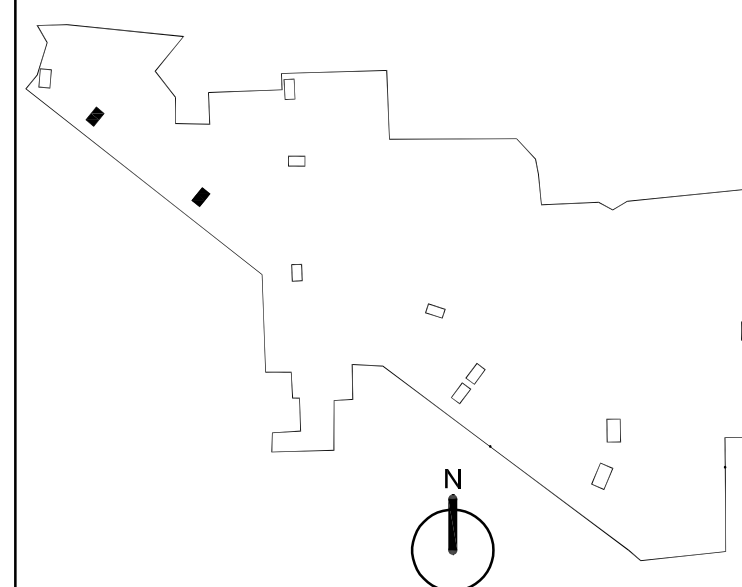




**ISSUE**

1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.16.2021

**KEY MAP**



**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

**ELECTRICAL PLAN**

DRAWN BY: ????  
CHECKED BY: ????  
DATE: 01.16.2021  
SCALE: AS NOTED ON PLANS  
PROJECT #: 118-119A

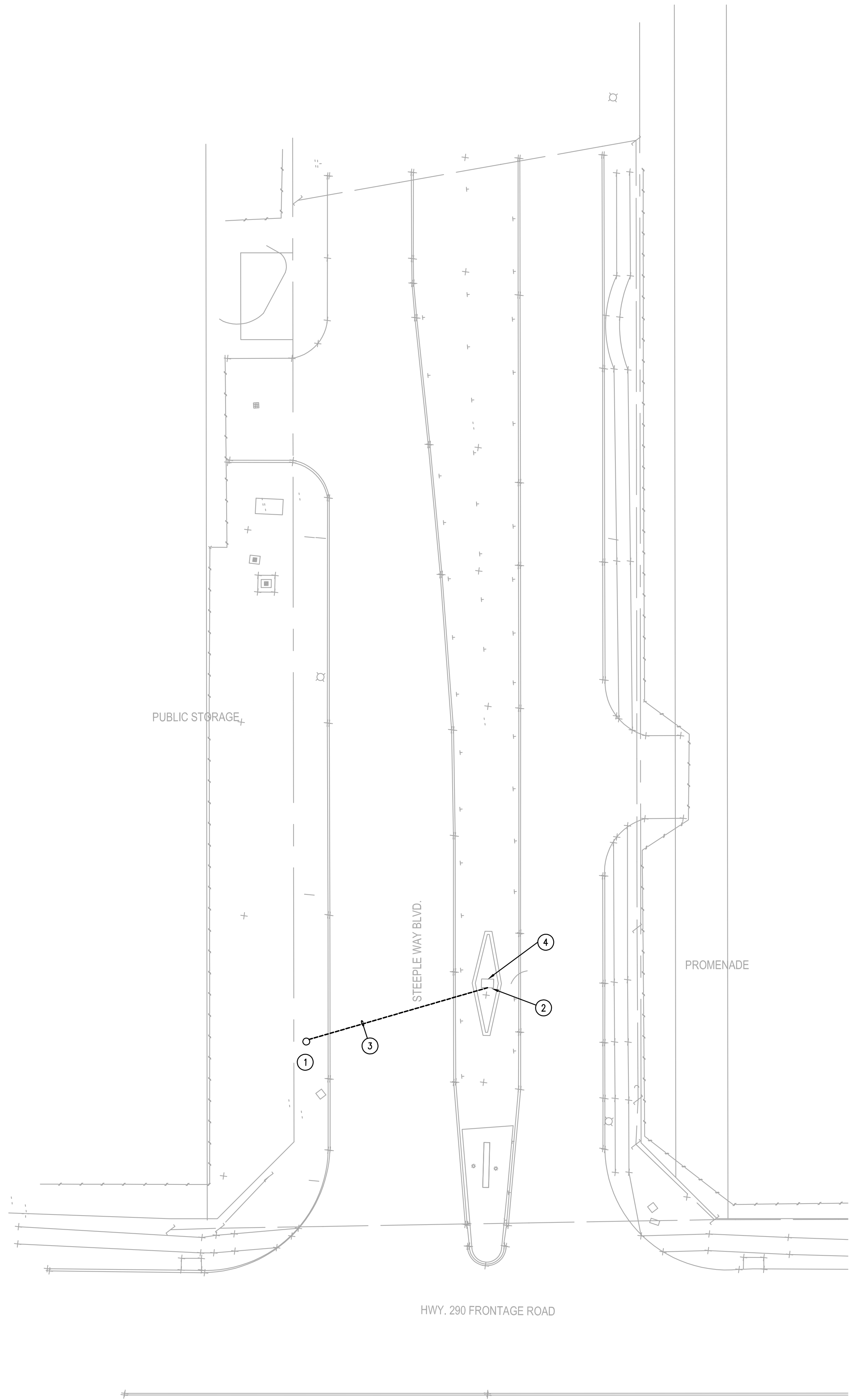
**SHEET**  
**E2.02**

**GENERAL ELECTRICAL NOTES:**

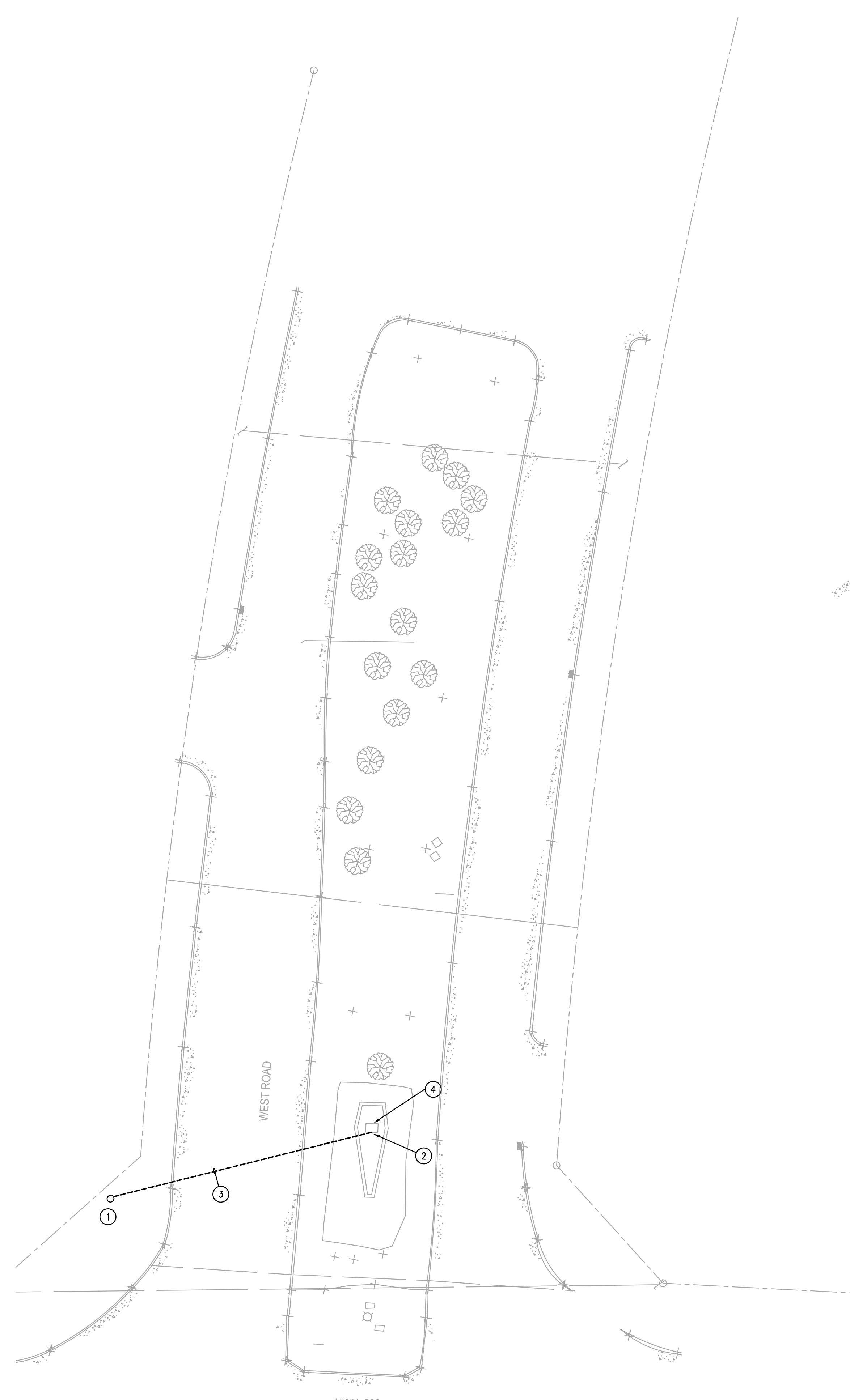
- A. THE CONTRACTOR SHALL EXERCISE CAUTION WHEN EXCAVATING TO AVOID DAMAGE TO EXISTING POWER, COMMUNICATIONS, WATER AND/OR GAS LINES, THAT MAY BE BURIED IN AREA OF NEW CONSTRUCTION OR WHEN DIGGING NEW TRENCH FOR NEW FEEDERS.
- B. CONTRACTOR SHALL VERIFY EXACT ROUTING AND INCREASE SIZE OF WIRE AS NECESSARY TO MEET LESS THAN 3% VOLTAGE DROP FOR BRANCH CIRCUITS.

**# ELECTRICAL KEYED NOTES**

- 1. INSTALL NEW SINGLE PHASE UTILITY POLE AND POLE-MOUNTED TRANSFORMER IN LINE WITH EXISTING UTILITY POLES ALONG HIGHWAY 290. PROVIDE NEW METER, RISE, AND SERVICE METER PER CENTERPOINT ENERGY STANDARDS. CONTRACTOR SHALL COORDINATE ALL ELECTRICAL SERVICE INSTALLATION REQUIREMENTS WITH CENTERPOINT ENERGY. RE: E4.01 FOR NEW ELECTRICAL SERVICE DETAIL.
- 2. PROVIDE DISCONNECT SWITCH FOR MONUMENT SIGN LIGHTING. LOCATE ON BACK OF SIGN. COORDINATE LOCATION WITH ARCHITECT. RE: E6.01
- 3. ROUTE 1" CONDUIT WITH (2) #10, #10N, #10G UNDERGROUND TO NEW SIGNAGE. WHERE CONDUIT PATH CROSSES UNDER ROAD, CONTRACTOR SHALL BORE UNDER ROADWAY.
- 4. PROVIDE NEW GFCI RECEPTACLE. RECEPTACLE SHALL BE MOUNTED OUT OF SIGHT. RE: E6.01



**1 SMALL GATEWAY AT STEEPLE WAY + HWY. 290 ELECTRICAL PLAN**  
E2.02 1"=20'-0"



**2 SMALL GATEWAY AT WEST ROAD + HWY. 290 ELECTRICAL PLAN**  
E2.02 1"=20'-0"

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713.914.0888 p 713.914.0888 f  
TBP Firm Registration No. 2234

DBR Project Number 200283.000

WM - DT - -

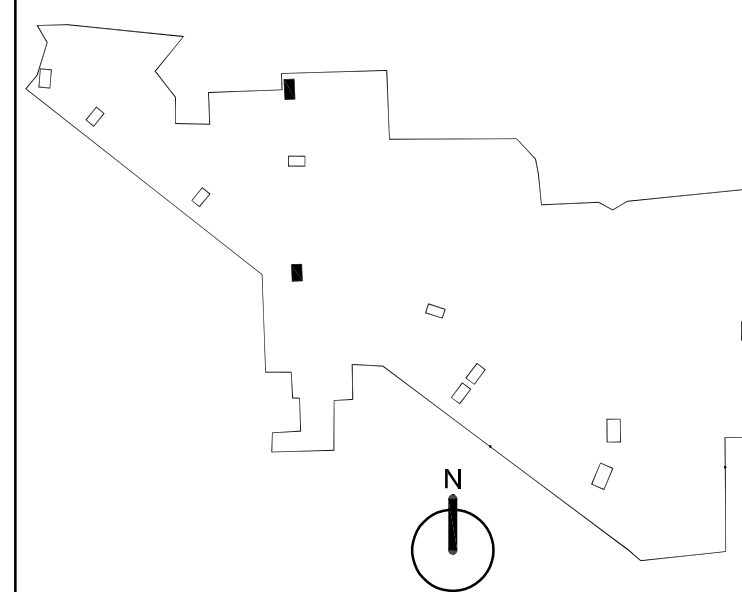
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



**ISSUE**

1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.16.2021

**KEY MAP**



**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

**ELECTRICAL PLAN**

DRAWN BY: ????  
CHECKED BY: ????  
DATE: 01.16.2021  
SCALE: AS NOTED ON PLANS  
PROJECT #: 118-119A

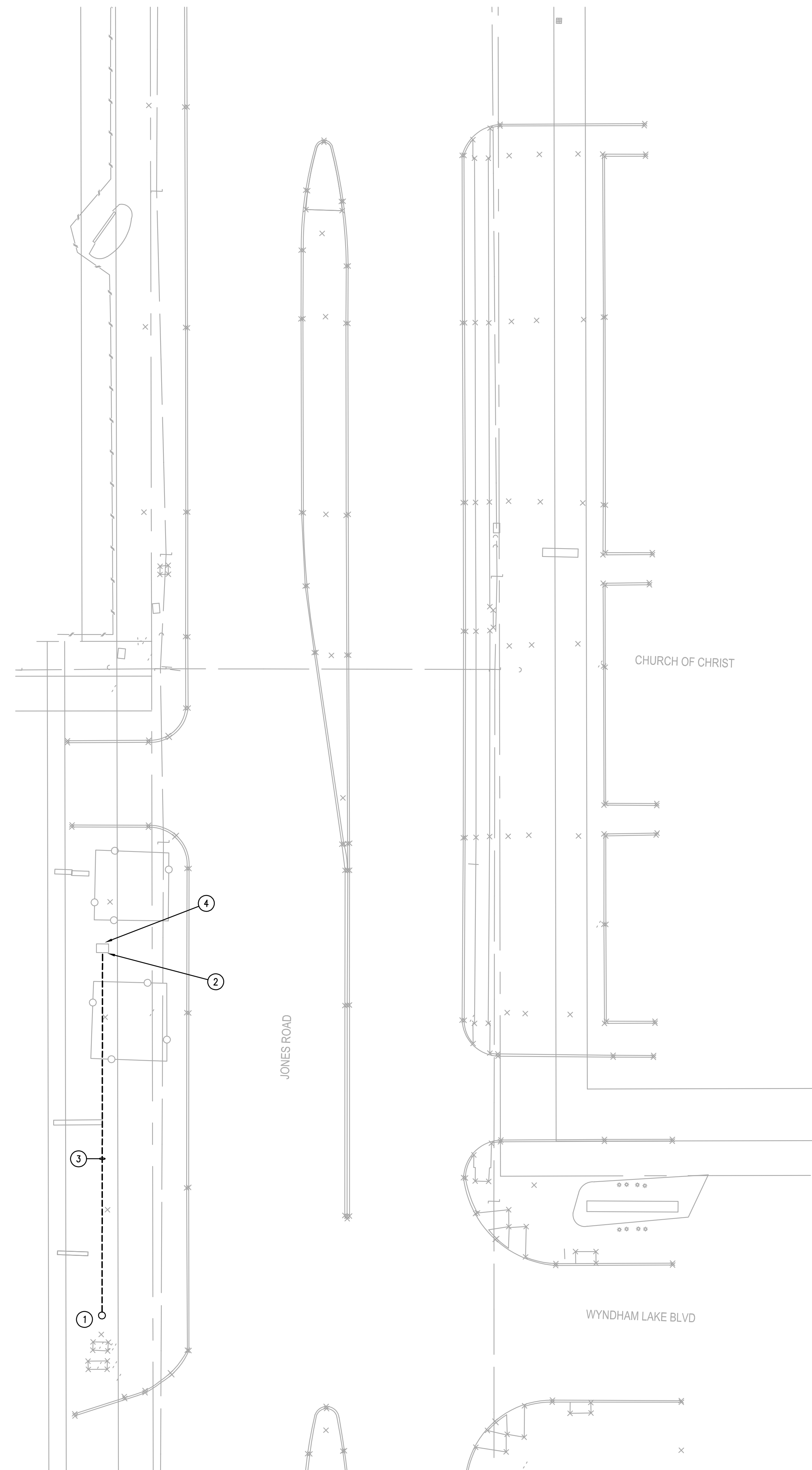
SHEET  
**E2.03**

**GENERAL ELECTRICAL NOTES:**

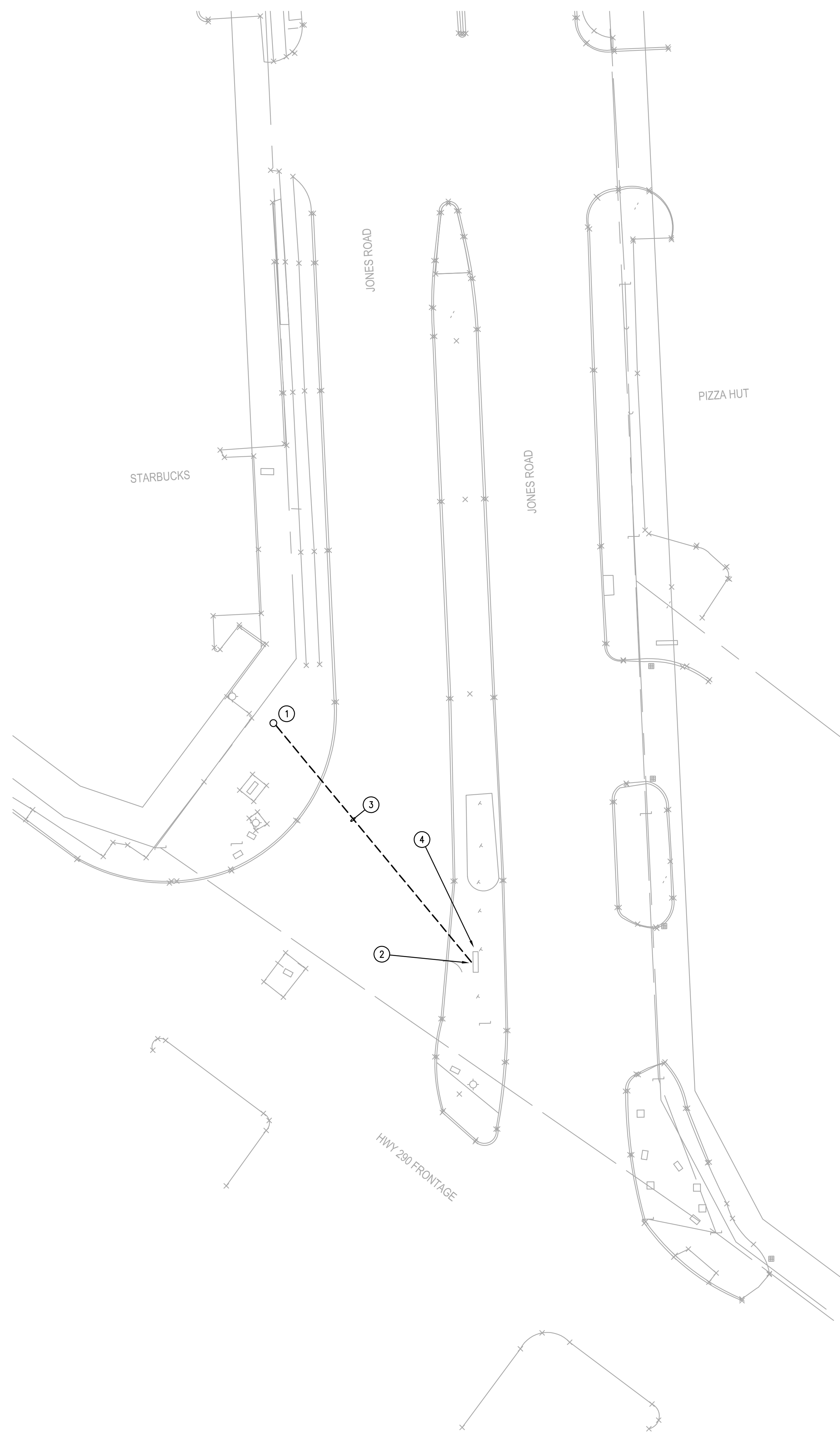
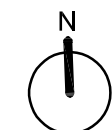
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- CONTRACTOR SHALL VERIFY EXACT ROUTING AND INCREASE SIZE OF WIRE AS NECESSARY TO MEET LESS THAN 3% VOLTAGE DROP FOR BRANCH CIRCUITS.

**# ELECTRICAL KEYED NOTES**

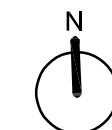
- INSTALL NEW SINGLE PHASE UTILITY POLE AND POLE-MOUNTED TRANSFORMER IN LINE WITH EXISTING UTILITY POLES ALONG ROAD. PROVIDE NEW METER, RISE, AND SERVICE METER PER CENTERPOINT ENERGY STANDARDS. CONTRACTOR SHALL COORDINATE ALL ELECTRICAL SERVICE INSTALLATION REQUIREMENTS WITH CENTERPOINT ENERGY. RE: E4.01 FOR NEW ELECTRICAL SERVICE DETAIL.
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- PROVIDE NEW GFCI RECEPTACLE. RECEPTACLE SHALL BE MOUNTED OUT OF SIGHT. RE: E6.01



**1 SMALL GATEWAY AT JONES ROAD + WYNDHAM LAKE BLVD. ELECTRICAL PLAN**  
E2.03 1"=20'-0"



**2 SMALL GATEWAY AT JONES ROAD + HWY.290 ELECTRICAL PLAN**  
E2.03 1"=20'-0"



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TBPCE Firm Registration No. 2234

DBR Project Number 200283.000

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CAUSERS/DT/RAK/VA/KIM 360/DBR INC/200283.000-JERSEY VILLAGE GATEWAYS-SIGNAGE POWER-PHASE 2/PROJECT FILES/DRAWINGS/E2-200283-00.DWG

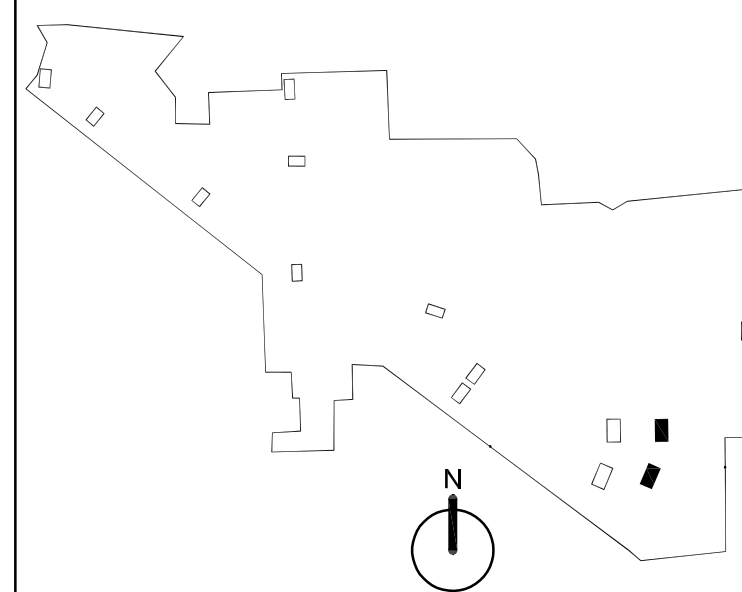
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



**ISSUE**

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**KEY MAP**



**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

**ELECTRICAL PLAN**

DRAWN BY: ????  
CHECKED BY: ????  
DATE: 01.16.2021  
SCALE: AS NOTED ON PLANS  
PROJECT #: 118-119A

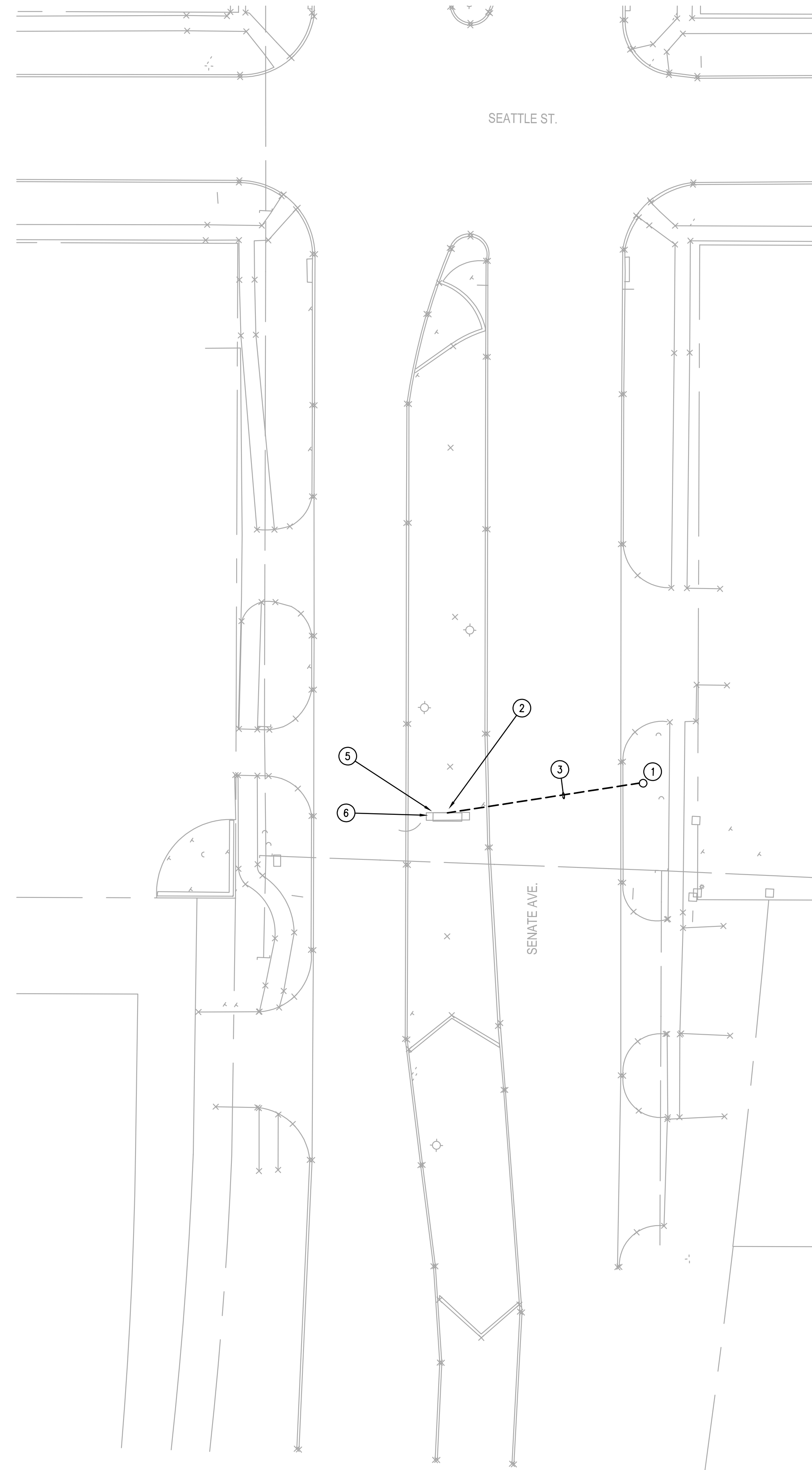
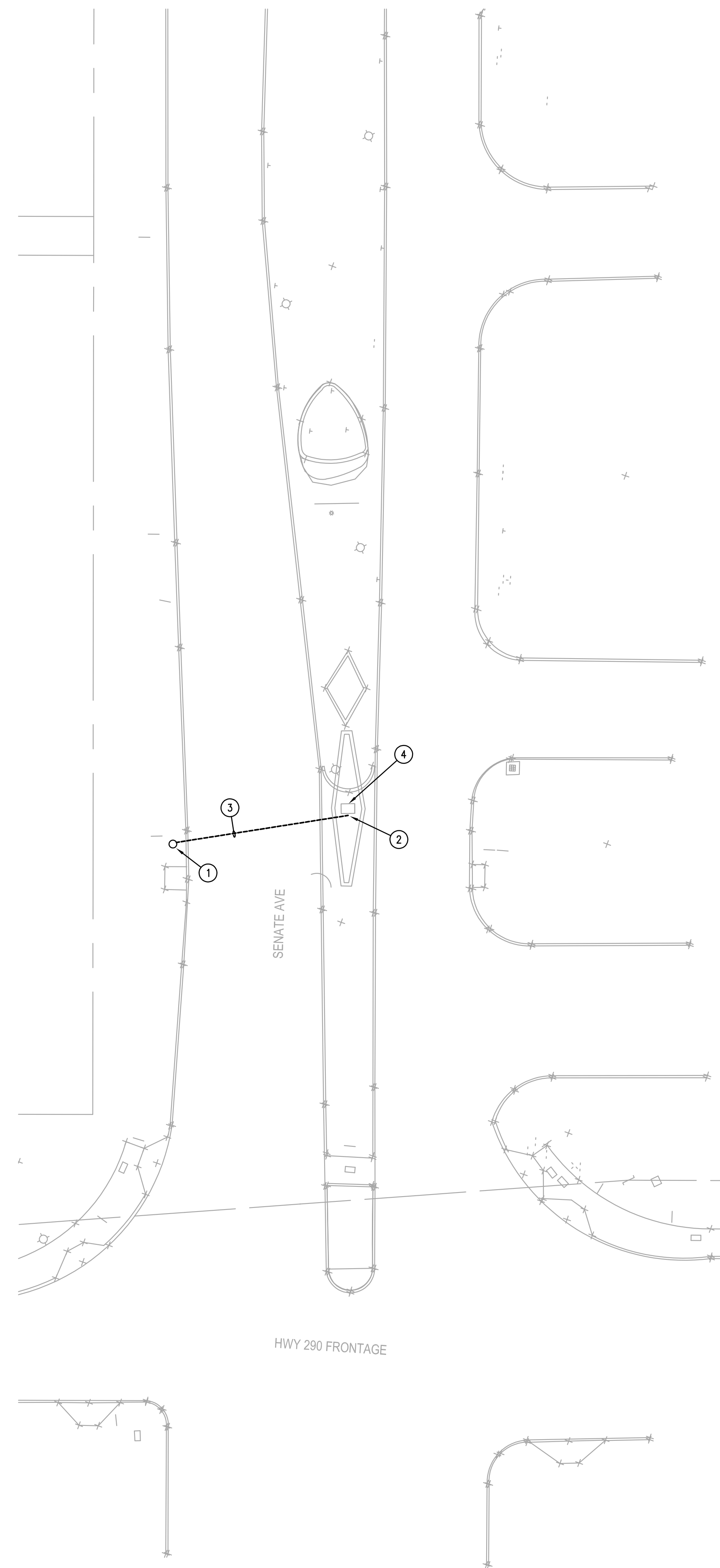
**SHEET**  
**E2.04**

**GENERAL ELECTRICAL NOTES:**

- THE CONTRACTOR SHALL EXERCISE CAUTION WHEN EXCAVATING TO AVOID DAMAGE TO EXISTING POWER, COMMUNICATIONS, WATER AND/OR GAS LINES, THAT MAY BE BURIED IN AREA OF NEW CONSTRUCTION OR WHEN DIGGING NEW TRENCH FOR NEW FEEDERS.
- CONTRACTOR SHALL VERIFY EXACT ROUTING AND INCREASE SIZE OF WIRE AS NECESSARY TO MEET LESS THAN 3% VOLTAGE DROP FOR BRANCH CIRCUITS.

**# ELECTRICAL KEYED NOTES**

- INSTALL NEW SINGLE PHASE UTILITY POLE AND POLE-MOUNTED TRANSFORMER IN LINE WITH EXISTING UTILITY POLES ALONG ROAD. PROVIDE NEW METER, RISE, AND SERVICE METER PER CENTERPOINT ENERGY STANDARDS. CONTRACTOR SHALL COORDINATE ALL ELECTRICAL SERVICE INSTALLATION REQUIREMENTS WITH CENTERPOINT ENERGY. RE: E4.01 FOR NEW ELECTRICAL SERVICE DETAIL.
- PROVIDE DISCONNECT SWITCH FOR MONUMENT SIGN LIGHTING. LOCATE ON BACK OF SIGN. COORDINATE LOCATION WITH ARCHITECT. RE: E6.01
- ROUTE 1" CONDUIT WITH (2) #10, #10N, #10G UNDERGROUND TO NEW SIGNAGE. WHERE CONDUIT PATH CROSSES UNDER ROAD, CONTRACTOR SHALL BORE UNDER ROADWAY.
- PROVIDE NEW GFCI RECEPTACLE. RECEPTACLE SHALL BE MOUNTED OUT OF SIGHT. RE: E6.01
- PROVIDE (1) WEATHERPROOF GFCI RECEPTACLE ON EXTERIOR OF SIGN. COORDINATE EXACT LOCATION WITH OWNER/ARCHITECT PRIOR TO ROUGH-IN. RE: E6.01
- PROVIDE NEMA 4X ENCLOSURE TO HOUSE CRADLEPOINT ROUTER, BRIGHTPLAYER, AND (3) GFCI RECEPTACLES AT NEW DIGITAL MARQUEE SIGN. COORDINATE EXACT LOCATION WITH OWNER/ARCHITECT PRIOR TO ROUGH-IN. RE: E6.01



**1** SMALL GATEWAY AT SENATE AVENUE AND HWY. 290 ELECTRICAL PLAN **2** DIGITAL MARQUEE AT SEATTLE AND SENATE AVENUE ELECTRICAL PLAN  
E2.04 1"=20'-0" E2.04 1"=20'-0"

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DBR Project Number 200283.000

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



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**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

**ELECTRICAL SCHEDULES**

DRAWN BY: ????  
CHECKED BY: ????  
DATE: 01.16.2021  
SCALE: AS NOTED ON PLANS  
PROJECT #: 118-119A

SHEET  
**E4.01**

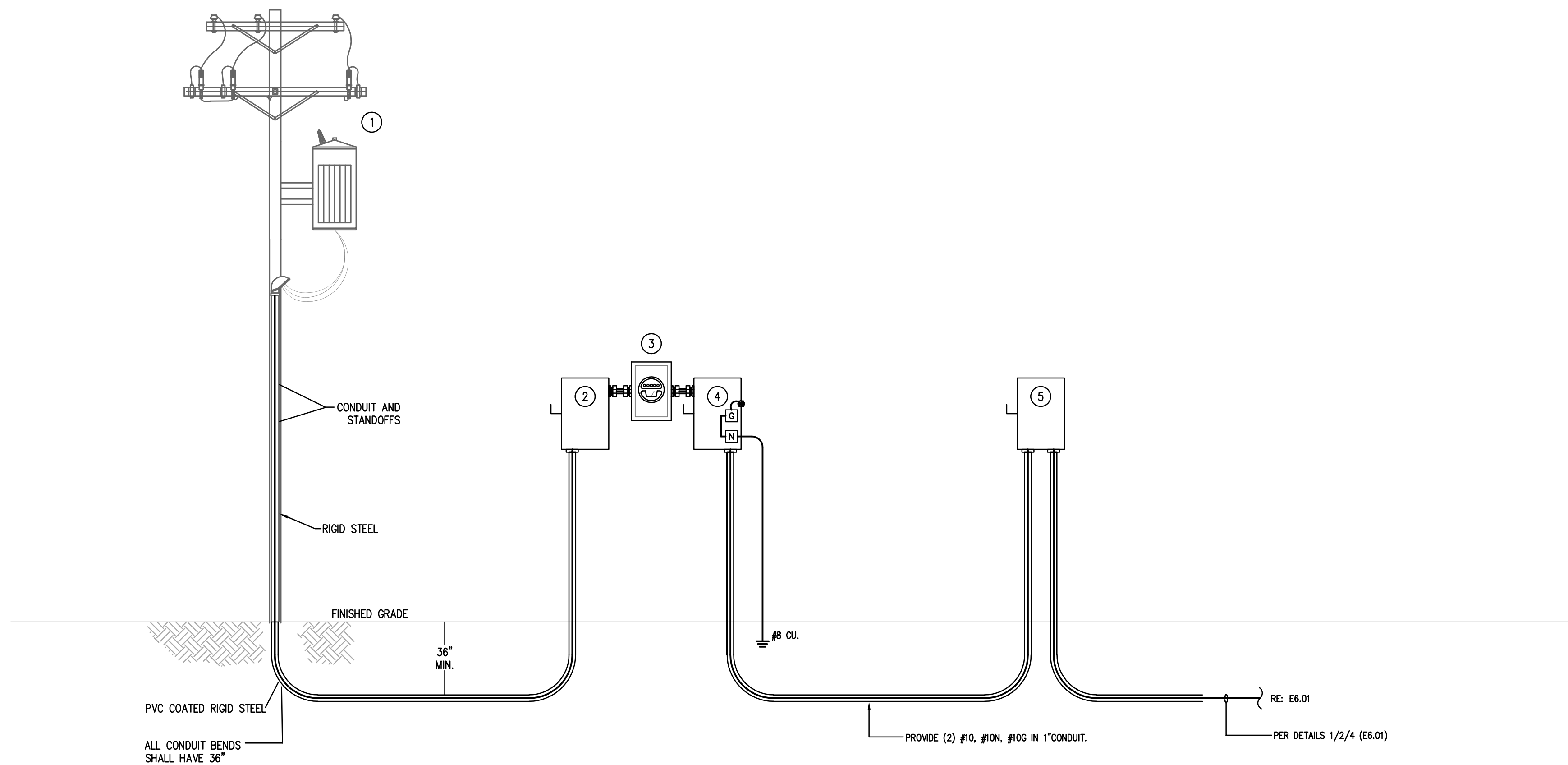
DBR Project Number 200283.000

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**ELECTRICAL KEYED NOTES:**

1. NEW 120/240/1PH, 3-WIRE CENTERPOINT ENERGY POLE MOUNTED TRANSFORMER.
2. NEW 30A/2P METER DISCONNECT OWNED BY CENTERPOINT ENERGY.
3. NEW METER OWNED BY CENTERPOINT ENERGY.
4. NEW 30A/2P SERVICE METER DISCONNECT OWNED BY CENTERPOINT ENERGY.
5. 30A FUSED DISCONNECT ATTACHED TO SIGN. REF ARCHITECTURAL PLANS FOR LOCATION.

ELECTRICAL LOAD ANALYSIS - SERVICE - TYPICAL AT ALL LOCATIONS		
240 <sup>v</sup> / 120 <sup>v</sup> , 1 <sup>PH</sup> -PHASE 3-WIRE	Date: 1/11/2021	
DESCRIPTION	NEC	KVA
POWER:		
ILLUMINATED SIGN = 500 VA		0.5
RECEPTACLES = 540 VA	210-13	0.5
	TOTAL =	1.0
	TOTAL AMPS:	4.3
	FEEDER SIZE:	30.0
	SPARE AMPACITY:	25.7



**1** NEW ELECTRICAL SERVICE ONE-LINE DIAGRAM - TYPICAL AT ALL EIGHT (8) LOCATIONS  
E4.01 NOT TO SCALE



**ISSUE**

1	PRELIMINARY	01.30.2020
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**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

**ELECTRICAL DETAILS**

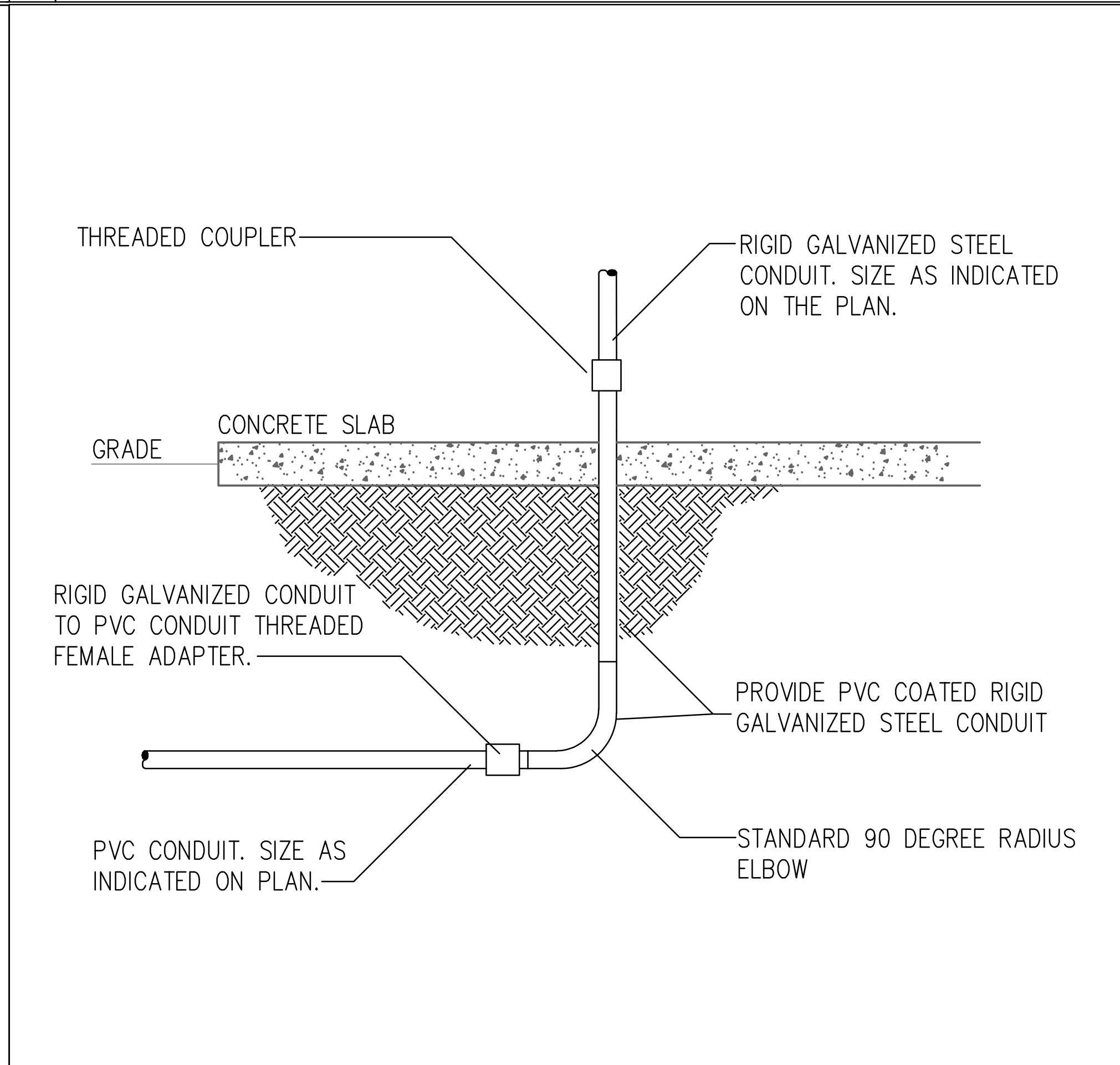
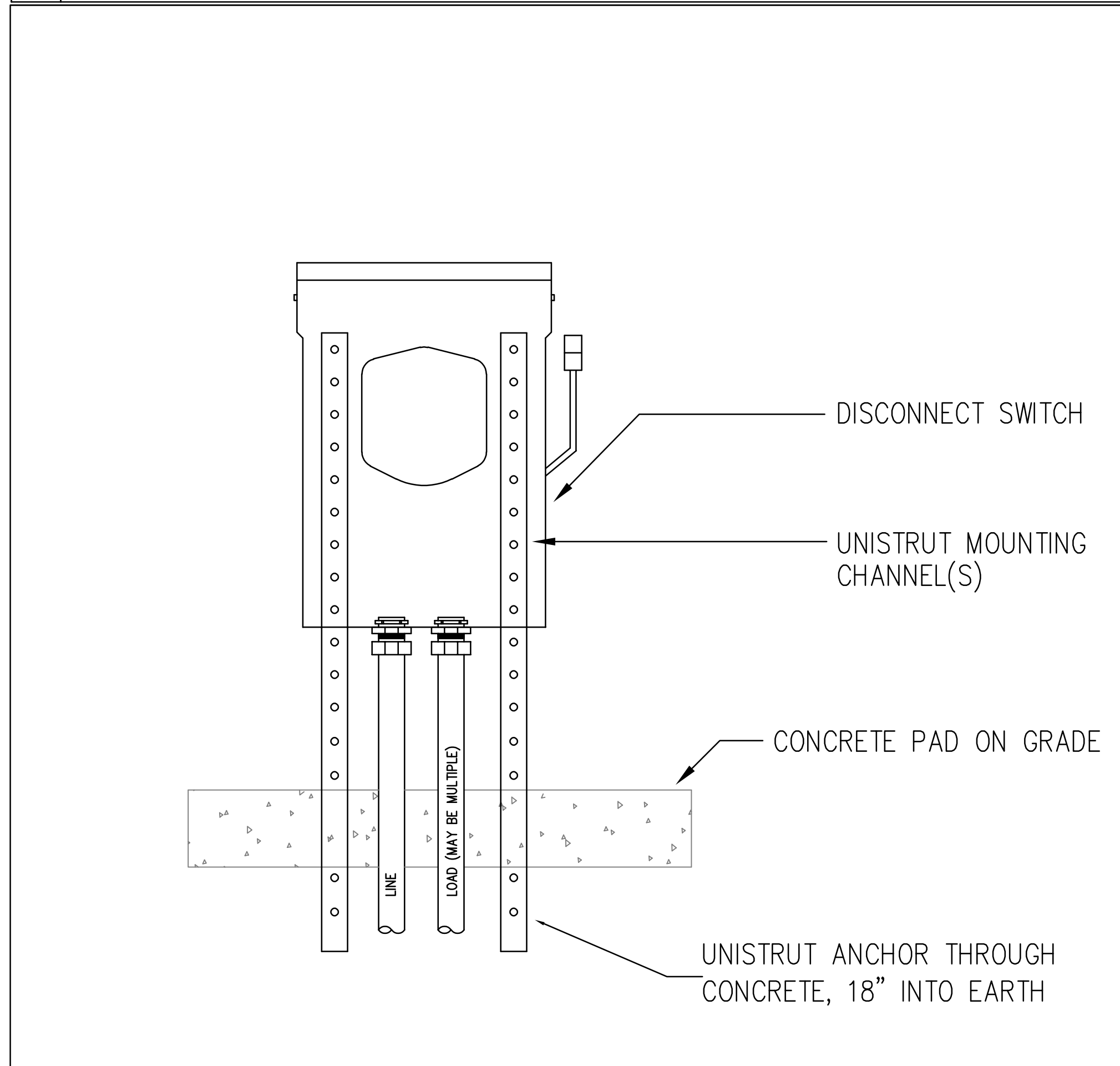
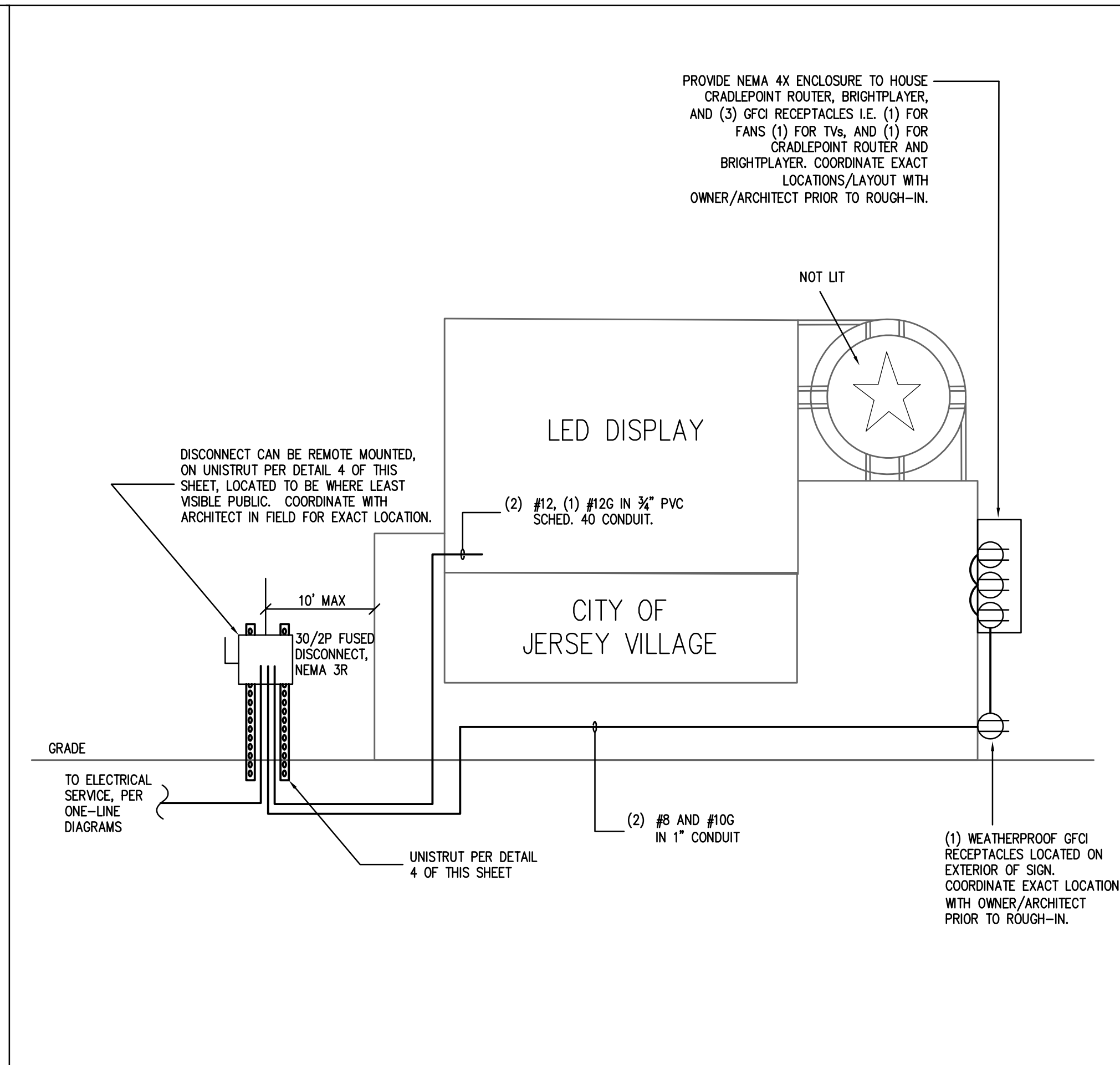
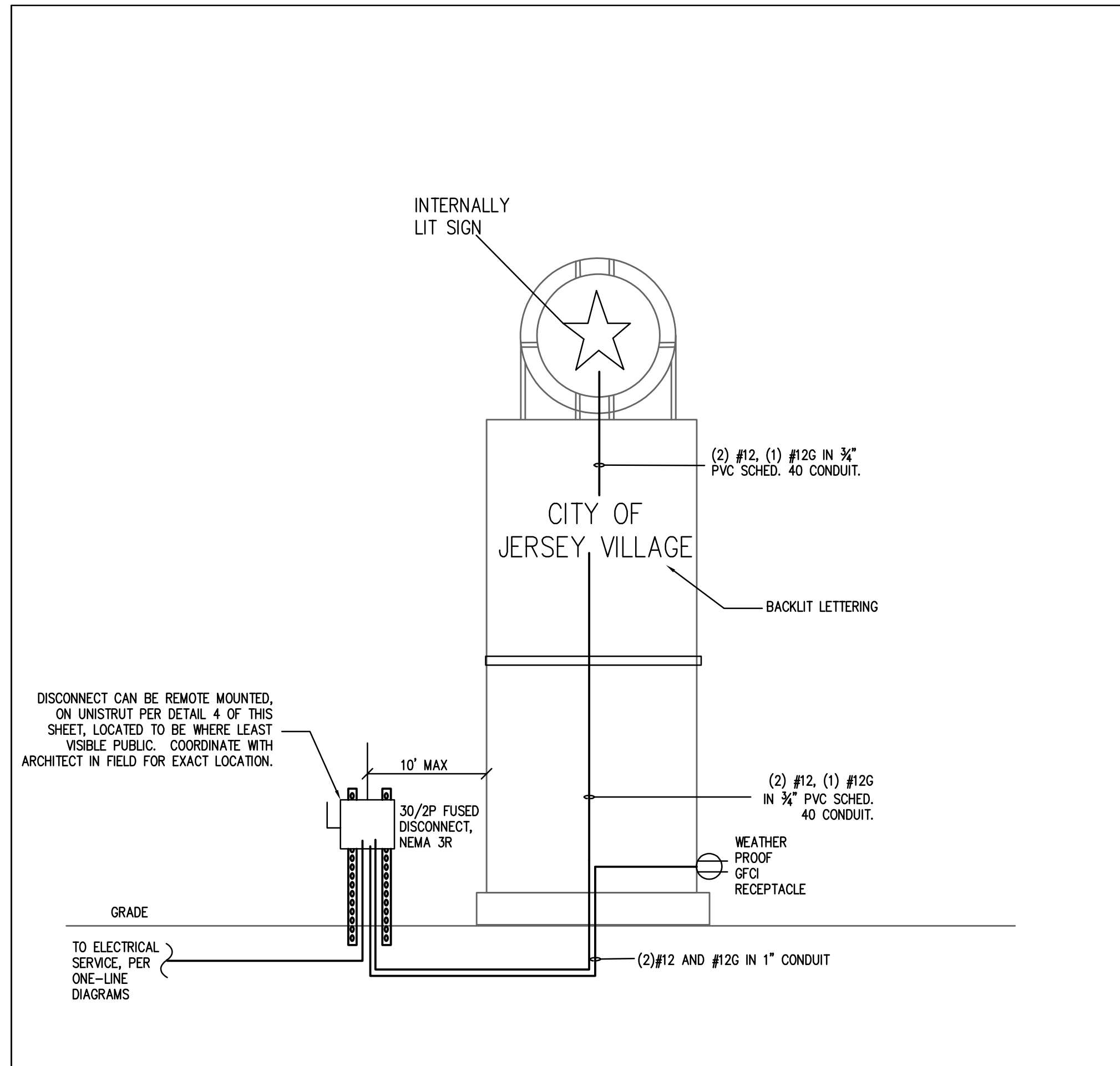
DRAWN BY: ????  
CHECKED BY: ????  
DATE: 01.16.2021  
SCALE: AS NOTED ON PLANS  
PROJECT #: 118-119A

**SHEET**  
**E6.01**

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Houston, Texas 77042  
713.914.0888 p 713.914.0886 f  
TBPCE Firm Registration No. 2234

DBR Project Number 200283.000

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SECTION 26 00 00  
ELECTRICAL SPECIFICATIONS

**PART 1: GENERAL – ELECTRICAL**

**1-1 DESCRIPTION:**

All work on these drawings shall be done in strict accordance with these specifications. All work fairly implied as essential to the complete functioning of the electrical systems shown on the Drawings and Specifications shall be completed as part of the work of this Division unless specifically stated otherwise. It is the intention of the Drawings and Specifications to establish the types of the systems, but not set forth each item essential to the functioning of the system. In case of doubt as to the work intended, or in the event of amplification or clarification thereof, the Contractor shall call upon the Architect for supplementary instructions, Drawings, etc. Refer to London's criteria for additional requirements and include in bid.

**1-2 WARRANTY:**

The undertaking of the work described in this Division shall be considered equivalent to the issuance, as part of this work, of a specific guarantee extending one year beyond the date of completion of work and acceptance by Owner, against defects in materials and workmanship. Materials, appliances and labor necessary to effect repairs and replacement so as to maintain said work in good functioning order shall be provided as required. Replacements necessitated by normal wear in use or by Owner's abuse are not included under this guarantee.

**1-3 PROJECT CONDITIONS:**

Visit the site of the proposed construction in order to fully understand the facilities, difficulties and restriction attending the execution of the work. No additional compensation will be allowed this Contractor for work or items omitted from his original Proposal due to his failure to inform himself regarding such matters affecting the performance of the work in this Contract or necessary for the installation and completion of the work included herein.

**1-4 PERMITS AND FEES:**

The contractor shall arrange and pay for all permits, fees, tests, and all inspections as required by governmental authorities.

**1-5 COORDINATION WITH FIELD CONDITIONS:**

Contractor shall review all pertinent Drawings and adjust his work to all conditions shown there on. Discrepancies between Plans, Specifications, and actual field conditions shall be brought to the prompt attention of the Architect.

Approximate location of transformers, feeders, branch circuits, lighting and power outlets panels, outlets for special systems, etc., are indicated on the Drawings. However, the Drawings, do not give complete and accurate detailed locations of such outlets, conduit runs, etc., and exact locations must be determined by actual field measurement. Such locations will, at all times, be subject to the approval of the Architect.

Communicate with the Architect and secure his approval of any outlet (light fixture, receptacle, switch, etc.) location about which there may be the least question. Outlets obviously placed in a location not suitable to the finished room or without specific approval, shall be removed and relocated when so directed by the Architect. Location of light fixtures shall be coordinated with reflected ceiling plans.

**1-6 SUBMITTALS:**

Contractor shall provide six sets of submittals, shop drawings, descriptive literature, physical data and a specification critique for the following items:

- Panelboards
- Wiring Gutters
- Heavy Duty Disconnect Switches
- Lighting Fixtures and Lamps
- Lighting Contactors
- Time Clocks
- Photocells
- Wiring Devices and Plates
- Conduit and Fittings
- Wire
- Fire Alarm System
- Transformers
- Lighting Controls
- Generator
- Automatic Transfer Switch

Any deviations from the specified items shall be listed on the cover sheet and clearly itemized for all deviations. The contractor shall provide two copies of owner's manuals to the architect upon completion of the work.

**1-7 SUBSTITUTIONS**

A. The names, manufacturers, and model numbers have been used in the Contract documents to establish types of equipment and standards of quality. Where more than one manufacturer is named for a specific item of equipment, only one of the specified manufacturers will be considered for approval. Where only one manufacturer is mentioned with the phrase "or approved equal", Contractor may submit an alternate manufacturer for consideration, provided the following conditions are met:

1. Submit alternate equipment with complete descriptive data in shop drawing form. Provide sample of equipment upon request for review by Architect. Samples will be returned if requested in writing.
2. Alternate equipment must be equal from the standpoint of materials, construction and performance.
3. Alternate submittal must be presented to the Engineer/Architect ten (10) days prior to bid date for approval.

B. The Architect and Engineer shall be the sole judge of quality and equivalence of equipment, materials and methods.

**1-8 QUALITY ASSURANCE:**

All work shall be performed in accordance with all state, local & federal codes and all authorities having jurisdiction, including but not limited to:

- National Electrical Code (NEC)
- American Society for Testing and Materials (ASTM)
- Underwriter's Laboratories, Inc. (UL)
- Insulated Power Cable Engineer's Association (IPCEA).
- National Electrical Manufacturer's Association (NEMA).
- Institute of Electrical and Electronic's Association (IEEE).
- American National Standards Institute (ANSI).
- National Fire Protection Association (NFPA).

**1-9 SLEEVES, CUTTING AND PATCHING:**

This Section shall be responsible for the placing of sleeves for all conduit passing through walls, partitions, beams, floors, roof, etc. Sleeves through below-grade walls shall be as specified and detailed on the plans.

All cutting and patching will be done under another Division, but this Section will be responsible for timely performance of this work and layout of holes and setting sleeves.

**1-10 EXCAVATION AND BACKFILL:**

Trenching and backfilling and other earthwork operations required to install the facilities specified herein shall conform to the applicable requirements of Division 2 (95% of maximum standard density). Where trenching or excavation is required in improved areas, the backfill shall be compacted to a condition equal to that of adjacent undisturbed earth and the surface of the area restored to the condition existing prior to trenching or excavating operations. The plans indicate information pertaining to surface and sub-surface obstructions; however, this information is not guaranteed. Should obstructions be encountered whether or not shown, the Contractor shall alter routing of new work, reroute existing lines, remove obstructions where permitted, or otherwise perform whatever work is necessary to satisfy the purpose of new work and leave existing surfaces and structures in a satisfactory and serviceable condition.

**1-11 CLEANING:**

Clean lighting fixtures and equipment.

Touch-up and refinish scratches and marred surfaces on panels, switches, starters, and transformers.

**1-12 TESTS AND INSPECTIONS**

Tests and inspection requirements shall be coordinated Architect.

Date for final acceptance test shall be sufficiently in advance of completion date of contract to permit alterations or adjustments necessary to achieve proper functioning of equipment prior to contract completion date.

Conduct re-tests as directed by Architect on portions of work or equipment altered or adjusted as determined to be necessary by final acceptance test. No resultant delay or consumption of time as a result of such necessary re-test beyond contract completion date shall relieve Contractor of his responsibility under contract.

Put circuits and equipment into service under normal conditions, collectively and separately, as may be required to determine satisfactory operation. Demonstrate equipment to operate in accordance with requirements of these specifications. Perform tests in the presence of Architect. Furnish instruments and personnel required for tests.

At the time designated by the Architect, the entire system shall be inspected by the Architect and Engineer. The contractor or his representative shall be present at this inspection.

Panelboards, switches, fixtures, etc., shall be cleaned and in operating condition. Certificates and documents required hereinbefore shall be in order and presented to the Architect prior to inspection.

Panel covers, junction box covers, etc., shall be removed for visual inspection of the wire, bus bars, etc.

After the inspection, any items that are noted as needing to be changed or corrected in order to comply with these specifications and the drawings shall be accomplished without delay.

**PART 2: PRODUCTS – ELECTRICAL**

**2-1 ALL PRODUCTS:**

All products shall be listed by Underwriter's Laboratories and have the U.L. label affixed.

**2-2 RACEWAYS AND FITTINGS:**

Except as noted or otherwise specified, all wiring shall be installed in galvanized rigid steel conduit or electrical steel tube (EMT) of the proper size to contain the number of conductors required in accordance with the latest edition of the N.E.C. Where conduit sizes are shown on the drawings, those shall take preference.

Provide EMT in sizes up to 4 inches when concealed or not exposed to damage; Rigid steel, galvanized for underground use, where exposed to damage, or in exterior applications; Rigid galvanized steel where embedded in concrete or masonry construction.

Minimum size shall be 3/4 inch except for fixture whips not exceeding 6'-0" long. Branch circuits run underground shall be run in Conlon Schedule 40 PVC conduit. Install ground wire in accordance with NEC table 250-95. Electrical metallic tubing systems shall utilize watertight compression type fittings where exposed to moisture and set screw type fittings elsewhere.

Conduit shall be run concealed in finished areas. Conduit may be exposed in mechanical rooms and where otherwise indicated.

Concealed conduit shall run in as direct manner with as long bends as possible. Exposed conduit shall be run parallel with, or at right angles to the lines of the building; and all bends shall be made with standard conduit elbows or conduit bent to not less than same radius. Not more than equivalent of four quarter bends shall be used in any run between terminals and cabinet, or between outlet or junction boxes. Approved conduits shall be used in lieu of conduit elbows where ease of installation and appearance warrants their use. Conduit joints shall be made with approved couplings and unions.

Provide #30 nylon pulling line in all conduits in which permanent wiring is not installed.

Branch circuit conduits installed in concrete slabs on fill or grade shall be positioned in a manner to ensure complete concrete cover. In no case shall such conduits be exposed below or above the slab surfaces, or penetrate the waterproof membrane.

At locations where feeder, or other large conduits, must pass through slabs on fill or grade, the conduit shall be PVC coated rigid galvanized steel, extended 6 inches into the earth, and 2 inches above exposed surface of slab.

All conduit shall be securely fastened and supported using hot galvanized malleable iron one-hole pipe straps, clamps, hangers or other means approved by the engineer. Supports shall be as required by NEC. Tie wire shall not be used as support or securing means. Support conduit independently of ceiling hanger wire.

**2-3 OUTLET AND JUNCTION BOXES:**

Provide an approved galvanized outlet box with adequate volume for number of conductors concerned.

Provide standard galvanized switch boxes of the required number of gangs. Switch boxes for exposed wiring shall be handy boxes or approved equal.

Outlet boxes for receptacles shall be similar to Universal 52151 with suitable raised cover. Receptacle boxes on exposed wiring shall be handy boxes or approved equal.

Weatherproof boxes where necessary shall be FS or FD.

Outdoor boxes shall be NEMA 3R, with conduit connections made by Myers Hubs.

See notes and details on Drawings for special box requirements.

Provide junction boxes required to facilitate installation of the various conduit systems. Provide support boxes required for risers, each complete with approved cable supports as described elsewhere in this Division.

Outlet boxes for drywall shall be standard galvanized 4" square boxes with the appropriate device cover. Secure all outlet boxes with a backing brace connected to two adjacent studs. Mounting brackets with a single ear to rest against the backing sheet rock are not acceptable.

Provide coverplates for all outlet boxes.

Provide junction boxes and conduit system for all electrical systems and low voltage systems: (i.e. electrical, sound, security, fire alarm, CCTV, cameras, CATV, Intercom).

**2-4 PULL BOXES:**

Pull boxes shall be provided for conduit systems as required and shall be constructed of galvanized steel of not less than gauge and size specified by National Electrical Code.

Where two or more feeders pass through a common pull box, they shall be tagged to indicate clearly their electrical characteristics, circuit number, and panel designation.

**2-5 WIRE AND CABLE:**

All wire shall be new and continuous without weld, splice, or joints throughout its length. It must be uniform in cross-section, free from flaws, scales and other imperfections.

Wire shall be soft drawn, annealed, 98% pure copper, with tin coating. Aluminum wiring is not acceptable.

Acceptable manufacturers for 600 volt wire and cable shall be Southwire, Encore, and Cerro.

Acceptable manufacturers for 300 volt wire and cable shall be Westpenn, Beldon, Alpha and Tappan.

Acceptable manufacturers for connectors shall be AMP, Burndy, Ideal, 3M, O.Z. Gedney, and Thomas & Betts.

**A. TYPES:**

1. Provide code gauge type "THHN/THWN-2" insulation.
2. All wiring shall be stranded. Minimum wire shall be No. 12, unless otherwise shown on Drawings.
3. Fire alarm device wiring shall be 300 volt, PVC jacket UL-listed when routed in a raceway. The jacket shall be UL listed for use in air plenums when a raceway is not used.
4. Control wiring shall be No. 14 AWG copper conductor unless otherwise shown; 600 volt rated insulation.
5. Open low voltage wiring in return air plenums shall be plenum rated or run in conduit. All wiring in mechanical rooms electrical rooms and other areas subject to physical damage shall be run in conduit.

B. COLOR CODING: Conductors shall be color coded in accordance with the governing authority requirements or as follows:

120/208V	277/480V	120/240V
NEUTRAL: White	Neutral: Gray	Neutral: White
PHASE A: Black	Phase A: Brown	Phase A: Black
PHASE B: Red	Phase B: Purple	Phase B: Orange
PHASE C: Blue	Phase C: Yellow	Phase C: Blue
GROUND: Green	Ground: Green	Ground: Green

**C. SPLICES:**

Splices, where required, shall be fully made up in outlet boxes with compression crimp-on type splice connectors and at least 12 inches tagged and left for the fixture hanger. Where local requirements specify certain colors for phases and neutral, etc., these shall become the standard for this project.

Joints and splices will not be permitted in mains or feeder. Joints in branch circuits will be permitted where branch circuits divide, and then shall consist of one through-circuit to which the branch shall be spliced. Joints shall not be left for the fixture hanger to make. Fit joints and splices with Buchanan Series "2000" solderless connectors complete with insulating caps or properly sized wire nuts. Wago push-in connectors are not acceptable.

D. Terminations: Provide STA-COON devices to terminate stranded conductors on device not rated to accept stranded conductors. All wiring shall be torqued per manufacturers specifications.

**2-6 WIRING DEVICES:**

Provide decora devices except in remodeled areas where existing devices not being replaced are toggle switches and standard receptacles.

Acceptable manufacturer is Hubbell.

**E. RECEPTACLES:**

Furnish and install generally where indicated on the Drawings. Coordinate final color and exact location with architect. Provide tamper resistant when required. All devices shall be 20AMP unless otherwise noted.

Receptacles shall be Hubbell as follows:

1. Duplex 20A-125V-self grounding; DR20WH decora (Nema configuration 5-20R) (5362 standard).
2. Ground fault circuit interrupter (GFCI) receptacle 20A-125V; GFRST20. (White with indicator light Nema Configuration 5-20R, with "Feed through" connectors capable of protecting connected downstream receptacles on a single circuit, and of being installed in a 2-3/4" deep outlet box without adapter).
3. Equipment receptacles shall be coordinated with owner/manufacturer requirements and the correct and appropriate receptacle and cover plate then installed.

**D. PLATES:**

1. Furnish and install plates on all outlet boxes.
2. Plates in offices and break rooms and similar finished areas shall be HUBBELL white smooth thermo-plastic.
3. Wet Locations: Provide Tajmac or Conlon Nema 3R, impact resistant polycarbonate enclosure. Enclosure shall be suitable for wet locations when in use.

**2-12 SAFETY AND DISCONNECT SWITCH:**

A. Products shall be designed, manufactured, tested and installed in compliance with applicable standards.

1. NEMA KSI - Enclosed switches
2. Federal specification W-S-865C-Heavy duty switches

Products shall conform all applicable UL standards, including UL98 (standard for safety, enclosed and dead front switches) and shall be UL-labeled.

Acceptable manufacturers are:

General Electric Company, Square D Company, or Eaton.

Furnish and install heavy-duty type safety switches with the number of switched poles as indicated on the plans and specifications. All safety switches shall be NEMA Heavy Duty Type HD, and Underwriters Laboratories listed.

**B. Switch Interior**

All switches shall have switchblades, which are fully visible in the "OFF" position when the door is open. Switches shall have removable arc suppressor where necessary, to permit easy access to line side lugs. Lugs shall be front removable and UL listed for 60°C and 75°C copper aluminum cables. All switches blades and contacts shall be plated copper.

**A. Switch Mechanism**

Switches shall have a quick-make and quick-break operating handle and mechanism, which shall be an integral part of the box, not the cover. Padlocking provisions shall be provided for locking in the "OFF" position with at least three padlocks. Switches shall have a dual cover interlock to prevent unauthorized opening of the switch door when the handle is in the "ON" position, and to prevent closing of the switch mechanism with the door open. A means shall be provided to permit authorized personnel to release the interlock for inspection purposes. Handle position shall indicate if switch is "ON" or "OFF".

**B. Neutral**

Provide a solid neutral with the safety switch where a neutral is present in the circuit.

**C. Ratings**

Switches shall be horsepower rated for ac and/or dc as indicated by the plans. The fused switches shall have Class R rejection fuse clips when required. Adjust load side terminal block as required to accept Class J fuses. UL listed short circuit ratings of the switches, when equipped with Class R or Class J fuses, shall be 200,000 symmetrical amperes.

**2-14 MISCELLANEOUS ELECTRICAL CONTROLS AND WIRING**

A. The types of miscellaneous control devices and wiring include but not limited to the following.

1. Contactors
2. Relays
3. Photocells
4. Time switches
5. Additional control wiring and safety devices as shown and specified.

Various control devices, of an electrical nature, for the safe operation and temperature control of the heating, ventilating, air conditioning and plumbing systems are provided under Division 23.

All control wiring and conduit shall be furnished under Division 23 00 00. All power wiring 120 volt or larger shall be provided by Division 26 00 00.

B. CONTACTORS AND RELAYS: Provide contactors and relays with the number of poles, ampere-rating, control wiring as required, is shown and specified for a complete function system. Acceptable manufacturers are General Electric Company, Square D Company, and Automatic Switch Company. Provide 2-wire or 3-wire control modules as required to operate lighting contactors. Contactors shall be mechanically held. Contactor shall contain H-O-A control.

C. Photocells provide a specification grade self-contained, weatherproof, photoelectric control that shall be mounted on an FS type weatherproof junction box. The photocell shall:

1. Switch "ON" at dusk and "OFF" at dawn.
2. Adjustable from 2 to 50 foot candles.
3. Rated at 2000 watts.
4. Use 1" diameter cadmium sulfide cell.
5. Have a 2 minute delay to prevent false switching.

Acceptable manufacturers are Tork, Inc., Intermatic time Controls, and AMF Paragon

Install photocells on the roof unless otherwise directed by Architect. Coordinate any roof penetrations with all other trades and shield from other light sources.

D. TIME SWITCHES: Provide electronic, 365 day time clock with power fail memory feature installed in a NEMA 1 enclosure. Acceptable manufacturers is Intermatic time Controls.

E. Control wiring shall be not less than #14 AWG type TW, and shall be color coded and labeled with Brady markers throughout. Bundle multiple conductors with Ty-Raps.

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**ISSUE**

1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.16.2021

**GATEWAYS PHASE 2  
JERSEY VILLAGE, TX**

**ELECTRICAL DETAILS**

DRAWN BY: ????  
CHECKED BY: ????  
DATE: 01.16.2021  
SCALE: AS NOTED ON PLANS  
PROJECT #: 118-119A

**SHEET**

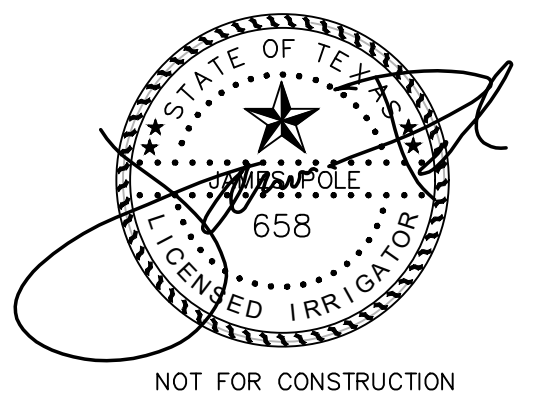
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DBR Project Number	200283.000
WM	-- DT --

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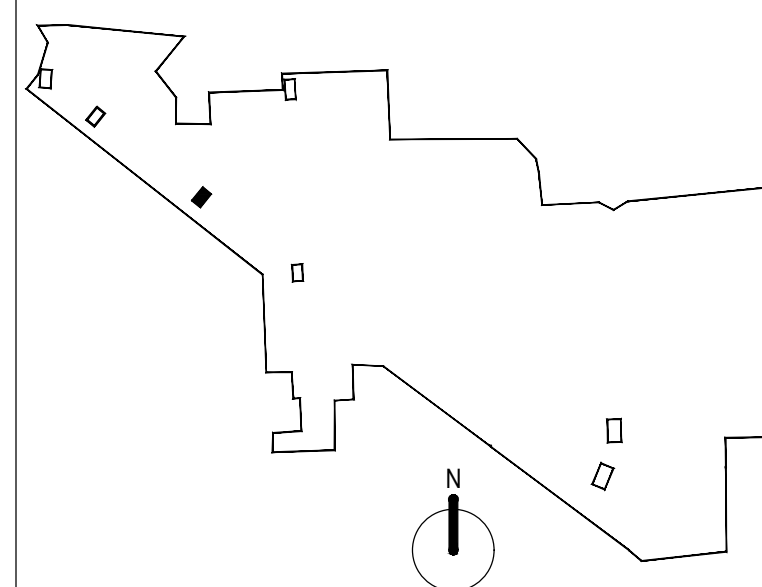
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



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ISSUE	DATE
1 PRELIMINARY	01.30.2020
2 FOR PERMIT	01.16.2021

KEY MAP



**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

**CONSTRUCTION PLAN**

DRAWN BY: ????  
CHECKED BY: ????  
DATE: 01.16.2021  
SCALE: 1"=20'-0"  
PROJECT #: 118-119A

SHEET  
**L1.02**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**LEGEND**

- NETAFIM TECHLINE TLHCVR5-12 SERIES DRIP TUBE IN SHRUB BED INSTALLED AT 2" DEPTH  
SEE INSTALLATION NOTE #13 REGARDING DRIP TUBE LAYOUT IN SHRUB BEDS.
- HUNTER ICV SERIES ELECTRIC REMOTE CONTROL VALVE WITH DC LATCHING SOLENOID
- NETAFIM LVCZ SERIES DRIP VALVE ASSEMBLY WITH 42 PSI REGULATOR AND 140 MESH FILTER AND DC LATCHING SOLENOID  
USE MODEL LVCZS8010075-LF FOR DRIP ZONES WITH .25 TO 4 GPM FLOW RATE  
USE MODEL LVCZS8010075-HF FOR DRIP ZONES WITH 5 TO 12 GPM FLOW RATE  
USE MODEL LVCZ-150 FOR DRIP ZONES WITH 13 TO 35 GPM FLOW RATE
- WILKINS 375 SERIES REDUCED PRESSURE TYPE BACKFLOW PREVENTOR INSTALLED PER CITY CODE
- IRRIGATION WATER METER AND TAP, SIZE AS NOTED ON THE PLAN
- RAINBIRD TB05-BT4 BATTERY POWERED CONTROLLER INSTALLED IN VALVE BOX WITH RSD SERIES RAIN SENSOR
- SCHEDULE 40 PVC MAINLINE PIPE
- CLASS 200 ( EXCEPT 1/2 INCH #315 ) PVC LATERAL PIPE
- BORE FOR 2" SLEEVE PIPE UNLESS NOTED OTHERWISE

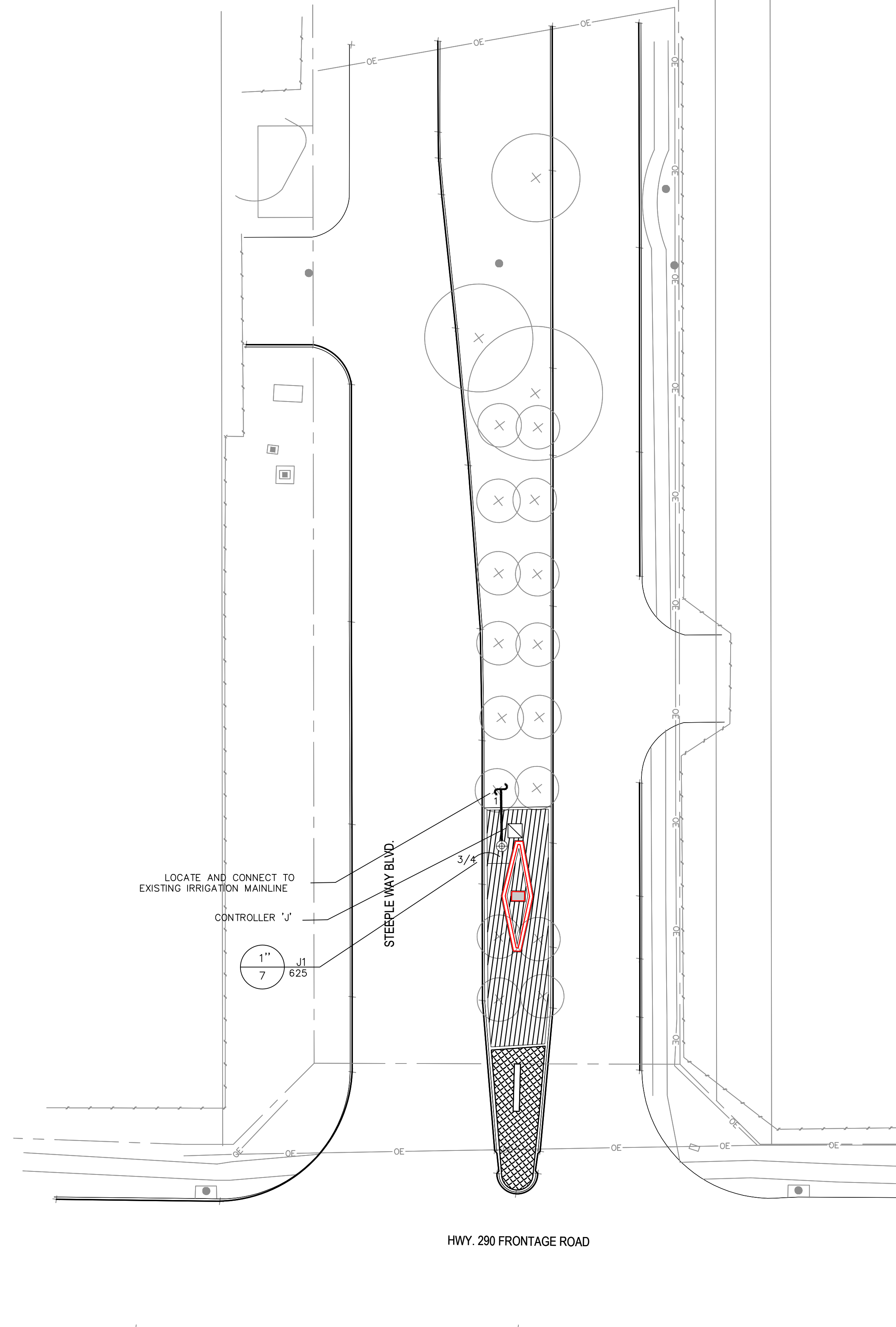
L.I.C. SHALL SELECT PRO-SPRAY SPRAY NOZZLES FOR "HEAD-TO-HEAD" COVERAGE, ADJUSTED FOR NO OVSERSPRAY ONTO WALLS AND WALKS. NO OVSERSPRAY INTO STREETS IS PERMITTED.

**James Pole**  
IRRIGATION CONSULTANTS

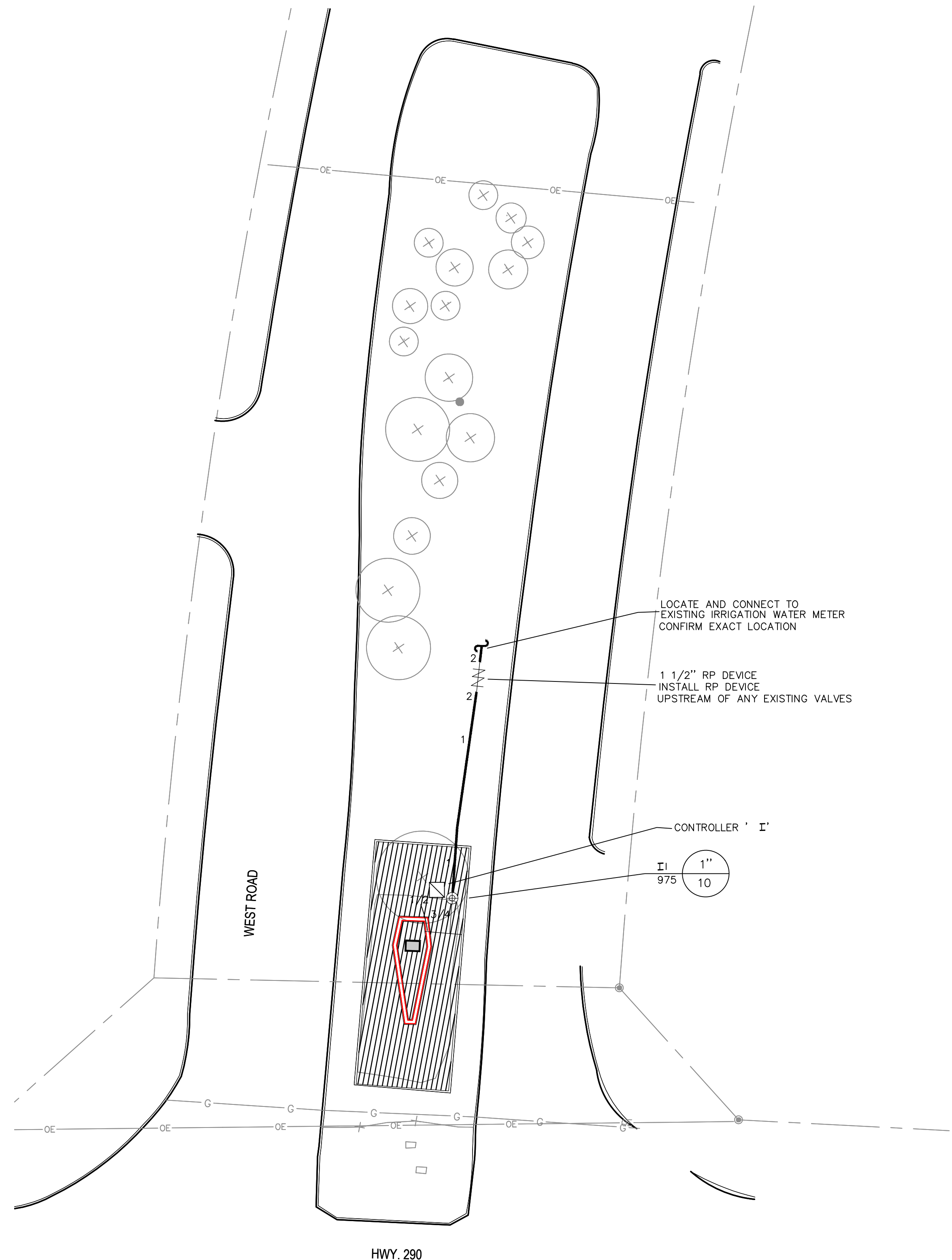
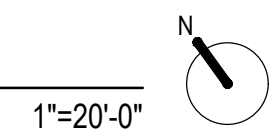
IRRIGATION DESIGN, CONSULTING, AND  
LANDSCAPE WATER MANAGEMENT

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DENTON, TEXAS 76201      james@jamespoleirrigation.com

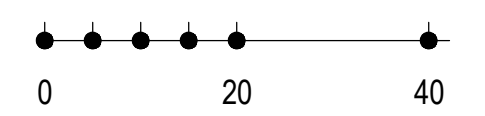
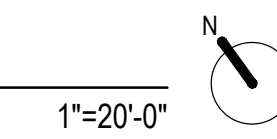
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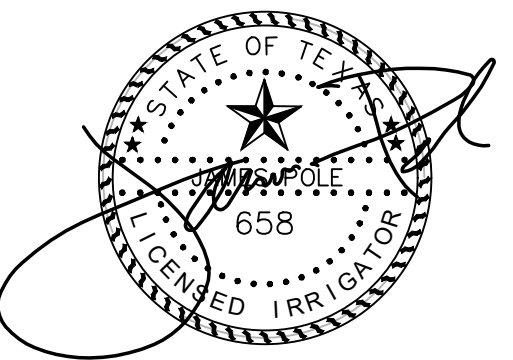


**D** SMALL GATEWAY AT STEEPLE WAY & HWY. 290



**C** SMALL GATEWAY AT WEST ROAD & HWY. 290



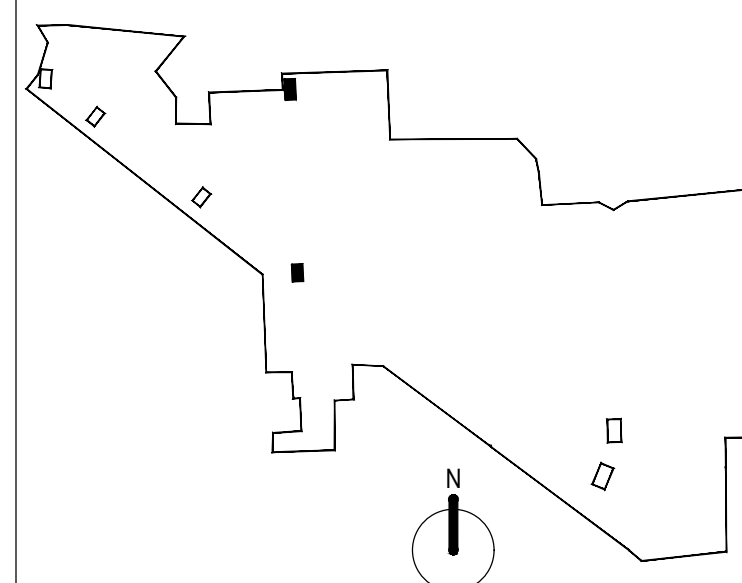


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ISSUE

1	PRELIMINARY	01.30.2020
2	FOR PERMIT	01.16.2021

KEY MAP



**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

IRRIGATION PLAN

DRAWN BY: ????  
CHECKED BY: ????  
DATE: 01.16.2021  
SCALE: 1"=20'-0"  
PROJECT #: 118-119A

SHEET  
**L2.03**

IRRIGATION DESIGN, CONSULTING, AND LANDSCAPE WATER MANAGEMENT

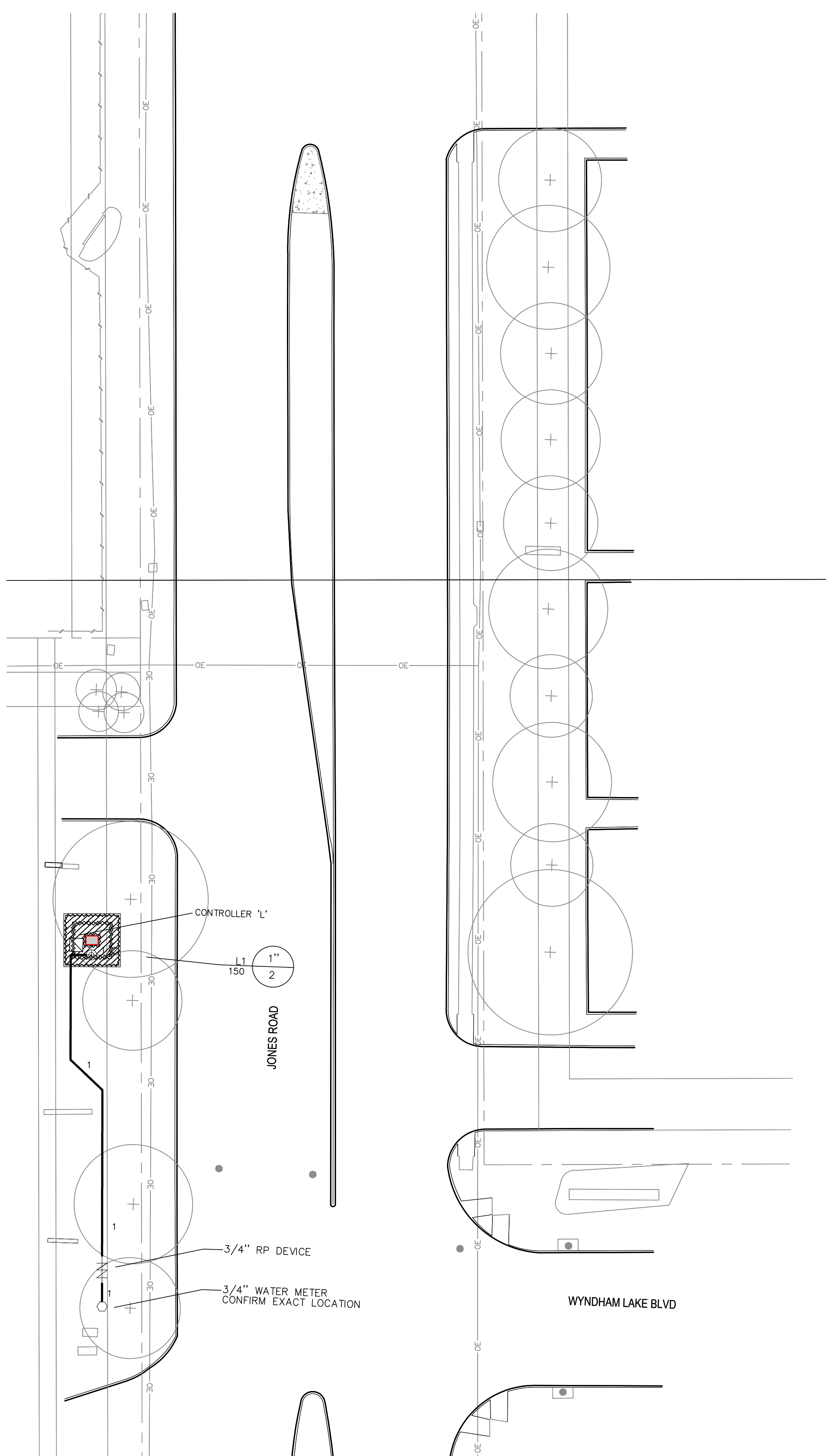
TEXAS L.I.C. #658      PHONE: 940.243.2364  
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**LEGEND**

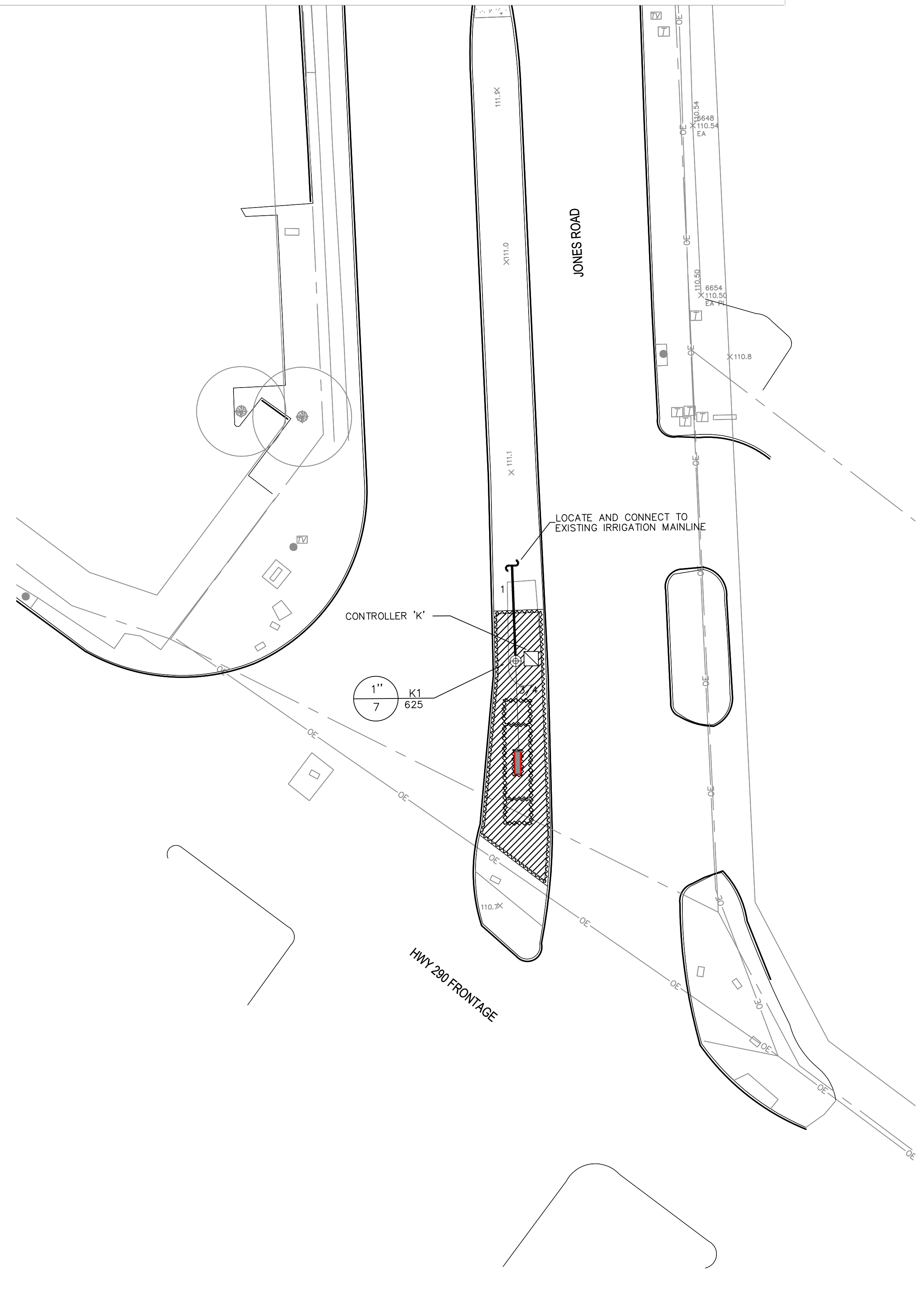
- NETAFIM TECHLINE TLHCVXR5-12 SERIES DRIP TUBE IN SHRUB BED INSTALLED AT 2" DEPTH  
SEE INSTALLATION NOTE #13 REGARDING DRIP TUBE LAYOUT IN SHRUB BEDS.
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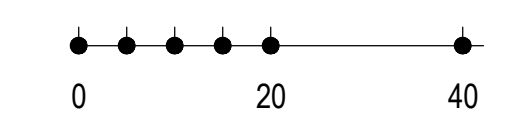
**F SMALL GATEWAY AT JONES ROAD & WYNDHAM LAKE BLVD.**

1"=20'-0"



**E SMALL GATEWAY AT JONES ROAD & HWY.290**

1"=20'-0"

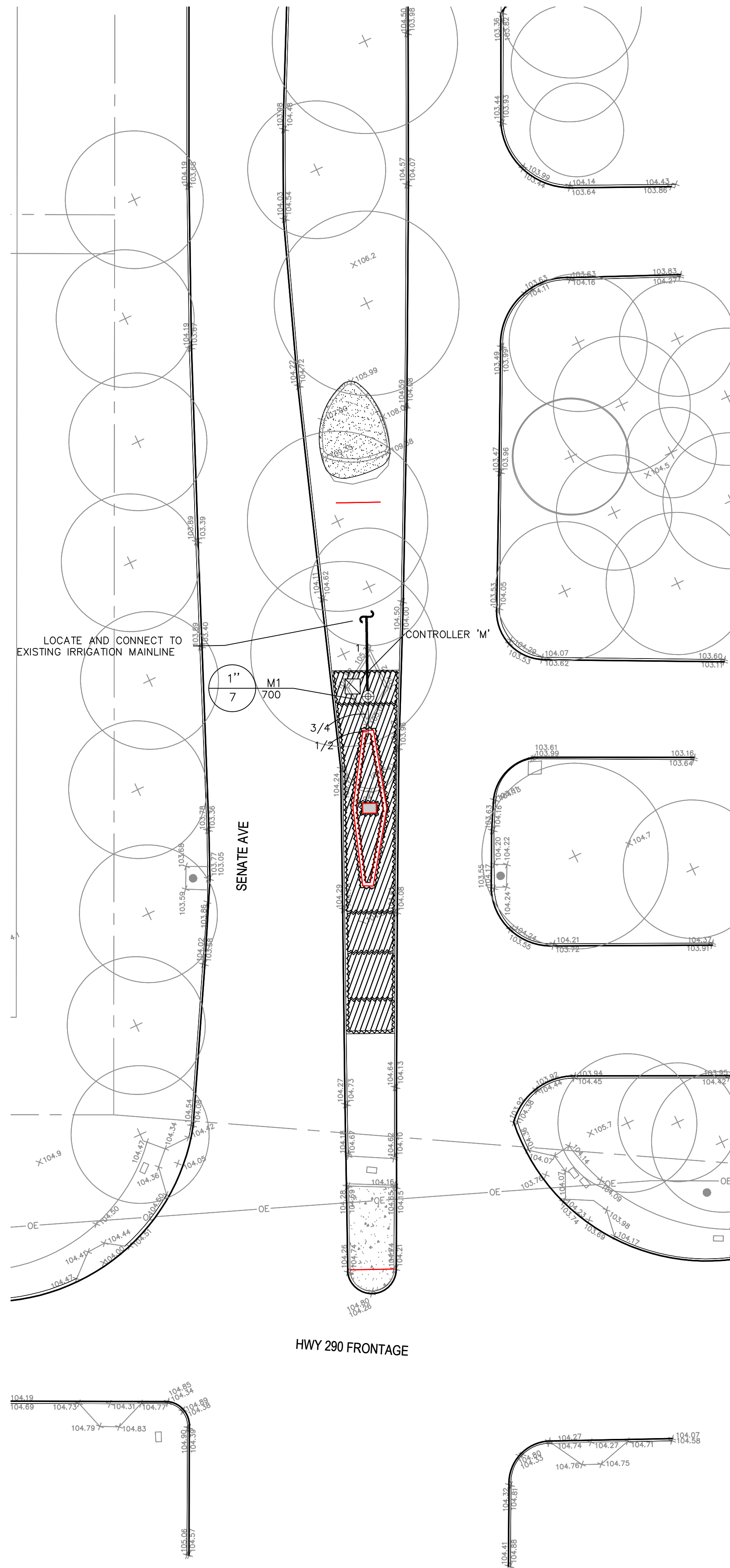


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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



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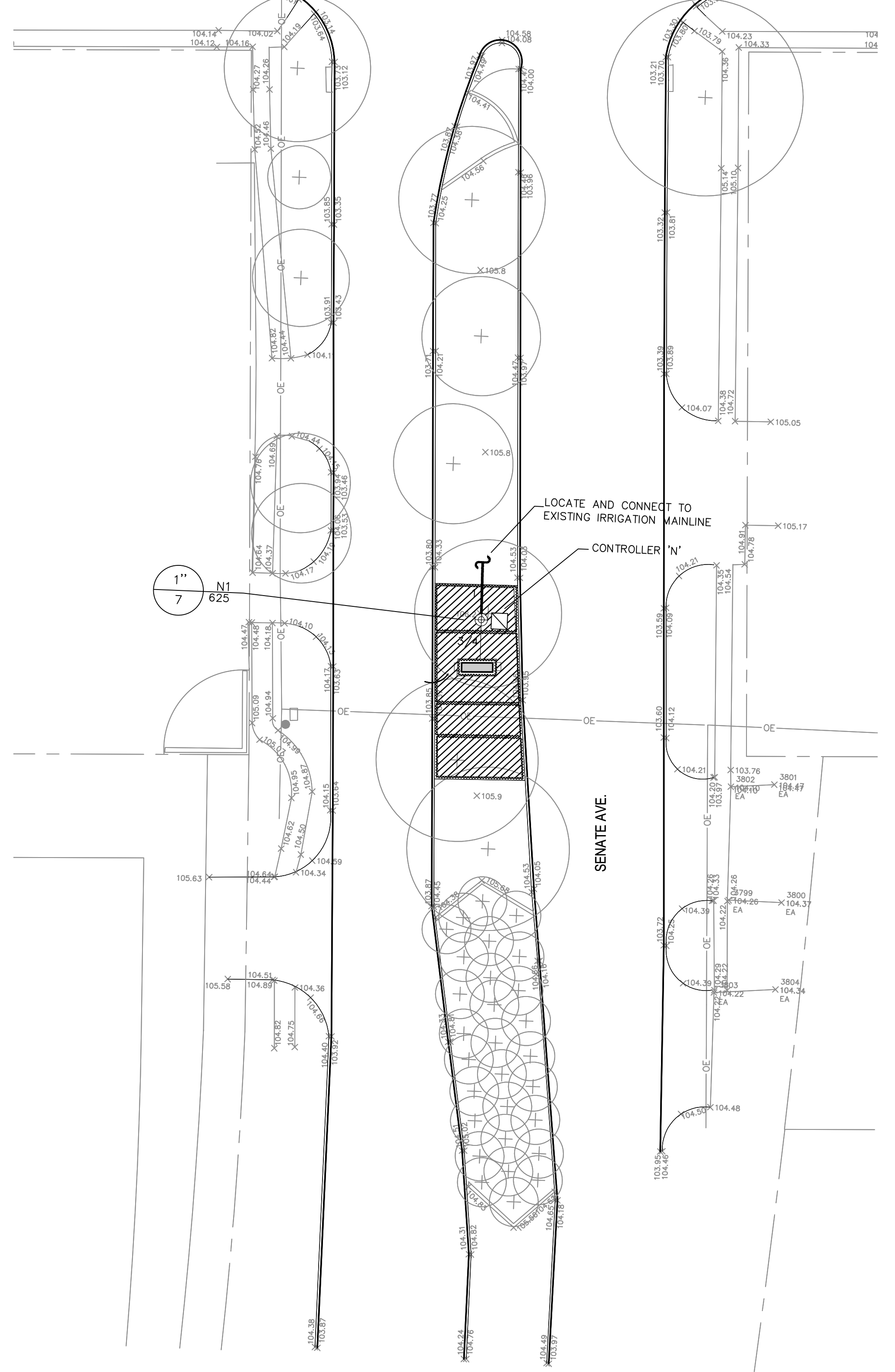
**H** SMALL GATEWAY AT SENATE AVENUE AND HWY. 290

1"=20'-0"

**LEGEND**

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**G** DIGITAL MARQUEE AT SEATTLE AND SENATE AVENUE

1"=20'-0"

**James Pole**  
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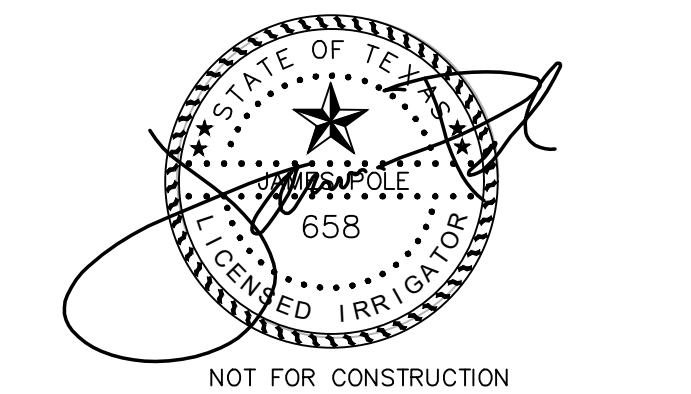
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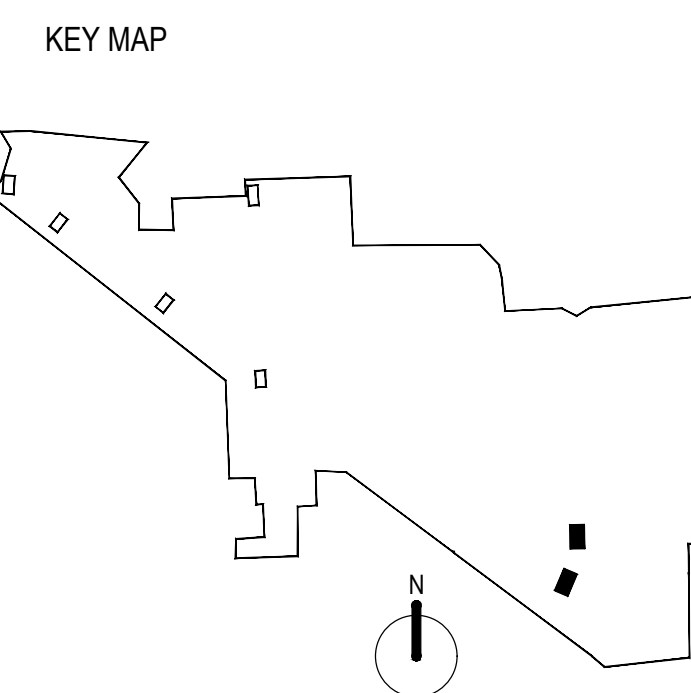
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1 PRELIMINARY	01.30.2020
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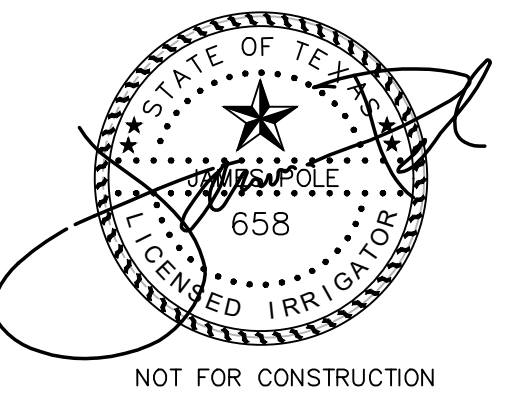
**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

IRRIGATION PLAN

DRAWN BY: ????  
CHECKED BY: ????  
DATE: 01.16.2021  
SCALE: 1"=20'-0"  
PROJECT #: 118-119A

SHEET  
**L2.04**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

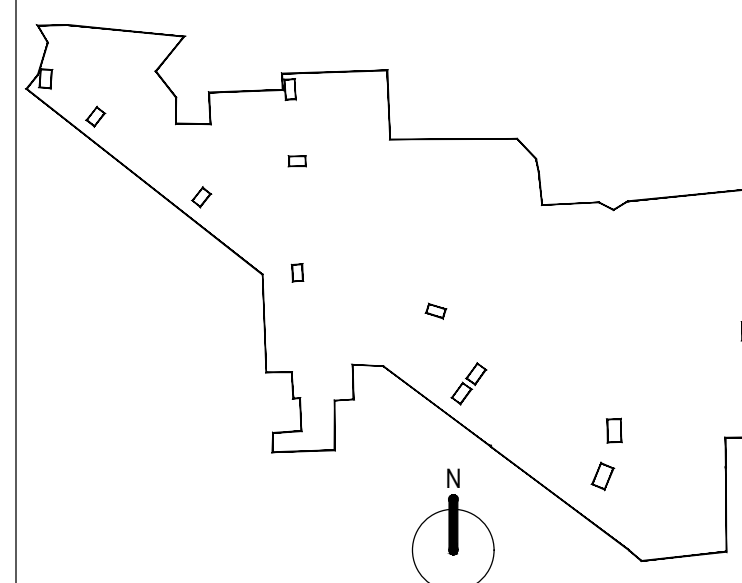


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**ISSUE**

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**KEY MAP**



**GATEWAYS PHASE 2**  
JERSEY VILLAGE, TX

**IRRIGATION DETAILS AND NOTES**

DRAWN BY: ????  
CHECKED BY: ????  
DATE: 01.16.2021  
SCALE: ####  
PROJECT #: 118-119A

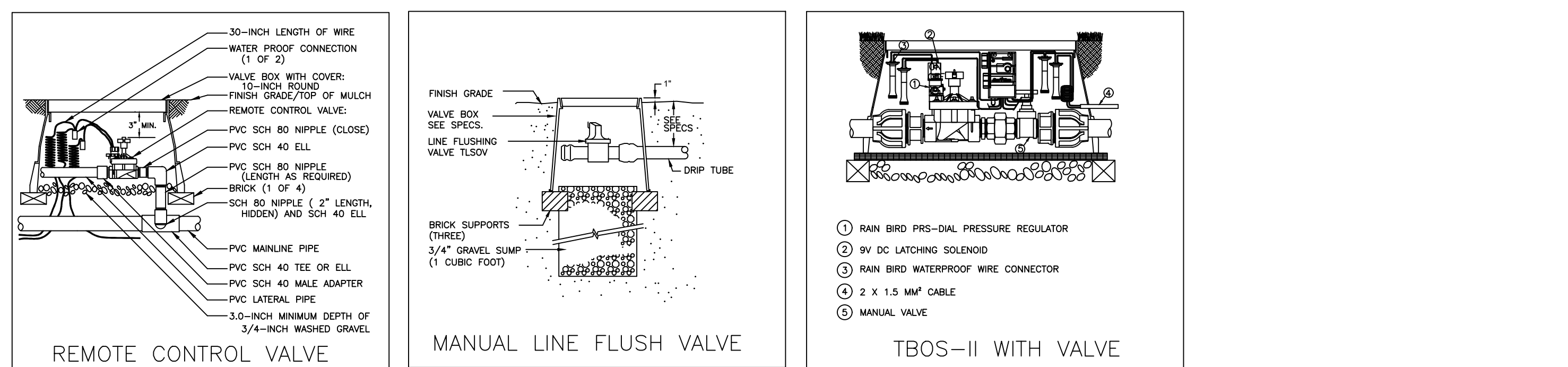
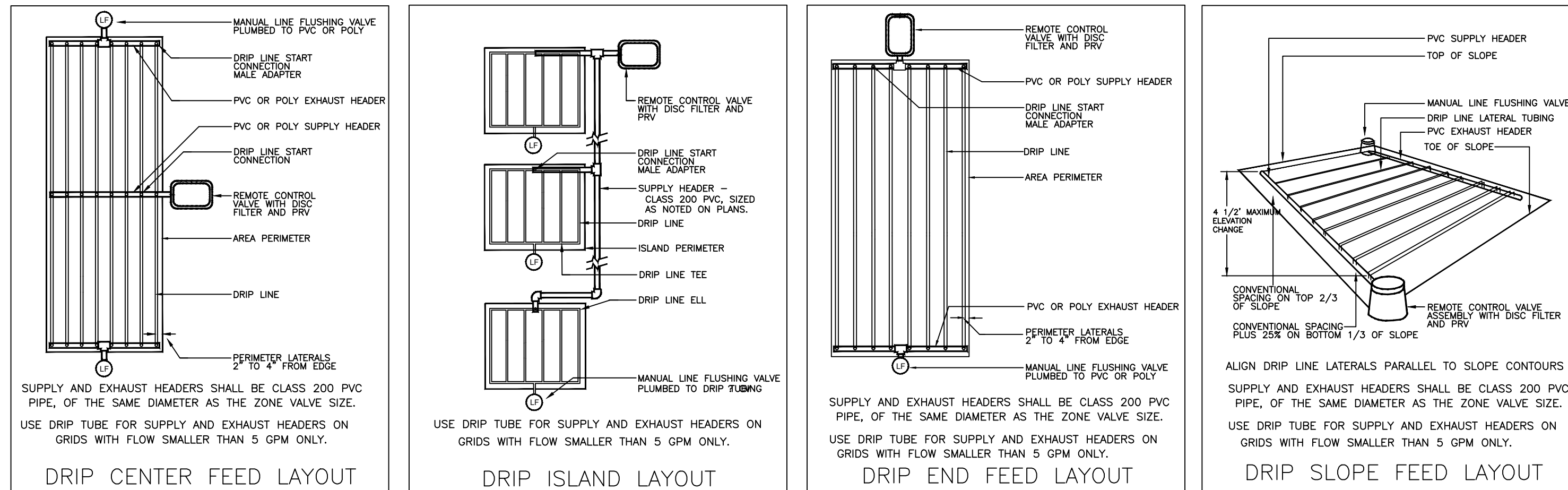
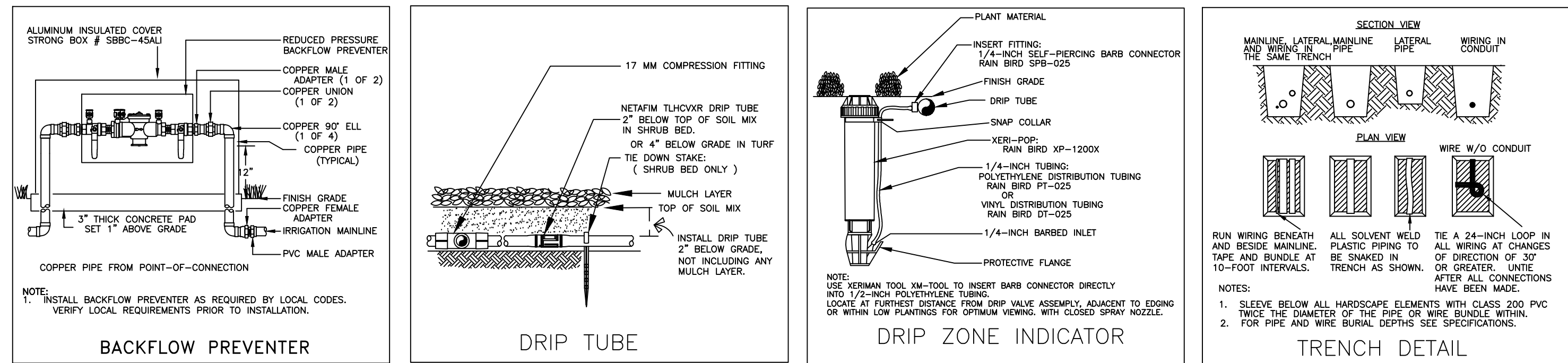
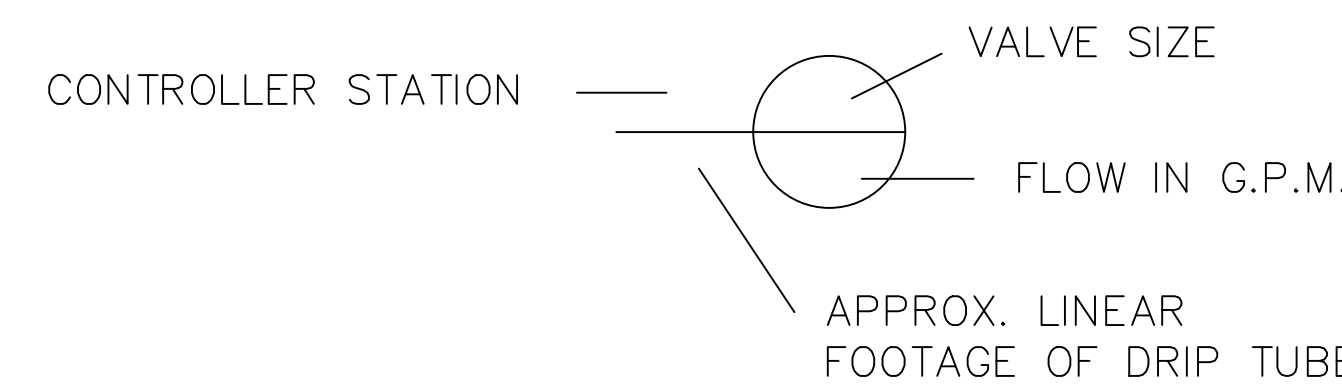
**SHEET**  
**L2.05**

**INSTALLATION NOTES**

- COORDINATE IRRIGATION INSTALLATION WITH PLANTING PLAN AND SITE CONDITIONS TO PROVIDE COMPLETE COVERAGE WITH MINIMUM OVERSPRAY. THE IRRIGATION CONTRACTOR SHALL MAKE MINOR ADJUSTMENTS TO ENSURE PROPER COVERAGE AT NO ADDITIONAL COST TO THE OWNER. THE IRRIGATION CONTRACTOR SHALL COMPLY WITH ALL LOCAL AND STATE MANDATED IRRIGATION ORDINANCES AND CODES, AND WILL SECURE ALL REQUIRED PERMITS. L.I.C. SHALL PAY ANY ASSOCIATED FEES UNLESS OTHERWISE NOTED. ALL LOCAL CODES SHALL PREVAIL OVER ANY DISCREPANCIES HEREIN AND SHALL BE ADDRESSED BEFORE ANY CONSTRUCTION BEGINS.
- NO MACHINE TRENCHING SHALL BE PERMITTED WITHIN THE ROOT ZONE OF EXISTING TREES. HAND-DIG ONLY, WITHIN THE ROOT ZONES OF EXISTING TREES. NO ROOTS OVER 1" DIAMETER SHALL BE CUT. STAKE ALL PROPOSED TRENCH ROUTES NEAR EXISTING TREES FOR APPROVAL BY THE LANDSCAPE ARCHITECT BEFORE DIGGING BEGINS.
- CONFIRM MINIMUM STATIC WATER PRESSURE OF 60 PSI AT THE HIGHEST ELEVATION OF THE SYSTEM LIMITS, AND MAXIMUM STATIC WATER PRESSURE OF 90 P.S.I. AT THE LOWEST ELEVATION OF THE SYSTEM LIMITS AT LEAST 7 DAYS BEFORE BEGINNING WORK. IF STATIC WATER PRESSURE IS OUTSIDE THE RANGE STATED ABOVE, DO NOT PROCEED UNTIL DIRECTED BY THE LANDSCAPE ARCHITECT.
- LATERAL PIPE SHALL BE INSTALLED AT A MINIMUM DEPTH OF 12 INCHES. MAINLINE PIPE AND WIRES SHALL BE INSTALLED AT A MINIMUM DEPTH OF 18 INCHES. NO MACHINE TRENCHING SHALL BE PERMITTED WITHIN EXISTING TREE ROOT ZONES. WHEN HAND - TRENCHING WITHIN EXISTING TREE ROOT ZONES, NO ROOTS LARGER THAN 1" DIAMETER SHALL BE CUT.
- UNSLEEVED PIPES MAY BE SHOWN UNDER PAVEMENT FOR GRAPHIC CLARITY ONLY. INSTALL THESE PIPES IN ADJACENT LANDSCAPED AREAS.
- VALVES SERVED BY BATTERY POWERED CONTROLLERS SHALL INCLUDE DC LATCHING SOLENOIDS
- 24 VOLT VALVE WIRE SHALL BE A MINIMUM OF #14 GAUGE, U.F. APPROVED FOR DIRECT BURIAL, SINGLE CONDUCTOR "IRRIGATION WIRE". WIRE SPLICES SHALL INCLUDE DBY CONNECTORS AS MANUFACTURED BY 3M COMPANY. ALL FIELD SPLICES SHALL BE LOCATED IN A ROUND VALVE BOX OF SUFFICIENT SIZE TO ALLOW INSPECTION.
- VALVE BOXES SHALL BE INSTALLED FLUSH WITH GRADE, SUPPORTED BY BRICKS IF NEEDED, WITH 3 INCHES OF CLEAN PEA GRAVEL LOCATED BELOW THE VALVE. USE 12" x 17" RECTANGULAR VALVE BOXES WITH PURPLE LID FOR QUICK COUPLING VALVES, AND 10" ROUND BOXES FOR ELECTRIC VALVES UNLESS NOTED OTHERWISE.
- ALL SPRAY HEADS SHALL BE CONNECTED WITH A 12" MINIMUM LENGTH OF 1/2" FLEX PVC. THE FLEX PVC SHALL BE SOLVENT WELDED TO SCHEDULE 40 PVC FITTINGS WITH WELD-ON #795 SOLVENT AND #P-70 PRIMER.
- CONTRACTOR IS TO CONTACT APPROPRIATE AUTHORITIES AND LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION.
- THE PROPOSED LOCATIONS OF ALL ABOVE- GROUND EQUIPMENT INCLUDING BACKFLOW PREVENTORS, CONTROLLERS AND WEATHER SENSORS SHALL BE STAKED BY THE CONTRACTOR FOR APPROVAL BY THE LANDSCAPE ARCHITECT OR OWNER'S REPRESENTATIVE BEFORE THESE ITEMS ARE INSTALLED.
- ALL HEADS SHALL BE INSTALLED A MINIMUM OF 4" FROM PAVEMENT EDGES. ( 6" WHERE REQUIRED BY LOCAL CODE ) FINAL HEAD ADJUSTMENTS BY THE CONTRACTOR SHALL INCLUDE THE ADDITION OF CHECK VALVES WHERE NEEDED TO PREVENT EXCESSIVE LOW HEAD DRAINAGE. THE CONTRACTOR SHALL BUDGET FOR, AND INSTALL CHECK VALVES FOR UP TO 10 % OF THE TOTAL NUMBER OF HEADS WHEN NEEDED, WITH NO ADDITIONAL COST TO THE OWNER.
- WHERE SHOWN ON THE PLANS, MASS SHRUB / GROUNDCOVER BEDS SHALL INCLUDE NETAFIM TECHLINE TLHCVXR SERIES DRIP TUBE WITH PRE-INSTALLED .55 GPH DRIP EMITTERS AT 12" INTERVALS ( TLHCVXR5-12 ), INSTALLED IN CENTER-FED GRIDS WITH ROWS SPACED 18" APART. INDIVIDUAL DRIP TUBE RUNS SHALL NOT EXCEED 150 L.F. PVC LATERAL "TRUNK" LINES SHALL BE INSTALLED 10" DEEP. DRIP TUBE SHALL BE SET 2" BELOW FINISHED SOIL GRADE ( NOT INCLUDING MULCH LAYER ), SECURELY STAKED EVERY 18". NETAFIM #TL050MFV-1 FLUSH VALVES SHALL BE INSTALLED AT THE FARTHEST POINTS FROM THE ZONE VALVE. USE 17 MM BARBED FITTINGS FOR DRIP LINE CONNECTIONS, SET THE MAXIMUM OPERATING PRESSURE AT 30 PSI. TECHLINE HCVCXR SHALL BE INSTALLED PERPENDICULAR TO SLOPE FACE. INSTALL TLVC IN-LINE CHECK VALVES FOR EVERY 8 FEET OF DRIP LINE ELEVATION CHANGE WITHIN THE ZONE. USE NETAFIM STAPLES ( #T56 ) TO SECURE TUBING EVERY 18" EACH DRIP ZONE SHALL INCLUDE ONE MAINTENANCE "FLAG" WHICH SHALL CONSIST OF A 12" POP-UP SPRAY HEAD AND COMPLETELY CLOSED SPRAY NOZZLE. THE POP-UP HEAD SHALL BE CONNECTED TO THE DRIP ZONE PIPE, SET FLUSH WITH GRADE, AND LOCATED AT THE FARTHEST DISTANCE FROM THE DRIP VALVE ASSEMBLY. INSTALL THE "FLAG" HEAD ADJACENT TO EDGING OR IN LOW PLANTINGS FOR EASE OF VIEWING.

**COORDINATION WITH EXISTING IRRIGATION**

THE CONTRACTOR SHALL VISIT THE SITE BEFORE CONSTRUCTION BEGINS TO BECOME FAMILIAR WITH THE EXISTING SYSTEM LAYOUT. REROUTE, REPAIR, OR REINSTALL EXISTING EQUIPMENT, INCLUDING MAINLINE AND CONTROL WIRES AS REQUIRED TO MAINTAIN CONTINUED AUTOMATIC OPERATION OF ALL AREAS OUTSIDE THE LIMITS OF WORK. PROTECT EXISTING EQUIPMENT WITHIN THE LIMITS OF WORK, WHICH IS INTENDED TO REMAIN. IF THE EXISTING IRRIGATION SYSTEM INCLUDES A MASTER VALVE, CONTACT THE IRRIGATION DESIGNER.



**LEGEND**

- NETAFIM TECHLINE TLHCVXR5-12 SERIES DRIP TUBE IN SHRUB BED INSTALLED AT 2" DEPTH SEE INSTALLATION NOTE #13 REGARDING DRIP TUBE LAYOUT IN SHRUB BEDS.
- HUNTER ICV SERIES ELECTRIC REMOTE CONTROL VALVE WITH DC LATCHING SOLENOID
- NETAFIM LVCZ SERIES DRIP VALVE ASSEMBLY WITH 42 PSI REGULATOR AND 140 MESH FILTER AND DC LATCHING SOLENOID  
USE MODEL LVCZS8010075-LF FOR DRIP ZONES WITH .25 TO 4 GPM FLOW RATE  
USE MODEL LVCZS8010075-HF FOR DRIP ZONES WITH 5 TO 12 GPM FLOW RATE  
USE MODEL LVCZ-150 FOR DRIP ZONES WITH 13 TO 35 GPM FLOW RATE
- WILKINS 375 SERIES REDUCED PRESSURE TYPE BACKFLOW PREVENTOR INSTALLED PER CITY CODE
- IRRIGATION WATER METER AND TAP, SIZE AS NOTED ON THE PLAN
- RAINBIRD TBOS-BT4 BATTERY POWERED CONTROLLER INSTALLED IN VALVE BOX WITH RSD SERIES RAIN SENSOR
- SCHEDULE 40 PVC MAINLINE PIPE
- CLASS 200 ( EXCEPT 1/2 INCH #315 ) PVC LATERAL PIPE
- BORE FOR 2" SLEEVE PIPE UNLESS NOTED OTHERWISE

L.I.C. SHALL SELECT PRO-SPRAY SPRAY NOZZLES FOR "HEAD-TO-HEAD" COVERAGE, ADJUSTED FOR NO OVERSPRAY ONTO WALLS AND WALKS. NO OVERSPRAY INTO STREETS IS PERMITTED.

**James Pole**  
IRRIGATION CONSULTANTS

IRRIGATION DESIGN, CONSULTING, AND LANDSCAPE WATER MANAGEMENT

TEXAS L.I.C. #658      PHONE: 940.243.2364  
100 N. LOCUST ST., SUITE 3      FAX: 940.382.2475  
DENTON, TEXAS 76201      james@jamespoleirrigation.com

IRRIGATION IN TEXAS IS REGULATED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY ( TCEQ ) ( MC-178 ) P.O. BOX 13087 T.C.E.Q.'S WEB SITE IS: WWW.TCEQ.STATE.TX.US

J:\JERSEY VILLAGE GATEWAYS PH 1 118-119A.03 RECEIVED JAMES POLE PH 02/10/21 FOR PERMIT IR PLAN L2.05 IRRIGATION DETAILS AND NOTES.DWG

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**ORDER OF COMMISSIONERS COURT**

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on \_\_\_\_\_, with all members present except \_\_\_\_\_.

A quorum was present. Among other business, the following was transacted.

**ORDER AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE CITY OF JERSEY VILLAGE FOR MAINTENANCE OF SEVEN MONUMENT SIGNS, LANDSCAPING AND IRRIGATION ALONG THE MONUMENT SIGNAGE, AND RELATED APPURTENANCES TO BE CONSTRUCTED BY THE CITY OF JERSEY VILLAGE WITHIN THE EXISTING ROAD RIGHT-OF-WAY OF ELDRIDGE PARKWAY, WEST ROAD, STEEPLEWAY BOULEVARD, JONES ROAD, AND SENATE AVENUE, LOCATED IN HARRIS COUNTY PRECINCT 4**

Commissioner \_\_\_\_\_ introduced an order and moved that Commissioners Court adopt the order. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order prevailed by the following vote:

	Yes	No	Abstain
Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that:

1. The Harris County Judge is authorized to execute on behalf of Harris County the attached Interlocal Agreement between Harris County and the City of Jersey Village for maintenance of seven monument signs, landscaping and irrigation along the monument signage, and related appurtenances to be constructed by the City of Jersey Village within the existing road right-of-way of Eldridge Parkway, West Road, Steepleway Boulevard, Jones Road, and Senate Avenue, located in Harris County Precinct 4.
2. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** F5

**AGENDA SUBJECT:** Set the time, date, and place for a public hearing on the proposed fiscal year 2021-2022 Municipal budget.

**Department/Prepared By:** Lorri Coody

**Date Submitted:** May 20, 2021

**EXHIBIT:** [Resolution No. 2021-38](#)

**BACKGROUND INFORMATION:**

In accordance with Section 102.006 of the Local Government Code, a municipality shall hold a public hearing on its proposed budget and shall provide for public notice of the date, time, and location of the hearing.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2021-38, setting the 19<sup>th</sup> day of July 2021 at 6:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2021-2022 municipal budget.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021**

**RESOLUTION NO. 2021-38**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2021-2022 MUNICIPAL BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.**

\*\*\*\*\*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1:** On the 19th day of July 2021, at 6:00 p.m., in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas, the City Council will hold a public hearing giving all interested parties the right to appear and be heard on the proposed fiscal year 2021-2022 municipal budget. However, the City Council may hold the public hearing through video or telephone conference if social distancing restrictions are still in place during the scheduled hearing time.

**Section 2:** The City Secretary of the City of Jersey Village is hereby authorized and directed to cause notice of such public hearing to be published once in the newspaper having general circulation in Harris County not earlier than the 30th or later than the 10th day before the date of the hearing.

**PASSED AND APPROVED** this the **21st** day of **June 2021**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** F6

**AGENDA SUBJECT:** Contract for Jersey Village Star Newsletter

**Department/Prepared By:** Lorri Coody **Date Submitted:** June 3, 2021

**EXHIBITS:** Resolution No. 2021-39

[Exhibit A](#) – Contract with Minuteman Press Northwest  
Bid Correspondence from [Minuteman Press Northwest](#)  
Bid Correspondence from [Alliance Graphics](#)  
Bid Correspondence from [Gilbreath Communications, Inc.](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ 8865.00
	Amount Budgeted:	\$
	Appropriation Required:	\$

**BACKGROUND INFORMATION:**

This is a 24-month agreement between Minuteman Press Northwest and the City of Jersey Village for the layout, printing, addressing, and mailing of the Jersey Village Star monthly newsletter. The current contract for the newsletter will expire after the July 2021 issue.

Staff requested quotes for a 24-month contract from the following vendors:

Minuteman Press Northwest:	Total Annual Quote - \$ 8865.00
Alliance Graphics:	Total Annual Quote – \$10,461.99
Gilbreath Communications, Inc.	Total Annual Quote – \$10,385.00
Vantage Printing	No Quote Submitted
Community Impact News:	No Quote Submitted

Of the quotes submitted, Minuteman Press Northwest submitted the lowest quote with a cost of \$493.00 per month for printing and mail preparation and an annual fee of \$2949 to print the newsletter shells. Minuteman Press Northwest will continue to mail the newsletter at a standard bulk rate with the city’s permit with US Postal Service.

If approved this will be the City’s ninth contract with Minuteman Press Northwest for the monthly newsletter. To date Staff has been very pleased with the professionalism and timing of Minuteman Press Northwest.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2021-39, authorizing the City Manager to enter into a contract with Minuteman Press Northwest for the printing and mailing of the monthly Jersey Village Star newsletter for the period of August 2021 to July 2023.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**RESOLUTION NO. 2021-xx**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MINUTEMAN PRESS NORTHWEST FOR THE PRINTING AND MAILING OF THE MONTHLY JERSEY VILLAGE STAR NEWSLETTER FOR THE PERIOD OF AUGUST 2021 TO JULY 2023.**

**WHEREAS**, the City has received a proposal for the design, layout, postage and mailing of the Star newsletter; and

**WHEREAS**, the City has determined that the proposal of Minuteman Press Northwest should be accepted for these services; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** That the City Manager is authorized to execute on behalf of the City of Jersey Village a contract with Minuteman Press Northwest, a proposal of which is attached hereto as Exhibit "A", for the layout, printing, addressing, and mailing of the Jersey Village Star monthly newsletter.

**PASSED AND APPROVED** this 21st day of June 2021.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



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## CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040  
713-466-2102 (office) 713-466-2177 (fax)

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June 21, 2021

Minuteman Press, Northwest  
Attn: Jim & Belinda Fultz  
17404 Northwest Freeway  
Jersey Village, TX 77040

Dear Mr. & Mrs. Fultz,

This letter is to confirm that City Council authorized City Manager, Austin Bless, to sign necessary documents with your company relating to the publishing and mailing of the Jersey Village Star newsletter on a monthly basis under the terms and conditions stated in your bid submitted on May 14, 2021. A copy of your bid is attached.

Our contract will be effective August 2021 to July 2023 in the amount of \$493.00 per month for black and white printing. This also includes annual printing of the master shells in the amount of \$2949.00 per year. The City of Jersey Village will still have control over the content and will remain the contact person for postings in the newsletter. A staff person will be designated to approve the content before releasing for print. Staff will also provide addresses in a text file monthly so that addresses can be printed directly on the newsletter. The newsletters will be mailed at a standard bulk rate under the city's bulk mail permit presort permit number 130.

The City will have master newsletter shells for printing on hand at your office. Each newsletter must be at the post office for delivery *no later the 1<sup>st</sup>* of each month. The City will provide articles to Minuteman Press no later the 15<sup>th</sup> day of every month.

Possible Newsletter content:

1. Table of contents
2. List of city departments with phone numbers
3. Capital improvement news
4. City Council News
5. Public Works news - trash, code violations, etc.
6. Police News – Sandy's Corner
7. Fire Department News – Open House, Santa Deliveries, etc.
8. Statistics for Police and Emergency Services
9. Upcoming Events
10. Community News
11. Current City Happenings
  - a. Election info and results



- b. Pool Info
- c. Current city news, awards, etc.

We look forward to working with you in creating the Jersey Village Star Newsletter. If you have any questions please feel free to contact our offices at 713-466-2102.

Sincerely,

Austin Bless  
City Manager

Bid approved by: \_\_\_\_\_  
City Manager, City of Jersey Village

\_\_\_\_\_  
Date

Bid approved by: \_\_\_\_\_  
Minuteman Press, Northwest

\_\_\_\_\_  
Date

**QUOTE SHEET  
TO BE COMPLETED BY COMPANY PROVIDING QUOTE**

The undersigned agrees, if quote is accepted within 90 days after quote due date, to fully in strict accordance with the quote, specifications, and instructions attached thereto for the amounts shown on the quote.

COMPANY NAME: Minuteman Press Northwest	
CONTACT PERSON: Belinda Fultz	DATE: 5/14/2021
ADDRESS: 17484 Northwest Freeway	
CITY, STATE ZIP Houston, Texas 77040	
TELEPHONE NO: 832.467.0300	FAX NO: none
PRINTED NAME: Belinda Fultz	TITLE: CEO
SIGNATURE <i>Belinda Fultz</i>	

This quote includes designing a layout, printing, certifiing addresses, addressing, and mailing **2300 monthly four page newsletters for two years, August 2021 to July 2023**. This will also include deisgning and priting the master shells for the newsletter to be printed on. All extra newsletters will be delivered to City Hall after printing monthly.

The City of Jersey Village will still have control over the content and will remain the contact for postings in the newsletter. A City of Jersey Village staff person will be designated to approve the content before releasing for printing. Staff will provide addresses in a text file so that addresses can be printed directly on the newsletter. Vendor will mail newsletters using the City of Jersey Village permit.

<b>Option 1 - Total per Print</b>	<b>Option 2 - Total per Print</b>
Print 30,000 newsletter Masters annually = \$2,949.00	
Monthly design and drop B&W ink on to shells. Mail Process, Mail Merge, Tab and Deliver to USPS for processing. Monthly Price = \$493.00	
<b>Option 3 - Total per Print</b>	

EXCEPTIONS/COMMENTS:

Permit is used to mail presort-standard with the City of Jersey Village Permit. All mail is then submitted to BMEU at the Aldine Bender USPS for processing.

For more information please contact  
Lorri Coody  
713-466-2102  
[lcoody@ci.jersey-village.tx.us](mailto:lcoody@ci.jersey-village.tx.us)

Return quotes by 2:00 pm on Tuesday, June 8, 2021 to:  
City of Jersey Village Attn: Lorri Coody, 16327 Lakeview Dr. Jersey Village, TX 77040



**QUOTE SHEET  
TO BE COMPLETED BY COMPANY PROVIDING QUOTE**

The undersigned agrees, if quote is accepted within 90 days after quote due date, to fully in strict accordance with the quote, specifications, and instructions attached thereto for the amounts shown on the quote.

COMPANY NAME: Minuteman Press Northwest	
CONTACT PERSON: Belinda Fultz	DATE: 5/14/2021
ADDRESS: 17484 Northwest Freeway	
CITY, STATE ZIP Houston, Texas 77040	
TELEPHONE NO: 832.467.0300	FAX NO: none
PRINTED NAME: Belinda Fultz	TITLE: CEO
SIGNATURE <i>Belinda Fultz</i>	

This quote includes designing a layout, printing, certifiing addresses, addressing, and mailing **2300 monthly four page newsletters for two years, August 2021 to July 2023**. This will also include deisgning and priting the master shells for the newsletter to be printed on. All extra newsletters will be delivered to City Hall after printing monthly.

The City of Jersey Village will still have control over the content and will remain the contact for postings in the newsletter. A City of Jersey Village staff person will be designated to approve the content before releasing for printing. Staff will provide addresses in a text file so that addresses can be printed directly on the newsletter. Vendor will mail newsletters using the City of Jersey Village permit.

<b>Option 1 - Total per Print</b>	<b>Option 2 - Total per Print</b>
Print 30,000 newsletter Masters annually = \$2,949.00	
Monthly design and drop B&W ink on to shells. Mail Process, Mail Merge, Tab and Deliver to USPS for processing. Monthly Price = \$493.00	
<b>Option 3 - Total per Print</b>	

EXCEPTIONS/COMMENTS:

Permit is used to mail presort-standard with the City of Jersey Village Permit. All mail is then submitted to BMEU at the Aldine Bender USPS for processing.

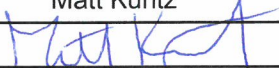
For more information please contact  
Lorri Coody  
713-466-2102  
[lcoody@ci.jersey-village.tx.us](mailto:lcoody@ci.jersey-village.tx.us)

Return quotes by 2:00 pm on Tuesday, June 8, 2021 to:  
City of Jersey Village Attn: Lorri Coody 16327 Lakeview Dr. Jersey Village, TX 77040



**QUOTE SHEET  
TO BE COMPLETED BY COMPANY PROVIDING QUOTE**

The undersigned agrees, if quote is accepted within 90 days after quote due date, to fully in strict accordance with the quote, specifications, and instructions attached thereto for the amounts shown on the quote.

COMPANY NAME: Alliance Graphics	
CONTACT PERSON: Matt Kuntz	DATE: 3-Jun-21
ADDRESS: 5225 Hollister	
CITY, STATE ZIP: Houston, TX 77040	
TELEPHONE NO: 713-478-9890	FAX NO:
PRINTED NAME: Matt Kuntz	TITLE: Business Development
SIGNATURE: 	

This quote includes designing a layout, printing, certifying addresses, addressing, and mailing **2300 monthly four page newsletters for two years, August 2021 to July 2023**. This will also include designing and printing the master shells for the newsletter to be printed on. All extra newsletters will be delivered to City Hall after printing monthly. Permit is used to mail presort-standard with the City of Jersey Village Permit. All mail is then submitted to BMEU at the Aldine Bender USPS for processing.

The City of Jersey Village will still have control over the content and will remain the contact for postings in the newsletter. A City of Jersey Village staff person will be designated to approve the content before releasing for printing. Staff will provide addresses in a text file so that addresses can be printed directly

<u>Option 1 - Total per Print</u>	<u>Option 2 - Total per Print</u>								
Print shells for 2 years (i.e. 24 x 2,300 + waste needed for setup for monthly overprinting)  <table border="0"> <tr> <td>Qty</td> <td>Unit Cost</td> <td>Total Cost</td> </tr> <tr> <td>55,200</td> <td>\$0.06632</td> <td>\$3,660.78</td> </tr> </table>	Qty	Unit Cost	Total Cost	55,200	\$0.06632	\$3,660.78			
Qty	Unit Cost	Total Cost							
55,200	\$0.06632	\$3,660.78							
<u>Option 3 - Total per Print</u>									
Monthly Design, Overprint & Mailing Services of newsletter (postage not included)  <table border="0"> <tr> <td>Qty</td> <td>Monthly Unit Cost</td> <td>Monthly Total Cost</td> <td>2 year Total</td> </tr> <tr> <td>2,300</td> <td>\$0.31274</td> <td>\$ 719.30</td> <td>\$ 17,263.20</td> </tr> </table>	Qty	Monthly Unit Cost	Monthly Total Cost	2 year Total	2,300	\$0.31274	\$ 719.30	\$ 17,263.20	
Qty	Monthly Unit Cost	Monthly Total Cost	2 year Total						
2,300	\$0.31274	\$ 719.30	\$ 17,263.20						
EXCEPTIONS/COMMENTS:									
Lorri, total cost for the 2 years would be \$3,660.78 (printing shells) + \$17,263.20 (i.e. monthly design, overprinting, mailing) = \$20,923.98									

For more information please contact  
Lorri Coody  
713-466-2102  
[lcoody@ci.jersey-village.tx.us](mailto:lcoody@ci.jersey-village.tx.us)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**GILBREATH**

Strategy  
Advertising – Creative Services  
Marketing  
Digital  
Communications – PR



**ESTIMATE**

Client: City of Jersey Village  
Contact: Lorri Coody  
713-466-2102  
lcoody@ci.jersey-village.tx.us  
Date: 26 May 2021  
Project: City of Jersey Village Monthly Newsletter

The below estimates are quoted three different ways. All include Gilbreath design, print and distribution of the City of Jersey Village Monthly Newsletter:

**OPTION 1**

- Design of Master Shells \$535
- Printing of Master Shells, 4/0 11" x 17" \$3,900
- HGAC Buy Fee \$65

**TOTAL \$4,500**

**OPTION 2**

- Design of entire newsletter \$1,395
- Printing of entire newsletter 4/1, 11" x 17" \$1,300
- Mailing Fulfillment \$825
- HGAC Buy Fee \$55

**TOTAL \$3,575**

**OPTION 3**

- Design of interior \$1,395
- Printing of interior on Master Shells, 4/0 11" x 17" \$675
- Mailing Fulfillment \$825
- HGAC Buy Fee \$45

**TOTAL \$2,940**

This estimate includes up to two (2) client revisions per deliverable. Final delivery to include packaged source files and print-ready pdfs of all assets. This quote does not include postage, copywriting, editing or photography. Ads will be provided by Jersey Village for placement in newsletter as is.

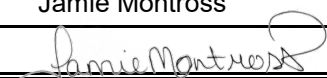
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*This estimate may vary by +/- 20% depending on actual job specs. Excessive revisions and revisions made after proofs are approved may result in additional charges. A signed estimate and purchase order is required to begin work.*

**QUOTE SHEET  
TO BE COMPLETED BY COMPANY PROVIDING QUOTE**

The undersigned agrees, if quote is accepted within 90 days after quote due date, to fully in strict accordance with the quote, specifications, and instructions attached thereto for the amounts shown on the quote.

COMPANY NAME: Gilbreath Communications Inc.	
CONTACT PERSON: Jamie Montross	DATE: 6/2/2021
ADDRESS 15995 N. Barkers Landing, Suite 100	
CITY, STATE ZIP Houston, Texas 77079	
TELEPHONE NO: 281-649-9595	FAX NO: 281-752-6899
PRINTED NAME: Jamie Montross	TITLE: Creative Director
SIGNATURE 	

This quote includes designing a layout, printing, certifying addresses, addressing, and mailing **2300 monthly four page newsletters for two years, August 2021 to July 2023**. This will also include designing and printing the master shells for the newsletter to be printed on. All extra newsletters will be delivered to City Hall after printing monthly. Permit is used to mail presort-standard with the City of Jersey Village Permit. All mail is then submitted to BMEU at the Aldine Bender USPS for processing.

The City of Jersey Village will still have control over the content and will remain the contact for postings in the newsletter. A City of Jersey Village staff person will be designated to approve the content before releasing for printing. Staff will provide addresses in a text file so that addresses can be printed directly on the newsletter. Vendor will mail newsletters using the City of Jersey Village permit.

<u>Option 1 - Total per Print</u>		<u>Option 2 - Total per Print</u>	
Newsletter shell only	\$ 0.16 /newsletter	Newsletter ALL:	\$ 1.55 /newsletter
Total Bid price:	\$4,500.00 /year	Total Bid price:	\$ 3,575.00 /month
			\$42,900.00 /year
<u>Option 3 - Total per Print</u>			
Newsletter content only	\$ 1.28 /newsletter		
Total Bid price:	\$2,940.00 /month		
<b>Add Option 1 and 3 to be equal to Option 2:</b>	\$ 1.44 /newsletter		
	\$ 39,780.00 /year (includes Master Shell Option 1 and interior pr		

**EXCEPTIONS/COMMENTS:**  
 This quote does not include postage, copywriting, editing or photography.  
 Ads will be provided by Jersey Village for placement in newsletter as is  
 Excessive revisions and revisions made after proofs are approved may result in additional charges.  
 A signed estimate and purchase order is required to begin work

For more information please contact  
 Lorri Coody  
 713-466-2102  
[lcoody@ci.jersey-village.tx.us](mailto:lcoody@ci.jersey-village.tx.us)

**Return quotes by 2:00 pm on Tuesday, June 8, 2021 to:**  
**City of Jersey Village Attn: Lorri Coody 16327 Lakeview Dr. Jersey Village, TX 77040**  
**E-mail: [lcoody@ci.jersey-village.tx.us](mailto:lcoody@ci.jersey-village.tx.us)**

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021**



**Bid for City of Jersey Village Newsletter**

Option	Description - Printing 2300 Newsletters				Total Bid Price	Notes
		Design, Layout & Print	Postage & Mail	Fulfillment (not postage)		
1	27,600 Master Shells to be printed once a year in August during contract.	\$ 4,500.00 once per year	N/A	N/A	\$ 4,500.00	Master Shell per the example, which shows color only on one side only 4/0 This would be 27,600 copies, 4/0 At 11x17  per newsletter cost \$ 0.16
<b>Monthly</b>						
2	Full color print front & back includes redesign of newsletter, photos and graphics, layout with image, logo and text, mailing and delivery to post office using the city's current bulk mail permit.	\$2,750	N/A	\$825	\$ 3,575.00	per newsletter cost \$ 1.55  2300 per month of 4/4 newsletters, not using the shells. Printing 4/1 price includes mailing fulfillment of address labels and delivery to post office, NOT POSTAGE 11"x17", Folds to 8.5"x11" then Re-Folds to Final Size 5.5"x8.5"
<b>Monthly</b>						
3	Black text, front and back with grayscale graphics and photos includes redesign of newsletter, layout with image, logo and text, mailing and delivery to post office using the city's current bulk mail permit.	\$2,115	N/A	\$825	\$ 2,940.00	per newsletter cost \$ 1.28  This option is printing on the Master Shells from OPTION 1 with black text 2300 each month getting pulled and printed on, 1/1 price includes mailing fulfillment of address labels and delivery to post office, NOT POSTAGE 11"x17", Folds to 8.5"x11" then Re-Folds to Final Size 5.5"x8.5"

Additional Comments or Exceptions:

This quote does not include postage, copywriting, editing or photography.  
 Ads will be provided by Jersey Village for placement in newsletter as is  
 Excessive revisions and revisions made after proofs are approved may result in additional charges.

A signed estimate and purchase order is required to begin work

For more information please contact  
 Lorri Coody  
 713-466-2102  
[lcoody@ci.jersey-village.tx.us](mailto:lcoody@ci.jersey-village.tx.us)

**Return bids by 2:00 pm on Tuesday, June 8, 2021 to:**  
 City of Jersey Village Attn: Lorri Coody 16327 Lakeview Dr. Jersey Village, TX 77040  
 E-mail: [lcoody@ci.jersey-village.tx.us](mailto:lcoody@ci.jersey-village.tx.us)

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** F7

**AGENDA SUBJECT:** Consider Resolution No. 2021-40, authorizing the City Manager to enter into a General Services Contract with Cahoon Consulting for the performance of the City's Community Rating System (CRS) Recertification and Modification tasks in the amount not to exceed \$9,200.

**Dept/Prepared By:** Harry Ward, PE, Director – Public Works      **Submitted:** June 21, 2021

**EXHIBITS:** [Resolution No. 2021-40](#)  
[EXA](#) – Cahoon Consulting General Services Contract  
[CRS Modification Spreadsheet](#)

**BACKGROUND INFORMATION:**

Due to the loss of staff who were trained and tasked with submitting the City's Community Rating System (CRS) Recertification, it is necessary to look for a consultant to assist with these tasks.

Accordingly, we have identified Cahoon Consulting, a firm that specializes in CRS certification for many local Texas municipalities. In speaking with Debbie Vascik, the Cahoon Consulting's President, she indicated, with her firm's expertise, that in addition to the Recertification submission, there is a potential for the City to apply for a Modification, which would move the City to a Level 5. There are no guarantees; however, she assembled a spreadsheet, which is included in the meeting packet, showing the potential to move to a Level 5.

This item is to consider authorizing the City Manager to enter into a General Services Contract with Cahoon Consulting for the performance of the City's Community Rating System (CRS) Recertification and Modification tasks in the amount not to exceed \$9,200.

If approve, the contract provides for two tasks. One is to submit our CRS Recertification and the second is to submit a Modification to move to Level 6 or Level 5.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2021-40, authorizing the City Manager to enter into a General Services Contract with Cahoon Consulting for the performance of the City's Community Rating System (CRS) Recertification and Modification tasks in the amount not to exceed \$9,200.

**RESOLUTION NO. 2021-40**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A GENERAL SERVICES CONTRACT WITH CAHOON CONSULTING FOR THE PERFORMANCE OF THE CITY'S COMMUNITY RATING SYSTEM (CRS) RECERTIFICATION AND MODIFICATION TASKS IN THE AMOUNT NOT TO EXCEED \$9,200.**

**WHEREAS**, due to the loss of staff who were trained and tasked with submitting the City's Community Rating System (CRS) Recertification, it is necessary to look for a consultant to assist with these tasks;

**WHEREAS**, Cahoon Consulting is a firm that specializes in CRS Certification and is recognized by many local Texas municipalities; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**THAT** the City Manager is authorized to enter into a General Services Contract with Cahoon Consulting for the performance of the City's Community Rating System (CRS) Recertification and Modification tasks in the amount not to exceed \$9,200 in substantially the form as attached "Exhibit A."

**PASSED AND APPROVED** this 21st day of June 2021.

**ATTEST:**

\_\_\_\_\_  
Bobby Warren, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



## GENERAL SERVICES CONTRACT

This General Services Contract (the “Contract”) is made by and between the City of Jersey Village, a State of Texas home rule municipal corporation (the “City”), and Cahoon Consulting (Debbie Vascik) (the “Contractor”) (with each being a “Party”, and together, the “Parties”), and shall be in full force and effect on June 21, 2021(the “Effective Date”).

### SECTION 1. Summary of the Services.

#### Description of Services:

##### I. Scope of Services

##### A. Perform Research

The City shall provide **Consultant** with information that may be needed to complete the scope of work. Consultant shall guide City in what items to compile and present, any Best Management Practices (BMP) that apply toward CRS ratings as well as provide consulting in which areas we can improve or provide information on related to CRS activities which could reduce our score.

##### B. Analyze, Compile CRS Report for Submission

The main scope of work is to produce the required CRS report for the City by the CRS deadline for submission.

The City’s goal is develop the required report with a response that will move us to a rating of 6 or better.

#### Annual/Base Services:

##### A. CRS Consulting

Inspections	
Service	Totals
Compile and Deliver CRS Report	\$115/Hour, \$9,200 Not to Exceed

#### Work in addition to Base Services:

**Recertification for 2021 and modification to a Level 6.**

**Effective Date:** June 21, 2021.

**Termination Date:** Following successful submission/acceptance of reports

**SECTION 2. Services and Payment.**

Contractor will furnish the Services to the City in accordance with the terms and conditions specified in this Contract. The Contractor will bill the City for the Services provided at intervals of at least thirty (30) days, except for the final billing. The City shall pay the Contractor for the Services in accordance with the terms of this Contract, but all payments to be made by the City to Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the applicable provisions of Chapter 2251 of the Government Code.

**SECTION 3. Termination for Convenience.**

The City may terminate this Contract during at any time for the City's own convenience, where the Contractor is not in default, by giving written notice to Contractor. If the City terminated this Contract under this paragraph, then the City will pay the Contractor for the portion of the Services rendered in accordance with this Contract up to the date of termination.

**SECTION 4. Termination for Default.**

Either Party may terminate this Contract as provided in this paragraph if the other Party is in default to any term of this Contract. The Party alleging the default will give the other Party notice of the default in writing citing the terms of the Contract that have been breached and what action the defaulting Party must take to cure the default. If the Party in default fails to cure the default as specified in the notice within thirty (30) days, then the Party giving the notice of the default may terminate this Contract by written notice to the other Party, specifying the date of termination. Termination of the Contract under this paragraph does not affect the right of either Party to seek remedies for breach of the Contract as allowed by law, including any damages or costs suffered by either Party.

**SECTION 5. Multi-Year Contracts and Funding.**

If this Contract extends beyond the City's fiscal year in which it becomes effective, or provides for the City to make any payment during any of the City's fiscal years following the City's fiscal year in which this Contract becomes effective, and the City fails to appropriate funds to make any required Contract payment for that successive fiscal year, and there are no funds from the City's sale of debt instruments to make the required payment, then this Contract automatically terminates at the beginning of the first (1<sup>st</sup>) day of the City's successive fiscal year of the Contract for which the City has not appropriated funds or otherwise provided for funds to make a required payment under this Contract.

**SECTION 6. Liability and Indemnity.**

**TO THE EXTENT ALLOWED BY LAW, ANY PROVISION OF ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT THAT LIMITS THE CONTRACTOR'S LIABILITY TO THE CITY OR RELEASES THE CONTRACTOR FROM LIABILITY TO THE CITY FOR ACTUAL OR COMPENSATORY DAMAGES, LOSS, OR COSTS ARISING FROM THE PERFORMANCE OF THIS**

CONTRACT, OR THAT PROVIDES FOR CONTRACTUAL INDEMNITY OF EITHER PARTY, IS NOT APPLICABLE OR EFFECTIVE UNDER THIS CONTRACT. EXCEPT WHERE ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT PROVIDED BY THE CITY PROVIDES OTHERWISE, EACH PARTY IS RESPONSIBLE FOR DEFENDING AGAINST, AND LIABLE FOR, PAYING ANY CLAIM, SUIT, OR JUDGMENT FOR DAMAGES, LOSS, OR COSTS ARISING FROM THAT PARTY'S NEGLIGENT ACTS OR OMISSIONS IN THE PERFORMANCE OF THIS CONTRACT IN ACCORDANCE WITH APPLICABLE LAW. THIS PROVISION DOES NOT AFFECT THE RIGHT OF EITHER PARTY WHO IS SUED BY A THIRD PARTY OF ACTS OR OMISSIONS ARISING FROM THIS CONTRACT TO BRING IN THE OTHER PARTY AS A THIRD-PARTY DEFENDANT AS ALLOWED BY LAW.

**SECTION 7. Assignment.**

The Contractor shall not assign this Contract without the prior written consent of the City.

**SECTION 8. Law Governing and Venue.**

This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in, or having jurisdiction in, Harris County, Texas.

**SECTION 9. Entire Contract.**

This Contract represents the entire Contract between the Parties and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by the Parties.

**SECTION 10. Independent Contractor.**

The Contractor shall perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or the Contractor's officers or employees in the means, methods, or details of the Services. The Parties agree that the work performed under this Contract is not inherently dangerous, that the Contractor will perform the work in a workmanlike manner, and that the Contractor will take proper care and precautions to insure the safety of the Contractor's officers and employees.

**SECTION 11. Dispute Resolution Procedures.**

The Parties desire an expeditious means to resolve any disputes that may arise between them regarding this Contract. If either Party disputes any matter relating to this Contract, then the Parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the Parties. The Parties will each pay one-half (1/2) of the mediator's fees.

**SECTION 12. Attorney's Fees.**

Should the City bring suit against the Contractor for breach of contract or for any other cause relating to this Contract, then the City shall be entitled to seek an award of attorney's fees or other costs relating to the suit.

**SECTION 13. Severability.**

If a court finds or rules that any part of this Contract is invalid or unlawful, then the remainder of this Contract continues to be binding on the Parties.

**SECTION 14. Work Product.**

Any work product generated as a result of this Contract shall be the property of the City.

**SECTION 15. Disclosure of Interested Parties.**

As required by Section 2252.908, Texas Government Code, if this Contract requires an action or vote by the City before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into such Contract unless the Contractor submits a disclosure of interested parties to the City at the time the Contractor submits the signed Contract to the City. The Contractor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Contractor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required. The Contractor agrees to access the Texas Ethics Commission website and complete the form 1295, receive a confirmation number and a PDF version of the completed form 1295, execute and notarize a hard copy version of the completed form 1295, and submit it, along with the confirmation number, to the City.

**SECTION 16. No Boycott of Israel.**

As required by Chapter 2270, Texas Government Code, the Contractor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Contract. For purposes of this verification, "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 16 applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees. Furthermore, this Section 16 does not apply if the Contractor is a sole proprietorship

**SECTION 17. No Business with Foreign Terrorist Organization.**

Pursuant to Chapter 2252, Texas Government Code, the Contractor represents and certifies that, at the time of execution of this Contract, neither the Contractor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term "foreign terrorist organization" in this paragraph has the meaning assigned by Section 2252.151 of the Texas Government Code.

**SECTION 18. Additional Contract Documents.**

The following specified documents attached to this Contract are hereby made a part of this Contract. Any provision contained in any of the Contractor's Additional Contract Documents specified below that conflicts with this Contract or the General Services Contract Rider (the "Rider") is not applicable, and the terms of this Contract and the Rider shall govern.

***A. Contractor's Additional Contract Documents:***

- Proposal;
- Official Bid Submittal Packet (if applicable);

- Other: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**B. City's Additional Contract Documents:**

- General Services Contract Rider;
- Other: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**SIGNATURES**

**For: CITY**

**For: CONTRACTOR**

\_\_\_\_\_  
Name [Signature]

Debbie Vascik  
Name [Signature]

\_\_\_\_\_  
Name [Printed]

Debbie Vascik  
Name [Printed]

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

President      5/25/21  
Title                      Date



## CITY OF JERSEY VILLAGE – GENERAL SERVICES CONTRACT RIDER

### **SECTION 1. Application.**

This General Services Contract Rider applies to, is a part of, and takes precedence over any conflicting provision in or attachment to the Contract (the “Contract”) between the City of Jersey Village, Texas (the “City”) and *Cahoon Consulting (Debbie Vascik)* (the “Vendor”) (with the City and the Vendor being the “Parties”, and each a “Party”), which is attached and described as follows:

*\_to compile and submit with acceptance, our recertification and modification to a Level 6.*

---

### **SECTION 2. Payment Provisions.**

The City’s payments under the Contract, including the time of payment and the payment of interest on overdue amounts, are subject to Chapter 2251, Texas Government Code.

### **SECTION 3. Multiyear Contracts.**

If the City Council of the City (the “Council”) does not appropriate funds to make any payment for a fiscal year after the City’s fiscal year in which the Contract becomes effective, and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first (1<sup>st</sup>) day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

### **SECTION 4. Liability and Indemnity.**

Any provision of the Contract is void and unenforceable if it: (i) limits or releases either party from liability that would exist by law in the absence of the provision; (ii) creates liability for either Party that would not exist by law in the absence of the provision; or, (iii) waives or limits either Party’s rights, defenses, remedies, or immunities that would exist by law in the absence of the provision.(Section 5, Article XI, Texas Constitution)

### **SECTION 5. Confidentiality.**

Any provision in the Contract that attempts to prevent the City’s disclosure of information that is subject to public disclosure under Federal or Texas law, applicable regulation, or court or administrative decision or ruling, is invalid.(Chapter 552, Texas Government Code)

### **SECTION 6. Tax Exemption.**

The City is not liable to the Vendor for any Federal, State, or local taxes for which the City is not liable by law, including State and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and Federal excise tax (Subtitle D of the Internal Revenue Code).Accordingly, those taxes may not be added to any item.

### **SECTION 7. Contractual Limitations Period.**

Any limitations period in the Contract that does not run against the City by law or that is shorter than two (2) years is void.(Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

### **SECTION 8. Governing Law and Venue.**

Texas law governs the Contract and any lawsuit on the Contract must be filed in a court that has jurisdiction in Harris County, Texas.

**SECTION 9. Special Conditions.**

A. As required by Section 2252.908, Texas Government Code, if the Contract requires an action or vote by the Council before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into the Contract unless the Vendor submits a disclosure of interested parties to the City at the time the Vendor submits the signed Contract to the City. The Vendor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Vendor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required.

B. As required by Chapter 2270, Texas Government Code, the Vendor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of the Contract. For purposes of this verification, "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 9B applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees.

C. As required by Chapter 2252, Texas Government Code, the Vendor certifies that, at the time of execution of the Contract neither the Vendor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term "foreign terrorist organization" in this paragraph has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

**FOR THE CITY OF JERSEY VILLAGE:**

\_\_\_\_\_  
Name [Signature]

\_\_\_\_\_  
Name [Printed]

\_\_\_\_\_  
Date

**FOR THE VENDOR:**

Debbie Vascik  
Name [Signature]

Debbie Vascik  
Name [Printed]

5/25/21  
Date

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/10/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>		<b>CONTACT NAME:</b> Dulce K. Morales	
Greenline Insurance Group		<b>PHONE (A/C No. Ext):</b> (713) 541-3604	<b>FAX (A/C, No):</b> (585) 625-3662
10101 Southwest Freeway 207		<b>E-MAIL ADDRESS:</b> commercial@greenlineinsgroup.com	
Houston TX 77074		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> HISCOX INS CO INC	
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	
<b>INSURED</b>		<b>NAIC #</b>	
Debbie Vascik		10200	
DBA Cahoon Consulting			
1303 Bayou Oak Dr			
Friendswood TX 77546			

**COVERAGES**

CERTIFICATE NUMBER: 003

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	UDC-4831887-CGL-21	05/10/2021	05/10/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 10,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N <b>(Mandatory in NH)</b> If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability			UDC-4831887-EO-21	05/10/2021	05/10/2022	Each Claim: \$1,000,000 Aggregate Limit: \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

City of Jersey Village 16327 Lakeview Dr  Jersey Village TX 77040	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Dulce Morales, Agent
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**CITY OF JERSEY VILLAGE  
CRS Modification**

CRS Activities	CRS Element	Action Item	Estimated Gain
<b>310: Elevation Certificates</b>	Construction Certificate Management Procedures (CCMP)	Develop procedures for receiving/maintaining Ecs <b>[required]</b>	0
<b>330: Outreach Program</b>	Outreach Program (OP)	Bilingual letters; more targeted outreach (part of RLAA)	60
<b>430: Higher Regulatory Standards</b>	Cumulative Substantial Improvement (CSI)	Adopting repetitive loss definition and ICC language in ordinance	19
	Enclosure Limits (ENL)	Requiring non-conversion agreements for new enclosures; inspections*	52
<b>510: Floodplain Management Planning</b>	Flood Management Plan (FMP)	Revised Harris County Hazard Mitigation Plan**	212
	Repetitive Loss Area Analysis (RLAA)	Detailed look at RL problem with recommended mitigation alternatives	140
	Substantial Damage Management Plan (SDP)	Basic plan for SD properties; consideration of mitigation alternatives ***	90
<b>540: Drainage System Maintenance</b>	Channel Debris Removal (CDR)	Map, inventory list, SOP of all natural drainage channels in the city****	20
<b>Modification Total</b>			<b>593</b>
Plus points earned from 2019 application (1,655) minus CGA difference			1,642
<b>Overall Total</b>			<b>2,235</b>
Activity 540 - Channel Debris Removal			230
Activity 610 - Flood Warning & Response			100
<b>CLASS 5</b>			<b>2,565</b>

\* Credit based on "anytime" inspections. If no inspections mentioned, gain would be 26 instead of 52.  
 \*\* Estimated gain is based on points earned by other CRS communities that are included in the plan update.  
 \*\*\* Pre-populating the FEMA SDE program with building data would gain an additional 50 points.  
 \*\*\*\* Conservative estimate; or up to 200 points if all of City's natural channels are maintained by HCFC.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** F8

**AGENDA SUBJECT:** Consider Ordinance No. 2021-25, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a)(21) by adding a new Subsection (e) to include “massage establishment” as a specific use regulation in District F; and to amend Section 14-5 by adding definitions for “massage establishment” and “massage therapy.”

**Department/Prepared By:** Lorri Coody, City Secretary **Date Submitted:** June 3, 2021

**EXHIBITS:** [Ordinance 2021-25](#)  
[Exhibit A](#) - Planning and Zoning Commission’s Preliminary Report

**BACKGROUND INFORMATION:**

The City has received a request for a zoning change. The application was filed by Phillip Carameros on behalf of Gordon NW Village LP. The application seeks to amend Chapter 14, Article IV, Section 14-105(a)(21) by adding a new Subsection (e) to include “massage establishment” as a specific use regulation in District F; and to amend Section 14-5 by adding definitions for “massage establishment” and “massage therapy.”

The Planning and Zoning Commission met on April 28, June 2, and June 14 to review this request and to prepare a preliminary report containing its findings.

Accordingly, the Planning and Zoning Commission presents its preliminary report in connection with its findings to City Council tonight and asks that it be received, and to proceed with a joint public hearing.

**RECOMMENDED P&Z ACTION:**

**MOTION:** To approve Ordinance No. 2021-25, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a)(21) by adding a new Subsection (e) to include “massage establishment” as a specific use regulation in District F; and to amend Section 14-5 by adding definitions for “massage establishment” and “massage therapy.”

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**ORDINANCE NO. 2021-25**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION’S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE PROPOSAL TO AMEND THE JERSEY VILLAGE CODE OF ORDINANCES AT CHAPTER 14, ARTICLE IV, SECTION 14-105(A)(21) BY ADDING A NEW SUBSECTION (E) TO INCLUDE “MASSAGE ESTABLISHMENT” AS A SPECIFIC USE REGULATION IN DISTRICT F; AND TO AMEND SECTION 14-5 BY ADDING DEFINITIONS FOR “MASSAGE ESTABLISHMENT” AND “MASSAGE THERAPY.”**

**WHEREAS**, the Planning and Zoning Commission met on April 28, 2021, June 2, 2021, and June 14, 2021, to review an application filed by Phillip Carameros on behalf of Gordon NW Village LP. The application seeks to amend Chapter 14, Article IV, Section 14-105(a)(21) by adding a new Subsection (e) to include “massage establishment” as a specific use regulation in District F; and to amend Section 14-5 by adding definitions for “massage establishment” and “massage therapy;” and

**WHEREAS**, as a result of the discussions had surrounding said request fully described above, the Planning and Zoning Commission submits its preliminarily report to City Council on June 21, 2021 and asks that it be received; and

**WHEREAS**, the City Council desires to call a joint public hearing with the Commission on the proposal to amend Chapter 14, Article IV, Section 14-105(a)(21) by adding a new Subsection (e) to include “massage establishment” as a specific use regulation in District F; and to amend Section 14-5 by adding definitions for “massage establishment” and “massage therapy;” **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

**Section 2.** The Planning and Zoning Commission’s Preliminary Report as it relates to the request of Phillip Carameros filed on behalf of Gordon NW Village LP seeking to amend Chapter 14, Article IV, Section 14-105(a)(21) by adding a new Subsection (e) to include “massage establishment” as a specific use regulation in District F; and to amend Section 14-5 by adding definitions for “massage establishment” and “massage therapy, is hereby received. The complete and correct copy of the Preliminary Report is attached hereto as “Exhibit A” and is fully incorporated herein for all purposes.

**Section 3.** The City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a Joint Public Hearing at 6:00 p.m., July 19, 2021, on the proposal to amend Chapter 14, Article IV, Section 14-105(a)(21) by adding a new Subsection (e) to include “massage establishment” as a specific use regulation in District F; and to amend Section 14-5 by adding definitions for “massage establishment” and “massage therapy.”

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**Section 4.** The City Secretary be, and she is hereby, directed to give notice of such public hearing as may be provided by law.

**PASSED, APPROVED, AND ADOPTED** this 21<sup>st</sup> day of June 2021.

**ATTEST:**

\_\_\_\_\_  
Bobby Warren, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021**

# EXHIBIT A TO THE ORDINANCE

## Planning and Zoning Commission's Preliminary Report

Amendments to Chapter 14, Article IV,  
Section 14-105(a)(21) and Section 14-5





## CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION PRELIMINARY REPORT – DISTRICT F - MASSAGE ESTABLISHMENT

The Planning and Zoning Commission has met on April 28, 2021, June 2, 2021, and June 14, 2021 in order to review the zoning ordinances as they relate to amending the Jersey Village Code of Ordinances, Chapter 14, Article IV, Section 14-105(a)(21) by adding a new Subsection (e) to include “massage establishment” as a specific use regulation in District F; and amending Section 14-5 by adding definitions for “massage establishment” and “massage therapy.”

After review and discussion, the Commissioners preliminarily proposed that the Code of Ordinances of the City of Jersey Village, Texas, should be amended by adding a new subsection (e) to Section 14-105(a)(21), so that Section 14-105 (a)(21) shall read as follows:

“(21) The following uses are permitted in district F with a specific use permit:

- a. Telephone switching facilities.
- b. Child day-care operations (licensed child-care centers and school-age program centers).
- c. Car wash facilities.
- d. Retail establishment selling or offering for sale any alcoholic beverage.
- e. Massage establishment.”

The Commission also preliminarily proposed that the Code of Ordinances of the City of Jersey Village, Texas, should be amended by adding the following definitions to Section 14-5, with such definitions being placed alphabetically within the existing list of definitions of Section 14-5, so that the definitions shall read as follows:

“*Massage establishment* means a structure in which massage therapy is advertised for, provided, supported, or allowed. A massage establishment shall be licensed under Chapter 455 of the Texas Occupations Code. A massage establishment shall in no way advertise for, provide, support, or allow any activity that is contemplated under Chapter 18, Article II of this Code.”

“*Massage therapy* means the services contemplated in Chapter 455 of the Texas Occupations Code. Massage therapy includes, but is not limited to, the business of manipulation of the human body by hand or through a mechanical or electrical apparatus, and includes stroking, kneading, percussion, compression, vibration, friction, nerve strokes, and other similar actions. Massage therapy includes, but is not limited to, massage, therapeutic massage, massage technology, myotherapy, body massage, and body rubbing. Massage therapy includes reflexology only when such reflexology involves work on the hands and feet and no other part of the human body is touched. Where massage therapy is permitted under this Chapter, it shall in no way permit the advertisement for, provision, support, or allowance of any activity that is contemplated under Chapter 18, Article II of this Code.”

These preliminary changes to the City’s comprehensive zoning ordinance are more specifically detailed in the proposed ordinance attached as Exhibit “A.”

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 14th day of June 2021.

**ATTEST:**

s/Rick Faircloth, Chairman

s/Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**EXHIBIT A**

**TO THE**

**PLANNING AND ZONING**

**COMMISSION'S**

**PRELIMINARY REPORT**

**JUNE 14, 2021**

Amend Section 14-105(a)(21) by adding a new Subsection (e) and adding the necessary definitions to Section 14-5.

**ORDINANCE NO. 2021-xx**

**AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, BY AMENDING CHAPTER 14, ARTICLE I, SECTION 14-5 BY ADDING DEFINITIONS FOR “MASSAGE ESTABLISHMENT” AND “MASSAGE THERAPY”; AMENDING CHAPTER 14, ARTICLE IV, SECTION 14-105(A)(21) BY ADDING A NEW SUBSECTION (e) TO INCLUDE “MASSAGE ESTABLISHMENT” AS A USE ALLOWED IN ZONING DISTRICT F THROUGH A SPECIFIC USE PERMIT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND, PROVIDING AN EFFECTIVE DATE.**

**IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:**

**SECTION 1. THAT** the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended by adding definitions for “massage establishment” and “massage therapy” to Section 14-5, with such definitions being placed alphabetically within the existing list of definitions of Section 14-5, so that the definitions shall read as follows:

*“Massage establishment means a structure in which massage therapy is advertised for, provided, supported, or allowed. A massage establishment shall be licensed under Chapter 455 of the Texas Occupations Code. A massage establishment shall in no way advertise for, provide, support, or allow any activity that is contemplated under Chapter 18, Article II of this Code.”*

*“Massage therapy means the services contemplated in Chapter 455 of the Texas Occupations Code. Massage therapy includes, but is not limited to, the business of manipulation of the human body by hand or through a mechanical or electrical apparatus, and includes stroking, kneading, percussion, compression, vibration, friction, nerve strokes, and other similar actions. Massage therapy includes, but is not limited to, massage, therapeutic massage, massage technology, myotherapy, body massage, and body rubbing. Massage therapy includes reflexology only when such reflexology involves work on the hands and feet and no other part of the human body is touched. Where massage therapy is permitted under this Chapter, it shall in no way permit the advertisement for, provision, support, or allowance of any activity that is contemplated under Chapter 18, Article II of this Code.”*

**SECTION 2. THAT** the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended by adding a new subsection (e) to Section 14-105(a)(21), so that Section 14-105 (a)(21) shall read as follows:

“(21) The following uses are permitted in district F with a specific use permit:

- a. Telephone switching facilities.
- b. Child day-care operations (licensed child-care centers and school-age program centers).
- c. Car wash facilities.
- d. Retail establishment selling or offering for sale any alcoholic beverage.
- e. Massage establishment.”

**SECTION 3. THAT** in the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**SECTION 4. THAT** all other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

**SECTION 5. THAT** any person who shall violate any provision of this Ordinance shall be guilty of a misdemeanor and subject to a fine as provided in Section 1-8.

**SECTION 6. THAT** this Ordinance shall be in full force and effect from and after its passage.

**PASSED, APPROVED, AND ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
**BOBBY WARREN, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Lorri Coody, City Secretary**



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST FORM**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** G1

**AGENDA SUBJECT:** Consider Ordinance No. 2021-26, modifying the Disabled Person Exemption, Residential Homestead Exemption, and the Over 65 homestead Exemption for the City of Jersey Village; amending the code of ordinances of the City of Jersey Village, Chapter 62, Taxation, by amending Article I., In General; providing a severability clause; and providing an effective date.

**Department/Prepared By:** Austin Bless

**Date Submitted:** May 19, 2021

**EXHIBITS:** [Ordinance No. 2021-26](#)

**BUDGETARY IMPACT:** Required Expenditure:  
Amount Budgeted:  
Appropriation Required:

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

During the budget retreat held on May 15, 2021 the City Council discussed the Homestead Exemption, Over 65 Exemption, and the Disabled Exemption. Since that time staff has done some research of how increases would impact the future fund balances given the CIP and projected expenses in the future.

Here is a breakdown of how changes to each exemption will impact the city and property owners going forward.

<b>Increasing the Homestead Exemption</b>					
Increased Homestead Exemption Amount	Average Value to be exempted	Total Value To Be Exempted	Average Property Tax Savings for Homeowner	Total Loss of City Revenue	
1%	\$ 3,105	\$ 5,833,261	\$ 22.46	\$ 42,726	
2%	\$ 6,210	\$ 11,666,523	\$ 44.93	\$ 85,452	
3%	\$ 9,315	\$ 17,499,784	\$ 67.39	\$ 128,178	
4%	\$ 12,420	\$ 23,333,045	\$ 89.86	\$ 170,904	
5%	\$ 15,525	\$ 29,166,307	\$ 112.32	\$ 213,631	
6%	\$ 18,630	\$ 34,999,568	\$ 134.78	\$ 256,357	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

<b>Increasing the Over 65 Homestead Exemption</b>			
Over 65 Amount	Additional Amount to be exempted	Average Property Tax Savings for Over 65 Homeowner	Total Loss of City Revenue
\$ 75,000	\$ -	\$ -	\$ -
\$ 80,000	\$ 4,300,000	\$ 36.17	\$ 31,109
\$ 85,000	\$ 8,600,000	\$ 72.35	\$ 62,218
\$ 90,000	\$ 12,900,000	\$ 108.52	\$ 93,327
\$ 95,000	\$ 17,200,000	\$ 144.69	\$ 124,436
\$ 100,000	\$ 21,500,000	\$ 180.87	\$ 155,545
\$ 105,000	\$ 25,800,000	\$ 217.04	\$ 186,654
\$ 110,000	\$ 25,800,000	\$ 253.21	\$ 217,763
\$ 115,000	\$ 25,800,000	\$ 289.39	\$ 248,872
\$ 120,000	\$ 25,800,000	\$ 325.56	\$ 279,981
\$ 125,000	\$ 25,800,000	\$ 361.73	\$ 311,090
\$ 130,000	\$ 25,800,000	\$ 397.91	\$ 342,199
\$ 135,000	\$ 25,800,000	\$ 434.08	\$ 373,308
\$ 140,000	\$ 25,800,000	\$ 470.25	\$ 404,417
\$ 145,000	\$ 25,800,000	\$ 506.43	\$ 435,527
\$ 150,000	\$ 25,800,000	\$ 542.60	\$ 466,636
\$ 155,000	\$ 25,800,000	\$ 578.77	\$ 497,745
\$ 160,000	\$ 25,800,000	\$ 614.95	\$ 528,854
\$ 165,000	\$ 25,800,000	\$ 651.12	\$ 559,963
\$ 170,000	\$ 25,800,000	\$ 687.29	\$ 591,072
\$ 175,000	\$ 25,800,000	\$ 723.47	\$ 622,181
\$ 180,000	\$ 25,800,000	\$ 759.64	\$ 653,290
Number of Over 65 Exemptions		788	
Spouse Over 65 Exemptions		72	
Total		860	

Increasing the Disability Exemption			
Disability Exemption Amount	Additional Amount to be exempted	Average Property Tax Savings for Disabled Homeowner	Total Loss of City Revenue
\$ 75,000	\$ -	\$ -	\$ -
\$ 80,000	\$ 160,000.00	\$ 36.17	\$ 1,158
\$ 85,000	\$ 320,000.00	\$ 72.35	\$ 2,315
\$ 90,000	\$ 480,000.00	\$ 108.52	\$ 3,473
\$ 95,000	\$ 640,000.00	\$ 144.69	\$ 4,630
\$ 100,000	\$ 800,000.00	\$ 180.87	\$ 5,788
\$ 105,000	\$ 960,000.00	\$ 217.04	\$ 6,945
\$ 110,000	\$ 1,120,000.00	\$ 253.21	\$ 8,103
\$ 115,000	\$ 1,280,000.00	\$ 289.39	\$ 9,260
\$ 120,000	\$ 1,440,000.00	\$ 325.56	\$ 10,418
\$ 125,000	\$ 1,600,000.00	\$ 361.73	\$ 11,575
\$ 130,000	\$ 1,760,000.00	\$ 397.91	\$ 12,733
\$ 135,000	\$ 1,920,000.00	\$ 434.08	\$ 13,891
\$ 140,000	\$ 2,080,000.00	\$ 470.25	\$ 15,048
\$ 145,000	\$ 2,240,000.00	\$ 506.43	\$ 16,206
\$ 150,000	\$ 2,400,000.00	\$ 542.60	\$ 17,363
\$ 155,000	\$ 2,560,000.00	\$ 578.77	\$ 18,521
\$ 160,000	\$ 2,720,000.00	\$ 614.95	\$ 19,678
\$ 165,000	\$ 2,880,000.00	\$ 651.12	\$ 20,836
\$ 170,000	\$ 3,040,000.00	\$ 687.29	\$ 21,993
\$ 175,000	\$ 3,200,000.00	\$ 723.47	\$ 23,151
\$ 180,000	\$ 3,360,000.00	\$ 759.64	\$ 24,308
Disability Exemptions		32	

Tonight the Council should decide what levels to set the exemptions at. We need to notify HCAD of any changes by June 30<sup>th</sup> so they can get the information into their calculations for our taxable properties.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2021-26, modifying the Disabled Person Exemption, Residential Homestead Exemption, and the Over 65 homestead Exemption for the City of Jersey Village; amending the code of ordinances of the City of Jersey Village, Chapter 62, Taxation, by amending Article I., In General; providing a severability clause; and providing an effective date.

**ORDINANCE NO. 2021-26**

**AN ORDINANCE MODIFYING THE DISABLED PERSON EXEMPTION, RESIDENTIAL HOMESTEAD EXEMPTION, AND THE OVER 65 HOMESTEAD EXEMPTION FOR THE CITY OF JERSEY VILLAGE; AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, CHAPTER 62, TAXATION, BY AMENDING ARTICLE I, *IN GENERAL*; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, the City Council of the City of Jersey Village wishes to increase the property tax exemptions under its control; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The Code of Ordinances of the City of Jersey Village is amended by deleting from Chapter 62, Article I, Section 62-5 the language shown below in struckthrough (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**), with the new Section 62-5 to read as follows:

**Sec. 62-5. - Disabled person exemption.**

An individual who is disabled is entitled to an exemption from property taxation of ~~\$75,000.00~~ \$ \_\_\_\_\_ of the appraised value of his residence homestead. The terms "disabled" and "residence homestead" shall be defined as provided by V.T.C.A., Tax Code § 11.13.

**Section 2.** The Code of Ordinances of the City of Jersey Village is amended by deleting from Chapter 62, Article I, Section 62-6 the language shown below in struckthrough (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**), with the new Section 62-6 to read as follows:

**Sec. 62-6. - Residential homestead exemption.**

An individual is entitled to an exemption from ad valorem taxes hereafter levied by the city equal to ~~fourteen~~ \_\_\_\_\_ percent of the appraised value of his residence homestead. The term "residence homestead" shall be defined, and the exemption provided herein shall be administered, as provided by V.T.C.A., Tax Code 11.13.

**Section 3.** The Code of Ordinances of the City of Jersey Village is amended by deleting from Chapter 62, Article I, Section 62-8 the language shown below in struckthrough (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**), with the new Section 62-8 to read as follows:

**Sec. 62-8. - Over 65 homestead exemption.**

An individual who is over 65 years of age is entitled to an exemption from property taxation of ~~\$75,000.00~~ \_\_\_\_\_ of the appraised value of his residence homestead. The terms "over 65" and "residence homestead" shall be defined as provided by V.T.C.A., Property Tax Code § 11.20.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021



**Section 4. Severability.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 5. Effective Date.** This ordinance shall be in full force and effect from and after its passage.

**PASSED, APPROVED, AND ADOPTED** this 21<sup>st</sup> day of June 2021.

\_\_\_\_\_  
Bobby Warren, Mayor

ATTEST:

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** G2

**AGENDA SUBJECT:** Consider Resolution No. 2021-41, authorizing the City Manager to enter into a contract with Millis Development and Construction, LLC for the construction of the gateway and marquee signs.

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** June 14, 2021

**EXHIBITS:** [Resolution No. 2021-41](#)  
Clark Condon [Recommendation Letter](#)  
[Bid Tab](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ \$562,529.12
	Amount Budgeted:	\$1,000,000
	Appropriation Required:	\$

**BACKGROUND INFORMATION:**

In February of 2018, city council approved a gateway and wayfinding master plan prepared for the city by Clark Condon. During the October 15, 2018 city council meeting, council approved a contract with Clark Condon for the design and construction management of the gateway and wayfinding signs. Phase I of the project was awarded in October 2019.

Tonight we have for Council consideration and action Phase II of this project. Phase II consists of the following signs and locations:

- |   |                                   |               |
|---|-----------------------------------|---------------|
| 1 | North Eldridge Pkwy and US 290    | Large Gateway |
| 2 | Philippine and Beltway 8          | Large Gateway |
| 3 | Senate Ave and Seattle St         | Marquee Sign  |
| 4 | Jones Road near Wyndham Lake Blvd | Small Gateway |
| 5 | Senate Ave at US 290              | Small Gateway |
| 6 | Jones Road north of US 290        | Small Gateway |
| 7 | Steeple Way and US 290            | Small Gateway |
| 8 | West Road and US 290              | Small Gateway |

We went out for bids on this project, and opened bids on June 8. The city received three bids for the project. Clark Condon has tallied all of the bids and is recommending the City award the contract to Millis Development and Construction, LLC in the amount of \$562,529.12.

The contract calls for 160 days for the work to be completed. We anticipate the work being done before the end of 2021.

**RECOMMENDED ACTION:**

To approve Resolution No. 2021-41, authorizing the City Manager to enter into a contract with Millis Development and Construction, LLC for the construction of the gateway and marquee signs.

**RECOMMENDED MOTION:**

To approve Resolution No. 2021-41, authorizing the City Manager to enter into a contract with Millis Development and Construction, LLC for the construction of the gateway and marquee signs.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**RESOLUTION NO. 2021-41**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MILLIS DEVELOPMENT AND CONSTRUCTION, LLC FOR THE CONSTRUCTION OF THE FIVE GATEWAY AND MARQUEE SIGNS.**

**WHEREAS**, in February 2018, City Council approved a gateway and wayfinding master plan that was prepared by Clark Condon that identified areas throughout the city requiring new or enhanced gateway and wayfinding signage; and

**WHEREAS**, through this master plan the city council has identified specific areas for new entrance and wayfinding signage and has allocated funds to construct signs at these locations; and

**WHEREAS**, City Staff and Clark Condon have selected eight locations, to bid for construction; and

**WHEREAS**, the City has received formal bids through the bidding process and Millis Development and Construction, LLC is the lowest responsible bid in the amount of \$562,529.12, to perform the construction of the gateway and marquee signs; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** The City Council authorizes the City Manager to execute a contract on behalf of the City of Jersey Village with Millis Development and Construction, LLC for the construction of the gateway and marquee signs for the City of Jersey Village and to execute all necessary documents associated therewith.

**PASSED AND APPROVED** this the 21<sup>st</sup> day of June, 2021.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

# CLARK CONDON

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June 9, 2021

City of Jersey Village  
Austin Bleess, MPA, ICMA-CM  
City Manager

**RE: Gateway Monumentation Phase 2  
CCA Project No. 118-119A**

Mr. Bleess -

A total of 3 bids were received on June 8, 2021 for the construction of the Jersey Village Gateways Monumentation Phase 2 Project.

Millis Development and Construction, LLC has submitted a low qualified bid of \$562,529.12. A bid tabulation is attached.

It is our recommendation that Millis Development and Construction, LLC with a total bid of \$562,529.12 be awarded the contract and authorized to perform this work. Should you have any questions, please do not hesitate to contact me.

Sincerely,



Katie A. Golzarri, PLA, ASLA  
Landscape Architect

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ITEM NO.	ITEM	QTY.	UNIT	MILLIS DEVELOPMENT AND CONSTRUCTION, LLC		DL MEACHAM LP		COMET SIGNS, LLC		CCA COST ESTIMATE	
				UNIT COST	EXTENSION	UNIT COST	EXTENSION	UNIT COST	EXTENSION	UNIT COST	EXTENSION
<b>General</b>											
1	Site Prep & Mobilization	1	LS	\$21,843.07	\$21,843.07	\$26,400.00	\$26,400.00	\$5,500.00	\$5,500.00	\$20,000.00	\$20,000.00
2	Payment, Performance and Maintenance Bonds	1	LS	\$9,125.38	\$9,125.38	\$9,750.00	\$9,750.00	\$19,382.51	\$19,382.51	\$15,000.00	\$15,000.00
3	Electrical Wiring, Conduit, and Services (including Boring)	1	LS	\$1,626.64	\$1,626.64	\$78,430.00	\$78,430.00	\$76,402.00	\$76,402.00	\$52,500.00	\$52,500.00
4	Traffic Control	1	LS	\$9,036.83	\$9,036.83	\$15,120.00	\$15,120.00	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00
5	Tree Protection Fencing	205	LF	\$4.70	\$963.50	\$12.00	\$2,460.00	\$5.85	\$1,199.25	\$2.00	\$410.00
6	Tree Planking	4	EA	\$506.06	\$2,024.24	\$265.00	\$1,060.00	\$675.00	\$2,700.00	\$250.00	\$1,000.00
7	Root Prune	1	LS	\$2,168.84	\$2,168.84	\$3,750.00	\$3,750.00	\$1,850.00	\$1,850.00	\$250.00	\$250.00
<b>Total General</b>					<b>\$46,788.50</b>		<b>\$136,970.00</b>		<b>\$119,033.76</b>		<b>\$99,160.00</b>
<b>Demolition</b>											
8	Removal and Disposal of Existing Signage including Foundations	2	EA	\$2,887.37	\$5,774.74	\$2,400.00	\$4,800.00	\$2,925.00	\$5,850.00	\$3,500.00	\$7,000.00
9	Removal and Disposal of Existing Landscape including Edging	3,130	SF	\$0.98	\$3,067.40	\$2.00	\$6,260.00	\$1.25	\$3,912.50	\$2.00	\$6,260.00
10	Removal and Disposal of Existing Trees	6	EA	\$494.04	\$2,964.24	\$420.00	\$2,520.00	\$950.00	\$5,700.00	\$250.00	\$1,500.00
11	Relocate Existing Plaque	1	EA	\$1,512.11	\$1,512.11	\$750.00	\$750.00	\$425.00	\$425.00	\$200.00	\$200.00
12	Remove and Relocate Existing Light Pole	1	EA	\$5,096.86	\$5,096.86	\$4,920.00	\$4,920.00	\$3,920.00	\$3,920.00	\$3,000.00	\$3,000.00
13	Remove Existing Concrete Bed Edge	70	LF	\$10.59	\$741.30	\$30.00	\$2,100.00	\$1.25	\$87.50	\$2.00	\$140.00
<b>Total Demolition</b>					<b>\$19,156.65</b>		<b>\$21,350.00</b>		<b>\$19,895.00</b>		<b>\$18,100.00</b>
<b>Hardscape</b>											
14	Large Gateway Monument - Materials & Structure, Complete and Installed Including Lighting and Electrical	1	EA	\$53,423.14	\$53,423.14	\$49,830.00	\$49,830.00	\$79,253.00	\$79,253.00	\$100,000.00	\$100,000.00
15	Small Gateway Monument Type A - Materials & Structure, Complete and Installed Including Lighting and Electrical	4	EA	\$37,682.93	\$150,731.72	\$20,575.00	\$82,300.00	\$68,835.00	\$275,340.00	\$40,000.00	\$160,000.00
16	Small Gateway Monument Type B - Materials & Structure, Complete and Installed Including Lighting and Electrical	1	EA	\$24,872.62	\$24,872.62	\$22,775.00	\$22,775.00	\$68,835.00	\$68,835.00	\$50,000.00	\$50,000.00
17	Digital Marquee Sign - LED Screens, Materials and Structure, Complete and Installed Including Lighting and Electrical	1	EA	\$53,652.55	\$53,652.55	\$62,025.00	\$62,025.00	\$83,071.00	\$83,071.00	\$75,000.00	\$75,000.00
18	Neighborhood Monument Sign - Materials & Structure, Complete and Installed Including Lighting and Electrical	1	EA	\$20,250.73	\$20,250.73	\$16,920.00	\$16,920.00	\$39,189.00	\$39,189.00	\$20,000.00	\$20,000.00
19	Gateway Perimeter Wall including Backfill	304	LF	\$116.19	\$35,321.76	\$200.00	\$60,800.00	\$66.60	\$20,246.40	\$250.00	\$76,000.00
<b>Total Hardscape</b>					<b>\$338,252.52</b>		<b>\$294,650.00</b>		<b>\$565,934.40</b>		<b>\$481,000.00</b>
<b>Softscape</b>											
20	Double Red Knockout Rose- 5 Gal.	115	EA	\$44.82	\$5,154.30	\$35.65	\$4,099.75	\$32.40	\$3,726.00		\$6,325.00
21	Flax Lily- 3 Gal.	872	EA	\$36.15	\$31,522.80	\$28.75	\$25,070.00	\$25.65	\$22,366.80		\$27,020.00
22	Blue Daze- 3 Gal.	1,011	EA	\$21.69	\$21,928.59	\$17.25	\$17,439.75	\$24.30	\$24,567.30		\$35,385.00
23	Big Blue Liriope - 1 Gal.	100	EA	\$10.12	\$1,012.00	\$8.05	\$805.00	\$9.45	\$945.00		\$18,126.00
24	White Drift Rose- 3 Gal.	300	EA	\$36.15	\$10,845.00	\$28.75	\$8,625.00	\$32.40	\$9,720.00		\$10,500.00
25	Red Drift Rose- 3 Gal.	353	EA	\$36.15	\$12,760.95	\$28.75	\$10,148.75	\$32.40	\$11,437.20		\$12,355.00
26	Seasonal Color- 4" Pot	365	EA	\$5.78	\$2,109.70	\$4.60	\$1,679.00	\$2.70	\$985.50		\$2,190.00
27	Mystic Spires Salvia - 3 Gal.	24	EA	\$21.69	\$520.56	\$17.25	\$414.00	\$24.30	\$583.20		\$11,445.00
28	Asian Jasmine - 1 Gal	1,745	EA	\$10.12	\$17,659.40	\$8.05	\$14,047.25	\$8.78	\$15,321.10		\$31,410.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

ITEM NO.	ITEM	QTY.	UNIT	MILLIS DEVELOPMENT AND CONSTRUCTION, LLC		DL MEACHAM LP		COMET SIGNS, LLC		CCA COST ESTIMATE	
				UNIT COST	EXTENSION	UNIT COST	EXTENSION	UNIT COST	EXTENSION	UNIT COST	EXTENSION
29	New Irrigation Systems, Complete and Operational, including boring	8	EA	\$6,133.84	\$49,070.72	\$6,265.00	\$50,120.00	\$9,739.00	\$77,912.00		\$50,000.00
30	Fine Grade & Sod all Disturbed Areas at Each Monument	1	LS	\$4,337.68	\$4,337.68	\$7,475.00	\$7,475.00	\$7,050.00	\$7,050.00		\$15,000.00
31	Landscape Maintenance - 30 Days	1	LS	\$1,409.75	\$1,409.75	\$1,125.00	\$1,125.00	\$1,350.00	\$1,350.00		\$0.00
<b>Total Softscape</b>					<b>\$158,331.45</b>		<b>\$141,048.50</b>		<b>\$175,964.10</b>		<b>\$219,756.00</b>
10% Contingency											\$81,801.60
<b>TOTAL BASE BID</b>					<b>\$562,529.12</b>		<b>\$594,018.50</b>		<b>\$880,827.26</b>		<b>\$899,817.60</b>

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** G3

**AGENDA SUBJECT:** Consider Resolution No. 2021-42, authorizing action for the 2021-2022 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool.

**Department/Prepared By:** Austin Bleess

**Date Submitted:** June 10, 2021

**EXHIBITS:** [Resolution 2021-42](#)

**BACKGROUND INFORMATION:**

We recently received our 2021-2022 health insurance rerate quote. Our rerate came in with a 1.5% increase in our current rates, but we were able to negotiate that down to a 1% increase.

TML Health is switching from United Health to Blue Cross Blue Shield. As such our plan is being switched to a plan with lower deductible (by \$250) and a lower Out of Pocket Max (by \$500).

The City has been with TML Health since 2009, which means this upcoming year will be our 13<sup>th</sup> year with them. Since that time our rates, including this 1% increase, have gone up by 39.5%, which is an average of 3% annually.

TML Health is also looking at doing rebates to member entities, because as a whole they are doing very well. For the past two years they have done rebates on our monthly bill. For the current fiscal year the city received approximately a \$22,200 rebate.

TML Health is also offering an eye insurance benefit this year that is better than what they have offered in the past. The City has not offered eye insurance for several years. But this year staff feels this the vision plan is affordable and beneficial enough that Council should consider adding this plan back. Vision plan is an often-requested item from employees.

Staff is proposing to add vision insurance at no cost to the employee for an employee only plan, and with the option for the employee to add their spouse and/or dependents with the employee paying \$10 per month for that and the city paying the rest. If we do this it will cost \$26,000 a year to the city. That is the worst-case scenario that assumes everyone adds their family.

Staff is recommending renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool with the current plans and adding vision insurance.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2021-42, authorizing action for the 2020-2021 Health Insurance Plan Year by renewing health insurance plans and adding vision insurance with Texas Municipal League Intergovernmental Employee Benefits Pool.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**RESOLUTION NO. 2021-42**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING ACTION FOR THE 2021-2022 HEALTH INSURANCE PLAN YEAR BY RENEWING HEALTH INSURANCE PLANS AND ADDING VISION PLANS WITH TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL.**

**WHEREAS**, TML rerate numbers have been confirmed, and used to estimate 2021-2022 fiscal year budget numbers; and

**WHEREAS**, action on health insurance plans will be required by June 26, 2021; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The City Manager is directed to renew health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool.

**Section 2.** The City Manager is authorized to add a vision insurance plan with Texas Municipal League Intergovernmental Employee Benefits Pool, with the city cover 100% of the employee only cost and employees paying \$10 per month towards any plan that includes spouses and/or dependents.

**PASSED AND APPROVED** this the 21<sup>st</sup> day of June, 2021.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary





**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** G4

**AGENDA SUBJECT:** Consider Resolution No. 2021-43, awarding the bid and authorizing the City Manager to execute a contract with Utility Service Co. Inc./A Suez Company for the City of Jersey Village Elevated Storage Tank Rehabilitation Project at the Congo and Village Water Plants.

**Department/Prepared By:** Public Works

**Date Submitted:** June 14, 2021

**EXHIBITS:**        [Resolution No. 2021-43](#)  
                      [EX A](#) –Public Works Recommendation  
                      [EX B](#) – Utility Service Co./Suez Bid Document

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ 214,200.00
	Amount Budgeted:	\$ 500,000.00
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

On June 8, 2021, the City of Jersey Village Public Works staff received bid documents related to the City’s Elevated Storage Tank Rehabilitation Project at the Congo and Village Water Plants. Utility Service Co. Inc./A Suez Company was the responsive, qualified bidder, submitting a bid of \$214,200.00. City staff have reviewed the bid proposal, and it is the recommendation of Public Works that the City select Utility Service Co. Inc./A Suez Company as the contactors for the City’s Elevated Storage Tank Rehabilitation Project at the Congo and Village Water Plants.

We assembled the scope of work from two inspections performed on those tanks over the past two years. The award criteria was formula based so as to select the highest qualified, low bidder.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2021-43, awarding the bid and authorizing the City Manager to execute a contract with Utility Service Co. Inc./A Suez Company for the City of Jersey Village Elevated Storage Tank Rehabilitation Project at the Congo and Village Water Plants.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**RESOLUTION NO. 2021-43**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AWARDING THE BID AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH UTILITY SERVICE CO. INC./A SUEZ COMPANY FOR THE CITY OF JERSEY VILLAGE ELEVATED STORAGE TANK REHABILITATION PROJECT AT THE CONGO AND VILLAGE WATER PLANTS.**

**WHEREAS**, the City Council of the City of Jersey Village approved funds for the Elevated Storage Tank Rehabilitation Project at the Congo and Village Water Plants; and

**WHEREAS**, the City received a bid from Utility Service Co. Inc./A Suez Company for construction in connection with the City’s Water Elevated Storage Tank Rehabilitation Project in the amount of \$214,200; and

**WHEREAS**, the City Public Works Department has reviewed the bid documents and recommends awarding the contract to Utility Service Co. Inc./A Suez Company; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1:** The contract for construction in connection with the City’s Elevated Ground Storage Tank Rehabilitation Project at the Congo and Village Water Plants shall be awarded to the responsive, qualified bidder, Utility Service Co. Inc./A Suez Company; and

**Section 2:** The City Manager is authorized to execute on behalf of the City of Jersey Village all necessary contract documents with Utility Service Co. Inc./A Suez Company based upon the recommendation of the City Public Works Department attached hereto as Exhibit “A,” and Utility Service Co. Inc./A Suez Company Suez bid document as attached hereto as Exhibit “B”.

**PASSED AND APPROVED** this the 21<sup>st</sup> day of June A.D., 2021.

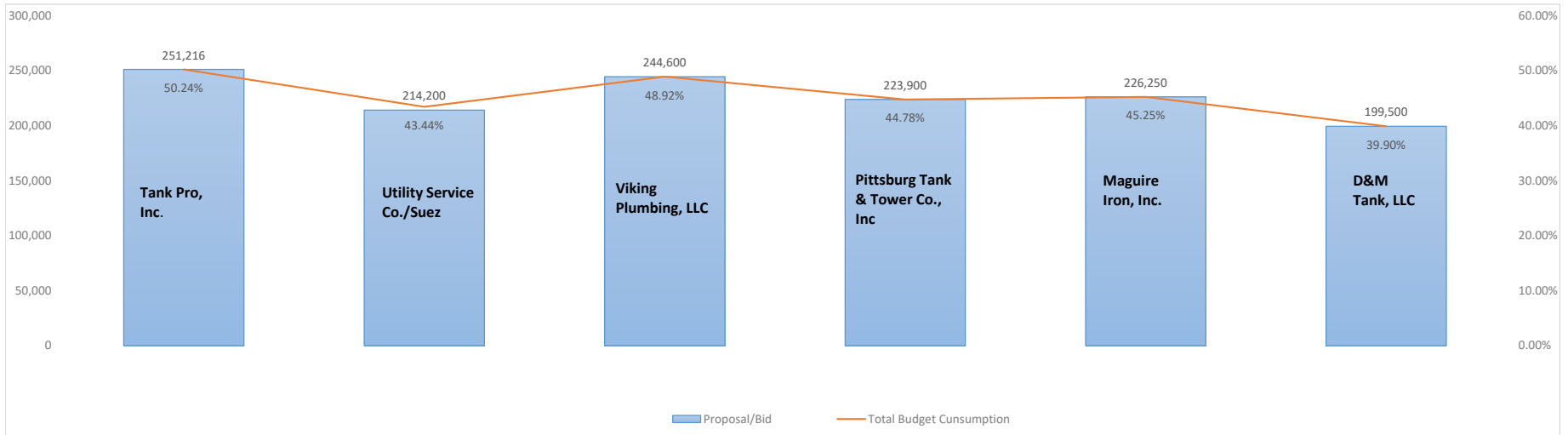
\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



Elevated Storage Tanks Rehab CIP FY 2020-2021									
								Total Budget of 500,000	
Evaluation Factors	Conformance to Special RFP Format - 5 points	Approach Applicants Proposed Method - 15 Points	Experience & Competence - 15 Points	Experience with Municipalities - 5 Points	Experience with TCEQ - 20 Points	Competitive Pricing - 40 Points	Total Points	Proposal/Bid	Total Budget Consumption
Tank Pro, Inc.	5	5	15	5	10	20	60	251,216	50.24%
Utility Service Co./Suez	5	15	15	5	20	35	95	214,200	43.44%
Viking Plumbing, LLC	5	15	15	5	10	30	80	244,600	48.92%
Pittsburg Tank & Tower Co., Inc	5	15	15	5	20	25	85	223,900	44.78%
Maguire Iron, Inc.	3	5	5	5	0	24	42	226,250	45.25%
D&M Tank, LLC	2	5	15	5	5	40	72	199,500	39.90%



Evaluation factors:	
Conformance to the specified RFP format and Organization of Presentation of Content - 5 points	
Approach – Applicants proposed method of fulfilling the Scope of Work – 15 points	
Experience and competence in the following: elevated storage tank repairs, and demonstrated expertise in related environmental laws, federal and state – 15 points	
Experience with Municipalities – 5 points	
Experience with TCEQ – 20 points	
Competitive pricing based on experience and credentials – 40 points	
KEY Notes:	Key Notes:
D&M=Minimal specifics of the who,what, where and when. Exhibited sufficient experience No mention of safety protocols No mention of TCEQ communication	Viking Plumbing = Provided detailed specifics in paint sand Experience with AWWA Ready EHS program Provided a list of equipment that will be used
Pittsburg Tanks=Specified detailed requirements (paint,sand ) Heavily experience Providing Professional EHS and certified crews	Maguire Iron= Provided detailed Safety and EHS program Provided detailed Financial statements
Tank Pro=Provided excellent experience Did not provide detailed approach	Utility Service= Provided an excellent Safety and EHS program Experience with AWWA and TCEQ communication Provided detailed scope of work processes

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** June 21, 2021

**AGENDA ITEM:** G5

**AGENDA SUBJECT:** Consider Ordinance No. 2021-27, amending the General Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$35,000, by transferring \$21,000 from line item 01-39-3001 (Salaries) and \$14,000 from line item 01-39-3055 (Health Insurance) to line item 01-39-6516 (Parks and Landscaping Projects) within the General Fund Budget.

**Department/Prepared By:** Robert Basford

**Date Submitted:** June 15, 2021

**EXHIBITS:** [Ordinance No. 2021-27](#)  
[EX A](#) – Budgetary Amendment Form

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$	\$35,000
	Amount Budgeted:	\$	0
	Appropriation Required:	\$	\$35,000

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Texas Department of Transportation has agreed to provide, plant, and maintain (for one year) new vegetation between the Clark Henry Hike and Bike Trail and Beltway 8 and north of Philippine St. between the sound wall and Beltway 8 with the stipulation that we provide a source of water for their irrigation installation.

This project will run a water line from the nearest meter along the hike and bike trail from Equador St. towards the beltway. The contractor will also provide a GPS location of the water line connects in the event we ever need to tie into it for future irrigation at Clark Henry Park.

This project will be completed by Mickie Service Company Inc., with whom we have a continuing service contract with for utility lines, and has a NTE price of \$35,000.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2021-27, amending the General Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$35,000, by transferring \$21,000 from line item 01-39-3001 (Salaries) and \$14,000 from line item 01-39-3055 (Health Insurance) to line item 01-39-6516 (Parks and Landscaping Projects) within the General Fund Budget.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 21, 2021

**ORDINANCE NO. 2021-27**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 IN THE AMOUNT NOT TO EXCEED \$35,000 BY INCREASING LINE ITEM 01-39-6516 (PARKS AND LANDSCAPING PROJECTS) FROM LINE ITEMS 01-39-3001 (SALARIES) IN THE AMOUNT OF \$21,000 AND 01-39-3055 (HEALTH INSURANCE) IN THE AMOUNT OF \$14,000.**

**WHEREAS**, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2020, and ending September 30, 2021, the City has expenditure changes; and

**WHEREAS**, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

**WHEREAS**, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2020, and ending September 30, 2021, is hereby amended by increasing the appropriations to the accounts contained therein as provided in the attached:

- Exhibit A – Budget Amendment from General Fund balance by increasing line item 01-39-6516 (Parks and Landscaping Projects) in the amount not to exceed \$35,000.00 from line items 01-39-3001 (Salaries) in the amount of \$21,000 and 01-39-3055 (Health Insurance) in the amount of \$14,000.

**Section 3.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 21st day of June, 2021

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary





# CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

## BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount
01-39-3001	01-39-6516	\$21,000
01-39-3055	01-39-6516	\$14,000

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input type="checkbox"/> Other _____	_____	_____

### Justification

The Texas Dept of Transportation has agreed to provide, plant and maintain for one year new vegetation between Clark Henry Hike and Bike Trail and Beltway 8 and north of Philipinne St between the sound wall and Beltway 8 with the stipulation that we provide a source of water for their irrigation installation. This project will run a water line from the nearest meter along the hike and bike trail from Equador street towards the beltway.

Requested by: Robert Basford

Signed: Robert Basford Date 06-14-2021

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist  Signed: <u>Isabel Kato</u> <small>Digitally signed by Isabel Kato Date: 2021.06.14 14:58:56 -05'00'</small>  Date: <u>06-14-2021</u>	City Manager: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved  Signed: <u>Austin Bless</u> <small>Digitally signed by Austin Bless Date: 2021.06.14 17:20:53 -05'00'</small>  Date: _____
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## I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.